

Board of Supervisors

Patrick G. Call
Chairman
District 1



Michael J. Ortega
County Administrator

Ann English
Vice-Chairman
District 2

James E. Vlahovich
Deputy County Administrator

Richard R. Searle
Supervisor
District 3

Katie A. Howard
Clerk

AGENDA FOR REGULAR BOARD MEETING
Tuesday, February 15, 2011 at 10:00 AM
BOARD OF SUPERVISORS HEARING ROOM
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

Note that some attachments may be updated after the agenda is published. This means that some presentation materials displayed at the Board meeting may differ slightly from the attached version.

CONSENT

Board of Supervisors

1. Approve the Minutes of the regular meeting of the Board of Supervisors of February 8, 2011.

County Attorney

2. Approve the proposed settlement of the tax appeal in Randy Robichaud, Robichaud Family Trust v. Cochise County, Tax Case No. ST2010-000388 (Assessor parcel no. 123-20-035A), now pending in the Arizona Tax Court, a division of the Superior Court of and for Maricopa County.

Elections and Special Districts

3. Adopt Resolution 11-05 to approve the appointment of Eliseo Rivera, Hector Rivera and Alfredo Romero Jr. to the governing board of the Sunnyside Fire District.

Finance

4. Approve demands and budget amendments for operating transfers.

Health

5. Approve Amendment #1 to the Subcontract Accion Para La Salud, between the Arizona Board of Regents, University of Arizona, and the Cochise County Health Department under the Purchase Order of Y553670 for the period of 10/1/10 to 9/29/11 in the increased amount of \$30,000.

Housing Authority

6. Approve the Certification of Consistency with the Consolidated Plan for the Fiscal Year 2011 HOPWA Permanent Supportive Housing Renewal Grant which will be submitted by the Housing Authority of Cochise County.

Information Technologies

7. Approve the Sulphur Springs Electric Cooperative (SSVEC) aerial photography contribution letter to provide that SSVEC will contribute \$25,000 to help offset the cost of the 2010 aerial photography project and, in exchange, will receive the 2010 aerial photography and a credit of \$5,000 toward future acquisition of GIS data.

ACTION

Board of Supervisors

8. Approve a request of the Coalition of Arizona / New Mexico Counties to make a one-time voluntary contribution of up to \$5,000 to a special litigation fund to address a number of suits and other potential litigation that will have significant impacts on member counties of the Coalition.
9. Discuss, prioritize and consider approval of the list of prioritized Secure Rural Schools Title II projects as recommended by the Public Lands Advisory Committee (PLAC).

Cochise Aging & Social Services

10. Approve policy/procedure for the establishment of a County Merit Award System Board and establishment of such Board.

Fleet

11. Approve policy/procedure for the establishment of a Merit Award policy/procedure for Fleet and Heavy Fleet Departments.
12. Approve the renewal of Contract No. 10-38-HFM-04 for Bulk Fuel (diesel & unleaded) to Pro Petroleum, Inc. in the estimated amount of \$2,596,500 for the period of March 1, 2011 through February 29, 2012 for the Light and Heavy Fleet Management Departments.

STATE & FEDERAL LEGISLATION

13. Discussion and possible action on legislative bills listed on the attached Legislative Policy Committee meeting agenda.

REPORT BY MICHAEL J. ORTEGA, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Patrick Call

Report by District 2 Supervisor, Ann English

Report by District 3 Supervisor, Richard Searle

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

Cochise County - 1415 Melody Lane, Building G - Bisbee, Arizona 85603
(520) 432-9200 - Fax (520) 432-5016 - Email : board@cochise.az.gov
www.cochise.az.gov

"PUBLIC PROGRAMS, PERSONAL SERVICE"

Regular Board of Supervisors Meeting

Date: 02/15/2011

Minutes

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME n/a

of PRESENTER:

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE n/a

of PRESENTER:

**Source of Mandate
or Basis for Support?:**

Agenda Item Text:

Approve the Minutes of the regular meeting of the Board of Supervisors of February 8, 2011.

Background:

Minutes

Department's Next Steps (if approved):

Signed minutes routed for processing and posted on the internet.

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

Send to the Recorder's Office for microfiche purposes.

Regular Board of Supervisors Meeting

Date: 02/15/2011

Approve proposed settlement of Tax Appeal ST2010-000388

Submitted By: Annette Weems, County Attorney

Department: County Attorney

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: David Fifer

TITLE of PRESENTER: Civil Deputy County Attorney

Mandated Function?: Not Mandated

Source of Mandate or Basis for Support?:

Docket Number (If applicable):

Agenda Item Text:

Approve the proposed settlement of the tax appeal in Randy Robichaud, Robichaud Family Trust v. Cochise County, Tax Case No. ST2010-000388 (Assessor parcel no. 123-20-035A), now pending in the Arizona Tax Court, a division of the Superior Court of and for Maricopa County.

Background:

Taxpayer timely filed a civil action in Arizona Tax Court asking for a reduction in assessed value from \$42,001 to \$20,000. After conducting a physical inspection and reviewing the taxpayer's documentation the Assessor agrees that the property was slightly overvalued and so recommended a settlement offer that lowered the value to \$30,500. The taxpayer accepted the settlement offer.

Fiscal Impact & Funding Sources: Not applicable, no funding sources are required. Fiscal impact will be a slight reduction in the tax base.

Department's Next Steps (if approved):

Upon approval by the Board, Counsel for the County will sign a stipulation for entry of Judgment that has already been signed by the taxpayer, and will submit a form of Judgment to the Arizona Tax Court disposing of this matter pursuant to the settlement terms.

Impact of NOT Approving/Alternatives:

Additional litigation for the County, with the risk that the Arizona Tax Court would rule in the taxpayer's favor, reducing the assessed value of the subject property and subjecting the County to paying the Plaintiff's fees and expenses.

To BOS Staff: Document Disposition/Follow-Up:

Advise County Attorney's Office, Civil Division, upon Board's approval.

Fiscal Impact

Fiscal Year:

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):

Source of Funding?:

Fiscal Impact & Funding Sources (if known):

N/A

Elections and Special Districts

Regular Board of Supervisors Meeting

Date: 02/15/2011

Sunnyside Fire District Governing Board Appointments

Submitted By: Patricia Viverto, Elections & Special Districts

Department: Elections & Special Districts

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS Submitted for Signature: 2

NAME of PRESENTER: N/A

TITLE of PRESENTER: N/A

Mandated Function?: Federal or State Mandate

Source of Mandate or Basis for Support?: 48-803(B)

Docket Number (If applicable):

Agenda Item Text:

Adopt Resolution 11-05 to approve the appointment of Eliseo Rivera, Hector Rivera and Alfredo Romero Jr. to the governing board of the Sunnyside Fire District.

Background:

In 2000 the three member governing board of the Sunnyside Fire District all resigned at the same time. In October of 2000, the Board of Supervisors appointed Tom Schelling, head of the Elections/Special Districts Department as administrator of the fire district. Since then, during each election cycle, the fire district has actively sought candidates to run for the governing board, but there were no candidates that filed and Tom Schelling has been reappointed as the administrator every two years. With the upcoming retirement of Tom Schelling, three qualified electors living within the boundaries of the Sunnyside Fire District have agreed to be appointed to the governing board and serve until the next General Election in 2012. The three members are, Eliseo Rivera, Hector Rivera and Alfredo Romero Jr. If appointed by the Board of Supervisors, they will take their seats on the board at the meeting to be held on February 25, 2011.

Department's Next Steps (if approved):

Certificates of Appointment will be issued to Eliseo Rivera, Hector Rivera and Alfredo Romero Jr. and Oaths of Office will be administered.

Impact of NOT Approving/Alternatives:

Without the appointment of a governing board, the Sunnyside Fire District could face the possibility of the fire district being dissolved, impacting the safety and well being of the citizens living within the fire district.

To BOS Staff: Document Disposition/Follow-Up:

Please send one signed original Resolution to the Elections/Special Districts Department.

Fiscal Impact

Fiscal Year:

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):

Source of Funding?:

Fiscal Impact & Funding Sources (if known):

The fiscal impact would be a loss of \$2,400.00 per year in administration fees collected by the County for administrative services provided by Tom Schelling.

Attachments

Executive Summary

EL Appointing Governing Board Members to Sunnyside Fire District

Executive Summary Form

Recommendation: Approve the appointment of Eliseo Rivera, Hector Rivera and Alfredo Romero Jr. to the governing board of the Sunnyside Fire District.

Background (Brief): In 2000 the three member governing board of the Sunnyside Fire District all resigned at the same time. In October of 2000, the Board of Supervisors appointed Tom Schelling, head of the Elections/Special Districts Department, as administrator of the fire district. Since then, during each election cycle, the fire district has actively sought candidates to run for the governing board, but there were no candidates that filed and Tom Schelling has been reappointed as the administrator every two years. With the upcoming retirement of Tom Schelling, three qualified electors living within the boundaries of the Sunnyside Fire District have agreed to be appointed to the governing board and serve until the next General Election in 2012. The three members are, Eliseo Rivera, Hector Rivera and Alfredo Romero Jr. If appointed by the Board of Supervisors, they will take their seats on the board at the meeting to be held on February 25, 2011.

Fiscal Impact & Funding Sources: Loss of \$2,400 per year in administration fees collected by the County for administrative services provided by Tom Schelling.

Next Steps/Action Items/Follow-up: Certificates of Appointment will be issued to Eliseo Rivera, Hector Rivera and Alfredo Romero Jr. and Oaths of Office will be administered.

Impact of Not Approving: Without the appointment of a governing board, the Sunnyside Fire District could face the possibility of the fire district being dissolved, impacting the safety and well being of the citizens living within the fire district.

RESOLUTION 11-__

**APPOINTING THREE GOVERNING BOARD MEMBERS FOR
THE SUNNYSIDE FIRE DISTRICT**

WHEREAS, on December 15, 1975, the Sunnyside Fire District was pursuant to Resolution 75-50 and formed with a three member governing board; and

WHEREAS, in 2000 the entire three member governing board of the Sunnyside Fire District resigned simultaneously leaving all board seats vacant; and

WHEREAS, in accordance with the provisions of A.R.S. 48-803(B), if all governing board seats are vacant, the County Board of Supervisors shall appoint an administrator to fulfill the same duties and obligations as set forth in A.R.S. 16-226; and

WHEREAS, pursuant to A.R.S. § 48-803(B) the Cochise County Board of Supervisors appointed Thomas Schelling, Elections/Special Districts Director as administrator to fulfill the duties and obligations of the Sunnyside Fire District; and

WHEREAS, the County Board of Supervisors has continued to appoint Thomas Schelling as the administrator of the Sunnyside Fire District each subsequent year; and

WHEREAS, since the appointment of Thomas Schelling as administrator, the Sunnyside Fire District has continued to call for an election to fulfill these 3 vacant board seats in each pursuing election; and

WHEREAS, three qualified electors within the Sunnyside Fire District have expressed the willingness to serve as governing board members for the Sunnyside Fire District,

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cochise County hereby appoints Eliseo Rivera, Hector Rivera and Alfredo Romero Jr. to serve as a governing board member of the Sunnyside Fire District.

FURTHER, BE IT RESOLVED that each board member shall serve in this capacity until the General Election to be held November 6, 2012.

RESOLUTION 11-

Re: Appointing Three Governing Board Members for the Sunnyside Fire District

Page 2

PASSED AND ADOPTED this 15th day of February, 2011.

Patrick G. Call, Chairman
Cochise County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Katie Howard,
Clerk of the Board

Terry Bannon,
Civil Deputy County Attorney

Regular Board of Supervisors Meeting

Date: 02/15/2011

Demands & Operating Transfers

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME n/a

of PRESENTER:

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE n/a

of PRESENTER:

**Source of Mandate
or Basis for Support?:**

Agenda Item Text:

Approve demands and budget amendments for operating transfers.

Background:

Auditor-General's requirement for Board of Supervisors to approve.

Department's Next Steps (if approved):

Return to Finance after BOS approval.

Impact of NOT Approving/Alternatives:

Board of Supervisors will not be in compliance with State law.

To BOS Staff: Document Disposition/Follow-Up:

Return to Finance after BOS approval.

Regular Board of Supervisors Meeting

Date: 02/15/2011

Accion Para La Salud Amendment #1

Submitted By: Jennifer Steiger, Health

Department: Health

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: n/a

TITLE of PRESENTER: n/a

Mandated Function?: Not Mandated

Source of Mandate or Basis for Support?:

REMINDER: You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Agenda Item Text:

Approve Amendment #1 to the Subcontract Accion Para La Salud, between the Arizona Board of Regents, University of Arizona, and the Cochise County Health Department under the Purchase Order of Y553670 for the period of 10/1/10 to 9/29/11 in the increased amount of \$30,000.

Background:

The Health Department as a whole has always advocated for better services to the citizens of Cochise County thru the many avenues it serves. Cochise County has been using community health workers (CHWs) effectively for the past 15 years in delivery of their home visitation program to young pregnant women and their children under the age of 2. This new partnership provides the opportunity to increase community-driven policy changes related to chronic disease by working with the Community Health Worker model more effectively.

Department's Next Steps (if approved):

Your approvals are respectfully requested.

Impact of NOT Approving/Alternatives:

Not approving this grant will cause Cochise County to miss out on an opportunity to assist in the research to develop an evidence-based CHW advocacy model that will work within Cochise County. By not participating Cochise County will lose the opportunity to assist in promoting better advocacy involvement within the underserved population of the county. It has the potential of bringing to the forefront some community issues that may not yet have been identified. In addition this grant is supporting two staff at the .2fte level each.

