

# Board of Supervisors

**Patrick G. Call**  
Chairman



**Michael J. Ortega**  
County Administrator

**Ann English**  
Vice-Chairman

**James E. Vlahovich**  
Deputy County Administrator

**Richard R. Searle**  
Director

**Katie A. Howard**  
Clerk

**AGENDA FOR LIBRARY DISTRICT MEETING**  
**Tuesday, March 15, 2011 at 10:00 a.m.**  
BOARD OF SUPERVISORS HEARING ROOM  
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**ROLL CALL**

*Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.*

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## **CONSENT**

### **Board of Supervisors**

1. Approve the Minutes of the Library District Board meeting of January 25, 2011.

## **ACTION**

### **Library**

2. Approve four Carrier Service Orders/Contracts (CSOs) with Qwest for telecommunication services including: four T1s, four Local Loops. Frame Relay and Point-to-Point.

## **CALL TO THE PUBLIC**

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

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Cochise County - 1415 Melody Lane, Building G - Bisbee, Arizona 85603  
(520) 432-9200 - Fax (520) 432-5016 - Email: [board@cochise.az.gov](mailto:board@cochise.az.gov)  
[www.cochise.az.gov](http://www.cochise.az.gov)

**"PUBLIC PROGRAMS, PERSONAL SERVICE"**

**Library District Meeting**

**Date:** 03/15/2011

**Minutes**

**Submitted By:** Katie Howard, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**NAME** n/a

**of PRESENTER:**

**Mandated Function?:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**TITLE** n/a

**of PRESENTER:**

**Source of Mandate  
or Basis for Support?:**

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**Agenda Item Text:**

Approve the Minutes of the Library District Board meeting of January 25, 2011.

**Background:**

**Department's Next Steps (if approved):**

**Impact of NOT Approving/Alternatives:**

**To BOS Staff: Document Disposition/Follow-Up:**

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**Attachments**

1.25.11 LIB Minutes

**PROCEEDINGS OF THE MEETING OF THE  
COCHISE COUNTY LIBRARY DISTRICT  
BOARD OF DIRECTORS  
JANUARY 25, 2011**

A regular meeting of the Cochise County Library Board of Directors was held on Tuesday, January 25, 2011 at 10:00 a.m. in the Hearing Room of the Cochise County Board of Supervisors, 1415 Melody Lane, Building G, Bisbee, Arizona. In attendance were Patrick Call, Chairman; Ann English, Director; Richard Searle, Director; Mike Ortega, County Administrator; Britt Hanson, Chief Civil Deputy Attorney; and Katie Howard, Clerk of the Board.

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

Chairman Call convened the meeting at 10:00 a.m.

**ROLL CALL** – All three directors were present.

**CONSENT**

**ITEM 1**

APPROVE THE MINUTES OF THE LIBRARY DISTRICT BOARD MEETING OF DECEMBER 21, 2010.

**ITEM 2**

APPROVE THE INTERNET AND WIRELESS USE POLICY FOR THE COCHISE COUNTY LIBRARY DISTRICT.

Director English made a motion to approve items 1 and 2 of the Consent Agenda. Director Searle seconded the motion and it carried unanimously.

**CALL TO THE PUBLIC** – Chairman Call opened the Call to the Public. No one wished to address the Board and Chairman Call closed the Call to the Public.

There being no further business, Chairman Call adjourned the meeting at 10:03 a.m.

APPROVE:

\_\_\_\_\_  
Patrick Call, Chairman

ATTEST:

\_\_\_\_\_  
Katie Howard, Clerk of the Board

**Library District Meeting**

**Date:** 03/15/2011

**QWEST CSOs (CONTRACTS) WITH LIBRARY DISTRICT**

**Submitted By:** Lise Gilliland, Library

**Department:** Library

**Presentation:** No A/V Presentation

**Document Signatures:**

**NAME of PRESENTER:** Lise Gilliland

**Mandated Function?:**

**Recommendation:**

**# of ORIGINALS Submitted for Signature:**

**TITLE of PRESENTER:** DIRECTOR

**Source of Mandate or Basis for Support?:**

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**Agenda Item Text:**

Approve four Carrier Service Orders/Contracts (CSOs) with Qwest for telecommunication services including: four T1s, four Local Loops. Frame Relay and Point-to-Point.

**Background:**

OUR CURRENT CSOs, WHICH ARE SUPPLEMENTS TO THE STATE MASTER CONTRACT WITH QWEST, EXPIRE IN 2015.

THE SMC WITH QWEST EXPIRES JUNE 30, 2011. THE NEW SMC WITH QWEST WILL EXPIRE ON JUNE 30, 2014.

BECAUSE OUR CSOs EXPIRE AFTER THE SMC CONTRACT EXPIRES, WE ARE NOT ELIGIBLE FOR E-RATE REIMBURSEMENT.

