



# State of Arizona Department of Homeland Security



Governor Janice K. Brewer

Director Gilbert M. Orrantia

October 10, 2011

Coordinator Michael Evans  
Cochise County Emergency Services  
1415 Melody Lane  
Building G  
Bisbee, AZ 85603

Subject: FFY 2011 Homeland Security Grant Program Award  
Grant Agreement Number **888400-01**  
Project Title: **Cochise Citizen Corps**

Dear Coordinator Michael Evans:

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded. The project titled Cochise Citizen Corps has been funded under the CITIZEN CORPS PROGRAM for \$4,999.00. The grant performance period is **October 1, 2011 through September 30, 2012**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance).

To initiate the award process, the following action items must be completed, signed and returned to AZDOHS:

1. Go to [www.azdohs.gov](http://www.azdohs.gov) under Grants and download two original Subgrantee Agreements.
2. Application administration page (enclosed).
3. Environmental and Historic Preservation (EHP) required documentation (if applicable, see attached EHP Designation Letter).
4. Complete NIMSCAST at [www.fema.gov/nimscast](http://www.fema.gov/nimscast). Per Federal Grant Guidance, sovereign nations are required to provide their respective State Administrative Agency access to their NIMSCAST data. For more information on NIMSCAST, contact Mariano Gonzalez at [mariano.gonzalez@azdema.gov](mailto:mariano.gonzalez@azdema.gov), or (602) 464-6327. No hard copy required.

Hard copies of the subgrantee agreement will **not** be mailed to you. These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, and 3 above is not signed and received by AZDOHS on or before January 31, 2012 this award is rescinded and the funds will be reallocated.**

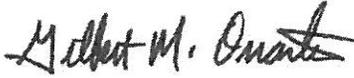
Additional grant requirements:

- Reimbursements are limited to approved quantities and funding thresholds.
- All radio equipment purchased with Homeland Security funds must be P25 capable and programmed in accordance with the Arizona's State Interoperable Priority Programming Guide Channels, which include standard names for national channels as identified in the National Interoperability Field Operations Guide (NIFOG).
- If your project requires an Environmental and Historic Preservation (EHP) review, this must be completed, submitted and **approved** by FEMA/AZDOHS prior to any expenditure of funds.
- All projects that support training initiatives including FEMA approved/state sponsored training must be in compliance with grant guidance, the subgrantee agreement, and approved through the ADEM/AZDOHS training request process prior to execution of training.
- All reimbursements for personnel costs must be in compliance with AZDOHS Time and Effort Reporting requirements.
- Subgrantees are required to annually submit a copy of their annual A133 Audit to ADZOHS.
- AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,

A handwritten signature in black ink, appearing to read "Gilbert M. Orrantia". The signature is written in a cursive style with some flourishes.

Gilbert M. Orrantia  
Director

Cc: Emergency Services Management Specialist Elizabeth Philhower

**This form is to be signed and returned.**

Grant #: **888400-01**

Sub-Recipient: **Cochise County Emergency Services**

Project Title: **Cochise Citizen Corps**

Grant Program: **CITIZEN CORPS PROGRAM**

1. Unit of Government: **Cochise County Emergency Services**

Point of Contact: **Emergency Services Management Specialist Elizabeth Philhower**

Sub-recipient Address:

Street: **1415 Melody Lane  
Building G**  
City/State/Zip: **Bisbee, AZ 85603**

Head of Agency: **Coordinator Michael Evans**

Authorized individual has delegated authority to make application on behalf of the agency.

Phone #: **520-432-9220**

Fax #: **520-559-2147**

E-mail Address: **mevans@cochise.az.gov**

2. Organizational Type: **County Government**

3. Region or Entity: **Citizen Corps**

4. Initiative Title **Strengthen Planning and Citizen Preparedness Capabilities**

5. Total Dollar Amount Requested **\$4,999.00** Total Dollar Amount Awarded: **\$4,999.00**

6. State Homeland Security Strategy Objective Title and Action Item(s) (ex 8.1):

**1.6.0 (1.6.3, 1.6.4, 1.6.5), 5.1.2, 5.7.4**

7. Identify the primary National Priority that is supported by this project:

**NP 8. Strengthen planning and citizen preparedness capabilities**

8. Is this project new or ongoing? If the project is ongoing, identify the corresponding projects and funding amounts for each year as applicable. Also, for the current grant cycle, please identify, if any, requests for funding from other funding sources i.e. EOC, EMPG etc..

**This is technically a new project. We do use Citizen Corps funding each year to better prepare our communities and our citizens, but each year we develop a new aspect of Citizen Corps and the funding we are requesting is not for a single continuous project**

9. Can partial funding be accepted? If so, at what amount(s)? If not, why? Please explain.

**Yes, any amount awarded will be helpful, however any less than what is requested will diminish certain aspects of our Citizen Corps program.**

10. Please list the multiple jurisdictions served by this project.

**All of Cochise County and the Southern Region (Cochise County, all jurisdictions both incorporated and unincorporated areas, Santa Cruz County, Yuma County, and Pima County are all jurisdictions that could potentially benefit from this funding)**

11. Does this project require an environmental review (includes any ground disturbance or activity on 50 year old buildings)? (Yes or No) **No**

APPROVAL PROCESS

The signatures below verify the submission/approval process. All parties signify that all aspects of this project are allowable, reasonable and justifiable in accordance with published federal grant guidelines.

Point of Contact	Emergency Services Management Specialist Elizabeth Philhower	_____	_____	_____
	Print Name	Signature	Date	
Strategic Planner or Assistant Director Planning Preparedness	_____	_____	_____	_____
	Print Name	Signature	Date	

**This form is to be signed and returned.**