To BOS Staff: Document Disposition/Follow-Up:

BOS signature is not required. A fully executed original will be sent to the Clerk of the Board for filing purposes.

Fiscal Impact

Fiscal Year: 2010-2011

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 6,298

Source of Funding?: U of A, AZ Board of Regents

Fiscal Impact & Funding Sources (if known):

This is a grant-funded, cost reimbursement program through the Arizona Board of Regents, University of Arizona and is based on an additional \$25, 000 for the twelve-month October 1, 2010-September 29, 2011 funding cycle.

The net county subsidy is calculated as follows (projected salaries/EREs are for the twelve-month funding cycle and reflect current staffing levels):

Projected Salaries/EREs 18,230

A-87 OH @ 34.55% 6,298

Authorized OH at 5% of Salary/EREs 912

Net County Subsidy \$5,386

Attachments

Accion 2011 Amend 1

Executive Summary Form

Agenda Number:

Accion Para La Salud

Approved
MH

Recommendation:

Approval of Modification #1 to the Cost Reimbursable Subcontract between the Arizona Board of Regents, University of Arizona, and the Cochise County Health Department under the Purchase Order of Y553670. This modification is to extend the Period of Performance with a termination date of September 29, 2011. The amount of Funding (not to exceed) is increased by \$25,000; from \$5,000 to \$30,000.

Background (Brief):

The Health Department as a whole has always advocated for better services to the citizens of Cochise County thru the many avenues it serves. Cochise County has been using community health workers (CHWs) effectively for the past 15 years in delivery of their home visitation program to young pregnant women and their children under the age of 2. This new partnership provides the opportunity to increase community-driven policy changes related to chronic disease by working with the Community Health Worker model more effectively.

Fiscal Impact & Funding Sources:

This is a grant-funded, cost reimbursement program through the Arizona Board of Regents, University of Arizona and is based on an additional \$25, 000 for the twelve-month October 1, 2010-September 29, 2011 funding cycle.

The net county subsidy is calculated as follows (projected salaries/EREs are for the twelve-month funding cycle and reflect current staffing levels):

Projected Salaries/EREs	18,230
A-87 OH @ 34.55%	6,298
Authorized OH at 5% of Salary/EREs	912
Net County Subsidy	<u>\$5,386</u>

Next Steps/Action Items/Follow-up:

Your approvals are respectfully requested.

Impact of Not Approving:

Not approving this grant will cause Cochise County to miss out on an opportunity to assist in the research to develop an evidence-based CHW advocacy model that will work within Cochise County. By not participating Cochise County will lose the opportunity to assist in promoting better advocacy involvement within the underserved population of the county. It has the potential of bringing to the forefront some community issues that may not yet have been identified.

In addition this grant is support 2 staff at the 0.2 FTE level each.

Cochise County Health Department
1415 Melody Lane, Building A
Bisbee, Arizona 85603

Attention: Viara Harik, Health Director

Regarding: Subcontract Modification No. 1 under Purchase Order No. **Y553670**
Cochise County Health Department Principal Investigator: Viara Karik

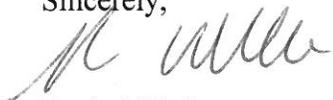
Enclosed are two (2) copies of the referenced Subcontract Modification, signed on behalf of the Arizona Board of Regents, University of Arizona.

Please have the Subcontract Modification signed by an authorized individual and return one (1) copy of the fully-executed document directly to me; I have retained a copy of the attachments for my files.

For administrative matters regarding this agreement please contact the undersigned at 520-626-0603 (facsimile 520-626-4520 or e-mail at relizond@email.arizona.edu).

Thank you.

Sincerely,



Rachel Wallace
Contract Analyst

Enclosure

xc: Susan Hanson



INTERAGENCY AGREEMENT DETERMINATION

Re: Cost Reimbursable Subcontract (Accion Para La Salud, Community Partner Subcontract) to look at the role of Promotoras/Community Health Workers within Cochise County organizations and communities and to provide advocacy training, and monitoring to see how training impacts the effectiveness of Promotoras/Community Health Workers among clients within Cochise County; between the Cochise County Health Department and the Arizona Board of Regents, University of Arizona, under Purchase Order #: Y553670.

The attached agreement, which is an agreement between public agencies, has been reviewed pursuant to A.R.S. §11-952 on behalf of the Cochise County Health Department by the undersigned Deputy County Attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Approved as to form this 20th day of January, 2011.

EDWARD G. RHEINHEIMER
Cochise County Attorney

By: 

Terry Bannon
Deputy County Attorney

MODIFICATION NO. 1

U of Arizona
Copy

TO THE
COST REIMBURSABLE SUBCONTRACT

BETWEEN

ARIZONA BOARD OF REGENTS, UNIVERSITY OF ARIZONA

AND

Cochise County Health Department

UNDER

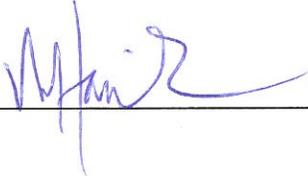
PURCHASE ORDER NO. **Y553670**

This Modification provides for the following change according to the mutual agreement of both parties to this Subcontract.

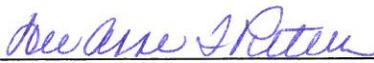
The Period of Performance is extended with a new termination date of September 29, 2011. The Amount of Funding (not to exceed) is increased by \$25,000; from \$5,000 to \$30,000 (see Budget Attachment No. 1). The Scope of Work during this extended period shall be as stated in Attachment No. 1.

All other provisions of this Subcontract remain unchanged.

FOR Cochise County Health Department:

12/7/11 
Date

FOR THE ARIZONA BOARD OF REGENTS, UNIVERSITY OF ARIZONA:

12/3/10 
Date Lee Anne T. Peters, Contract Officer
Office of Research and Contract Analysis

Attachments (incorporated by reference): 1) Budget and Scope of Work

ATTACHMENT 1

Acción Para La Salud
Community Partner Subcontract
Statement of Work

Acción Para La Salud's two overarching goals are to: (1) determine the effectiveness of integrating community advocacy into community health worker (CHW) outreach and education activities in increasing community-driven policy change related to chronic disease prevention within organizations, systems, and the broader social and physical environment in communities along the Arizona-Mexico Border; and (2) create an evidence-based CHW advocacy model that provides a framework for community advocacy training and tracking, including indicators for measuring progress. This Statement of Work primarily addresses activities of the *Cochise County Health Department* as a subcontractor and collaborative community partner with the Canyon Ranch Center for Prevention and Health Promotion (CRCPHP) on the Acción Para La Salud community-based research study. The deliverables outlined below specifically address advocacy and leadership training, advocacy activities in the community, and data reporting under this contract. However, it is important to maintain a focus on the overarching goals of the project with these activities designed as a means to meet those ends.

- Supervision of at least two *promotoras* working in chronic disease prevention and/or control programs that will commit 8 hours per week working on Acción Para la Salud related activities;
- Participation on the PRC CAB research committee overseeing refinement of research indicators, development of data collection instruments and implementation of data collection protocol;
- Participation of *promotoras* and supervisor in two project meetings a year that will address but are not limited to: advocacy and leadership training, data collection protocol training, technical assistance for on-site activities, and *promotora* networking and mutual learning;
- Participation in data collection activities including CHW advocacy assessment survey and organizational interviews;
- *Promotora*-driven activities in the community targeting problem/issue identification, development of solutions and community advocacy;
- Organizational support to *promotora* advocacy activities through regular meetings with supervisors.
- Monthly reporting on CHW documentation of community mobilization and advocacy related activities using data collection protocol;
- Quarterly conference calls during which all project *promotoras* have an opportunity to share their activities and project staff have an opportunity to provide technical assistance.

Personnel + EREs

	FTE	Salary	ERE	Total
Margarita Mecedo	0.2	\$5,200	\$2,126	\$7,326
Debra Ash	0.2	\$4,992	\$2,089	\$7,081
Program Coordinator	0.05	\$3,001	\$822	\$3,823
Subtotal Personnel + EREs	0.45	\$13,193	\$5,037	\$18,230

Travel

Sierra Vista to Tucson (160 mi RT * \$0.445/mi * 2 trainings)				\$143
Sierra Vista to Tucson (160 mi RT * \$0.445/mi * 2 trainings)				\$143
Sierra Vista to Tucson (160 mi RT * \$0.445/mi * 2 trainings)				\$143
Per Diem (\$34/day * 3 staff * 2 meetings)				\$204
Travel within the county related to Accion para la Salud (1200 mi * \$0.445/mi)				\$534
Subtotal Travel				\$1,167

Other Operating

Participant Materials				\$1,400
Copies				\$1,091
Phone				\$300
Office Supplies				\$1,200
Postage				\$100
Meeting Registration				\$600
Subtotal Other Operating				\$4,891

Overhead

5% of Salary + EREs				\$912
Total				\$25,000

Regular Board of Supervisors Meeting

Date: 02/15/2011

Certification of Consistency with the Consolidated Plan, FY 2011 HOPWA Permanent Supportive Housing Renewal Grant

Submitted By: Anita Baca, Housing Authority

Department: Housing Authority

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS Submitted for Signature: 2

NAME of PRESENTER: N/A

TITLE of PRESENTER: Certification of Consistency with the Consolidated Plan, FY 2011 HOPWA Permanent Supportive Housing Renewal Grant

Mandated Function?: Not Mandated

Source of Mandate or Basis for Support?:

REMINDER: You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Agenda Item Text:

Approve the Certification of Consistency with the Consolidated Plan for the Fiscal Year 2011 HOPWA Permanent Supportive Housing Renewal Grant which will be submitted by the Housing Authority of Cochise County.

Background:

The Housing Authority of Cochise County (HACC) has administered the Housing Opportunities for Persons With AIDS (HOPWA) program for more than six years. This program is currently assisting 26 qualifying households with rental assistance for permanent housing. In addition, short-term utility, rental, and mortgage assistance are offered for qualifying households who are facing a crisis which temporarily prevents them from paying their bills. The renewal grant application is due March 1, 2011 and if awarded, January 2012 would begin HACC's third consecutive three-year grant cycle.

Department's Next Steps (if approved):

If approved, HACC would submit the grant renewal application due March 1, 2011.

Impact of NOT Approving/Alternatives:

The impact if not approving would result in the grant not being awarded. The signed Certification of Consistency with the Consolidated Plan is mandatory with the grant application. Without the grant, Cochise County would lose the revenue, and persons diagnosed with AIDS in our community who benefit from this program may find themselves with no other resource to assist with rent, mortgage, and/or utilities.

To BOS Staff: Document Disposition/Follow-Up:

If the Certification of Consistency with the Consolidated Plan is approved and signed by Supervisor Call, please return an original copy to the HACC office, attention: Anita Baca.

Thank you

Fiscal Impact

Fiscal Year:	2012
One-time Fixed Costs? (\$\$\$):	n/a
Ongoing Costs? (\$\$\$):	n/a
County Match Required? (\$\$\$):	n/a
A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):	n/a
Source of Funding?:	Grant

Fiscal Impact & Funding Sources (if known):

Housing Opportunities for Persons With AIDS (HOPWA) 2011 Renewal Grant is the funding source. The fiscal impact is \$611,582 for a three year grant.

Attachments

Cert. of Consistency 2011

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: Housing Authority of Cochise County

Project Name: Housing Opportunities for Persons With AIDS (HOPWA)

Location of the Project: Housing Authority of Cochise County
100 Clawson Avenue P.O. Box 167
Bisbee, Arizona 85603

Name of the Federal
Program to which the
applicant is applying: FY 2011 HOPWA Permanent Supportive Housing Renewal Grant

Name of
Certifying Jurisdiction: Cochise County

Certifying Official
of the Jurisdiction
Name: Patrick G. Call

Title: Chairman, Board of Supervisors

Signature: _____

Date: _____

Regular Board of Supervisors Meeting

Date: 02/15/2011

APPROVE THE SULPHUR SPRINGS ELECTRIC COOPERATIVE (SSVEC) AERIAL PHOTOGRAPHYSubmitted By: Cindy Doane, Information
Technologies

Department: Information Technologies

Presentation: No A/V Presentation Recommendation: Approve

Document Signatures: BOS Signature Required # of ORIGINALS 3
Submitted for Signature:

NAME of PRESENTER: NA TITLE of PRESENTER: NA

Mandated Function?: Not Mandated Source of Mandate
or Basis for Support?:**Docket Number (If applicable):****Agenda Item Text:**

Approve the Sulphur Springs Electric Cooperative (SSVEC) aerial photography contribution letter to provide that SSVEC will contribute \$25,000 to help offset the cost of the 2010 aerial photography project and, in exchange, will receive the 2010 aerial photography and a credit of \$5,000 toward future acquisition of GIS data.

Background:

Cochise County has recently contracted with an aerial photography company, Photo Science, Inc., to acquire aerial photography for the entire county. Photo Science, Inc. was chosen because they were also contracted by the Federal government to acquire statewide aerial photography this summer and they could capture higher resolution aerial photography than the Federal contract at the same time in Cochise County at half the cost of a stand-alone project. In keeping with the fiscal considerations, we decided to solicit partnerships with other organizations in Cochise County to reduce the cost even more. These organizations utilize aerial photography much the same way as the County and they also acquire GIS data developed and maintained by Cochise County for their systems and applications.

