

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: JENNIFER STEIGER Department/Division: HEALTH/NCHS
 Date Prepared: 12/23/11 Telephone: 520-432-9402
 Grantor: ADHS Grant Title: HIV Prevention Program
 Grant Term From: 1/1/12 To: 12/31/12
 Fund No/Dept. No: 233 Note: Fund No. will be assigned by the Finance Department if new.
 New Grant Yes No Amendment No. 6 Increase \$0 Decrease \$0

Briefly describe purpose of grant:

The HIV Prevention Program provides HIV testing and counseling to Cochise County residents.

If amendment, provide reason:

This amendment is intended to renew the annual funding for 2012.

If this is a mandated service, cite source. If not mandated, cite indications of local customer support for this service:

Funding Sources	Federal Funds 332.100	State Funds 336.100	County Funds 391.000	Other	Total
Current Fiscal Year		\$18,666			\$18,666
Remaining Years					
Total Revenue		\$18,666			\$18,666

Is County match required? Yes No If yes, dollar amount \$ _____

Has this amount been budgeted? Yes No Identify Funding Source: ADHS

Federal Catalog of Federal Domestic Assistance (CFDA) No: _____

Method of collecting grant funds: Lump sum payment Quarterly payments Draw Reimbursement

Is reversion of unexpended funds required at end of grant period? Yes No

a) Total A-87 cost allocation \$ 2,023

b) Amount of overhead allowed by grant 0 County subsidy (a-b) \$ 2,023

Does Grantor accept indirect costs as an allowable expenditure? Yes No

If yes, dollar amount \$ _____ OR percentage allowed _____ %

Number of new positions that will be funded from grant: 0 Number of existing positions funded from grant: 1

Executive Summary Form

Agenda Number : HLT- (HIV Prevention Program, Amend.6)

Recommendation:

Approve Amendment 6, to IGA# HG852278, HIV Prevention Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$18,666.00 for the period of 1/1/12 – 12/31/12.

Background (Brief):

Amendment 6 of the contract revises Special Terms and Conditions, Page Eleven (11), Provision Nine (9), with the following:

Pandemic Contractual Performance

9.1 The State shall require a written plan that illustrates how the contractor shall perform up to contractual standards in the event of a pandemic. The state may require a copy of the plan at anytime prior or post award of a contract. At a minimum, the pandemic performance plan shall include: a) Key succession and performance planning if there is a sudden significant decrease in contractor's workforce.

Sections 9.2 and 9.3 have also been updated. Please see the attached IGA for specifics on both sections.

Fiscal Impact & Funding Sources:

A-87 overhead rate @48.83%, based on ADHS approved personnel costs of \$5854, is \$2,859. No overhead is authorized by this IGA making the Net County Subsidy \$2,859.

Next Steps/Action Items/ Follow-up:

Your approval is respectfully requested.

Impact of Not Approving:

Not approving this amendment may cause the inability of the Health Department to collect the reimbursement for HIV testing services from the ADHS and would cause cessation of this service to the community.



INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 W. Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax
Procurement Specialist
Elena Beeman

Contract No: HG852278

Amendment No. 6

HIV Prevention Program

It is mutually agreed that the Intergovernmental Agreement referenced is amended, effective upon final signature, as follows:

- 1. Pursuant to Special Terms and Conditions, Page Ten (10), Provision Two (2), Contract Extension (4 Years), this Contract is hereby extended, for the final year, through December 31, 2012.

The following changes are effective July 1, 2011:

- 2. Add to Special Terms and Conditions, Page Eleven (11), Provision Nine (9), with the following:

Pandemic Contractual Performance

- 9.1 The State shall require a written plan that illustrates how the contractor shall perform up to contractual standards in the event of a pandemic. The state may require a copy of the plan at anytime prior or post award of a contract. At a minimum, the pandemic performance plan shall include: a) Key succession and performance planning if there is a sudden significant decrease in contractor's workforce.

All other provisions shall remain unchanged.

Cochise County Health Department

CONTRACTOR SIGNATURE

In accordance with A.R.S. 35-391.06 and A.R.S. 35-393.06, the Contractor hereby certifies that the Contractor does not have scrutinized business operations in Sudan or Iran.

Mary Gomez (handwritten signature)

Contractor Authorized Signature

MARY GOMEZ (handwritten name)

Contractor Name

1415 West Melody Lane, Building A

Printed Name

CHHS DIRECTOR (handwritten title)

Address

Bisbee AZ 85603

Title

City

State

Zip

CONTRACTOR ATTORNEY SIGNATURE

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signed this ___ day of ___ 2011

Signature

Date

Terry Bannon 12-14-11 (handwritten signature and date)

Printed Name

Terry Bannon DCA (handwritten name)

Procurement Officer

Attorney General Contract No. PIGA2011000344, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

RESERVED FOR USE BY THE SECRETARY OF STATE

Under House Bill 2011, A.R.S. § 11-952 was amended to remove the requirement that Intergovernmental Agreements be filed with the Secretary of State.

Signature

Date

Assistant Attorney General

Printed Name: Ronald E. Johnson

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES 1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax
	Contract No: HG852278	Amendment No.6	Procurement Specialist Elena Beeman

- b) Alternative methods to ensure there are products in the supply chain.
- c) An up to date list of company contacts and organizational chart.

- 9.2 In the event of a pandemic, as declared by the Governor of Arizona, U.S. Government or the World Health Organization, which makes performance of any term under this contract impossible or impracticable, the State shall have the following rights:
- a) After the official declaration of a pandemic, the State may temporarily void the contract(s) in whole or specific sections if the contractor cannot perform to the standards agreed upon in the initial terms.
 - b) The State shall not incur any liability if a pandemic is declared and emergency procurements are authorized by the director as per § 41-2537 of the Arizona Procurement Code.
 - c) Once the pandemic is officially declared over and/or the contractor can demonstrate the ability to perform, the State, at its sole discretion may reinstate the temporarily voided contract(s).
- 9.3 The State, at any time, may request to see a copy of the written plan from the contractor. The contractor shall produce the written plan within 72 hours of the request.