

Board of Supervisors

Richard R. Searle
Chairman
District 3

Patrick G. Call
Vice-Chairman
District 1

Ann English
Supervisor
District 2



Michael J. Ortega
County Administrator

James E. Vlahovich
Deputy County Administrator

Katie A. Howard
Clerk

AGENDA FOR REGULAR BOARD MEETING
Tuesday, March 27, 2012 at 10:00 AM
BOARD OF SUPERVISORS HEARING ROOM
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

Note that some attachments may be updated after the agenda is published. This means that some presentation materials displayed at the Board meeting may differ slightly from the attached version.

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

CONSENT

Board of Supervisors

1. Approve the Minutes of the regular meeting of the Board of Supervisors of March 13, 2012.
2. Appoint Michael Cerepanya to the Board of Adjustment for District 1 effective immediately and ending December 31, 2013.

Community Development

3. Adopt Zoning Ordinance 12-05, to approve Docket Z-12-02 rezoning parcel 403-23-008A from TR-36 to GB, pursuant to the application by Mary Jones.

County Sheriff

4. Approve the Fiscal Year 2011 Adult Detention Per Diem Rate Study by MGT of America, and set the daily jail per diem rates at \$224.10 for the first day, and \$65.56 for each day thereafter as determined by the study, effective immediately.

Elections & Special Districts

5. Adopt Resolution 12-06 appointing the Election Boards for the Special Primary and Special General Elections to be held on April 17, 2012 and June 12, 2012.

Finance

6. Approve demands and budget amendments for operating transfers.

Health

7. Approve Amendment 7 to IGA #: ADHS12-016610, Tuberculosis Control Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$18,500 for the period of 7/1/2011 through 06/30/2012.
8. Approve Modification #2, under Purchase Order #: Y553670, to the subcontract, Acción Para La Salud, between the Arizona Board of Regents, University of Arizona, and Cochise Health & Social Services in the amount of \$24,000 for the period of 10/1/11 through 9/29/12.
9. Approve Purchase Order # HG854245:1, for IGA# HG854245, Reproductive Health/Family Planning Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$45,640 for the period of 1/1/12 through 12/31/12.
10. Approve Purchase Order #HG854282:1, for IGA# HG854282, Immunization Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the annual amount of \$86,273, received in two separate purchase orders, for the period of 1/1/12 through 12/31/12.

Human Resources

11. Adopt Resolution 12-07 amending the provisions of the the Alternative Work Schedules section of the Human Resources Policy Manual for Elected Offices.

PUBLIC HEARINGS

Community Development

12. Adopt Zoning Ordinance 12-06, to approve Docket Z-12-01 (Hodai), rezoning parcels 401-37-262 and 263 from TR-36 to RU-4, pursuant to the application of Bo Hodai.

ACTION

Board of Supervisors

13. Approve over-the-counter sales of tax deed properties remaining unsold following the March 1, 2012 tax deed land auction and subsequent over-the-counter sales, as set forth in the attached Exhibit A, plus related administrative fees.

Community Development

14. Adopt Resolution 12-09, to authorize the addition of 0.25 miles of Frontage Road in Sunsites to the Cochise County Maintained Road System.

Facilities

15. Adopt Resolution 12-08 to authorize the Arizona Department of Transportation (ADOT) to execute a Joint Project Agreement (JPA) between the State of Arizona and Cochise County for a pavement preservation project at the Cochise County Airport, designating ADOT as agent for Cochise County.

STATE & FEDERAL LEGISLATION

16. Discussion and possible action regarding state and federal legislative matters, including but not limited to the items in the attached County Supervisors Association Legislative Policy Committee Agenda.

REPORT BY MICHAEL J. ORTEGA, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Patrick Call

Report by District 2 Supervisor, Ann English

Report by District 3 Supervisor, Richard Searle

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

Cochise County - 1415 Melody Lane, Building G - Bisbee, Arizona 85603
(520) 432-9200 - Fax (520) 432-5016 - Email: board@cochise.az.gov
www.cochise.az.gov

"PUBLIC PROGRAMS, PERSONAL SERVICE"

Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Minutes

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME of PRESENTER: n/a

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE of PRESENTER: n/a

Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Approve the Minutes of the regular meeting of the Board of Supervisors of March 13, 2012.

Background:

Minutes

Department's Next Steps (if approved):

Signed minutes routed for processing and posted on the internet.

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

Send to the Recorder's Office for microfiche purposes.

Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Appoint Michael Cerepanya to the Board of Adjustments for District 1

Submitted By: Kim Lemons, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME n/a

TITLE n/a

of PRESENTER:

of PRESENTER:

Docket Number (If applicable):

Mandated Function?:

Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Appoint Michael Cerepanya to the Board of Adjustment for District 1 effective immediately and ending December 31, 2013.

Background:

Vice-Chairman Call has recommended Mr. Crepanya's appointment.

Department's Next Steps (if approved):

After approval, Mr. Crepanya will come by the Board office to pick up his appointment letter, Oath of Office, and an overview of the Open Meeting Law.

Impact of NOT Approving/Alternatives:

There will not be enough members for the District 1 Board of Adjustments.

To BOS Staff: Document Disposition/Follow-Up:

Make sure that returned Oath of Office has been notarized.

Community Development

Regular Board of Supervisors Meeting**Meeting Date:** 03/27/2012

Rezoning for Mary Jones Parcel 403-23-008A

Submitted By: Beverly Wilson, Community Development**Department:** Community Development**Division:**

Planning

Presentation: No A/V Presentation**Recommendation:** Approve**Document Signatures:** BOS Signature Required**# of ORIGINALS** 2**Submitted for Signature:****NAME of PRESENTER:** Beverly Wilson**TITLE of PRESENTER:** Senior Planner**Mandated Function?:** Federal or State Mandate**Source of Mandate or Basis for Support?:****Docket Number (If applicable):**

Information**Agenda Item Text:**

Adopt Zoning Ordinance 12-05, to approve Docket Z-12-02 rezoning parcel 403-23-008A from TR-36 to GB, pursuant to the application by Mary Jones.

Background:

NOTE: Pursuant to Section 2206.09 of the Zoning Regulations, this item appears on the Consent Agenda, as there were no objections registered, nor requests for an additional public hearing, from any member of the public prior to the January 11, 2012 Commission Hearing. Below is the staff report from said meeting.

MEMORANDUM

TO: Cochise County Board of Supervisors

FROM: Beverly Wilson, Senior Planner

For: Carlos De La Torre, Community Development Director

SUBJECT: Docket Z-12-02 (Jones)

DATE: March 14, 2012 for the March 27, 2012 Meeting

APPLICATION FOR A REZONING

This is a request to rezone a portion of a parcel of land from TR-18 (Residential, one dwelling per 18,000 square feet) to GB (General Business) to legitimize the commercial activities occurring on site. The subject parcel (Parcel #403-23-008A) is the result of combining two smaller parcels. The western portion is zoned TR-18, while the eastern portion is already zoned GB. The site is located at 10391 North Highway 191 in Elfrida. The Applicant is Mary Jones.

I. PLANNING AND ZONING COMMISSION ACTIONS

On March 14, 2012, the Planning and Zoning Commission voted (7-0) to forward this Docket to the Board, with a recommendation of conditional approval. The Commission recommendation included a requested waiver for screening requirements and the following conditions, as recommended by Staff:

1. The Applicant shall provide the County with a signed Acceptance of Conditions and a Waiver of Claims form arising from ARS Section 12-1134 signed by the property owner of the subject property within thirty (30) days of Board of Supervisors approval of the rezoning or the approval of the rezoning may be deemed void; and

2. It is the Applicants' responsibility to provide a revised site plan in conformance with all site development standards except as waived below, to obtain any additional permits, or meet any additional conditions, that may be applicable to the proposed use pursuant to other federal, state, or local laws or regulations.

3. Prior to commercial permit issuance, the Applicant will install a gate to provide access from the fenced western portion of the parcel to the eastern portion which is being used to store unrented U-Haul trucks and trailers.

II. DESCRIPTION OF SUBJECT PARCEL AND SURROUNDING USES

Size: 61,707 square feet (1.42 acres)

Zoning: TR-18 (Residential, one dwelling per 18,000 square feet)

Growth Area: Category C

Area Plan: Elfrida Community Plan

Plan Designation: Developing Growth Area

Existing Uses: U-Haul Rental Business and coffee shop

Proposed Uses: GB (General Business)

Surrounding Zoning

Relation to Subject Parcel Zoning District Use of Property

North TR-18 Residential-one dwelling per 18,000 s.f.

South GB General Business-gas station

East GB General Business-vacant land

West GB General Business – Highway 191

III. PARCEL HISTORY

A permit was issued on October 27, 2005 for a six-foot chain link fence.

A permit was issued on November 28, 2005 to build a 900 square foot Single Family Residence with porch and a sanitary septic system.

On February 28, 2006, a Home Occupation request for E-bay sales and services was denied by the Planning Department (see Attachment D).

On November 10, 2011, an anonymous complaint was received by the Department citing an existing used car lot and remodeling of the home into a restaurant. Upon investigation, the Inspector found a U-Haul rental business, unpermitted signs, new flooring being installed in the existing residence, and at least seven used vehicles for sale on site.

IV. NATURE OF THE REQUEST

The Applicant seeks to change the zoning designation from R-18 (one dwelling per 18,000 square feet) to General Business (GB) to facilitate the existing use of this property, which is currently being used as a coffee shop and a U-Haul Rental office.