Department's Next Steps (if approved):

If approved, the department will attempt to obtain other letters of commitment for contributions to help offset the aerial photography project costs.

Impact of NOT Approving/Alternatives:

Impact of Not Approving: The County will realize a higher portion of the costs of the GIS aerial photography project.

To BOS Staff: Document Disposition/Follow-Up:

Three originals sent to SSVEC for signatures, one signed original for BOS, one signed original for IT, one signed original for SSVEC.

Fiscal Impact

Fiscal Year: FY1011

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):

Source of Funding?:

Fiscal Impact & Funding Sources (if known):

Fiscal Impact/ Funding Sources: SSVEC will pay a \$25,000 contribution to the County to help offset the cost of the project. As an incentive for participation, we offered a \$5,000 credit toward future acquisition of GIS data that the County currently provides this organization. The GIS data credit would amount to 20% of their contribution to the aerial photography project. As existing users of County GIS data, this incentive presents an opportunity to partner with Cochise County to acquire aerial photography that would not be feasible to acquire on their own and receive GIS data that they currently utilize for both daily operations and long-term planning objectives.

Attachments

2010 Aerial Contribution Letter

Regular Board of Supervisors Meeting

Date: 02/15/2011

AZ/NM Coalition Voluntary Legal Fund Contribution

Submitted By: Kim Lemons, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: tbd

TITLE of PRESENTER: tbd

Mandated Function?: Federal or State Mandate

Source of Mandate or Basis for Support?:

Docket Number (If applicable):

Agenda Item Text:

Approve a request of the Coalition of Arizona / New Mexico Counties to make a one-time voluntary contribution of up to \$5,000 to a special litigation fund to address a number of suits and other potential litigation that will have significant impacts on member counties of the Coalition.

Background:

Letter received on January 20, 2011 requesting the county to consider making a voluntary one-time contribution of up to \$5,000 to a special litigation fund to address a number of suits and other potential litigation that will have significant impacts on member counties of the Coalition.

Department's Next Steps (if approved):

Up to \$5,000, depending on amount approved; to be paid from County Memberships line item.

Impact of NOT Approving/Alternatives:

Cochise County will not be a contributor in the Coalition of AZ/NM Counties legal fund for their 2011/12 budget year.

To BOS Staff: Document Disposition/Follow-Up:

Send check for approved amount to the Coalition of AZ/NM Counties Legal Fund.

Fiscal Impact

Fiscal Year: 2010-11

One-time Fixed Costs? (\$\$\$): 5000.00

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):

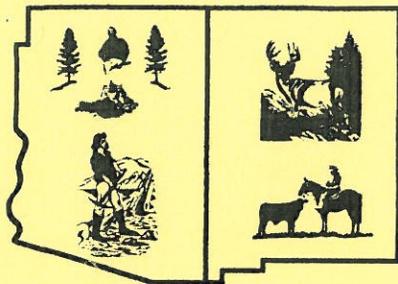
Source of Funding?:

Fiscal Impact & Funding Sources (if known):

This is a one-time voluntary contribution to the Legal Fund for the Coalition of Arizona-New Mexico counties; no ongoing costs.

Attachments

Memo_Invoice_Report



"Working together for responsible management."

**Coalition Of Arizona/
New Mexico Counties
For Stable Economic
Growth**

RECEIVED
COCHISE COUNTY
BOARD OF SUPERVISORS
2011 JAN 20 P 12: 09

MEMO

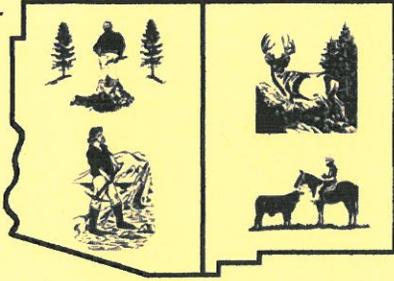
TO: County Members
FROM: Howard Hutchinson, Executive Director
DATE: January 15, 2011
RE: Litigation Funding

At the December, 2010 meeting in Albuquerque the board directed that a request be sent to the member counties to again consider including in their 2011/12 budget a contribution to the legal fund.

The legal fund was set up pursuant to the action of the board at the April 19, 2008 meeting in Payson, Arizona. A contribution was to be requested from time to time in order to build and maintain the fund. This is a voluntary contribution and not a dues increase. This fund will be used to address a number of suits and other potential litigation that will have significant impacts on the member counties of the Coalition. If your county is unable to contribute the full \$5,000, please consider a lesser amount.

Enclosed with this memo are an invoice and an account report. The October 19, 2009, payment to the Pacific Legal Foundation was for the Spikedace and Loach Minnow critical habitat litigation. The \$5,000.00 to New Mexico Cattle Grower's Association on December 2, 2009, was for our intervention in the WildEarth Guardian's suit on the use of categorical exclusions for grazing permit renewals on Forest Service lands and a suit challenging Forest Service grazing permits without considering the impacts on the reintroduction of the Mexican Grey Wolf. The \$2,000.00 on August 28, 2010 was for the Coalition's participation with the New Mexico Cattle Growers in the wolf suits interventions in the Arizona Courts. We have committed \$1,000.00 to the Americans for Preservation of Western Environment and \$5,000.00 for the 10th Circuit appeal of the categorical exclusion suit.

If you have any questions please contact me through the information below or on my cell phone at 505-379-9243.



**Coalition Of Arizona/
New Mexico Counties
For Stable Economic
Growth**

*"Working together for responsible
management."*

INVOICE

DATE: January 15, 2011

Cochise County Board of Supervisors
1415 Melody Lane
Bisbee, Arizona 85603

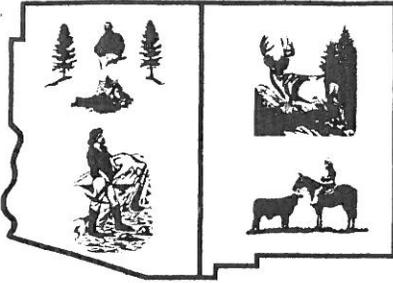
RE: Coalition Legal Fund

Contribution Requested: \$5,000.00

Please make check payable to:
Return by mail to

Coalition of AZ/NM Counties Legal Fund
P.O. Box 4963
Santa Fe, NM 87502

THANK YOU!



Coalition Of Arizona/
New Mexico Counties
For Stable Economic
Growth

"Working together for responsible
management."

LEGAL FUND REPORT

November 30, 2010

DATE	COUNTY/SOURCE	AMOUNT CONTRIBUTED	
	Initial Deposit From General Fund	\$50.00	
1/16/09			
2/9/09	Otero	\$5,000.00	
2/26/09	Lincoln	\$5,000.00	
3/9/09	McKinley	\$1,000.00	
3/9/09	Gila	\$5,000.00	
3/26/09	Greenlee	\$2,500.00	
8/11/09	Proceeds From Beef Raffle	\$650.00	
9/15/09	Rio Arriba	\$2,500.00	
9/17/09/	Sierra	\$500.00	
10/1/09	Cochise	\$5,000.00	
6/21/10	Sierra	\$5,000.00	
	TOTAL	\$32,200.00	
DATE	EXPENDITURE	AMOUNT	CHECK NUMBER
1/28/09	Bank Charge Checks	\$14.35	Elect
4/15/09	Bank Charge Stamp	\$31.03	Elect
10/19/09	Pacific Legal Foundation	\$61.54	101
12/2/09	New Mexico Cattle Growers	\$5,000.00	102
7/28/10	New Mexico Cattle Growers	\$2,000.00	105
	TOTAL EXPENDITURES	\$7,106.92	
12/2/10	BALANCE	\$25,093.08	

Regular Board of Supervisors Meeting

Date: 02/15/2011

Secure Rural Schools Title II projects

Submitted By: Katie Howard, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME of PRESENTER: Jim Vlahovich

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE of PRESENTER: Deputy
County
Administrator

Mandated Function?:

**Source of Mandate
or Basis for Support?:**

Agenda Item Text:

Discuss, prioritize and consider approval of the list of prioritized Secure Rural Schools Title II projects as recommended by the Public Lands Advisory Committee (PLAC).

Background:

William Edwards, District Ranger for the Douglas Ranger District, USDA Forest Service, recently provided County Administration with a list of project proposals for Secure Rural Schools Title II grants that will be submitted by the Douglas Ranger District. Mr. Edwards asked that these projects be vetted through the PLAC for their review and comment. We have received a list of prioritized projects from PLAC members and have provided them to the Board in the attached matrix.

We are asking that the Board review and prioritize these projects for submittal to the Coronado Resource Advisory Council.

Department's Next Steps (if approved):

The final list of prioritized projects will be sent to the Coronado Resource Advisory Council prior to February 22nd.

Impact of NOT Approving/Alternatives:

The County will not be able to provide input on which Secure Rural Schools Title II projects should be pursued in the Douglas Ranger District.

To BOS Staff: Document Disposition/Follow-Up:

BOS Staff will send The final list of prioritized projects will be sent to the Coronado Resource Advisory Council prior to February 22nd.

Attachments

- [Douglas RD Secure Rural Schools Summary](#)
- [ProjProposal_form_Sept2009 - Cave Creek VIC](#)
- [ProjProposal_form_Sept2009 - CCC house](#)
- [ProjProposal_form_Sept2009 - Community Wildfire Protection](#)
- [ProjProposal_form_Sept2009 - Coronado Trail Crews](#)

ProjProposal_form_Sept2009_Cattleguards

ProjProposal_form_Sept2009_PedregosaWell

ProjProposal_form_Sept2009_TankCleaning

A Summary of Secure Rural School Title II projects being submitted by the Douglas Ranger District, Coronado NF

Project Name	Description	Funds Requested	County
CCC House Restoration	Restore Historic CCC era house in Cave Creek Canyon for public use	\$45,000	Cochise
Cave Creek Visitor Information Center	Staff Visitor information Center 7 days per week during peak visitor use for 2 seasons	\$44,000	Cochise
Community Wildfire Protection Water Sources	Establish water storage tanks for wildfire suppression in vicinity of threatened communities	\$45,000	Cochise
Coronado NF Trail Maintenance	Establish two crews to maintain 200 miles of backcountry trails across the forest	\$178,600	Santa Cruz, Pima, Pinal, Cochise
Douglas District Stock Tank Cleaning, Maintenance and Reconstruction	Clean, repair or reconstruct 15 dirt tanks across the district	\$30,000	Cochise
Douglas Ranger District Cattleguards	Purchase and install 10 cattleguards across the district to replace problem gates	\$55,000	Cochise
Pedregosa Water Project	Establish a well and pipeline to supply water to 7,000 acres of chronically dry country in the Pedragossa Mountains	\$52,000	Cochise

**2008 - 2011 SECURE RURAL SCHOOLS
PUBLIC LAW 110-343
TITLE II PROJECT SUBMISSION FORM
USDA FOREST SERVICE**

Name of Resource Advisory Committee:
Project Number (Assigned by Designated Federal Official):
Funding Fiscal Year(s):

2. Project Name: Cave Creek Visitor Information Center	3a. State: Arizona 3b. County(s): Cochise
4. Project Submitted By: William A Edwards	5. Date: December 14, 2010
6. Contact Phone Number: 520-364-6811	7. Contact E-mail: waedwards@fs.fed.us

8. Project Location: Cave Creek Ranger Station, Chiricahua Mountains	
a. National Forest(s): Coronado NF	b. Forest Service District: Douglas RD
c. Location (Township-Range-Section) T. 17 S., R. 31 E., Sect. 34, G&SRBM	

9. Project Goals and Objectives: Provide quality visitor information and education services, maintain the historic ranger station, improve forest visitor experience, increase ecotourism opportunities for the local economy.

10. Project Description:

a. Brief: (*in one sentence*) Staff the Cave Creek Visitor Information Center (VIC) 7 days per week, April – September.

b. Detailed: The Cave Creek Visitor Information Center is located in the historic Cave Creek Ranger Station in the Chiricahua Mountains near the town of Portal, AZ. In 1995, it was restored through a cooperative partnership with the Rincon Rotary Club, and several local volunteers. Since that time, it has been intermittently staffed with part-time seasonal employees or volunteers. A recurring request from forest visitors and community members is regular, dependable staffing of the VIC during the prime visitation period from April – September. Local businesses repeatedly state that their business is markedly improved when the VIC is open, when visitors can have a more comfortable and informed experience in the canyon. Based on this feedback, it is our desire to staff the VIC 7 days per week, April-September. This service will provide quality public information and education about the unique natural and cultural resources of Cave Creek Canyon and the Chiricahua Mountains, improving the visitors’ experience. Additionally, this action will increase ecotourism opportunities for the local community, and provide staffing to adequately maintain the historic ranger station and associated facilities.

