

## Executive Summary Form

### **Executive Summary Form**

#### **Agenda Number: HLT--**

#### **Bioterrorism Preparedness and H1N1 Pandemic Influenza Funding**

##### **Recommendation:**

We respectfully request approval of the Bioterrorism Preparedness Grant(s) Purchase Orders for the Cooperative Agreement (PHEP), EWIDS (Binational Preparedness), and the H1N1 Public Health Emergency Response (PHER) for the grant year beginning August 10, 2010 and ending August 9, 2011. These new purchase orders are extensions of the original contract number IGA #HG754193 between the Arizona Department of Health Services and Cochise County Health Department which was last ratified in April of 2007.

##### **Fiscal Impact & Funding Sources:**

| Grant Title | PO       | Amount       | Salaries + ERE's | 15% overhead | A-87 OH @34.55% |   | Net Co. Subsidy    |
|-------------|----------|--------------|------------------|--------------|-----------------|---|--------------------|
| PHEP        | E1H38254 | \$406,017.14 | \$284,958.74     | \$42,743.79  | \$98,453.24     |   | <b>\$55,709.45</b> |
| EWIDS       | E1H38254 | \$29,616.26  | \$21,263.56      | \$3,189.53   | \$7,346.56      |   | <b>\$4,157.03</b>  |
| PHER        | E1H38254 | \$164,038.55 | \$0.00           | No OH auth.  | \$8,201.93      | * | <b>\$8,201.93</b>  |
|             | Total:   | \$599,671.95 |                  | \$45,933.32  | \$114,001.73    |   | <b>\$68,068.41</b> |

\* Since there are no salaries budgeted in this grant, the "required OH" is calculated using the 5% small-grant rate.

##### **Next Steps/Action Items/Follow-up:**

Your approval is respectfully requested.

##### **Impact of Not Approving:**

The Bioterrorism Preparedness Program will not be able to proceed with their current scope of work and deliver both the preparedness grant requirements as well as complete the Pandemic Influenza planning and response tasks.

Prepared by:

Elizabeth Lueck

Program Manager

Emergency Planning and Preparedness

January 25, 2011



PROCUREMENT CHANGE ORDER

ARIZONA DEPARTMENT OF HEALTH SERVICES  
1740 W. Adams, Room 303  
Phoenix, Arizona 85007  
(602) 542-1040

|                    |                  |            |                        |
|--------------------|------------------|------------|------------------------|
| Purchase Order No. | Change Order No. | Date       | Procurement Specialist |
| E1H38254           | 1                | 12/30/2010 | Cindy Sullivan         |

**VENDOR:** Cochise County Health Department  
 1415 W. Melody Lane, Bldg A  
 Bisbee, AZ 85603

**CONTRACT:** HG754193  
**SERVICE:** Public Health Emergency Preparedness

THE REFERENCED PURCHASE ORDER IS CHANGED AS FOLLOWS:

1. Replace Price Sheet with PO E1H38254 with Change Order One (1). EWIDS increased to \$29,616.26.
2. Pursuant to Special Terms and Conditions, Page Ten (10), Provision Four (4), Cost Reimbursement Contract Changes, the attached Price Sheet of the Change Order hereby modifies the Contract.

cc: Accounting Trang Huynh  
 Program: Sandra La Chance  
 P.O. file  
 Business Office: Nicki Strattard  
 Contract

*Cindy Sullivan*

*12/30/10*

Authorized Agent Signature

Date

| LINE | INDEX | PCA | AY | OBJECT | AMOUNT |
|------|-------|-----|----|--------|--------|
|      |       |     |    |        |        |
|      |       |     |    |        |        |

*Macy Oakes*  
*12/30/10*

|                 |  |
|-----------------|--|
| Contract Number | <b>INTERGOVERNMENTAL AGREEMENT<br/>PRICE SHEET</b> |
| <b>HG754193</b> |  |

**Cochise County**

| Description – Cost Reimbursement Contract                 | Quantity | Unit Rate                       | Extended Price       |
|---|----------|---------------------------------|----------------------|
| CDC Deliverables for Public Health Emergency Preparedness |          | As authorized by Purchase Order | \$406,017.14         |
| CDC Deliverables for PHER H1N1 Combined FY 10-11          |          |                                 | \$164,038.55         |
| CDC – EWIDS   |          | As authorized by Purchase Order | \$29,616.26          |
| <b>Total</b>  |          |                                 | <b>\$ 619,671.95</b> |

Rev # 4 PHER