V. ANALYSIS OF IMPACTS

Section 2208.03.A of the Cochise County Zoning Regulations lists fifteen (15) factors used to evaluate the appropriateness of a rezoning application. The Planning and Zoning Commission and the Board of

Supervisors shall consider these in deciding whether to approve a rezoning, or to deny a rezoning. In more typical “upzonings” (to a more “intense” district), there will be both factors in favor and factors against. Consequently, the importance of individual factors is heightened and are analyzed and balanced against other factors when making a recommendation; in other words, individual factors may weigh more heavily than other factors. As stated in Section 2208.03B of the Zoning Regulations, “No set of factors, however, can totally determine the acceptability of all land use proposals. For example, a property owner who adequately demonstrates compliance with the intent of Comprehensive Plan goals and policies may be able to receive approval in spite of non-compliance with any individual factor. Conversely, a determination that unusual circumstances exist or there is great public protest pertaining to a rezoning request may result in a denial even though the rezoning appears to comply with other factors.” Eleven of the fifteen factors are applicable to the rezoning request, and the request complies with nine of them. Two factors will comply with a waiver and conditions. Four of these factors are not applicable to this request.

Mandatory Compliance

The subject property lies within a Category “C”—Developing land use designation area. Section 402 of the County Zoning Regulations permits owners of property lying within “Developing” land use areas to request a rezoning to GB.

1. Provides an Adequate Land Use/Concept Plan. — Complies

The Applicant has provided sufficient information to comply with this requirement, although the site plan submitted must be corrected prior to commercial permit application to accurately reflect the newly combined parcels.

2. Compliance with Applicable Site Development Standards. — Complies with Waiver

This parcel is capable of complying with all site development standards for commercial use as required for setbacks, site coverage, distance between structures, glare, noise, odors, landscaping, parking, and nuisance. However, this parcel abuts a residential use along the north property line. Regulations require screening between residential and commercial uses, and will apply to this rezoning. However, the Applicant has asked for a waiver of this requirement, and Staff supports this request, as the existing building is 50’ from the north property line.

Access to this site at present is via a residential scaled access apron of 20 feet. The Applicant has been advised that the commercial apron standards require a 24 feet wide drive. They have also been advised that ADOT will require an Encroachment Permit along with ADOT commercial apron standards and they will need to coordinate with ADOT for any required improvements. This information is provided on the attached report from Karen Lamberton, Transportation Planner (See Attachment E).

3. Adjacent Districts Remain Capable of Development.— Complies

The adjacent parcel to the north of this site is zoned TR-18, with a storage shed sited near the property line. It does not meet the required setback of 20’ at this time. The residence on this lot is sited in the center of two lots, one of which is 12,376 square feet, which is an existing non-conforming lot. The parcel adjoining to the south is currently zoned General Business. This proposed rezoning action will not change the non-conforming standards.

4. Limitation on Creation of Nonconforming Uses. — Complies

This rezoning will not result in non-conforming uses, as the surrounding area contains a mixture of commercial and residential uses.

5. Compatibility with Existing Development. — Complies

While the existing building gives the appearance of a residential structure with a large porch, the interior consists of a large room with tables, chairs, and a coffee pot. The U-Haul Rental business and the small coffee shop are compatible with the surrounding area.

This photo is looking to the northeast at the residential lot adjacent to the subject parcel.

6. Rezoning to More Intense Districts. — Complies

This request to rezone to GB will be compatible with all surrounding parcels except along the northern parcel line. The subject parcel fronts Highway 191 as it runs through the town center of Elfrida. There is a mixture of commercial and residential uses along both sides of Highway 191.

7. Adequate Services and Infrastructure. — Complies

As proposed, rezoning this parcel will not create a significantly higher traffic volume as analyzed by the County Transportation Planner (See Attachment E).

There is adequate existing infrastructure to support the commercial use of this parcel. The property is served by the Elfrida Water District and has a private sanitary sewer system. SSVEC provides electricity, and gas is provided by Southwest Gas. Copper Valley provides telephone service and the property is protected by the Elfrida Fire District.

8. Traffic Circulation Criteria. — Complies with Condition

The change to a GB Zoning District will not burden the existing transportation infrastructure. However, the eastern portion of the newly combined parcel takes access from West Jefferson Road. This portion of the parcel is unimproved with a native surface and is currently used by the Applicant for storing the U-Haul trucks and trailers available for rent by the public. Per Section 2208.03B8(b) of the Zoning Regulations, residential streets will not be used for any through traffic. Condition #3 will require the Applicant to install a gate to provide access from the fenced western portion of the parcel to this eastern portion.

9. Development along Major Street. — Complies

This proposal does not include new access points to Highway 191, and as stated above, the Applicant has been advised that ADOT will require an Encroachment Permit along with ADOT commercial apron standards and they will need to coordinate with ADOT for any required improvements. This information is provided on the attached report from Karen Lamberton, Transportation Planner (See Attachment E).

10. Infill.— Not Applicable

This rezoning factor intends to encourage infill in areas where commercial and industrial development exists if rezoning to GB, LI or HI, however the site is not in an existing Enterprise or Enterprise Redevelopment plan designation area.

11. Unique Topographic Features.— Not Applicable

12. Water Conservation. — Not applicable

13. Public Input — Complies

The Applicant conducted a Citizen Review, and received several telephone calls. The Planning Department mailed a legal notice to property owners within 300 feet of the site, posted notices at the site, and a legal notice was published in the Sierra Vista Herald. At the time of this memorandum, the

Department has received no communication regarding this proposal.

14. Hazardous Materials. — Not applicable

15. Compliance with Applicable Area Plan, Master Development Plan or Comprehensive Plan Policies. — Complies

This proposal complies with the policies of the Comprehensive Plan for a Category C growth area, as it is located in a clustered settlement on a major road, and proposes to serve the surrounding rural/agricultural community as well as visitors who may pass through. It also complies with the Elfrida Area Plan, which seeks to: "Promote the economic well-being of Elfrida by encouraging business, industrial and residential growth compatible with the rural character of Elfrida and its environs."

VI. SUMMARY

An evaluation of all rezoning criteria, per the Cochise County Zoning Regulations, has been performed and staff finds the following factors in favor and against apply to this rezoning request:

Factors in Favor of Approval

1. The Comprehensive Plan and Zoning Regulations allow consideration of the proposed GB zoning for this parcel. The commercial use is consistent with the Category C and "Developing" Comprehensive Plan land use designation.
2. The requested rezoning will legitimize the commercial use of the land.
3. Of the fifteen (15) factors used to evaluate the appropriateness of a rezoning application, nine factors comply; two comply with a waiver and conditions; and four are not applicable.
4. There have been no responses from the neighborhood to this request.

Factors Against Recommending Approval

There are no apparent factors against approval.

VII. RECOMMENDATION

Based on the Factors in Favor of Approval, staff recommends that the Planning and Zoning Commission recommend approval of Docket Z-12-02 to rezone parcel # 403-23-008A from R-18 to General Business, subject to the requested waiver for screening requirements and the following conditions:

1. The Applicant shall provide the County with a signed Acceptance of Conditions and a Waiver of Claims form arising from ARS Section 12-1134 signed by the property owner of the subject property within thirty (30) days of Board of Supervisors approval of the rezoning or the approval of the rezoning may be deemed void; and
2. It is the Applicants' responsibility to provide a revised site plan in conformance with all site development standards except as waived below, to obtain any additional permits, or meet any additional conditions, that may be applicable to the proposed use pursuant to other federal, state, or local laws or regulations.
3. Prior to commercial permit issuance, the Applicant will install a gate to provide access from the fenced western portion of the parcel to the eastern portion which is being used to store unrented U-Haul trucks and trailers.

Sample Motion: Mr. Chairman, I move to approve Docket Z-12-02, rezoning Parcel # 403-23-008A from R-18 to General Business, with the requested waiver for screening requirements and the conditions of approval recommended by staff.

VIII. ATTACHMENTS

- A. Rezoning Application
- B. Location Map/Site Map
- C. Public Comment
- D. Denial Letter dated 2.28.06
- E. Transportation Planner Memo dated 2.17.12

Department's Next Steps (if approved):

If the Board approves Docket Z-12-02, the next step would be for the Chairman to sign the Zoning Ordinance, have Board staff record the same, and return a recorded copy to the Planning Department for our files.

Impact of NOT Approving/Alternatives:

If the Board does not approve Docket Z-12-02, the properties subject to the request will retain their current TR-36 Zoning designation. The Applicant seeks to legitimize the use of this parcel.

To BOS Staff: Document Disposition/Follow-Up:

If the Chairman signs the Zoning Ordinance, please record the same and return a copy of the recorded Ordinance to the Planning Department for our files.

Attachments

attachments

Staff memo

Legal - 3². 21 for 23



COMMUNITY DEVELOPMENT DEPARTMENT

Planning, Zoning and Building Safety
1415 Melody Lane, Bisbee, Arizona 85603

(520) 432-9240
Fax 432-9278

COCHISE COUNTY REZONING APPLICATION

Submit to: Cochise County Community Department
1415 Melody Lane, Building E, Bisbee, Arizona 85603

1. Applicant's Name: MARY JONES

2. Mailing Address: 3577 Jefferson Rd
Elfrida Az 85610
City State Zip Code

3. Telephone Number of Applicant: 520 678-8238 (Rick)

4. Telephone Number of Contact Person if Different: ()

5. Email Address: fombstone@are@yahoo.com

6. Assessor's Tax Parcel Number: 403-23-008 (Can be obtained from your County property tax statement)

7. Applicant is (check one):
- Sole owner:
 - Joint Owner: _____ (See number 8)
 - Designated Agent of Owner: _____
 - If not one of the above, explain interest in rezoning: _____

7. If applicant is **not** sole owner, attach a list of all owners of property proposed for rezoning by parcel number. Include all real parties in interest, such as beneficiaries of trusts, and specify if owner is an individual, a partnership, or a corporation:

- List attached (if applicable): _____

8. If applicant is **not** sole owner, indicate which **notarized** proof of agency is attached:
- If corporation, corporate resolution designating applicant to act as agent: _____
 - If partnership, written authorization from partner: _____
 - If designated agent, attach a **notarized** letter from the property owner(s) authorizing representation as agent for this application.