11. Types of Lands Involved?

State/Private/Other lands involved? <input type="checkbox"/> Yes X <input type="checkbox"/> No Land Status: US Forest Service Administrative Site
If Yes, specify:

12. How does the proposed project meet purposes of the Legislation? (Check at least 1)
X <input type="checkbox"/> Improves maintenance of existing infrastructure.
X <input type="checkbox"/> Implements stewardship objectives that enhance forest ecosystems.
<input type="checkbox"/> Restores and improves land health.
<input type="checkbox"/> Restores water quality

13. Project Type	
a. Check all that apply: (check at least 1)	
<input type="checkbox"/> Road Maintenance	<input type="checkbox"/> Trail Maintenance
<input type="checkbox"/> Road Decommission/Obliteration	<input type="checkbox"/> Trail Obliteration
X <input type="checkbox"/> Other Infrastructure Maintenance (specify): Maintenance of historic Ranger Station	
<input type="checkbox"/> Soil Productivity Improvement	<input type="checkbox"/> Forest Health Improvement
<input type="checkbox"/> Watershed Restoration & Maintenance	<input type="checkbox"/> Wildlife Habitat Restoration
<input type="checkbox"/> Fish Habitat Restoration	<input type="checkbox"/> Control of Noxious Weeds
<input type="checkbox"/> Reestablish Native Species	<input type="checkbox"/> Fuels Management/Fire Prevention
<input type="checkbox"/> Implement CWPP Project	X <input type="checkbox"/> Other Project Type (specify): Public Education
b. Primary Purpose (select only 1): Public Education & Information	

14. Identify What the Project Will Accomplish
Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved: 6
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained:
Miles of trial obliterated:

Acres of forest health improved (including fuels reduction):
Acres of rangeland improved:
Acres of wildlife habitat restored/improved:
Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks: 2
People reached (for environmental education projects/fire prevention): #####
Direct economic activity benefit: Increase ecotourism for community
Other:

15. Estimated Project Start Date:	16. Estimated Project Completion Date:
--	---

17. List known partnerships or collaborative opportunities.

18. Identify benefits to communities.

19. How does the project benefit federal lands/resources?

20. What is the Proposed Method(s) of Accomplishment? (check at least 1)	
<input type="checkbox"/> Contract	X <input type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	X <input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input type="checkbox"/> Other (specify):

21. Will the Project Generate Merchantable Timber? Yes X No

22. Anticipated Project Costs
a. Title II Funds Requested: \$22,000 for 2 years = \$44,000
b. Is this a multi-year funding request? X <input type="checkbox"/> Yes <input type="checkbox"/> No

23. Identify Source(s) of Other Funding: Fund raising efforts by the Friends of Cave Creek and other partner groups

24. Monitoring Plan (provide as attachment)

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above.
- b. Identify who will conduct the monitoring:

c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

25. Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

Unused funds will be returned to the RAC account.

Other, please explain:

Project Recommended By:

/s/ (INSERT Signature)

Chairperson

Resource Advisory Committee

Project Approved By:

/s/ (INSERT Signature)

Forest Supervisor

National Forest

Project Cost Analysis Worksheet

Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys				
b. NEPA/CEQA				
c. ESA Consultation				
d. Permit Acquisition				
e. Project Design & Engineering				
f. Contract/Grant Preparation				
g. Contract/Grant Administration				
h. Contract/Grant Cost				
i. Salaries	35,000	44,000		
j. Materials & Supplies	15,000			
k. Monitoring	2,000			
l. Other				
1.				
2, Partner Indirect Cost				
m. Project Sub-Total				
n. FS Indirect Costs				
Total Cost Estimate	42,000	44,000		

NOTES:

- a. Pre-NEPA Costs
- g. Includes Contracting/Grant Officer Representative (COR) costs. Excludes Contracting/Grant Officer costs.
- i. Cost of implementing project
- l. Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.
- n. Forest Service indirect costs, including contracting/grant officer costs if needed.

Monitoring Plan:

Visitor use logs are maintained when the Visitor Information Center is open. By staffing the VIC for longer periods every season, visitor use will increase; more public education, information, and outreach will be conducted. Visitor use records will be compared with past years to account for the effectiveness of increased staffing in relation to visitor use. These annual reviews will be made by the district developed recreation manager.

Monitoring the maintenance efforts will be conducted through annual facilities evaluations and safety inspections. Reducing the deferred maintenance expenses of facilities is a significant effort annually. Addressing small problems before they become big ones is critical to fiscal responsibility, but can only be done when people are present to notice and address the issues promptly.

**2008 - 2011 SECURE RURAL SCHOOLS
PUBLIC LAW 110-343
TITLE II PROJECT SUBMISSION FORM
USDA FOREST SERVICE**

Name of Resource Advisory Committee: So. Arizona
Project Number (Assigned by Designated Federal Official):
Funding Fiscal Year(s):2011

2. Project Name: Portal CCC House Restoration	3a. State: Arizona 3b. County(s): Cochise
4. Project Submitted By: William Edwards	5. Date: December 6, 2010
6. Contact Phone Number: 520-364-6811	7. Contact E-mail: waedwards@fs.fed.us

8. Project Location: Portal, AZ /Cave Creek Canyon	
a. National Forest(s): Coronado	b. Forest Service District: Douglas
c. Location (Township-Range-Section) T. 17 S., R. 31 E., Sect. 34, G&SRBM	

9. Project Goals and Objectives: Restore a Civilian Conservation Corps (CCC) era house at the Portal Ranger Station to modern standards of safety for habitation. Once restored, the house will be entered into the “Rooms with a View” cabin rental program, which allows the public to stay in historic Forest Service structures in unique environments. This will enhance ecotourism opportunities for the community of Portal, AZ, while providing funds to maintain this historic structure.

10. Project Description:

a. Brief: **Restore historic 1930’s house for public use**

b. Detailed: **The CCC house was constructed in the 1930’s for use by the Civilian Conservation Corps stationed in Cave Creek Canyon. It is located on the Forest Service Administrative Site and has been used to house Forest Service and Game and Fish Employees intermittently since that time. In recent decades, it has fallen into disrepair through lack of use. A restoration project was initiated by seasonal firefighter in 2000, but was halted when that firefighting module was relocated to another location. The purpose of restoring the CCC House serves several functions. The construction activities will be conducted by local contractor using local vendors to provide employment opportunities on the east side of the Chiricahuas. The restoration of the structure will help preserve this historically significant building, while providing opportunities for public education about the cultural history and natural resources of Cave Creek Canyon. Once restored, the CCC House will be entered into the “Rooms with a View” cabin rental program, which allows the public to stay in historic Forest Service Buildings in unique environments for a nominal fee. This opportunity will provide increase eco-tourism opportunities for the local community by offering another location for families or small groups**

to stay and experience the natural wonders of Cave Creek Canyon, the Chiricahua Mountains, and SE Arizona/SW New Mexico. In addition to providing a location for visitors to stay, the CCC House will also provide a venue for educational programs hosted by community groups, such as the Friends of Cave Creek Canyon. Revenues generated from the rental cabins go directly back into the operations, maintenance, and improvement of the facilities.

11. Types of Lands Involved?

State/Private/Other lands involved? Yes No

Land Status: Forest Service Administrative Site

If Yes, specify:

12. How does the proposed project meet purposes of the Legislation? (Check at least 1)

Improves maintenance of existing infrastructure.

Implements stewardship objectives that enhance forest ecosystems.

Restores and improves land health.

Restores water quality

13. Project Type

a. Check all that apply: (check at least 1)

Road Maintenance

Trail Maintenance

Road Decommission/Obliteration

Trail Obliteration

Other Infrastructure Maintenance (specify): **Historic Structure Preservation; Public Use**

Soil Productivity Improvement

Forest Health Improvement

Watershed Restoration & Maintenance

Wildlife Habitat Restoration

Fish Habitat Restoration

Control of Noxious Weeds

Reestablish Native Species

Fuels Management/Fire Prevention

Implement CWPP Project

Other Project Type (specify):

b. Primary Purpose (select only 1): **Historic Structure Preservation; Public use**

14. Identify What the Project Will Accomplish

Miles of road maintained:

Miles of road decommissioned/obliterated:

Number of structures maintained/improved: **1 historic building restored for public use**

Acres of soil productivity improved:

Miles of stream/river restored/improved:

Miles of fish habitat restored/improved:
Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained:
Miles of trail obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved:
Acres of wildlife habitat restored/improved:
Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks: 1
People reached (for environmental education projects/fire prevention): Approximately 1000 visitors per year are likely to stay in the building, and will be exposed to the educational material pertaining the cultural and natural resource of Cave Creek Canyon.
Direct economic activity benefit: Local contractors employees to restore building; increased eco-tourism opportunities in Cave Creek Canyon/Portal
Other:

15. Estimated Project Start Date: 08/15/2011	16. Estimated Project Completion Date: 12/15/2011
---	--

17. List known partnerships or collaborative opportunities. Friends or Cave Creek Canyon

18. Identify benefits to communities. The economy of the community of Portal has a very high dependence upon eco-tourism. Providing additional eco-tourism opportunities will benefit the local businesses which depend upon revenue from visitors to the forest. Additionally, local contractors and vendors will be used to conduct the restoration efforts on the CCC house

19. How does the project benefit federal lands/resources?

20. What is the Proposed Method(s) of Accomplishment? (check at least 1)	
<input checked="" type="checkbox"/> Contract	<input checked="" type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input type="checkbox"/> Other (specify):

21. Will the Project Generate Merchantable Timber? Yes No

22. Anticipated Project Costs

a. Title II Funds Requested: **\$45,000**

b. Is this a multi-year funding request? Yes No

23. Identify Source(s) of Other Funding:

24. Monitoring Plan (provide as attachment)

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above.
- b. Identify who will conduct the monitoring:
- c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

25. Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

Unused funds will be returned to the RAC account.

Other, please explain:

Project Recommended By:

/s/ (INSERT Signature)

Chairperson

Resource Advisory Committee

Project Approved By:

/s/ (INSERT Signature)

Forest Supervisor

National Forest

Project Cost Analysis Worksheet

Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys	2200			
b. NEPA/CEQA	3500			
c. ESA Consultation	600			
d. Permit Acquisition	500			
e. Project Design & Engineering	2200			
f. Contract/Grant Preparation	4000			
g. Contract/Grant Administration	2500			
h. Contract/Grant Cost		45000		
i. Salaries	7000			
j. Materials & Supplies		Incl in contract		
k. Monitoring	1000			
l. Other 1. 2, Partner Indirect Cost				
m. Project Sub-Total				
n. FS Indirect Costs				
Total Cost Estimate	23,500	45,000		

NOTES :

- a. Pre-NEPA Costs
- g. Includes Contracting/Grant Officer Representative (COR) costs. Excludes Contracting/Grant Officer costs.
- i. Cost of implementing project
- l. Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.
- n. Forest Service indirect costs, including contracting/grant officer costs if needed.

CCC House Restoration – Monitoring Plan

There are two phases to this project- Restoration and Visitor Use/Education.

Monitoring of the Restoration phase is fairly straight forward. It is anticipated that the majority of the construction work will be conducted via a contract. As such, the monitoring tasks will be simple evaluations of whether the construction activities are being conducted within the terms and conditions of the contract. This monitoring will be conducted by the Contracting Officer or her Representative.

Once the Restoration efforts are complete, and the CCC House has been entered into the Cabin Rental Program, monitoring will focus on the numbers of visitors who rent the facility and thus are exposed to the educational opportunities focused on the cultural and natural resource of Cave Creek Canyon. These numbers will be easily available as visitors rent the facility through an on-line reservation system and disclose the number of people in each group. These statistics can be accessed at any time by Forest business management personnel.

**2008 - 2011 SECURE RURAL SCHOOLS
PUBLIC LAW 110-343
TITLE II PROJECT SUBMISSION FORM
USDA FOREST SERVICE**

Name of Resource Advisory Committee:
Project Number (Assigned by Designated Federal Official):
Funding Fiscal Year(s):

2. Project Name: Wildfire Community Protection Water Sources	3a. State: Arizona 3b. County(s): Cochise
4. Project Submitted By: Ruben Morales	5. Date: 1/3/2011
6. Contact Phone Number: 520-364-6813	7. Contact E-mail: rmorales@fs.fed.us

8. Project Location: District wide communities at risk	
a. National Forest(s): Coronado N. F.	b. Forest Service District: Douglas R. D.
c. Location (Township-Range-Section)	

9. Project Goals and Objectives:
Provide water sources for initial attack resources where acquiring water for fire suppression activities is problematic.

10. Project Description:
a. Brief: *(in one sentence)*
Construction of concrete based / metal sided tanks that can be used for water sources by initial attack resources in close proximity to communities at risk.
b. Detailed:
A contractor will be utilized to construct concrete based / metal sided holding tanks where water will be stored for the use during initial attack fire suppression operations. Sites selected are areas where insufficient water sources exist for initial attack of wild fires and are in close proximity to the wildland urban interface. Sites selected will be in close proximity to the communities of Portal, Cochise Stronghold and Pinery Canyon where initial attack concerns exist. Wells or springs exist in the chosen locations that can be used for filling and storing water in the proposed tanks. The success of fire suppression operation will be greatly enhanced with the availability of the water resources in area where structures and other values at risk exist in communities that border National Forest lands.

