

Executive Summary Form

Agenda Number:

Recommendation:

This is to request your approval of IGA ADHS 11-005806 Amendment 2, WIC Services, Breastfeeding Peer Counselor Program (BFPC), and the Farmer's Market Nutrition Program (FMNP), between the Arizona Department of Health Services and the Cochise County Health Department in the amount of \$647,049, \$64,596 and \$787.50 respectively, for the period of 10/1/11 – 9/30/12.

Background (Brief):

The WIC Program is a supplemental nutrition program for income-eligible women, infants, and children. The Program provides clients with nutrition education and referrals to social services within the County. The Program also provides food vouchers to clients for a variety of staple foods, including: juice, milk, eggs, peanut butter, and beans.

The Breastfeeding Peer Counselor Program will provide services that complement the WIC-provided breastfeeding education by allowing for additional, more in-depth education by a peer counselor trained through breastfeeding curriculum. The goal of the BFPC program is to increase the incidence and duration of breastfeeding for all breastfeeding women in Cochise County.

The Farmers Market Nutrition Program is intended to increase consumption of locally grown fresh fruits and vegetables by providing FMNP checks to a limited number of WIC women and children to purchase these items directly from growers at ADHS-approved farmers' market.

Amendment 2 reduces the amount of funding for WIC services due to reduced caseload: from 4500 to 4200 annually.

Fiscal Impact & Funding Sources:

The WIC and BFPC grant is a cost-reimbursement grant. The total net county subsidy for the contract is \$163,316 calculated as follows:

Grant	Amount	Salaries + ERE's	Negotiated Overhead	A-87 OH @34.55%	<i>Net Co. Subsidy</i>
WIC	\$647,049	\$565,440	\$45,293	\$195,360	\$150,067
BFPC	\$64,596	\$43,580	\$2,079	\$15,057	\$12,978
FM	\$787	\$787	No OH auth.	\$272	\$272
Total:	\$712,432		\$47,372	\$210,688	\$163,316

Next Steps/Action Items/Follow-up:

Your approvals are respectfully requested.

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Impact of Not Approving:

The WIC Program has provided nutrition services to low income families in Cochise County for over 30 years. Approximately 4200 county residents would be impacted by the discontinuation of the WIC Program. During these tough economic times Cochise County families are depending on the WIC Program to help meet their nutritional needs.



**INTERGOVERNMENTAL AGREEMENT (IGA)
AMENDMENT**

**ARIZONA DEPARTMENT OF
HEALTH SERVICES**
1740 W. Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax
Procurement Specialist
Terri Johnson

Contract No: **ADHS11-005806**

Amendment No. 2

WIC Services, BFPC, and FMNP

It is mutually agreed that the Intergovernmental Agreement referenced is amended as follows:

1. Replace Original Price Sheet, Amendment One (1), Page Two (2) with the revised Price Sheet in Amendment Two (2) , Page Two (2). The revised Price Sheet, effective March 1, 2011, reflects the changes due to reduction of caseload to 4,200.
 - a. Personnel shall be decreased \$10,167.00;
 - b. Employee Related Expenses shall be decreased \$3,095.00;
 - c. Travel Expenses shall be decreased \$14,32.00;
 - d. Other Operating Expenses shall be decreased \$1,442.00; and
 - e. Indirect Costs shall be increased \$4,784.00.
2. Due to the transition to the State's E-Procurement System, the Contract number is hereby changed to ADHS11-005806.

All other provisions shall remain unchanged.

Cochise County Health and Social Services

Contractor Name
1415 W. Melody Lane, Bldg A

Address
Bisbee AZ 85603

City State Zip

CONTRACTOR SIGNATURE

In accordance with A.R.S. 35-391.06 and A.R.S. 35-393.06, the Contractor hereby certifies that the Contractor does not have scrutinized business operations in Sudan or Iran.

Contractor Authorized Signature

Printed Name

Title

CONTRACTOR ATTORNEY SIGNATURE

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature

Date

Printed Name

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signed this _____ day of _____ 2011

Procurement Officer

Attorney General Contract No. **PIGA2011000344**, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature
Assistant Attorney General

Date

Printed Name: Ronald E. Johnson

RESERVED FOR USE BY THE SECRETARY OF STATE

UNDER HOUSE BILL 2011, A.R.S. 11-952, WAS AMENDED TO REMOVE THE REQUIREMENT THAT INTERGOVERNMENTAL AGREEMENTS BE FILED WITH THE SECRETARY OF STATE.



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(IGA) AMENDMENT**

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PRICE SHEET

Effective: March 1, 2011

Account Classification	Amount
Personnel	\$413,359.00
Employee Related Expenses	\$152,081.00
Professional & Outside Services	\$1.00
Travel Expense	\$15,312.00
Occupancy Expenses	\$1.00
Other Operating Expenses	\$21,000.00
Capital Expenditures	\$1.00
Indirect Cost	\$45,293.00
Total	\$647,049.00

Breastfeeding Peer Counseling Services

Account Classification	Amount
Personnel	\$31,620.00
Employee Related Expenses	\$11,960.00
Professional & Outside Services	\$1.00
Travel Expense	\$10,541.00
Occupancy Expenses	\$1.00
Other Operating Expenses	\$8,393.00
Capital Expenditures	\$1.00
Indirect Costs	\$2,079.00
Total	\$64,596.00

**Farmer's Market Nutrition Program Services
Effective March 1, 2011**

Type of Service	Unit Rate	Unit of Measure	Number of Participants	Total
WIC FMNP Check Issuance	\$1.25	WIC Participant	630	\$787.50



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Authorization for purchase of services under this Contract shall be made only upon ADHS issuance of a Purchase Order that is signed by an authorized agent. The Purchase Order will indicate the Contract number and the dollar amount of funds authorized. The Contractor shall only be authorized to perform services up to the amount on the Purchase Order. ADHS shall not have any legal obligation to pay for services in excess of the amount indicated on the Purchase Order. No further obligation for payment shall exist on behalf of ADHS unless a.) the Purchase Order is modified with an official ADHS Procurement Change Order, and/or b.) an additional Purchase Order is issued for purchase of services under this Contract.