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9. Attach a proof of ownership for all property proposed for rezoning. Check which proof of ownership is attached:
- Copy of deed of ownership: _____
 - Copy of title report: _____
 - Copy of tax notice: _____
 - Other, list: _____
10. Will approval of the rezoning result in more than one zoning district on any tax parcel?
- Yes _____ No
11. If property is a new split, or the rezoning request results in more than one zoning district on any tax parcel then a copy of a survey and associated legal description stamped by a surveyor or engineer licensed by the State of Arizona must be attached.
12. Is more than one parcel contained within the area to be rezoned? Yes _____ No
- If yes and more than one property owner is involved, have all property owners sign the attached consent signature form.
13. Indicate existing Zoning District for Property: TR-18
14. Indicate proposed Zoning District for Property: GB

Note: A copy of the criteria used to determine if there is a presumption in favor of or against this rezoning is attached. Review this criteria and supply all information that applies to your rezoning. Feel free to call the Planning Department with questions regarding what information is applicable.

15. Comprehensive Plan Category: C Developing (A County planner can provide this information.)
16. Comprehensive Plan Designation or Community Plan: _____ (A County planner can provide this information.)

Note: in some instances a Plan Amendment might be required before the rezoning can be processed. Reference the attached rezoning criteria, Section A.

17. Describe all structures already existing on the property: Complex building
portable building
18. List all proposed uses and structures which would be established if the zoning change is approved. Be complete. You may want to attach a site plan: Complex building - fire repair
portable building for V-trail & place for coffee drinkers
19. Are there any deed restrictions or private covenants in effect for this property?
- No Yes _____
 - If yes, is the proposed zoning district compatible with all applicable deed restrictions/private covenants? Yes _____ No _____

- Provide a copy of the applicable restrictions (these can be obtained from the Recorder's office using the recordation Docket number)

20. Which streets or easements will be used for traffic entering and exiting the property?

hwy 191, already there.
And approved in 2005

21. What off-site improvements are proposed for streets or easements used by traffic that will be generated by this rezoning? None, done in 2005

22. How many driveway cuts do you propose to the streets or easements used by traffic that will be generated by this rezoning? None

23. Identify how the following services will be provided:

Service	Utility Company/Service Provider	Provisions to be made
Water	Elfrida Water Dist	in place
Sewer/Septic	private	
Electricity	SSVEC	in place
Natural Gas	Southwest	
Telephone	Copper Valley	
Fire Protection	Elfrida fire district	

24. This section provides an opportunity for you to explain the reasons why you consider the rezoning to be appropriate at this location. The attached copy of the criteria used to determine if there is a presumption in favor of or against this rezoning is attached for your reference (attach additional pages as needed).

legitimize a business use -
prior to violation.

25. AFFIDAVIT

I, the undersigned, do hereby file with the Cochise County Planning Commission this petition for rezoning. I certify that, to the best of my knowledge, all the information submitted herein and in the attachments is correct. I hereby authorize the Cochise County Planning Department staff to enter the property herein described for the purpose of conducting a field visit.

Applicant's Signature: Mary Jones
Date: 1/5/11

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Legend

- Incorporated Limits
- Roads
- Driveway
- Parcels
- Milepost
- Address
- Current Features



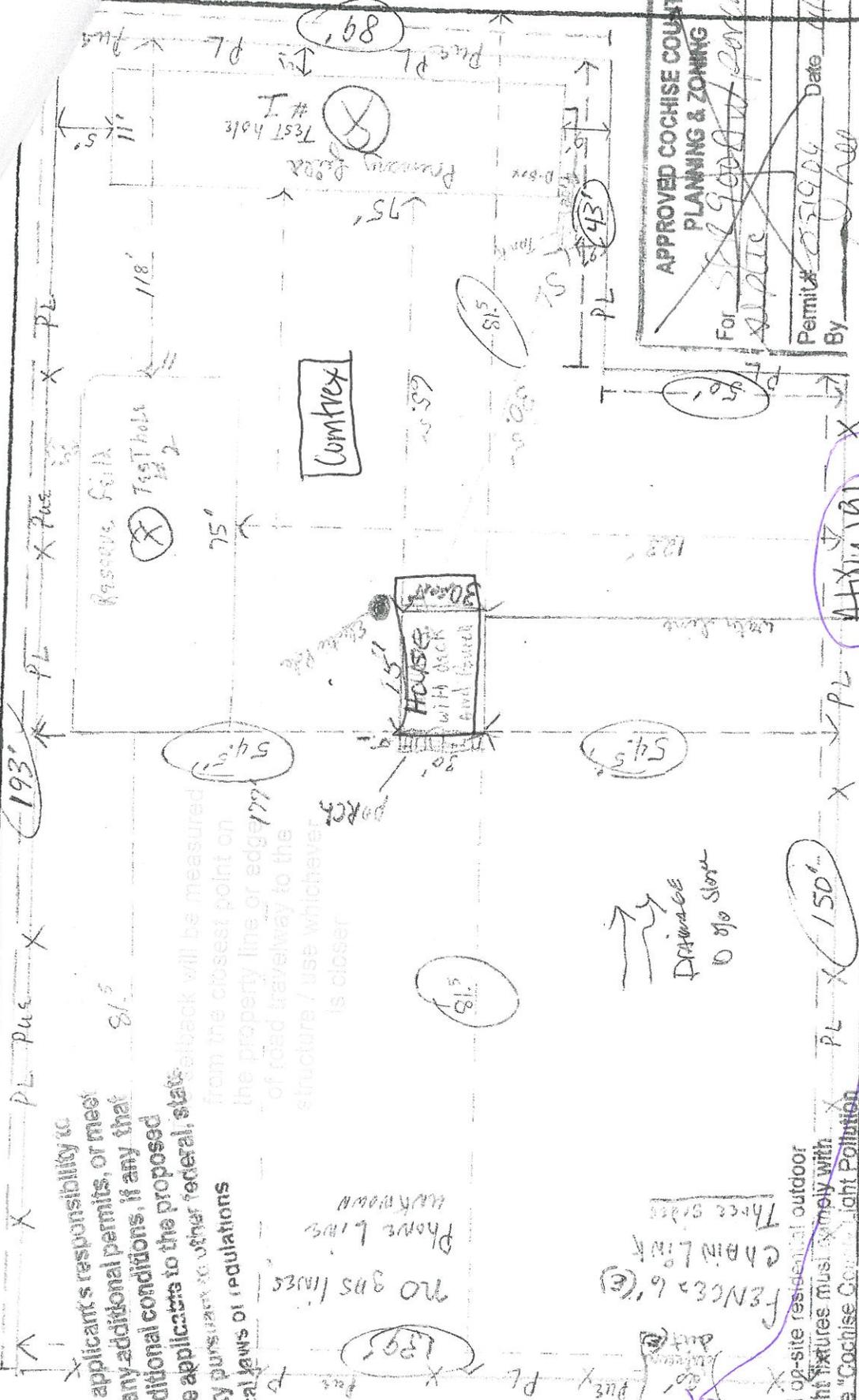
Location Map

This map is a product of the Cochise County GIS



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If any changes need to be made to this approved site plan due to changing requirements from any other County Department, this site plan must be resubmitted to the Planning & Zoning Department.



APPROVED COCHISE COUNTY PLANNING & ZONING
 For SR 900017 PARCEL 1801
 Permit # 051906 Date 4/9/05
 By [Signature]

I certify that this plan indicates all structures, correct property and building dimensions, setback distances, access and easement, road cuts, wells and /or any water course on or within 300 feet of the property to the best of my knowledge. I also certify that I have been to the site to confirm contours and accuracy of my proposed plans.

Designer's Signature: E. Ogden

Date: 10-29-05

All changes must be resubmitted

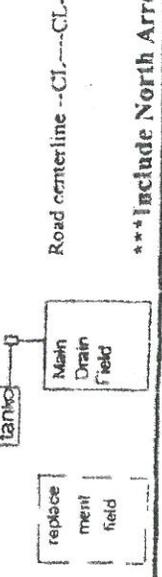
applicant's responsibility to
 any additional permits, or meet
 additional conditions, if any that
 be applicants to the proposed
 pursuant to other federal, state
 city laws or regulations

Setback will be measured
 from the closest point on
 the property line or edge
 of road travelway to the
 structure / use whichever
 is closer

no gas lines
 Phone Lines
 unknown
 CHAIN LINK
 FENCE 6' (E)
 THREE SIDES

off-site residential outdoor
 light fixtures must comply with
 Cochise County Light Pollution
 Ordinance

Water lines 20' w/ 22-0240-w
 Electric lines
 Sewer lines
 Septic System



Owner's Name: Rick & Mary Jones Designer's Name: E. Ogden

Dear Neighbor,

I am writing to let you know that we are rezoning

Parcel #403-23-008

From TR -Residential to GB-General business

If you have any concerns or questions please feel free to contact me at
tombstone mare@yahoo.com or 614-325-6202.