11. Types of Lands Involved?
State/Private/Other lands involved? Yes No
Land Status:
If Yes, specify:

12. How does the proposed project meet purposes of the Legislation? (Check at least 1)

<input checked="" type="checkbox"/> Improves maintenance of existing infrastructure.
<input type="checkbox"/> Implements stewardship objectives that enhance forest ecosystems.
<input type="checkbox"/> Restores and improves land health.
<input type="checkbox"/> Restores water quality

13. Project Type	
a. Check all that apply: (check at least 1)	
<input type="checkbox"/> Road Maintenance	<input type="checkbox"/> Trail Maintenance
<input type="checkbox"/> Road Decommission/Obliteration	<input type="checkbox"/> Trail Obliteration
<input type="checkbox"/> Other Infrastructure Maintenance (specify):	
<input type="checkbox"/> Soil Productivity Improvement	<input type="checkbox"/> Forest Health Improvement
<input type="checkbox"/> Watershed Restoration & Maintenance	<input type="checkbox"/> Wildlife Habitat Restoration
<input type="checkbox"/> Fish Habitat Restoration	<input type="checkbox"/> Control of Noxious Weeds
<input type="checkbox"/> Reestablish Native Species	<input checked="" type="checkbox"/> Fuels Management/Fire Prevention
<input type="checkbox"/> Implement CWPP Project	<input type="checkbox"/> Other Project Type (specify):
b. Primary Purpose (select only 1):	

14. Identify What the Project Will Accomplish
Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved:
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained:
Miles of trial obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved:
Acres of wildlife habitat restored/improved:

Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks:
People reached (for environmental education projects/fire prevention):
Direct economic activity benefit:
Other: Fire protection

15. Estimated Project Start Date: June 1, 2011	16. Estimated Project Completion Date: Sept. 30, 2011
---	--

17. List known partnerships or collaborative opportunities.

Communities of Portal and Cochise Stronghold are recognized Firewise communities and have expressed great interest in the project and have assisted in plans for the project.

18. Identify benefits to communities.

Water sources for initial attack resources will alleviate concerns and availability of water to help ensure success of initial attack of suppression fires close to these communities where water sources are critical in successful operations.

19. How does the project benefit federal lands/resources?

They will provide water sources for initial attack operations where time is critical.

20. What is the Proposed Method(s) of Accomplishment? (check at least 1)	
<input checked="" type="checkbox"/> Contract	<input type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input type="checkbox"/> Other (specify):

21. Will the Project Generate Merchantable Timber? Yes No

22. Anticipated Project Costs
a. Title II Funds Requested: \$45,000
b. Is this a multi-year funding request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

23. Identify Source(s) of Other Funding:

Forest Service will match with funds, labor and material. Fire Management personnel on the Douglas Ranger District will provide contract administration and provide materials and labor for plumbing to water source.

24. Monitoring Plan (provide as attachment)

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above. The water sources will have

critical water for initial attack resources for the protection of communities in the wildland urban interface.

b. Identify who will conduct the monitoring:

Fire Management personnel on the Douglas Ranger District

c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

25. Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

Unused funds will be returned to the RAC account.

Other, please explain:

Project Recommended By:

/s/ (INSERT Signature)

Chairperson

Resource Advisory Committee

Project Approved By:

/s/ (INSERT Signature)

Forest Supervisor

National Forest

Project Cost Analysis Worksheet

Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys	\$5000			
b. NEPA/CEQA	\$5000			
c. ESA Consultation				
d. Permit Acquisition				
e. Project Design & Engineering	\$3000			
f. Contract/Grant Preparation	\$1500			
g. Contract/Grant Administration	\$3000			
h. Contract/Grant Cost		\$45,000		
i. Salaries	\$5000			
j. Materials & Supplies	\$2000			
k. Monitoring	\$2000			
l. Other 1. Maintenance and repair/ for duration 2. Partner Indirect Cost	\$1500			
m. Project Sub-Total	\$29,000	\$45,000		
n. FS Indirect Costs				
Total Cost Estimate	\$29,000	\$45,000		

NOTES:

- a. Pre-NEPA Costs
- g. Includes Contracting/Grant Officer Representative (COR) costs. Excludes Contracting/Grant Officer costs.
- i. Cost of implementing project
- l. Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.
- n. Forest Service indirect costs, including contracting/grant officer costs if needed.

**2008 - 2011 SECURE RURAL SCHOOLS
PUBLIC LAW 110-343
TITLE II PROJECT SUBMISSION FORM
USDA FOREST SERVICE**

Name of Resource Advisory Committee:
Project Number (Assigned by Designated Federal Official):
Funding Fiscal Year(s):

2. Project Name: Coronado NF Trail Maintenance	3a. State: Arizona 3b. County(s): Cochise, Santa Cruz, Pima, Pinal
4. Project Submitted By: William A Edwards	5. Date: December 14, 2010
6. Contact Phone Number: 520-364-6811	7. Contact E-mail: waedwards@fs.fed.us

8. Project Location:	
a. National Forest(s): Coronado NF	b. Forest Service District: Douglas, Sierra Vista, Santa Catalina, Nogales
c. Location (Township-Range-Section) Trail network across the forest – over 1,000 miles	

9. Project Goals and Objectives: Maintain existing trail network to provide for safe public access and reduced resource impacts.

10. Project Description:

a. Brief: (*in one sentence*) Establish two 4-person trail crews to maintain existing backcountry trail networks in a safe condition.

b. Detailed: The Coronado NF has over 1,000 miles of backcountry trails, which provide public access to most of the remote portions of the Forest. Appropriated funding to maintain this trail network has been far less than required to provide safe trails with minimized resource impacts. The trail maintenance that is occurring is generally being completed by volunteer groups, and despite their diligent efforts, the trail networks are rapidly degrading. We propose to create two small (four-person) crews to be dedicated to backcountry trail maintenance. The crews would be based out of Douglas and Tucson and provide coverage for all of the trails on the Forest. In addition to providing safe access, trail maintenance creates proper drainage to reduce erosion, ensures trail signs are accurate and repaired, and backcountry springs are functioning.

11. Types of Lands Involved?

State/Private/Other lands involved? Yes No

Land Status: All USFS lands

If Yes, specify:

12. How does the proposed project meet purposes of the Legislation? (Check at least 1)	
<input checked="" type="checkbox"/>	Improves maintenance of existing infrastructure.
<input type="checkbox"/>	Implements stewardship objectives that enhance forest ecosystems.
<input type="checkbox"/>	Restores and improves land health.
<input checked="" type="checkbox"/>	Restores water quality

13. Project Type	
a. Check all that apply: (check at least 1)	
<input type="checkbox"/> Road Maintenance	<input checked="" type="checkbox"/> Trail Maintenance
<input type="checkbox"/> Road Decommission/Obliteration	<input type="checkbox"/> Trail Obliteration
<input type="checkbox"/> Other Infrastructure Maintenance (specify):	
<input type="checkbox"/> Soil Productivity Improvement	<input type="checkbox"/> Forest Health Improvement
<input checked="" type="checkbox"/> Watershed Restoration & Maintenance	<input type="checkbox"/> Wildlife Habitat Restoration
<input type="checkbox"/> Fish Habitat Restoration	<input type="checkbox"/> Control of Noxious Weeds
<input type="checkbox"/> Reestablish Native Species	<input type="checkbox"/> Fuels Management/Fire Prevention
<input type="checkbox"/> Implement CWPP Project	<input type="checkbox"/> Other Project Type (specify):
b. Primary Purpose (select only 1): Trail Maintenance	

14. Identify What the Project Will Accomplish
Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved:
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained: 200 miles
Miles of trial obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved:

Acres of wildlife habitat restored/improved:
Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks: 8
People reached (for environmental education projects/fire prevention):
Direct economic activity benefit:
Other:

15. Estimated Project Start Date: Oct 2011	16. Estimated Project Completion Date: Sept 2012
---	---

17. List known partnerships or collaborative opportunities. Wilderness Society, Sierra Club, Friends of Cave Creek, Friends of Madera Canyon, Friends of Sabino Canyon, numerous (10+) local hiking clubs

18. Identify benefits to communities. Provides greater ecotourism opportunities, drawing public to trail heads serviced by local communities

19. How does the project benefit federal lands/resources? Maintains backcountry trails in a safe conditions, encourages dispersed public recreation, addresses erosion concerns, keeps remote water sources functioning.

20. What is the Proposed Method(s) of Accomplishment? (check at least 1)	
<input type="checkbox"/> Contract	X <input type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	X <input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input type="checkbox"/> Other (specify):

21. Will the Project Generate Merchantable Timber? Yes No

22. Anticipated Project Costs
a. Title II Funds Requested:
b. Is this a multi-year funding request? <input type="checkbox"/> Yes x <input type="checkbox"/> No

23. Identify Source(s) of Other Funding:

24. Monitoring Plan (provide as attachment)

- Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above.
- Identify who will conduct the monitoring:

c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

25. Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

Unused funds will be returned to the RAC account.

Other, please explain:

Project Recommended By:

/s/ (INSERT Signature)

Chairperson

Resource Advisory Committee

Project Approved By:

/s/ (INSERT Signature)

Forest Supervisor

National Forest

Project Cost Analysis Worksheet

Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys	12,000			
b. NEPA/CEQA				
c. ESA Consultation				
d. Permit Acquisition				
e. Project Design & Engineering				
f. Contract/Grant Preparation				
g. Contract/Grant Administration				
h. Contract/Grant Cost				
i. Salaries		161,600		
j. Materials & Supplies	5,000	17,000		
k. Monitoring	1,000			
l. Other				
1.				
2, Partner Indirect Cost				
m. Project Sub-Total				
n. FS Indirect Costs				
Total Cost Estimate	6,000	178,600		

NOTES:

- a. Pre-NEPA Costs
- g. Includes Contracting/Grant Officer Representative (COR) costs. Excludes Contracting/Grant Officer costs.
- i. Cost of implementing project
- l. Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.
- n. Forest Service indirect costs, including contracting/grant officer costs if needed.

Monitoring Plan:

Trail conditions are reported annually in the INFRA database. Factors reported are the number of miles of trail meeting standards, maintained to standard, or not meeting standards. Annual reports are easily retrieved to analyze the effectiveness of the years trail maintenance efforts.

As this is part of the annual duties of our dispersed recreation managers, no additional costs are associated with this effort.

**2008 - 2011 SECURE RURAL SCHOOLS
PUBLIC LAW 110-343
TITLE II PROJECT SUBMISSION FORM
USDA FOREST SERVICE**

Name of Resource Advisory Committee:
Project Number (Assigned by Designated Federal Official):
Funding Fiscal Year(s):

2. Project Name: Douglas District Cattleguards	3a. State: Arizona 3b. County(s): Cochise
4. Project Submitted By: Joseph Harris, USFS	5. Date: January 21, 2011
6. Contact Phone Number: (520) 364-6821	7. Contact E-mail: josephharris@fs.fed.us

8. Project Location: District wide (Chiricahua, Peloncillo and Dragoon Mountains)	
a. National Forest(s): Coronado Natl. Forest	b. Forest Service District: Douglas Ranger District
c. Location (Township-Range-Section) District Wide	

9. Project Goals and Objectives: To purchase cattleguards and bases that would be installed in various locations across the Ranger District. Locations where vehicular traffic causes conflict with livestock management in the form of gates being left in the wrong position (open when they should be shut, for instance). This would minimize the impacts to the permittee and rangeland, keeping cattle distributed where they should be and lessening the workload of returning those cattle to their correct pasture. The installation of cattleguards would also decrease the inconvenience to motorists, allowing passage through pasture fences without having to exit their vehicles to open gates.

10. Project Description:

a. Brief: (*in one sentence*) Obtain funding necessary to purchase cattleguards and bases to install as necessary across the Douglas Ranger District.

b. Detailed: Due to increased vehicular traffic in some areas across the Douglas Ranger district, many gates are being left in undesirable positions for the livestock owner (open gates being shut, and closed gates being left open). This allows the livestock to move into pastures they aren't supposed to be in, creating more work for the rancher. This also can create dangerous situations for the livestock when they drift into a pasture without water and get trapped there. Also, when gates are left open onto roadways, motorists can be in danger of collision as well. Cattleguards would increase motorist convenience as well, since getting out of their vehicles to open or close gates would no longer be necessary.

11. Types of Lands Involved? US Forest Service land

State/Private/Other lands involved? Yes No

Land Status:

If Yes, specify:

12. How does the proposed project meet purposes of the Legislation? (Check at least 1)
<input checked="" type="checkbox"/> Improves maintenance of existing infrastructure.
<input checked="" type="checkbox"/> Implements stewardship objectives that enhance forest ecosystems.
<input checked="" type="checkbox"/> Restores and improves land health.
<input type="checkbox"/> Restores water quality

13. Project Type	
a. Check all that apply: (check at least 1)	
<input checked="" type="checkbox"/> Road Maintenance	<input type="checkbox"/> Trail Maintenance
<input type="checkbox"/> Road Decommission/Obliteration	<input type="checkbox"/> Trail Obliteration
<input checked="" type="checkbox"/> Other Infrastructure Maintenance (specify): replacing gates with cattleguards	
<input type="checkbox"/> Soil Productivity Improvement	<input type="checkbox"/> Forest Health Improvement
<input type="checkbox"/> Watershed Restoration & Maintenance	<input type="checkbox"/> Wildlife Habitat Restoration
<input type="checkbox"/> Fish Habitat Restoration	<input type="checkbox"/> Control of Noxious Weeds
<input type="checkbox"/> Reestablish Native Species	<input type="checkbox"/> Fuels Management/Fire Prevention
<input type="checkbox"/> Implement CWPP Project	<input type="checkbox"/> Other Project Type (specify):
b. Primary Purpose (select only 1): Existing infrastructure maintenance	

14. Identify What the Project Will Accomplish
Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved: Several (approx. 10) cattleguards placed on various road/fence crossings on the Douglas Ranger District
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained:
Miles of trial obliterated:
Acres of forest health improved (including fuels reduction):

Acres of rangeland improved:
Acres of wildlife habitat restored/improved:
Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks:
People reached (for environmental education projects/fire prevention):
Direct economic activity benefit: Use of local heavy equipment operators to complete the work, as well as improving livestock operations
Other:

15. Estimated Project Start Date: 03/01/2011	16. Estimated Project Completion Date: 07/15/2012
--	---

17. List known partnerships or collaborative opportunities: Permittees on the various allotments will be asked to contribute labor and/or some fence materials to assist in the installation of the cattleguards.