QWEST HAS ISSUED THE LIBRARY DISTRICT NEW CSOs WITH AN EXPIRATION DATE OF JUNE 30, 2014.

**Department's Next Steps (if approved):**

THE LIBRARY DISTRICT WILL APPLY FOR E-RATE REIMBURSEMENT FOR 80% OF ALL TELECOMMUNICATION COSTS. THE DEADLINE FOR APPLYING IS MARCH 24, 2011.

**Impact of NOT Approving/Alternatives:**

THE LIBRARY DISTRICT PAYS \$22,226.00 ANNUALLY FOR QWEST SERVICES INCLUDING: 4 T1s = 6 MBPS, 4 LOCAL LOOPS, FRAME RELAY SWITCH AND POINT TO POINT.

THE DISCOUNT PERCENTAGE FOR OUR DISTRICT IS 80%. WE SHOULD SEE A REIMBURSEMENT OF \$17,780.00.

ONCE THE CSOs ARE APPROVED I CAN FILE FOR THE E-RATE REIMBURSEMENT.

**To BOS Staff: Document Disposition/Follow-Up:**

PLEASE SEND ONE SIGNED ORIGINAL TO QWEST AND SEND A SIGNED COPY TO OUR DEPARTMENT.

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## Attachments

Qwest CSOs



**Carrier Service Order**

CSO Number 336562-AZSTATE

Product ordered QCC-IQ 4 x DS1 Port

Term 36 Months

Quantity Ordered 1  
(Additional Order Detail must be attached)

Total Monthly Recurring Charge \$705.00

Total Non-recurring Charge \$0.00

This CSO (Carrier Service Order) is a supplement to the Telecommunications Carrier Services Agreement ADSP011-000402 ("Underlying Agreement") with the State of Arizona (Qwest Content ID: 336562) between Cochise County Library District and **Qwest Communications Company, LLC** for the provisions of service. Pricing for this CSO is based on 3007 AZ QCC TIER 1 INTERNET FLAT & TIERED 05.13.10 as found in Attachment 3, titled Prices and Pricing, in the Underlying Agreement<sup>1</sup>. This supplement is effective on the date service becomes functional ("Effective Date"). The customer represents and certifies that it controls, is controlled by, or is in common control with the Underlying Agreement as noted above.

**Customer:** Cochise County Library District

**Qwest Communications Company, LLC**  
acting on behalf of itself and as agent for its affiliates

Customer Signature \_\_\_\_\_  
Date \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Printed Title \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Address \_\_\_\_\_

Qwest Signature \_\_\_\_\_  
Date \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Printed Title GES Manager  
Phone Number 602-512-  
Address 20 E Thomas Rd 17<sup>th</sup> Floor  
Phoenix, AZ 85012

E-rate SPIN Number: 143001157

<sup>1</sup> Rates based on State of Arizona Telecommunications Carrier Services Agreement ADSP011-000402. To verify eligibility, please visit [http://www.spo.az.gov/Cooperative\\_Procurement/SPC/default.asp](http://www.spo.az.gov/Cooperative_Procurement/SPC/default.asp)





**Carrier Service Order**

CSO Number 336562-AZSTATE

Product ordered QCC- Local Access Services

Term 36 Months

Quantity Ordered 4  
(Additional Order Detail must be attached)

Total Monthly Recurring Charge \$800.00

Total Non-recurring Charge \$0.00

This CSO (Carrier Service Order) is a supplement to the Telecommunications Carrier Services Agreement ADSP011-000402 ("Underlying Agreement") with the State of Arizona (Qwest Content ID: 336562) between Cochise County Library District and **Qwest Communications Company, LLC** for the provisions of service. Pricing for this CSO is based on 1037 AZ QCC LOCAL ACCESS 05.13.10 as found in Attachment 3, titled Prices and Pricing, in the Underlying Agreement<sup>1</sup>. This supplement is effective on the date service becomes functional ("Effective Date"). The customer represents and certifies that it controls, is controlled by, or is in common control with the Underlying Agreement as noted above.

**Customer:** Cochise County Library District

**Qwest Communications Company, LLC**  
acting on behalf of itself and as agent for its affiliates

Customer Signature \_\_\_\_\_  
 Date \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Printed Title \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Address \_\_\_\_\_

Qwest Signature \_\_\_\_\_  
 Date \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Printed Title GES Manager  
 Phone Number 602-512-  
 Address 20 E Thomas Rd, 17<sup>th</sup> Floor  
Phoenix, AZ 85012

**E-rate SPIN Number: 143001157**

<sup>1</sup> Rates based on State of Arizona Telecommunications Carrier Services Agreement ADSP011-000402. To verify eligibility, please visit [http://www.spo.az.gov/Cooperative\\_Procurement/SPC/default.asp](http://www.spo.az.gov/Cooperative_Procurement/SPC/default.asp)