Thank you so much

Rick & Mary Jones



COCHISE COUNTY PLANNING DEPARTMENT

1415 Melody Lane, Bisbee, Arizona 85603

(520) 432-9240

Fax 432-9278

Judy Anderson, Director

February 28, 2006

Mr. Rick Jones
3577 Jefferson Rd.
Elfrida, AZ 85610

RE: Home Occupation; Tax Parcel #403-23-008

Dear Mr. Jones:

The Planning Department has reviewed the submitted home occupation questionnaire and with regret is not able to approve your application for this use. The proposed operation, ***E-bay sales and services***, as represented by your questionnaire, may not be categorized as a home occupation. The parameters of home occupations require that there shall be no outdoor display of materials, goods, supplies or equipment. You have indicated that there will be a vehicle and/or a car trailer stored outside on occasion; therefore, the proposed activity violates this component of the home occupation definition. The enclosed handout details home occupation criteria.

In addition, the definition of home occupations suggests that the nature of activities be more similar to "personal and professional services", those activities which keep with a residential appearance and which have a minimal potential impact on neighbors. Your parcel is zoned TR-18 (Transitional-Residential; one dwelling per 18,000 square feet); unfortunately, vehicle sales is not a permitted use or special use in this Zoning District.

If you have any further questions or concerns regarding your request, please feel free to contact me at 432-9240.

Best regards,

Michael Turisk,
Planner

Encl (1): Home Occupation brochure

Pc: Home Occupation file, Parcel file, Zoning Enforcement Officer



COCHISE COUNTY PLANNING DEPARTMENT

1415 Melody Lane, Bisbee, Arizona 85603

Tel: (520) 432-9240

Fax: (520) 432-9278

Judy Anderson, Director

HOME OCCUPATION QUESTIONNAIRE

TR-13
C

Please fill out this questionnaire completely. The Planning Department will review the questionnaire and respond by mail whether or not the proposed business/services fits within the home occupation provisions. No home occupation may be conducted without prior written approval from this Department.

Name of the applicant(s) (PLEASE PRINT): ~~XXXXXXXXXXXXXXXXXXXX~~ RICK JONES
 Name of the property owner if you are not the owner RICK JONES
(Letter of permission must be attached if the applicant is not the property owner)
 Mailing address 3577 Jefferson Rd
Elfrida, AZ Zip Code _____
 Address of the proposed use 10390 Hwy 191, E
(if different from mailing) Elfrida, AZ Zip Code 85610
 Phone Number: 642 1207
 Parcel Number* 403-23-008

*(Must provide parcel number for processing, it can be found on Tax Statement, also known as Tax Parcel I.D. Number)

1. Describe the nature of the proposed home occupation, the activities that will take place, and the **primary** function for the proposed space. *(Please use a separate sheet to provide us with any additional information that will help us better understand the nature of your business.)*

E-Bay Sales & Services

2. Where will the operation be performed:
 In a detached workshop, in the residence, or others Bed Room
 A. Please indicate the total square footage of your residence 640 sq FT
 B. Please indicate the total square footage of the area to be utilized 20 sq FT
(Please submit a conceptual drawing for the proposed space in relation to the residence, see sample drawing)

3. Will any persons other than the residents of the dwelling be employed in the conduct of the home occupation? no If so, how many? _____

4. Will anything outside of the residence or workshop *(other than one permitted, non-illuminated sign no larger than 4 square feet and vehicular signs)* indicate that a business is taking place?
no

5. Will any hazardous material be used for the business? no
If yes, please describe the material _____

6. Will any equipment, products or materials be stored outside? some
1 VEHICLE AT TIMES
1 CAR TRAILER

69

7. Will any noise, vibrations, noxious odors, dust, heat, or glare related to the home occupation be detectable off-site? NO
8. Will the primary function of the occupation be the sale or rental of goods from the site? NO
9. Describe any traffic (vehicles per day or vehicles per week) you expect in addition to the traffic currently generated by residents. NONE
10. How many on-site parking spaces are available in addition to those required by your personal vehicles? 5
11. Will the proposed use require the establishment of a new septic system? NO
12. Are any new accessory structures, such as a detached workshop, proposed for the home occupation? NO
 Is the residence an existing structure, under construction, or proposed for construction? NO
 Is any remodeling/reconstruction of an existing structure in excess of \$500 involved? NO
 If yes to any of these questions, has a residential permit been applied for and approved? _____
 Please indicate permit number and date approved: _____

It is the applicant's responsibility to obtain any additional permits, or meet any additional conditions, if any, that may be applicable to the proposed activity pursuant to other federal, state or local laws or regulations.

I CERTIFY THAT THE ABOVE STATEMENTS AND ANSWERS ARE TRUE AND COMPLETE:

Signature:  Date: FEB 6 / 06

- FOR OFFICIAL USE ONLY -

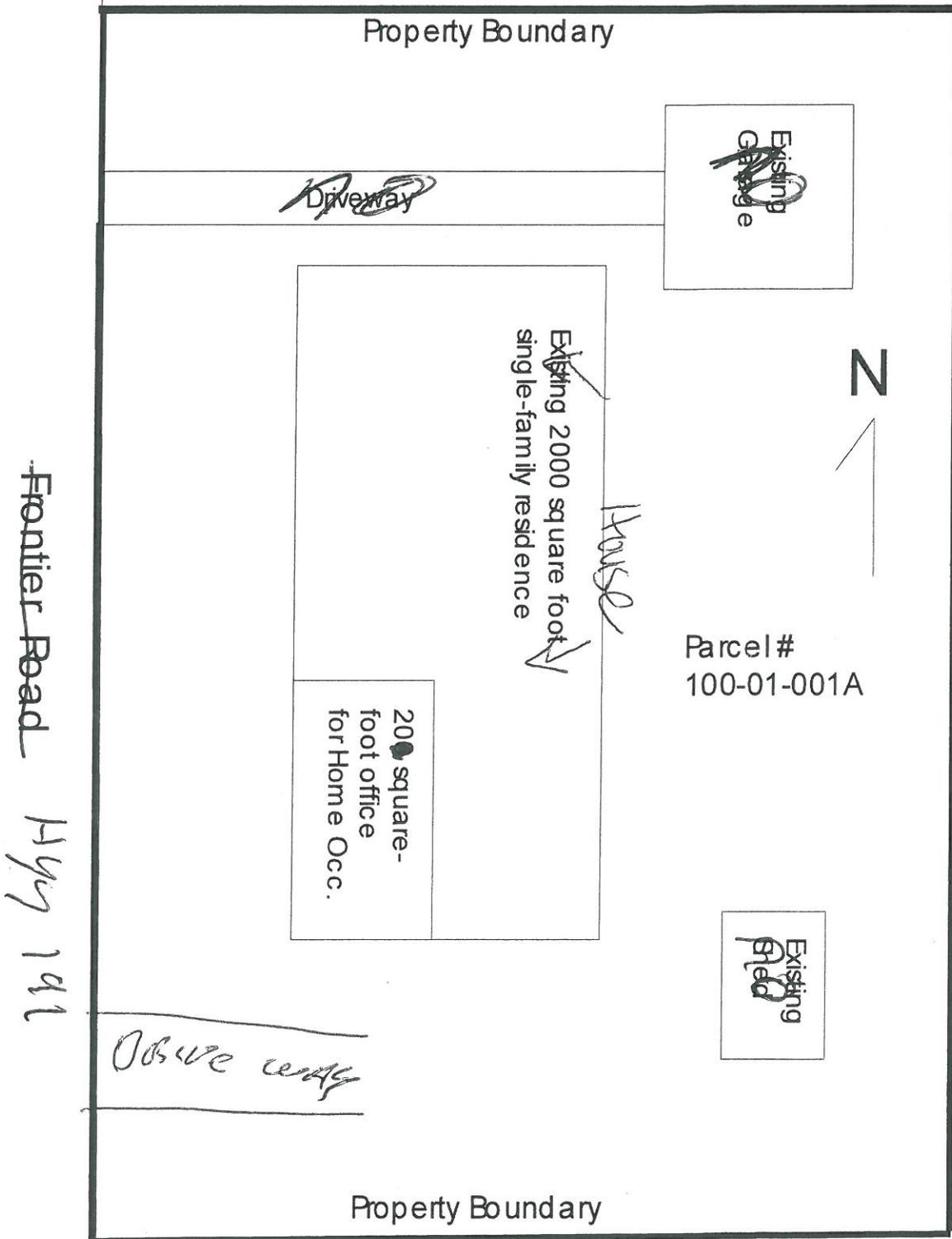
Parcel History:

Comment from the Health Department:

Comment from the Planning Department



Home Occupation Sample Drawing





COMMUNITY DEVELOPMENT DEPARTMENT

Planning, Zoning and Building Safety
1415 Melody Lane, Bisbee, Arizona 85603

(520) 432-9240
Fax 432-9278

Carlos de la Torre, P.E., Community Development Director

MEMORANDUM

TO: Beverly Wilson, Interim Planning Manager

FROM: Karen L. Lamberton, County Transportation Planner

SUBJECT: Jones Tire/U-Haul and Coffee Shop: Z-12-02\Parcel #403-23-008

DATE: February 17, 2012

The applicant has proposed to rezone from TR-18 to a GB in order to continue to operate a business at this location. The site takes access from Highway 191 in the Elfrida area. This mix of uses located on an estimated half acre lot has potential, in an urban area, of generating a notable amount of traffic with thresholds over 500 trips per day, per the ITE Manual, 8th edition (tire repair services, rentals and small coffee shop). However, this threshold is clearly excessive for the scale of services offered at this site and the average highway traffic of the area (estimated 1,440 trips per day). In spite of the business being open seven days a week (limited - 9 am to 1 pm - hours on the weekends) it is likely that this business has slightly higher traffic than would be present in a residential zone. A residential unit is also still on the property. Additional information about the operation of this business would be needed to calculate an estimated traffic generation; a very rough estimate based on the size of the buildings on the site would be a range from 34 to 48 trips per day. Most trips would occur during off-peak hours.