18. Identify benefits to communities: Improve livestock distribution thereby increasing rangeland health, provide job opportunities for local heavy equipment operators, increase safety to livestock and motorists, and provide convenience to motorists by not having to open gates.

19. How does the project benefit federal lands/resources? By increasing distribution/rangeland health, increasing convenience to motorists and creating a safer environment for livestock/motorists.

20. What is the Proposed Method(s) of Accomplishment? (check at least 1)	
<input checked="" type="checkbox"/> Contract	<input checked="" type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input checked="" type="checkbox"/> Other (specify): Permittees or other local heavy equipment operators

21. Will the Project Generate Merchantable Timber? Yes No

22. Anticipated Project Costs
a. Title II Funds Requested: \$55,000.00
b. Is this a multi-year funding request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

23. Identify Source(s) of Other Funding: Federally allocated funding to oversee operations, provide heavy equipment where applicable or necessary and participate in the installation, as well as permittee funding to assist with labor and heavy equipment costs

24. Monitoring Plan (provide as attachment)

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above:

Initially, an inspection will be made to determine if the cattleguard is needed in a certain location. During installation, inspections will also be made to determine if the work done was completed according to the specifications. Following that, annual inspections are made of all structural range improvements to determine their condition and functionality.

- b. Identify who will conduct the monitoring:

Forest Service personnel will conduct the monitoring of the structures themselves and the rangeland surrounding them on a yearly basis in concurrence with grazing allotment inspections.

- c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

See below

25. Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

Unused funds will be returned to the RAC account.

Other, please explain:

Project Recommended By:

/s/ (INSERT Signature)

Chairperson

Resource Advisory Committee

Project Approved By:

/s/ (INSERT Signature)

Forest Supervisor

National Forest

Project Cost Analysis Worksheet

Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys	\$3,000			\$3,000
b. NEPA/CEQA	Not req'd.			
c. ESA Consultation	N/A			
d. Permit Acquisition	N/A			
e. Project Design & Engineering	\$3,000			\$3,000
f. Contract/Grant Preparation	\$300			\$300
g. Contract/Grant Administration	\$750			\$750
h. Contract/Grant Cost	N/A			
i. Salaries	N/A			
j. Materials & Supplies	\$2,500	\$55,000		\$57,500
k. Monitoring	\$3,000			\$3,000
l. Other 1. 2. Partner Indirect Cost				
m. Project Sub-Total		\$55,000		\$67,550
n. FS Indirect Costs	\$12,500			\$12,500
Total Cost Estimate	\$25,050	\$55,000		\$80,050

NOTES :

- a. Pre-NEPA Costs
- g. Includes Contracting/Grant Officer Representative (COR) costs. Excludes Contracting/Grant Officer costs.
- i. Cost of implementing project
- l. Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.
- n. Forest Service indirect costs, including contracting/grant officer costs if needed.

**2008 - 2011 SECURE RURAL SCHOOLS
PUBLIC LAW 110-343
TITLE II PROJECT SUBMISSION FORM
USDA FOREST SERVICE**

Name of Resource Advisory Committee:
Project Number (Assigned by Designated Federal Official):
Funding Fiscal Year(s):

2. Project Name: Pedregosa Water Project	3a. State: Arizona 3b. County(s): Cochise
4. Project Submitted By: Douglas Ranger District	5. Date: January 13, 2011
6. Contact Phone Number: (520)364-6814	7. Contact E-mail: druppel@fs.fed.us

8. Project Location: Halfmoon Valley, Pedregosa allotment	
a. National Forest(s): Coronado NF	b. Forest Service District: Douglas Ranger District
c. Location (Township-Range-Section) Twn 21 S R 29 E Sections 2,11,14,23	

9. Project Goals and Objectives: Provide dependable water for wildlife and livestock in the Halfmoon Valley of the Pedregosa mountains. Provide greater ease of access to public lands for recreational users along Forest Road 721. Provide improved pasture management by providing cattle guards in place of gates in order to alleviate the problem of gates being left open by recreational traffic, Border Patrol or illegal aliens. This water distribution system and the cattle guards proposed on Forest Road 721 will result in better overall watershed condition due to the better livestock distribution and ease of access.

10. Project Description:

a. Brief: Develop a water well on National Forest lands along with a water distribution system to provide dependable water for wildlife and livestock in an area of approximately 7,000 acres of the Pedregosa mountains.

b. Detailed: Drill a well on the north end of the Halfmoon valley on National Forest land. Develop approximately 4.5 miles of buried water line and 3 permanent water troughs along with 20,000 gallons of storage capacity. System to be left full and operational year round. In addition, this project would provide cattle guards at three locations of existing gates on Forest Road 721 to improve public access and pasture management in the vicinity of the Halfmoon Valley.

USFS to provide labor, equipment, and all necessary NEPA documentation and Archeological clearances. In addition the USFS will provide approximately 34% of the materials needed for this project.

11. Types of Lands Involved?

State/Private/Other lands involved? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Land Status: National Forest and permittees unfenced private land
If Yes, specify: National Forest and permittees unfenced private land and Arizona State Grazing permit.

12. How does the proposed project meet purposes of the Legislation? (Check at least 1)
<input checked="" type="checkbox"/> Improves maintenance of existing infrastructure.
<input checked="" type="checkbox"/> Implements stewardship objectives that enhance forest ecosystems.
<input checked="" type="checkbox"/> Restores and improves land health.
<input type="checkbox"/> Restores water quality

13. Project Type	
a. Check all that apply: (check at least 1)	
<input checked="" type="checkbox"/> Road Maintenance	<input type="checkbox"/> Trail Maintenance
<input type="checkbox"/> Road Decommission/Obliteration	<input type="checkbox"/> Trail Obliteration
<input checked="" type="checkbox"/> Other Infrastructure Maintenance (specify): installation of cattle guards	
<input type="checkbox"/> Soil Productivity Improvement	<input checked="" type="checkbox"/> Forest Health Improvement
<input checked="" type="checkbox"/> Watershed Restoration & Maintenance	<input checked="" type="checkbox"/> Wildlife Habitat Restoration
<input type="checkbox"/> Fish Habitat Restoration	<input type="checkbox"/> Control of Noxious Weeds
<input type="checkbox"/> Reestablish Native Species	<input type="checkbox"/> Fuels Management/Fire Prevention
<input type="checkbox"/> Implement CWPP Project	<input checked="" type="checkbox"/> Other Project Type (specify): water system development
b. Primary Purpose : This project will address the chronic lack of perennial water in the Halfmoon Valley for both wildlife and livestock. The lack of dependable water in this area is a major limitation on the long term health and sustainability of the forage and habitat resources in the area. In addition, ease of access on Forest Road 721 will be enhanced.	

14. Identify What the Project Will Accomplish
Miles of road maintained: 6 miles
Miles of road decommissioned/obliterated:
Number of structures maintained/improved: One new well will be drilled on Forest Service property, 4.5 miles of pipeline will connect this well to 3 new watering locations. This project will also improve access on FR 721 by removing gate access in favor of cattle guards. This will alleviate the problem of gates being left open which has lead to poor control of grazing management.
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:

Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained:
Miles of trail obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved: Management of grazing operations, distribution and allocation of rest will be improved on approximately 7,000 acres of National Forest lands.
Acres of wildlife habitat restored/improved: Access to dependable water will be improved for wildlife over approximately 7,000 acres or 10 square miles of National Forest lands, Arizona State lands and deeded lands.
Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks:
People reached (for environmental education projects/fire prevention):
Direct economic activity benefit: All materials to be purchased locally. This will total approximately \$79,200.
Other: 4.5 miles of water line, 20,000 gallons of water storage and 3 water trough installations providing year round water to approximately 7,000 acres.

15. Estimated Project Start Date: 7/1/2011	16. Estimated Project Completion Date: 12/31/2011
---	--

17. List known partnerships or collaborative opportunities.

Permittee's Tom and Karen Husted
Arizona Game and Fish Department

18. Identify benefits to communities.

This project will provide year round water to an area of the Pedregosa mountains that currently has no dependable water in an area of almost 7,000 acres or 10 square miles. In addition this project will improve the ease of access into this area for sportsmen and other recreational users. By providing cattle guards in locations where gates have regularly been left open we will improve the pasture management and control of livestock on this allotment.

19. How does the project benefit federal lands/resources?

This allotment has historically experienced excessive use in areas around the limited water sources and those sources have frequently gone dry for extended periods of time. Distribution of livestock has been a chronic problem on this allotment because of the lack of dependable water. By developing this water system the Forest Service and permittee will be able to accomplish better overall grazing management. Range conditions continue to be good in this area and it will provide valuable habitat for deer, turkey, javelina, quail and other small mammals once the water situation is addressed.

20. What is the Proposed Method(s) of Accomplishment? (check at least 1)	
<input checked="" type="checkbox"/> Contract	<input checked="" type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input checked="" type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement

<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input type="checkbox"/> Other (specify):

21. Will the Project Generate Merchantable Timber? Yes No

22. Anticipated Project Costs
a. Title II Funds Requested: \$52,000
b. Is this a multi-year funding request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

23. Identify Source(s) of Other Funding: Allocated federal funding for labor Forest Service and Federal permits, materials and equipment. In addition this project will be of interest to the Arizona Game and Fish Department and if funded can be significantly enhanced through their involvement.

24. Monitoring Plan (provide as attachment)

- a. The Forest Service conducts both implementation and utilization monitoring of forage resources to track compliance with grazing plans, forage conditions, and range trend. This monitoring will track the benefits accrued to the management of this allotment by the construction of this improvement.
- b. The project will be implemented by the Range Management personnel from the Douglas Ranger District as well as other staff as needed. Douglas District personnel will monitor the construction of these improvements. The long term maintenance of these improvements will be the responsibility of the permittee on the Pedregosa allotment and will be listed as an improvement on that permit. The permittee will annually be required to maintain these improvements in serviceable condition for the expected life of the materials used. The Forest Service conducts routine inspections annually to assure that improvements are in serviceable condition.
- c. No additional funding will be needed to carry out the monitoring tasks described above.

25. Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

- Unused funds will be returned to the RAC account.
- Other, please explain:

Project Recommended By:

/s/ (INSERT Signature)
Chairperson

Resource Advisory Committee

Project Approved By:

/s/ (INSERT Signature)
Forest Supervisor

National Forest

Project Cost Analysis Worksheet

Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys	\$5,400			\$5,400
b. NEPA/CEQA	This project is already NEPA sufficient at a cost of approximately \$5,000 to the USFS			
c. ESA Consultation	NA			
d. Permit Acquisition	\$500			\$500
e. Project Design & Engineering	\$2,500			\$2,500
f. Contract/Grant Preparation	Included in salaries			
g. Contract/Grant Administration	Included in salaries			
h. Contract/Grant Cost	\$2,000			
i. Salaries	\$8,600			\$8,600
j. Materials & Supplies	\$27,200	\$52,000		\$79,200
k. Monitoring	\$1,000			\$1,000
l. Other 1. 2, Partner Indirect Cost				
m. Project Sub-Total				
n. FS Indirect Costs	\$2,000			\$2,000
Total Cost Estimate	\$54,200	\$52,000		\$106,200

NOTES :

- a. Pre-NEPA Costs
- g. Includes Contracting/Grant Officer Representative (COR) costs. Excludes Contracting/Grant Officer costs.
- i. Cost of implementing project
- l. Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.
- n. Forest Service indirect costs, including contracting/grant officer costs if needed.

**2008 - 2011 SECURE RURAL SCHOOLS
PUBLIC LAW 110-343
TITLE II PROJECT SUBMISSION FORM
USDA FOREST SERVICE**

Name of Resource Advisory Committee:
Project Number (Assigned by Designated Federal Official):
Funding Fiscal Year(s):

2. Project Name: Douglas District Stock Tank Cleaning, Maintenance and Reconstruction	3a. State: Arizona 3b. County(s): Cochise
4. Project Submitted By: Joseph Harris, USFS	5. Date: January 4, 2011
6. Contact Phone Number: (520) 364-6821	7. Contact E-mail: josephharris@fs.fed.us

8. Project Location: District wide (Chiricahua, Peloncillo and Dragoon Mountains)	
a. National Forest(s): Coronado Natl. Forest	b. Forest Service District: Douglas Ranger District
c. Location (Township-Range-Section) District Wide	

9. Project Goals and Objectives: To maintain integrity of, remove sediment from and reconstruct where necessary various existing stock tanks across the three mountain ranges across the district. This will allow more water to be available for wildlife, livestock and fire management operations. This will also help to prevent sediment flow into watersheds further downstream.

10. Project Description:

a. Brief: (*in one sentence*) Obtain funding necessary to partially pay for operation of heavy equipment to remove sediment and rebuild dirt tanks where necessary across the Douglas Ranger District.

b. Detailed: Over the past several decades, many dirt tanks were built for watering livestock and wildlife across the Douglas Ranger District. Since their construction, however, silt accumulation and flood events have either filled in the retention basins or damaged the earthen dams designed to hold the water in place. In some watersheds where fires have occurred above the tanks, large sediment loads have accumulated in the tanks rendering them useless for wildlife or livestock. By removing the sediment and in some cases rebuilding the retention dams, the water caught by these structures will once more be useful for wildlife, livestock and fire suppression/management activities.

11. Types of Lands Involved? US Forest Service land, with state/private/BLM lands downstream

State/Private/Other lands involved? Yes No

Land Status:

If Yes, specify: See above

12. How does the proposed project meet purposes of the Legislation? (Check at least 1)
<input checked="" type="checkbox"/> Improves maintenance of existing infrastructure.
<input checked="" type="checkbox"/> Implements stewardship objectives that enhance forest ecosystems.
<input checked="" type="checkbox"/> Restores and improves land health.
<input checked="" type="checkbox"/> Restores water quality

13. Project Type	
a. Check all that apply: (check at least 1)	
<input type="checkbox"/> Road Maintenance	<input type="checkbox"/> Trail Maintenance
<input type="checkbox"/> Road Decommission/Obliteration	<input type="checkbox"/> Trail Obliteration
<input checked="" type="checkbox"/> Other Infrastructure Maintenance (specify): Existing dirt tanks to be cleaned out/maintained	
<input type="checkbox"/> Soil Productivity Improvement	<input checked="" type="checkbox"/> Forest Health Improvement
<input checked="" type="checkbox"/> Watershed Restoration & Maintenance	<input checked="" type="checkbox"/> Wildlife Habitat Restoration
<input type="checkbox"/> Fish Habitat Restoration	<input type="checkbox"/> Control of Noxious Weeds
<input type="checkbox"/> Reestablish Native Species	<input checked="" type="checkbox"/> Fuels Management/Fire Prevention
<input type="checkbox"/> Implement CWPP Project	<input type="checkbox"/> Other Project Type (specify):
b. Primary Purpose (select only 1): Existing infrastructure maintenance	

14. Identify What the Project Will Accomplish
Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved: Several, dirt tanks across the Douglas Ranger District
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained:
Miles of trial obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved: Depending on location and cost per tank, 500–1,000 acres per tank = 15,000 acres
Acres of wildlife habitat restored/improved: See above (15-20,000 acres)

Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks:
People reached (for environmental education projects/fire prevention):
Direct economic activity benefit: Use of local heavy equipment operators to complete the work, as well as providing water for livestock so ranchers have more viable livestock operations.
Other:

15. Estimated Project Start Date: 03/01/2011	16. Estimated Project Completion Date: 07/15/2012
--	---

17. List known partnerships or collaborative opportunities: Permittees on the various allotments will be asked to contribute dollar-for-dollar to collaboratively pay for the tanks to be maintained. The Forest Service will contribute up to \$2,000.00 per tank.

18. Identify benefits to communities: Improve water quality downstream of these tanks by catching sediment, reinforce dams so large flood events don't destroy the dams causing significant downstream flooding and property damage, and provide job opportunities for local heavy equipment operators.

19. How does the project benefit federal lands/resources? By creating/maintaining water sources for wildlife, as well as maintaining water sources for livestock to increase distribution and help prevent concentration and localized overgrazing. This project also benefits watershed resources by helping to prevent downstream sediment flow and helping to reduce catastrophic flooding caused by structure failure. Fire suppression and management activities will also benefit due to the increased presence of open water for helicopter operations.

20. What is the Proposed Method(s) of Accomplishment? (check at least 1)	
<input checked="" type="checkbox"/> Contract	<input checked="" type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input checked="" type="checkbox"/> Other (specify): Permittees or other local heavy equipment operators

21. Will the Project Generate Merchantable Timber? Yes No

22. Anticipated Project Costs
a. Title II Funds Requested: \$30,000.00
b. Is this a multi-year funding request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

23. Identify Source(s) of Other Funding: Federally allocated funding to oversee operations and permittee funding to match dollar-for-dollar what is spent on each tank.

24. Monitoring Plan (provide as attachment)

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above:

Initially, an inspection will be made to determine if the work done on each tank was completed according to the specifications. Following that, annual inspections are made of all structural range improvements to determine their condition and functionality.

- b. Identify who will conduct the monitoring:

Forest Service personnel will conduct the monitoring of the structures themselves and the rangeland surrounding them on a yearly basis in concurrence with grazing allotment inspections.

- c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

See below

25. Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

Unused funds will be returned to the RAC account.

Other, please explain:

Project Recommended By:

/s/ (INSERT Signature)

Chairperson

Resource Advisory Committee

Project Approved By:

/s/ (INSERT Signature)

Forest Supervisor

National Forest

Project Cost Analysis Worksheet

Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys	\$4,500			\$4,500
b. NEPA/CEQA	Not req'd.			
c. ESA Consultation	N/A			
d. Permit Acquisition	N/A			
e. Project Design & Engineering	\$4,500			\$4,500
f. Contract/Grant Preparation	\$300			\$300
g. Contract/Grant Administration	\$750			\$750
h. Contract/Grant Cost	N/A			
i. Salaries	N/A			
j. Materials & Supplies	N/A			
k. Monitoring	\$5,000			\$5,000
l. Other 1. 2. Partner Indirect Cost			At least \$30,000 at a 1 to 1 match	\$30,000
m. Project Sub-Total		\$30,000		\$30,000
n. FS Indirect Costs	N/A			
Total Cost Estimate	\$15,050	\$30,000		\$75,050

NOTES :

- a. Pre-NEPA Costs
- g. Includes Contracting/Grant Officer Representative (COR) costs. Excludes Contracting/Grant Officer costs.
- i. Cost of implementing project
- l. Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.
- n. Forest Service indirect costs, including contracting/grant officer costs if needed.

Regular Board of Supervisors Meeting

Cochise Aging & Social Services

Date: 02/15/2011

Approval of Merit System Award Board Policy and Appointment of BoardSubmitted By: Mary Gomez, Cochise Aging &
Social Services

Department: Cochise Aging & Social Services

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: Mary Gomez

TITLE of PRESENTER: Director
of CASS

Mandated Function?:

Source of Mandate
or Basis for Support?:

Docket Number (If applicable):

Agenda Item Text:

Approve policy/procedure for the establishment of a County Merit Award System Board and establishment of such Board.

Background:

As per the recommendation of the Arizona Auditor General, to make any merit award distribution compliant with A.R.S. 38-614, the Board of Supervisors is required to appoint a Merit System Award Board to oversee the operations and distribution of any merit awards.

Department's Next Steps (if approved):

Present recommendations to the members of a Merit System Award Board. Merit System Award Board will review and make its own recommendations to the BOS at a future meeting

Impact of NOT Approving/Alternatives:

Loss of opportunity to award employees for ideas and procedures resulting in cost-savings to the county or in an improvement of County operations in the public interest.

To BOS Staff: Document Disposition/Follow-Up:

None.

Fiscal Impact

Fiscal Year:	2011
One-time Fixed Costs? (\$\$\$):	\$92,575.00
Ongoing Costs? (\$\$\$):	\$0
County Match Required? (\$\$\$):	\$0
A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):	\$0
Source of Funding?:	Grant

Fiscal Impact & Funding Sources (if known):

All funding for CHS proposal to come from SRF 508.

Attachments

ARS 38 614

38-614. Merit awards; county employees; merit award system board; special merit award fund

A. A county board of supervisors may adopt rules and regulations to provide merit awards for county employees. The rules and regulations shall include granting a merit award for any of the following:

1. An adopted procedure or idea which resulted in eliminating or reducing county expenditures or improving operations in the public interest.

2. The performance of a special act or service in the public interest.

B. If the board of supervisors permits merit awards it shall appoint a merit award system board to establish policy for the operation of the merit award system, review all suggestions and recommend for approval all merit awards with the concurrence of the head of the department in which the cost savings is realized. The size of the merit award system board shall be equal to the number of supervisors for that county. Each supervisor shall appoint one member to serve on the merit award system board.

C. The board of supervisors shall approve all merit awards.

D. No merit award may exceed two thousand five hundred dollars.

E. The board of supervisors shall establish and may fund for the purpose of this section a special merit award fund consisting of identified measurable dollar savings transferred from appropriated and nonappropriated monies in the department where the cost saving is realized.

F. The board of supervisors may at the end of each fiscal year transfer all or part of the monies accumulated in the special merit award fund to the county general fund.

G. The merit award system board shall certify to the board of supervisors the names of persons recommended for merit awards and the amounts of the awards. On final approval by the board of supervisors of the names and the amounts of the merit awards, the county finance director shall draw a warrant on the county treasury. The county treasurer shall pay the warrant from the special merit award fund.

H. All county employees are eligible for merit awards, except that the qualifying criteria prescribed in subsection A are not met as a result of the employee's regular employment duties and an award is not considered extra compensation.

Regular Board of Supervisors Meeting

Date: 02/15/2011

Approval of Fleet and Heavy Fleet Merit Award Program

Submitted By: Mary Gomez, Cochise Aging & Social Services

Department: Cochise Aging & Social Services

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS Submitted for Signature: 0

NAME of PRESENTER:

TITLE of PRESENTER:

Mandated Function?:

Source of Mandate or Basis for Support?:

Docket Number (If applicable):

Agenda Item Text:

Approve policy/procedure for the establishment of a Merit Award policy/procedure for Fleet and Heavy Fleet Departments.

Background:

Fleet and Heavy Fleet have entered into agreements to provide fleet maintenance services for public safety vehicles for several law enforcement/ public safety agencies in the County, thus ensuring the public is well served by having regularly maintained and reliable vehicles. These agreements also allow these agencies to forego establishing a department specifically to perform these services, thereby eliminating an additional tax payer burden. These agencies currently include:

- City of Bisbee Police / Fire / Public Works / Emergency Generators
- San Jose Fire Department
- Naco Fire Department
- Tombstone Marshals Office
- Chiricahua National Monument Law Enforcement
- Ft. Huachuca Military Police

The Fleet and Heavy Fleet Department Directors are proposing that some of the additional revenue generated through these agreements be used to establish a Merit Award Fund for the employees in those departments. (Please see attached back-up information for specifics).

Department's Next Steps (if approved):

If policy/procedure is approved, the Department Directors would prepare recommendations to present to the Merit Award System Board.

Impact of NOT Approving/Alternatives:

Loss of opportunity to award employees for ideas and procedures resulting in cost-savings to the county or in an improvement of County operations in the public interest.

To BOS Staff: Document Disposition/Follow-Up:

None.

Fiscal Impact

Fiscal Year: 2011
One-time Fixed Costs? (\$\$\$): 12,047
Ongoing Costs? (\$\$\$): \$0
County Match Required? (\$\$\$): \$0
A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): \$0
Source of Funding?: Fleet and Heavy Fleet

Fiscal Impact & Funding Sources (if known):

General fund from Fleet and Heavy Fleet from revenue derived through IGAs. See attached backup documents for Fleet & Heavy Fleet.

Fiscal Year:

One-time Fixed Costs? (\$\$\$):
Ongoing Costs? (\$\$\$):
County Match Required? (\$\$\$):
A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):
Source of Funding?:

Fiscal Impact & Funding Sources (if known):

Payments to employees would be made from a portion of revenues received from the aforementioned programs. (See attachment).

Attachments

MERIT AWARD BACK UP INFO

2-1-2011

**Merit Award Program
Light Fleet Back Up Info:**

- Total additional Light Fleet revenue generated through IGA agreements 2-1-2009 thru 6-30-2010 = \$12,451
- Total IGA overhead 2-1-2009 thru 6-31-10 = \$3,927
- Total IGA revenue funds available to employee merit award fund & general fund = \$8,524 (\$12,451-\$3,927): reflects completed work and paid receipts from 2/1/2009 thru 6/30/2010
- Split remaining monies between General Fund and Merit Award Fund
 - Total IGA revenue funds to be paid to General Fund = \$4,262
 - Total IGA revenue funds available for the Light Fleet Employee Merit Award Fund = \$4,262
- Light Fleet Funding Source = 109-1770-341-900
- Light Fleet Distributions (Base & Merit) to 10 employees:
- Base funds available = \$2,131 (\$4,262 / 2)
- Proposed base funds to be distributed to 10 employees = \$ 2,131
\$213 to ten employees.
- Merit funds available = \$2,131
- Proposed merit funds to be distributed to 10 employees = \$2,116
\$244 to six employees.
\$163 to four employees.
- Total proposed employee distribution Light Fleet = \$ 4,246

**Merit Award Program
Heavy Fleet Back Up Info:**

- Total additional Heavy Fleet revenue generated through IGA agreements 5/1/2009 thru 6-31-2010 = \$20,877
- Total IGA overhead 5-1-2009 thru 6-31-10 = \$4,116
- Total IGA revenue funds available to employee merit award fund & general fund = \$16,760 (\$20,877-\$4,116): reflects completed work and paid receipts from 5/1/2009 thru 6/30/2010
- Split remaining monies between General Fund and Merit Award Fund
 - Total IGA revenue funds to be paid to General Fund = \$8,380
 - Total IGA revenue funds available for the Heavy Fleet Employee Merit Award Fund = \$8,380
- Total IGA revenue funds to be paid to general fund = \$8,380
- Total IGA revenue funds available for the Heavy Fleet Employee Merit Award Fund = \$8,380
- Heavy Fleet Funding Source = 600-1745-341-900
- Heavy Fleet Distributions (Base & Merit) to 10 Heavy Fleet employees.
- Base funds available = \$4,190 (\$8,380 / 2)
- Proposed base funds to be distributed to 10 employees = \$4,190
\$419 to ten employees.
- Merit funds available = \$4,190
- Proposed merit funds to be distributed to 9 employees = \$3,613
\$429 to five employees.
\$367 to four employees.
- Total proposed employee distribution Heavy Fleet = \$7,803

Regular Board of Supervisors Meeting

Date: 02/15/2011

Contract Renewal for Bulk Fuel

Submitted By: Dave Seward, Procurement

Department: Procurement

Presentation: No A/V Presentation **Recommendation:** Approve

Document Signatures: BOS Signature NOT Required **# of ORIGINALS Submitted for Signature:** 0

NAME of PRESENTER: Dave Seward **TITLE of PRESENTER:** Procurement Director

Mandated Function?: Federal or State Mandate **Source of Mandate or Basis for Support?:**

Docket Number (If applicable):

Agenda Item Text:

Approve the renewal of Contract No. 10-38-HFM-04 for Bulk Fuel (diesel & unleaded) to Pro Petroleum, Inc. in the estimated amount of \$2,596,500 for the period of March 1, 2011 through February 29, 2012 for the Light and Heavy Fleet Management Departments.