At present a residential scaled access apron is indicated on the site plan (20 feet) which would not meet an ADOT commercial access apron standard. Typically, a minimum of 24 feet with 35 foot radii is needed of an asphalt-concrete surfaced apron and the applicants will need to obtain an Encroachment Permit along with ADOT commercial apron standards and coordinate with ADOT for any required improvements. It would not appear that additional off-site improvements would be needed based on the lack of peak hour traffic volumes.

The applicant is also advised that there are numerous site development standards for commercial uses related to designated parking spaces, handicapped parking spaces, graveled surfaces and other standards that are not presently met on this residentially zoned parcel. These improvements will be required to be made at the commercial permitting stage and/or variances obtained for each of those standards. At present, the site is an unimproved native surfaced lot with a portion of the lot fenced.

Recommendation

Land use changes do not, in and of themselves, change traffic patterns; however, they do create conditions for future transportation impacts. This re-zoning proposes a mix of fairly low traffic volume uses that likely have slightly higher vehicle trips per day than the existing zoning would allow. Should the proposal change to more intensive uses that result in heavier impacts mitigation may be required at the permitting stage appropriate to the final site development plans.

A revised site plan showing the correct alignment of Highway 191 with additional driveway detail will be needed at the commercial permit stage. (Radii, sight triangle, surfacing etc.)

The applicants are advised that it is their responsibility to contact the ADOT, Safford District's Permit office and notify them of the change of use from residential to commercial and complete any required upgrades to a commercial standard apron. Permit information is available on-line at: <http://www.dot.state.az.us/Highways/Districts/Safford/index.asp> or the applicant may contact Armando Membrila, Permits Office at Safford District, at 2082 US Hwy 70, Safford, AZ 85546; or call 928.432.4915

cc: Docket Z-12-02; Hwy Dept., ADOT



COMMUNITY DEVELOPMENT DEPARTMENT

Planning, Zoning and Building Safety

1415 Melody Lane, Bisbee, Arizona 85603

(520) 432-9240

Fax 432-9278

Carlos De La Torre, P.E., Director

MEMORANDUM

TO: Cochise County Board of Supervisors

FROM: Beverly Wilson, Senior Planner
For: Carlos De La Torre, Community Development Director

SUBJECT: Docket Z-12-02 (Jones)

DATE: March 14, 2012 for the March 27, 2012 Meeting

APPLICATION FOR A REZONING

This is a request to rezone a portion of a parcel of land from TR-18 (Residential, one dwelling per 18,000 square feet) to GB (General Business) to legitimize the commercial activities occurring on site. The subject parcel (Parcel #403-23-008A) is the result of combining two smaller parcels. The western portion is zoned TR-18, while the eastern portion is already zoned GB. The site is located at 10391 North Highway 191 in Elfrida. The Applicant is Mary Jones.

I. PLANNING AND ZONING COMMISSION ACTIONS

On March 14, 2012, the Planning and Zoning Commission voted (7-0) to forward this Docket to the Board, with a recommendation of conditional approval. The Commission recommendation included a requested waiver for screening requirements and the following conditions, as recommended by Staff:

1. The Applicant shall provide the County with a signed Acceptance of Conditions and a Waiver of Claims form arising from ARS Section 12-1134 signed by the property owner of the subject property within thirty (30) days of Board of Supervisors approval of the rezoning or the approval of the rezoning may be deemed void; and
2. It is the Applicants' responsibility to provide a revised site plan in conformance with all site development standards except as waived below, to obtain any additional permits, or meet any additional conditions, that may be applicable to the proposed use pursuant to other federal, state, or local laws or regulations.
3. Prior to commercial permit issuance, the Applicant will install a gate to provide access from the fenced western portion of the parcel to the eastern portion which is being used to store unrented U-Haul trucks and trailers.

II. DESCRIPTION OF SUBJECT PARCEL AND SURROUNDING USES

Size: 61,707 square feet (1.42 acres)

Zoning: TR-18 (Residential, one dwelling per 18,000 square feet)

Growth Area: Category C
 Area Plan: Elfrida Community Plan
 Plan Designation: Developing Growth Area
 Existing Uses: U-Haul Rental Business and coffee shop
 Proposed Uses: GB (General Business)

Surrounding Zoning

Relation to Subject Parcel	Zoning District	Use of Property
North	TR-18	Residential-one dwelling per 18,000 s.f.
South	GB	General Business-gas station
East	GB	General Business-vacant land
West	GB	General Business – Highway 191



III. PARCEL HISTORY

A permit was issued on October 27, 2005 for a six-foot chain link fence.

A permit was issued on November 28, 2005 to build a 900 square foot Single Family Residence with porch and a sanitary septic system.

On February 28, 2006, a Home Occupation request for E-bay sales and services was denied by the Planning Department (see Attachment D).

On November 10, 2011, an anonymous complaint was received by the Department citing an existing used car lot and remodeling of the home into a restaurant. Upon investigation, the Inspector found a U-Haul rental business, unpermitted signs, new flooring being installed in the existing residence, and at least seven used vehicles for sale on site.

IV. NATURE OF THE REQUEST

The Applicant seeks to change the zoning designation from R-18 (one dwelling per 18,000 square feet) to General Business (GB) to facilitate the existing use of this property, which is currently being used as a coffee shop and a U-Haul Rental office.

V. ANALYSIS OF IMPACTS

Section 2208.03.A of the Cochise County Zoning Regulations lists fifteen (15) factors used to evaluate the appropriateness of a rezoning application. The Planning and Zoning Commission and the Board of Supervisors shall consider these in deciding whether to approve a rezoning, or to deny a rezoning. In more typical “upzonings” (to a more “intense” district), there will be both factors in favor and factors against. Consequently, the importance of individual factors is heightened and are analyzed and balanced against other factors when making a recommendation; in other words, individual factors may weigh more heavily than other factors. As stated in Section 2208.03B of the Zoning Regulations, “No set of factors, however, can totally determine the acceptability of all land use proposals. For example, a property owner who adequately demonstrates compliance with the intent of Comprehensive Plan goals and policies may be able to receive approval in spite of non-compliance with any individual factor. Conversely, a determination that unusual circumstances exist or there is great public protest pertaining to a rezoning request may result in a denial even though the rezoning appears to comply with other factors.” Eleven of the fifteen factors are applicable to the rezoning request, and the request complies with nine of them. Two factors will comply with a waiver and conditions. Four of these factors are not applicable to this request.



This photo shows the proposed coffee shop, located in the center of the site.

Mandatory Compliance

The subject property lies within a Category “C”—Developing land use designation area. Section 402 of the County Zoning Regulations permits owners of property lying within “Developing” land use areas to request a rezoning to GB.

1. Provides an Adequate Land Use/Concept Plan. — Complies

The Applicant has provided sufficient information to comply with this requirement, although the site plan submitted must be corrected prior to commercial permit application to accurately reflect the newly combined parcels.



This photo is looking to the southeast at the entry and adjoining business.

2. Compliance with Applicable Site Development Standards. — Complies with Waiver

This parcel is capable of complying with all site development standards for commercial use as required for setbacks, site coverage, distance between structures, glare, noise, odors, landscaping, parking, and nuisance. However, this parcel abuts a residential use along the north property line. Regulations require screening between residential and commercial uses, and will apply to this rezoning. However, the Applicant has asked for a waiver of this requirement, and Staff supports this request, as the existing building is 50’ from the north property line.

Access to this site at present is via a residential scaled access apron of 20 feet. The Applicant has been advised that the commercial apron standards require a 24 feet wide drive. They have also been advised that ADOT will require an Encroachment Permit along with ADOT commercial apron standards and they will need to coordinate with ADOT for any required improvements. This information is provided on the attached report from Karen Lamberton, Transportation Planner (See Attachment E).

3. Adjacent Districts Remain Capable of Development. — Complies

The adjacent parcel to the north of this site is zoned TR-18, with a storage shed sited near the property line. It does not meet the required setback of 20’ at this time. The residence on this lot

is sited in the center of two lots, one of which is 12,376 square feet, which is an existing non-conforming lot. The parcel adjoining to the south is currently zoned General Business. This proposed rezoning action will not change the non-conforming standards.

4. Limitation on Creation of Nonconforming Uses. — Complies

This rezoning will not result in non-conforming uses, as the surrounding area contains a mixture of commercial and residential uses.

5. Compatibility with Existing Development. — Complies

While the existing building gives the appearance of a residential structure with a large porch, the interior consists of a large room with tables, chairs, and a coffee pot. The U-Haul Rental business and the small coffee shop are compatible with the surrounding area.



This photo is looking to the northeast at the residential lot adjacent to the subject parcel.

6. Rezoning to More Intense Districts. — Complies

This request to rezone to GB will be compatible with all surrounding parcels except along the northern parcel line. The subject parcel fronts Highway 191 as it runs through the town center of Elfrida. There is a mixture of commercial and residential uses along both sides of Highway 191.

7. Adequate Services and Infrastructure. — Complies

As proposed, rezoning this parcel will not create a significantly higher traffic volume as analyzed by the County Transportation Planner (See Attachment E).