Background:

This is the 1st renewal of Contract No. 10-38-HFM-04 approved by the Board of Supervisors on February 23, 2010. The terms and conditions of the solicitation allow for this contract to be renewed for a period of up to four (4) successive one-year period(s). The Light & Heavy Fleet Management Departments are satisfied with the services provided by Pro Petroleum and have requested the contract be renewed for another year. Pro Petroleum has agreed to renew the contract at the same margin as originally bid.

The purpose of this bid is to provide bulk fuel delivered to storage tanks at fueling sites located at Benson, Bisbee, Douglas, Elfrida and Willcox Road Yards, and the Western Regional Landfill. The fuel is used by the Highway & Floodplain, Regional Landfill, Facilities Management, and Light & Heavy Fleet Management Departments.

Bid pricing quoted is based on the vendor's markup for fuel delivered to each location based on the Oil Price Information Service (OPIS) weekly reported published rack price for Tucson, based on the preceding Thursday's weekly report, plus or minus the vendor margin. Bid pricing was requested on a "keep full" and "as needed" basis. The award of contract is for the "keep full" pricing.

Estimated expenditures for the current contract period are:

Light Fleet - \$910,560
Heavy Fleet - \$956,100

Department's Next Steps (if approved):

Issue blanket purchase orders. Monitor contract performance.

Impact of NOT Approving/Alternatives:

County departments would be required to fuel County vehicles at retail outlets at a much higher cost or the Procurement Department would be required to spot buy fuel requirements which would be cost prohibitive and a significant increase in workload.

To BOS Staff: Document Disposition/Follow-Up:

No contract signature is required.

Fiscal Impact

Fiscal Year:

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):

Source of Funding?:

Fiscal Impact & Funding Sources (if known):

Light Fleet - \$1,224,000 - 109-1750-412.700

Heavy Fleet - \$1,372,500 - 600-1700-1730-412.710 & 600-1710-1740-412.710

Regular Board of Supervisors Meeting

Date: 02/15/2011

State & Federal Legislation

Submitted By: Katie Howard, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME Mike Ortega

of PRESENTER:

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE County
of PRESENTER: Administrator

**Source of Mandate
or Basis for Support?:**

Agenda Item Text:

Discussion and possible action on legislative bills listed on the attached Legislative Policy Committee meeting agenda.

Background:

n/a

Department's Next Steps (if approved):

n/a

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

n/a

Attachments

[LPCagenda21111watts](#)



County Supervisors Association of Arizona

1905 W. Washington St., Ste. 100, Phoenix, AZ 85009
(602) 252-5521 fax: (602) 253-3227

COUNTY SUPERVISORS ASSOCIATION LEGISLATIVE POLICY COMMITTEE

AGENDA

February 11, 2011

Teleconference 1-866-228-9900

Access Code 326208#

[Web link](#)

County Supervisors Association
1905 W. Washington St.
Phoenix, AZ

9:00 a.m. Call to Order ~ *Second Vice President Richard Lunt*

- A) Approval of the Minutes of the February 4, 2011, Legislative Policy Committee Meeting
- B) State Budget Update
- C) Legislative Bills for Discussion and Consideration
 - 1) [SB 1499](#) probate; omnibus (*Driggs*)
 - 2) [HB 2224](#) court appointed fiduciaries (*Fillmore*)
 - 3) [HB 2424](#) probate; wards; rights (*Smith*)
 - 4) [HB 2485](#) government land; replacing private land (*Gowan*)
 - 5) [SB 1319](#) government land; replacing private land (*Griffin*)
 - 6) [HB 2726](#) public retirement systems; plan design (*Adams*)
 - 7) [HB 2141](#) county alignment; local initiative (*Harper*)
 - 8) [HB 2650](#) county employees; merit system exemption (*Burges*)
- D) Update of CSA-sponsored Bills
 - 1) [HB 2197](#) charter schools; age restricted communities (*Lesko*)
[SB 1174](#) charter schools; age restricted communities (*Crandall*)
 - 2) [HB 2231](#) public defenders; probate court; reimbursement (*Goodale*)
[HB 2372](#) conservatorships; guardianships; county reimbursement (*Ash*)
 - 3) [HB 2236](#) political subdivisions; sharing revenue information (*Goodale*)
 - 4) [HB 2285](#) inmate credit; imprisonment; fine reduction (*McLain*)
 - 5) [HB 2318](#) transportation authorities; regional and public (*Jones*)
 - 6) [HB 2319](#) counties; primitive roads; maintenance (*Jones*)
 - 7) [SB 1186](#) 2011 tax correction act (*Yarbrough*)
 - 8) [SB 1278](#) county assessor; permanent retrieval fund (*Allen*) (*Co-sponsored with AACo*)
 - 9) [SB 1362](#) flood control structures (*Antenori*)
 - 10) [SB 1427](#) flood control dist; construction projects (*Nelson*)
 - 11) [SB 1428](#) counties; employment of contractors; bids (*Nelson*)
- E) Other Business
- F) Next Meeting Date and Time (*Thursday, February 17, at 10:00 a.m. with CSA Board Meeting; then Friday, February 25, 2011, at 10:00 a.m.*) **PLEASE NOTE THE NEXT LPC WILL BE HELD IN CONJUNCTION WITH THE CSA BOARD OF DIRECTORS MEETING**
- G) Adjourn

LPC Bills for Consideration
CSA Legislative Policy Committee Meeting
February 11, 2011 (9:00 a.m.)

Bill Number	Short Title	Description	Comment
<i>Legislative Bills for Discussion</i>			
SB 1499	PROBATE; OMNIBUS (Driggs)	Various changes to statutes related to probate court, including establishing procedures to modify any type of guardianship order or remove a conservator, adding nonprofit organizations that provide fiduciary services and the public fiduciary to the list of persons that the court may consider for appointment as a guardian or conservator, and requiring the court to consider the ability of the ward to pay when determining reasonable compensation. Under certain circumstances, the court is authorized to order a party to pay a reasonable amount to another party for the expenses of maintaining or defending any probate proceeding. Court orders appointing a guardian or conservator must prohibit the guardian from expending any amounts from the estate of the ward without prior court order, except for taxes and reasonable and necessary medical and dental expenses. A petition for appointment of a guardian or conservator must include a reliable estimate of all monthly costs associated with the guardianship and a set of competitive bids for the care of the incapacitated person. Some exceptions.	Referred to Senate Public Safety and Human Services
HB 2224	COURT APPOINTED FIDUCIARIES (Fillmore)	Rules established by the supreme court regarding qualifications for court appointed fiduciaries cannot include a requirement that the person be an attorney. Further, the fiduciary must document work performed on an hourly basis, and must not charge more than \$75 per hour.	Assigned to House Banking and Insurance
HB 2424	PROBATE; WARDS; RIGHTS (Smith)	Establishes various requirements for probate cases, including burden of proof, causes for sanctions, and requirements for fiduciary court appointees. Also creates a probate advocacy panel to review the activities of probate courts and develop training standards for probate judges, and requires each judge serving in county probate courts to demonstrate competence in all areas of probate jurisprudence.	Referred to House Judiciary

HB 2485	GOVERNMENT LAND; REPLACING PRIVATE LAND (Gowan)	If a government purchases or condemns privately owned property, the purchaser must either dispose of the property or agree to make voluntary payments in lieu of property taxes to all taxing jurisdictions in which the property is located.	Held by House Energy and Natural Resources
SB 1319	GOVERNMENT LAND; RESTORING PRIVATE LAND (Griffin)	If a unit of government acquires title to land, it must sell or otherwise convey title to land of an equivalent value to private ownership.	Referred to House Water, Land Use and Rural Development
HB 2726	PUBLIC RETIREMENT SYSTEMS; PLAN DESIGN (Adams)		Awaiting assignment to committee
HB 2141	COUNTY ALIGNMENT; LOCAL INITIATIVE (Harper)	Establishes an alternative method for realigning county boundaries for the purpose of moving territory from one existing county to an adjacent existing county. The alternative method is initiated by petition and approved or disapproved by a special election. Includes procedures for ratification and post-realignment requirements.	Referred to House Government, Judiciary, Rules
HB 2650	COUNTY EMPLOYEES; MERIT SYSTEM EXEMPTION (Burgess)	County administrative positions may be removed from the merit system if requested by an elected county officer.	Referred to House Government

CSA Legislative Agenda

HB 2197	CHARTER SCHOOLS; AGE RESTRICTED COMMUNITIES (Lesko)	The statute governing the placement of charter schools is amended to prohibit a charter school from being located in a age restricted community in an unorganized territory. Emergency clause.	Passed by House Education, Rules, Majority and Minority Caucus
HB 2231	PUBLIC DEFENDERS; PROBATE COURT; REIMBURSEMENT (Goodale)	If a court appoints a public defender, investigator, physician, psychologist or nurse to provide services for an incapacitated person who dies, the county is authorized to make a charge for reasonable compensation against the estate of the deceased. Reimbursed monies are to be deposited in the same fund from which the expenditure was made.	Held by Sponsor
HB 2372	CONSERVATORSHIPS; GUARDIANSHIPS; COUNTY REIMBURSEMENT (Ash)	If a county pays for specified services for conservatorships or guardianships from the county general fund, the county is authorized to charge the estate for reasonable compensation.	Held
HB 2236	POLITICAL	The Dept of Revenue's liability setoff program can be used to satisfy	Passed by House

	SUBDIVISIONS; SHARING REVENUE INFORMATION (Goodale)	taxpayer debts to political subdivisions. The department is authorized to provide information on an individual's reported income to a county, municipality, or state agency for the purpose of determining eligibility for a program or benefit.	Ways and Means with amendment
HB 2285	INMATE CREDIT; IMPRISONMENT; FINE REDUCTION (McLain)	A person imprisoned for nonpayment of a fine may receive credit toward payment of up to \$60, increased from \$10, for each day of imprisonment.	Assigned to House Military Affairs and Public Safety
HB 2318	TRANSPORTATION AUTHORITIES; REGIONAL & PUBLIC (Jones)	Community college districts and Indian nations may become members of intergovernmental public transportation authorities. Modifies the definition of county for the purposes of regional transportation authorities to eliminate language requiring a minimum population of 200,000 persons.	Assigned to House Transportation
HB 2319	COUNTIES; PRIMITIVE ROADS; MAINTENANCE (Jones)	County boards of supervisors may spend public monies for maintenance of public roads and streets that have been designated as primitive roads (defined elsewhere in statute). Effective October 1, 2011.	Assigned to House Transportation
SB 1174	CHARTER SCHOOLS; AGE RESTRICTED COMMUNITIES (Crandall)	Charter schools cannot be established or operated in an age restricted community located in unorganized territory. Emergency clause.	Passed by Senate Education
SB 1186	2011 TAX CORRECTION ACT (Yarbrough)	Clarifies that confidential information relating to any tax collected by the Department of Revenue (DOR) on behalf of a county may be shared with that county.	Passed in Senate Third Read, transmitted to House
SB 1278	COUNTY ASSESSOR; PERMANENT RETRIEVAL FUND (Allen)	Eliminates the termination date of December 31, 2011, for the county assessor's property information storage and retrieval conversion and maintenance fund. Counties with less than 750,000 persons are authorized to establish the fund (increased from counties with less than 500,000 persons).	Referred to Senate Finance
SB 1362	FLOOD CONTROL STRUCTURES (Antenori)	In a county with a population of less than 3 million persons (all but Maricopa), county flood control districts are authorized to construct, maintain and operate bridges over watercourses that are impassable to emergency vehicle traffic for 14 or more days per year.	Referred to Senate Water, Land Use and Rural Development
SB 1427	FLOOD CONTROL DIST; CONSTRUCTION PROJECTS (Nelson)	In counties with a population of 250,000 or less, regular county employees are authorized to undertake construction projects with an estimated cost of up to \$250,000.	Referred to Senate Water, Land Use and Rural Development
SB 1428	COUNTIES; EMPLOYMENT OF	In counties with a population of 250,000 or less, regular county employees are authorized to construct certain public works without	Referred to Senate Government Reform

CONTRACTORS; BIDS
(Nelson)

advertising for bids, if the total cost of the work does not exceed \$250,000 in FY2011-2012, adjusted annually each FY by the change in the GDP price deflator.