There is adequate existing infrastructure to support the commercial use of this parcel. The property is served by the Elfrida Water District and has a private sanitary sewer system. SSVEC provides electricity, and gas is provided by Southwest Gas. Copper Valley provides telephone service and the property is protected by the Elfrida Fire District.

8. Traffic Circulation Criteria. — Complies with Condition

The change to a GB Zoning District will not burden the existing transportation infrastructure. However, the eastern portion of the newly combined parcel takes access from West Jefferson Road. This portion of the parcel is unimproved with a native surface and is currently used by the Applicant for storing the U-Haul trucks and trailers available for rent by the public. Per Section 2208.03B8(b) of the Zoning Regulations, residential streets will not be used for any through traffic. Condition #3 will require the Applicant to install a gate to provide access from the fenced western portion of the parcel to this eastern portion.

9. Development along Major Street. — Complies

This proposal does not include new access points to Highway 191, and as stated above, the Applicant has been advised that ADOT will require an Encroachment Permit along with ADOT commercial apron standards and they will need to coordinate with ADOT for any required improvements. This information is provided on the attached report from Karen Lamberton, Transportation Planner (See Attachment E).

10. Infill. — Not Applicable

This rezoning factor intends to encourage infill in areas where commercial and industrial development exists if rezoning to GB, LI or HI, however the site is not in an existing Enterprise or Enterprise Redevelopment plan designation area.

11. Unique Topographic Features. — Not Applicable

12. Water Conservation. — Not applicable

13. Public Input — Complies

The Applicant conducted a Citizen Review, and received several telephone calls. The Planning Department mailed a legal notice to property owners within 300 feet of the site, posted notices at the site, and a legal notice was published in the *Sierra Vista Herald*. At the time of this memorandum, the Department has received no communication regarding this proposal.

14. Hazardous Materials. — Not applicable

15. Compliance with Applicable Area Plan, Master Development Plan or Comprehensive Plan Policies. — Complies

This proposal complies with the policies of the Comprehensive Plan for a Category C growth area, as it is located in a clustered settlement on a major road, and proposes to serve the surrounding rural/agricultural community as well as visitors who may pass through. It also complies with the Elfrida Area Plan, which seeks to: “*Promote the economic well-being of Elfrida by encouraging business, industrial and residential growth compatible with the rural character of Elfrida and its environs.*”

VI. SUMMARY

An evaluation of all rezoning criteria, per the Cochise County Zoning Regulations, has been performed and staff finds the following factors in favor and against apply to this rezoning request:

Factors in Favor of Approval

1. The Comprehensive Plan and Zoning Regulations allow consideration of the proposed GB zoning for this parcel. The commercial use is consistent with the Category C and “Developing” Comprehensive Plan land use designation.
2. The requested rezoning will legitimize the commercial use of the land.
3. Of the fifteen (15) factors used to evaluate the appropriateness of a rezoning application, nine factors comply; two comply with a waiver and conditions; and four are not applicable.
4. There have been no responses from the neighborhood to this request.

Factors Against Recommending Approval

There are no apparent factors against approval.

VII. RECOMMENDATION

Based on the Factors in Favor of Approval, staff recommends that the Planning and Zoning Commission recommend approval of Docket Z-12-02 to rezone parcel # 403-23-008A from R-18 to General Business, subject to the requested waiver for screening requirements and the following conditions:

1. The Applicant shall provide the County with a signed Acceptance of Conditions and a Waiver of Claims form arising from ARS Section 12-1134 signed by the property owner of the subject property within thirty (30) days of Board of Supervisors approval of the rezoning or the approval of the rezoning may be deemed void; and
2. It is the Applicants’ responsibility to provide a revised site plan in conformance with all site development standards except as waived below, to obtain any additional permits, or meet any additional conditions, that may be applicable to the proposed use pursuant to other federal, state, or local laws or regulations.
3. Prior to commercial permit issuance, the Applicant will install a gate to provide access from the fenced western portion of the parcel to the eastern portion which is being used to store unrented U-Haul trucks and trailers.

Sample Motion: *Mr. Chairman, I move to approve Docket Z-12-02, rezoning Parcel # 403-23-008A from R-18 to General Business, with the requested waiver for screening requirements and the conditions of approval recommended by staff.*

VIII. ATTACHMENTS

- A. Rezoning Application
- B. Location Map/Site Map
- C. Public Comment
- D. Denial Letter dated 2.28.06
- E. Transportation Planner Memo dated 2.17.12

Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Jail Per Diem Study and Rates

Submitted By: Rod Rothrock, County Sheriff

Department: County Sheriff

Presentation: No A/V Presentation **Recommendation:** Approve

Document Signatures: BOS Signature NOT Required **# of ORIGINALS** 0

Submitted for Signature:

NAME of PRESENTER: Rod Rothrock **TITLE of PRESENTER:** Chief Deputy

Docket Number (If applicable):

Mandated Function?: Not Mandated **Source of Mandate or Basis for Support?:**

Information

Agenda Item Text:

Approve the Fiscal Year 2011 Adult Detention Per Diem Rate Study by MGT of America, and set the daily jail per diem rates at \$224.10 for the first day, and \$65.56 for each day thereafter as determined by the study, effective immediately.

Background:

A study is conducted annually to determine the actual costs of booking and housing inmates in the Cochise County Jail. The study considers all aspects of housing inmates, to include meal costs, medical costs, transportation costs, records keeping, staff costs, mental health, utilities, physical plant maintenance, etc. The study then determines the actual cost on a daily basis of keeping an individual inmate in custody, based on the number of inmates, inmates days, etc. Due to the additional handling that must occur when an inmate is first booked into custody (booking, medical screening, classification, mental health evaluations, etc.) the cost for the first day is usually significantly higher than the costs for days after that first day. Thus, this study has determined that the cost for the first day of incarceration is \$224.10, and for each day after the first day the cost is \$65.56. These costs are then passed on to outside entities that house inmates in our facility, such as Ft. Huachuca and extradition services. These are also the fees charged to those jurisdictions which are not participants in the consolidated justice court program for those inmates who are charged with misdemeanors and violations of city ordinances.

Department's Next Steps (if approved):

The Sheriff's Office will adopt the per diem rates recommended by the study, effectively immediately upon approval of the Board of Supervisors.

Impact of NOT Approving/Alternatives:

If not approved the daily per diem rate will remain unchanged, being \$202.57 for the first day and \$50.65 for each day after the first day. Thus the Sheriff's Office would not be able to charge the full cost of incarceration in those instances where charging is applicable.

To BOS Staff: Document Disposition/Follow-Up:

Please forward a copy of the approved agenda item upon approval of the BOS.

Attachments

Jail Per Diem Rate Study



Cochise County, Arizona Sheriff Department

Adult Detention Per Diem Rate Study

Based on FY 2011 Actual Expenditures



© 2012 MGT of America, Inc.
2109 S Upland Hills, Wichita, KS 67235
316-214-3163 ♦ bschlyer@mgtofamerica.com

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- Section 1 - Introduction & Summary of Results
- Section 2 - Methodology & Format
- Section 3 - Sheriff Departmental Cost Allocation Plan

Section 1
Introduction & Summary of Results

Introduction

The FY 2011 Adult Detention Per Diem Rate Study for Cochise County, Arizona (County) identifies the cost of staff, facilities and services required to maintain an adult prisoner in the county detention facilities for the year ended June 30, 2011. MGT of America, Inc. (MGT) has prepared the study at the request of the County. The study was prepared in accordance with the policies and procedures contained in the Federal 2 CFR 225, formerly known as the US Office of Management & Budget Circular A-87 "*Cost Principles for State, Local & Indian Tribal Governments*".

County personnel provided the expenditure and allocation data to MGT consultants. To calculate the costs of services, MGT consultants then prepared a Departmental Cost Allocation Plan utilizing a double step-down methodology.

Summary of Results

The FY 2011 average daily cost or per diem rate to house a detainee in the Cochise County adult detention facilities is \$65.56. This cost includes the cost of detention, transportation and booking and is most appropriately applied to federal and state prisoner contracts.

In subsequent schedules, the cost for booking is segregated from the cost of detention and transportation. Rates are based on actual expenditures and statistics from the fiscal year ended June 30, 2011. Rates are calculated by dividing the total costs of the County associated with adult detention by the total number of prisoner days during

the fiscal year. Exhibit 1 provides the calculation of the average daily per diem rate as well as the rates of several components.

- Cost per prisoner transport \$153.82
- Cost per prisoner booking \$166.16
- All inclusive cost per prisoner day \$65.56

Exhibit 1

Adult Detention Per Diem Rate Calculation Summary				
Cost Component	Housing	Transportation	Booking	Total Cost
County-wide Indirect Cost	\$ 848,116	\$ 63,749	\$ 163,615	\$ 1,075,480
Sheriff Administration	\$ 344,727	\$ 66,047	\$ 134,883	\$ 545,657
County Jail	\$ 2,933,496	\$ 550,692	\$ 447,577	\$ 3,931,765
Jail Medical Service	\$ 738,407	\$ -	\$ -	\$ 738,407
Jail Mental Health Service	\$ 123,484	\$ -	\$ -	\$ 123,484
Total Costs	\$ 4,988,230	\$ 680,488	\$ 746,075	\$ 6,414,793
# of Prisoner Transports		4,424		
Component - Cost Per Prisoner Transport		\$ 153.82		
# of Prisoner Bookings			4,490	
Component - Cost Per Prisoner Booking			\$ 166.16	
# of Prisoner Days	97,841	97,841	97,841	97,841
Grand Total - Detention Cost Per Day	\$ 50.98	\$ 6.96	\$ 7.63	\$ 65.56

The FY 2011 average cost of booking and intake was \$166.16. This cost was determined by dividing the total cost of booking and record keeping activities by the number of detention bookings during the fiscal year. The booking rate is most appropriately applied to inmates that are booked into the facility and released without an overnight stay. Exhibit 2 displays the calculation for this rate.

Exhibit 2

Adult Detention - Booking & Intake Rate	
Cost Component	Booking
County-wide Indirect Cost	\$ 163,615
Sheriff Administration	\$ 134,883
County Jail	\$ 447,577
Jail Medical Service	\$ -
Jail Mental Health Service	\$ -
Total Costs	\$ 746,075
# of Prisoner Bookings	4,490
Component - Cost Per Prisoner Booking	\$ 166.16

In addition to a total cost per diem and booking rate, we have also calculated a 1st day rate which is most appropriately applied to local inmates and inmates from other municipal and county jurisdictions. The 1st day rate recovers the costs of booking and housing the inmate overnight for the first day of their stay in the detention

facility. If this rate is charged, subsequent detention days for the same inmate during the same stay should be charged at a rate of \$57.94 per day.

The 1st day rate is determined by adding the average cost of a prisoner booking to the average daily rate using only detention and transportation costs. Exhibit 3 displays the calculation for this rate.

Exhibit 3

Adult Detention Per Diem - 1st Day Rate Calculation					
Cost Component	Housing	Transportation	Housing & Transport Total	Booking	Total Cost
County-wide Indirect Cost	\$ 848,116	\$ 63,749	\$ 911,865	\$ 163,615	\$ 1,075,480
Sheriff Administration	\$ 344,727	\$ 66,047	\$ 410,774	\$ 134,883	\$ 545,657
County Jail	\$ 2,933,496	\$ 550,692	\$ 3,484,188	\$ 447,577	\$ 3,931,765
Jail Medical Service	\$ 738,407	\$ -	\$ 738,407	\$ -	\$ 738,407
Jail Mental Health Service	\$ 123,484	\$ -	\$ 123,484	\$ -	\$ 123,484
Total Costs	\$ 4,988,230	\$ 680,488	\$ 5,668,718	\$ 746,075	\$ 6,414,793
# of Prisoner Days			97,841		
Component - Daily Cost of Prisoner Housing & Transport			\$ 57.94		
# of Prisoner Bookings				4,490	
Component - Cost Per Prisoner Booking				\$ 166.16	
Grand Total - 1st Day Rate					\$ 224.10

Section 2

Methodology & Format

Sheriff Cost Allocation Plan

Overview

The Sheriff Cost Allocation Plan has been prepared in accordance with Federal 2 CFR 225 (OMB A-87). A consistent approach has been followed in the treatment of costs as direct or indirect costs. In no case have costs charged as direct costs to programs been included as indirect costs. All expenditure and statistical information used for this calculation is from the fiscal year ended June 30, 2011, or a representative sample period.

Methodology

A multiple allocation base double-step down allocation methodology is used for the calculation. This methodology recognizes that the utilization of services by users varies by type of service. The cost of each service or activity is allocated to users based on an appropriate allocation base related to the service performed. In selecting an allocation base to be used, the objective has been to use a base that is readily available and reasonably results in the allocation of costs to users based on the relative benefit derived.

Format

The first few pages of the Cost Allocation Plan are the Table of Contents. The column on the left side of the pages lists the central service, or allocating, divisions and departments. Each central service division and department is broken down into functions. Functions are the specific services provided by a particular division and department. The middle column lists the allocation base for each corresponding function. The column on the right side of the pages is the applicable page number.

The next few pages of the Cost Allocation Plan are the Summary Schedule. The Summary Schedule identifies the total dollar amount allocated from every County allocating division and department to every County receiving

division and department. Allocating divisions and departments are listed down the left column and receiving divisions, departments and funds are listed across the top of each page.

The remaining pages of the Cost Allocation Plan are the details schedules for every central service division and department. The detail schedules for each central service division and department are structured in the following format.

- ❖ Narrative. Lists the division and department name, provides a brief description of the activities performed, identifies the functions and the corresponding allocation base.
- ❖ Departmental Costs (A). The actual expenditures for that division and department.
- ❖ Incoming Costs (B). The support costs coming into the division and department from other allocating divisions and departments.
- ❖ Total Allocated (C). The total amount allocated for that division and department. This amount is found at the end of the Incoming Costs schedule.
- ❖ Function Allocations. The distribution, or allocation, of the Total Allocated costs by function.
- ❖ Allocation Summary. The summary of allocated costs by function.

Section 3
Departmental Cost Allocation Plan

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

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COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

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**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

SUMMARY SCHEDULE

Department	BOOKING	TRANSPORT ATION	DETENTION	OTHER	2nd Allocation Orphans	Total
1 INDIRECT COSTS - SHERIFF ADMIN	\$66,143	\$32,388	\$169,044	\$740,287	\$0	\$1,007,862
2 INDIRECT COSTS - COUNTY JAIL	97,472	31,361	526,309	0	0	655,142
3 INDIRECT COSTS - MEDICAL SVCS	0	0	129,466	0	0	129,466
4 INDIRECT COSTS - JAIL MENTAL HI	0	0	23,297	0	0	23,297
5 3100 SHERIFF ADMIN	134,883	66,047	344,727	2,563,479	0	3,109,136
6 3300 COUNTY JAIL	447,577	550,692	2,933,496	0	0	3,931,765
7 5220 HEALTH - JAIL MEDICAL	0	0	738,407	0	0	738,407
8 5230 HEALTH - JAIL MENTAL HEAL	0	0	123,484	0	0	123,484
TOTAL CURRENT ALLOCATIONS	746,075	680,488	4,988,230	3,303,766	0	9,718,559

INDIRECT COSTS - SHERIFF ADMINISTRATION
Nature and Extent of Services

Costs of support services provided by central service departments of Cochise County, Arizona to the Sheriff Administration Division have been identified in the FY 2011 OMB A-87 Central Service Cost Allocation Plan, Schedule A. The Plan has been prepared based on actual expenditures and data for the year ended June 30, 2011. The Plan has been prepared in accordance with U.S. Office of Management and Budget Circular A-87. Allocated costs to Sheriff Administration have been grouped and allocated as follows:

Administration - Allocated costs associated with Sheriff Department administrative staff have been allocated on the number of Department positions supervised by the administrative staff.

Dispatch - Allocated costs associated with dispatch operations have been allocated on the number of positions served. Detention staff have been weighted at 50% to acknowledge their reduced level of activity.

Records - Allocated costs associated with record keeping have been allocated on the estimated level of effort provided.

Other - Allocated costs associated with investigation and patrol activities have been directly allocated to Other.

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

A. DEPARTMENT COSTS

Dept:1 INDIRECT COSTS - SHERIFF ADMIN

		Amount	General Admin	ADMIN	DISPATCH	RECORDS	OTHER
Salaries	S1	\$0	\$0	\$0	\$0	\$0	\$0
<i>Salary % Split</i>			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
		0	0	0	0	0	0
SUPPLY & SERVICES COST							
Building Use	S	35,859	0	10,528	14,498	4,131	6,702
Equipment Use	S	21,499	0	6,312	8,692	2,477	4,018
General Government	S	3,962	0	1,163	1,602	456	740
Board of Supervisors	S	7,764	0	2,280	3,139	894	1,451
HR - Personnel	S	13,247	0	3,889	5,356	1,526	2,476
Facilities Mgmt	S	137,115	0	40,257	55,436	15,796	25,627
Utilities	S	46,831	0	13,750	18,934	5,395	8,753
HR - Risk Mgmt	S	40,156	0	11,790	16,235	4,626	7,505
MIS	S	463,693	0	136,140	187,471	53,417	86,664
IT - GIS	S	11,247	0	3,302	4,547	1,296	2,102
Communications	S	34,845	0	10,230	14,088	4,014	6,513
Wireless	S	7,194	0	2,112	2,909	829	1,345
Fleet Management	P	65,769	0	0	0	0	65,769
Finance - Budget	S	8,112	0	2,382	3,280	935	1,516
Finance - Accounting	S	22,975	0	6,745	9,289	2,647	4,294
Finance - Payroll	S	4,596	0	1,349	1,858	529	859
Procurement	S	54,852	0	16,105	22,177	6,319	10,252
Attorney	S	21,190	0	6,221	8,567	2,441	3,960
Treasurer	S	6,956	0	2,042	2,812	801	1,300
DEPARTMENT Cost Total		1,007,862	0	276,597	380,890	108,529	241,846
ADJUSTMENTS							
Total		1,007,862	0	276,597	380,890	108,529	241,846
General Admin Distribution			0	0	0	0	0
Grand Total		\$1,007,862		\$276,597	\$380,890	\$108,529	\$241,846

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

B. INCOMING COSTS - (Default Spread Expense%)

Dept:1 INDIRECT COSTS - SHERIFF ADMIN

No Indirect Costs

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**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

ADMIN Allocations

Dept:1 INDIRECT COSTS - SHERIFF ADMIN

	# of Positions Supervised	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 BOOKING	7	4.29%	\$11,878	\$0	\$11,878	\$0	\$11,878
10 TRANSPORTATION	7	4.29%	11,878	0	11,878	0	11,878
11 DETENTION	53	32.52%	89,936	0	89,936	0	89,936
12 OTHER	96	58.90%	162,904	0	162,904	0	162,904
Subtotal	163	100.00%	276,597	0	276,597	0	276,597
Direct Bills					0		0
TOTAL					276,597		276,597

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

DISPATCH Allocations

Dept:1 INDIRECT COSTS - SHERIFF ADMIN

	# of Positions Served (Weighted for	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 TRANSPORTATION	7	5.38%	\$20,509	\$0	\$20,509	\$0	\$20,509
11 DETENTION	27	20.77%	79,108	0	79,108	0	79,108
12 OTHER	96	73.85%	281,273	0	281,273	0	281,273
Subtotal	130	100.00%	380,890	0	380,890	0	380,890
Direct Bills					0		0
TOTAL					380,890		380,890

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

RECORDS Allocations

Dept:1 INDIRECT COSTS - SHERIFF ADMIN

	Relative Effort	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 BOOKING	50	50.00%	\$54,265	\$0	\$54,265	\$0	\$54,265
12 OTHER	50	50.00%	54,265	0	54,265	0	54,265
Subtotal	100	100.00%	108,529	0	108,529	0	108,529
Direct Bills					0		0
TOTAL					108,529		108,529

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

OTHER Allocations

Dept:1 INDIRECT COSTS - SHERIFF ADMIN

	Direct to Other	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12 OTHER	100	100.00%	\$241,846	\$0	\$241,846	\$0	\$241,846
Subtotal	100	100.00%	241,846	0	241,846	0	241,846
Direct Bills					0		0
TOTAL					241,846		241,846

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

ALLOCATION SUMMARY

Dept:1 INDIRECT COSTS - SHERIFF ADMIN

Department	ADMIN	DISPATCH	RECORDS	OTHER	Total
0 DIRECT BILLED	0	\$0	\$0	\$0	\$0
9 BOOKING	11,878	0	54,265	0	66,143
10 TRANSPORTATION	11,878	20,509	0	0	32,388
11 DETENTION	89,936	79,108	0	0	169,044
12 OTHER	162,904	281,273	54,265	241,846	740,287
Total	276,597	380,890	108,529	241,846	1,007,862

INDIRECT COSTS - COUNTY JAIL
Nature and Extent of Services

Costs of support services provided by central service departments of Cochise County, Arizona to the County Jail have been identified in the FY 2011 OMB A-87 Central Service Cost Allocation Plan, Schedule A. The Plan has been prepared based on actual expenditures and data for the year ended June 30, 2011. The Plan has been prepared in accordance with U.S. Office of Management and Budget Circular A-87. Allocated costs to County Jail have been grouped and allocated as follows:

Transport - Allocated costs associated with transport have been allocated directly to Transport.

Booking - Allocated costs associated with the booking and intake function have been allocated directly to Booking.

Detention - Allocated costs associated with the housing of prisoners have been allocated directly to Detention.

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

A. DEPARTMENT COSTS

Dept:2 INDIRECT COSTS - COUNTY JAIL

		Amount	General Admin	TRANSPORT	BOOKING	DETENTION
Salaries	S1	\$0	\$0	\$0	\$0	\$0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0	0	0
		0	0	0	0	0
SUPPLY & SERVICES COST						
Building Use	P	88,208	0	0	13,783	74,425
Equipment Use	S	0	0	0	0	0
General Government	S	6,723	0	904	909	4,910
Board of Supervisors	S	15,763	0	2,119	2,132	11,512
HR - Personnel	S	26,896	0	3,616	3,638	19,642
Facilities Mgmt	P	108,935	0	0	17,022	91,913
Utilities	P	224,743	0	0	35,118	189,625
HR - Risk Mgmt	S	81,528	0	10,961	11,027	59,540
MIS	S	48,507	0	6,522	6,561	35,425
IT - GIS	S	0	0	0	0	0
Communications	S	0	0	0	0	0
Wireless	S	14,268	0	1,918	1,930	10,420
Fleet Management	S	0	0	0	0	0
Finance - Budget	S	0	0	0	0	0
Finance - Accounting	S	1,675	0	225	227	1,223
Finance - Payroll	S	9,331	0	1,255	1,262	6,814
Procurement	S	0	0	0	0	0
Attorney	S	23,069	0	3,102	3,120	16,847
Treasurer	S	5,495	0	739	743	4,013
DEPARTMENT Cost Total		655,141	0	31,361	97,472	526,309
ADJUSTMENTS						
Total		655,141	0	31,361	97,472	526,309
General Admin Distribution			0	0	0	0
Grand Total		\$655,142		\$31,361	\$97,472	\$526,309

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

B. INCOMING COSTS - (Default Spread Expense%)

Dept:2 INDIRECT COSTS - COUNTY JAIL

No Indirect Costs

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**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

TRANSPORT Allocations

Dept:2 INDIRECT COSTS - COUNTY JAIL

	Direct to Transportation	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 TRANSPORTATION	100	100.00%	\$31,361	\$0	\$31,361	\$0	\$31,361
Subtotal	100	100.00%	31,361	0	31,361	0	31,361
Direct Bills					0		0
TOTAL					31,361		31,361

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

BOOKING Allocations

Dept:2 INDIRECT COSTS - COUNTY JAIL

	Direct to Booking	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 BOOKING	100	100.00%	\$97,472	\$0	\$97,472	\$0	\$97,472
Subtotal	100	100.00%	97,472	0	97,472	0	97,472
Direct Bills					0		0
TOTAL					97,472		97,472

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

DETENTION Allocations

Dept:2 INDIRECT COSTS - COUNTY JAIL

	Direct to Detention	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 DETENTION	100	100.00%	\$526,309	\$0	\$526,309	\$0	\$526,309
Subtotal	100	100.00%	526,309	0	526,309	0	526,309
Direct Bills					0		0
TOTAL					526,309		526,309

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

ALLOCATION SUMMARY

Dept:2 INDIRECT COSTS - COUNTY JAIL

Department	TRANSPORT	BOOKING	DETENTION	Total
0 DIRECT BILLED	0	\$0	\$0	\$0
9 BOOKING	0	97,472	0	97,472
10 TRANSPORTATION	31,361	0	0	31,361
11 DETENTION	0	0	526,309	526,309
Total	31,361	97,472	526,309	655,142

INDIRECT COSTS - MEDICAL SERVICES
Nature and Extent of Services

Costs of support services provided by central service departments of Cochise County, Arizona to the Jail Medical Services have been identified in the FY 2011 OMB A-87 Central Service Cost Allocation Plan, Schedule A. The Plan has been prepared based on actual expenditures and data for the year ended June 30, 2011. The Plan has been prepared in accordance with U.S. Office of Management and Budget Circular A-87. Allocated costs to Jail Medical Services have been directly allocated to Detention.

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

A. DEPARTMENT COSTS

Dept:3 INDIRECT COSTS - MEDICAL SVCS

		Amount	General Admin	SERVICES
Salaries	S1	\$0	\$0	\$0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
		0	0	0
 SUPPLY & SERVICES COST				
General Government	S	630	0	630
Board of Supervisors	S	1,412	0	1,412
HR - Personnel	S	2,409	0	2,409
MIS	S	913	0	913
Finance - Accounting	S	2,524	0	2,524
Finance - Payroll	S	836	0	836
Attorney	S	2,487	0	2,487
Treasurer	S	8,282	0	8,282
Health Admin	S	107,935	0	107,935
HR - Risk Mgmt	S	2,038	0	2,038
DEPARTMENT Cost Total		129,466	0	129,466
 ADJUSTMENTS				
Total		129,466	0	129,466
General Admin Distribution			0	0
Grand Total		\$129,466		\$129,466

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

B. INCOMING COSTS - (Default Spread Expense%)

Dept:3 INDIRECT COSTS - MEDICAL SVCS

No Indirect Costs

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**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

SERVICES Allocations

Dept:3 INDIRECT COSTS - MEDICAL SVCS

	Direct to Detention	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 DETENTION	100	100.00%	\$129,466	\$0	\$129,466	\$0	\$129,466
Subtotal	100	100.00%	129,466	0	129,466	0	129,466
Direct Bills					0		0
TOTAL					129,466		129,466

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

ALLOCATION SUMMARY

Dept:3 INDIRECT COSTS - MEDICAL SVCS

Department	SERVICES	Total
0 DIRECT BILLED	0	\$0
11 DETENTION	129,466	129,466
Total	129,466	129,466

INDIRECT COSTS - MENTAL HEALTH SERVICES
Nature and Extent of Services

Costs of support services provided by central service departments of Cochise County, Arizona to the Jail Mental Health Services have been identified in the FY 2011 OMB A-87 Central Service Cost Allocation Plan, Schedule A. The Plan has been prepared based on actual expenditures and data for the year ended June 30, 2011. The Plan has been prepared in accordance with U.S. Office of Management and Budget Circular A-87. Allocated costs to Jail Mental Services have been directly allocated to Detention

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

A. DEPARTMENT COSTS

Dept:4 INDIRECT COSTS - JAIL MENTAL HEALTH

		Amount	General Admin	SERVICES
Salaries	S1	\$0	\$0	\$0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
		0	0	0
 SUPPLY & SERVICES COST				
General Government	S	114	0	114
Board of Supervisors	S	235	0	235
HR - Personnel	S	401	0	401
HR - Risk Mgmt	S	340	0	340
MIS	S	0	0	0
Communications	S	0	0	0
Finance - Accounting	S	96	0	96
Finance - Payroll	S	139	0	139
Attorney	S	547	0	547
Treasurer	S	315	0	315
Health Admin	S	21,110	0	21,110
DEPARTMENT Cost Total		23,297	0	23,297
 ADJUSTMENTS				
Total		23,297	0	23,297
General Admin Distribution			0	0
Grand Total		\$23,297		\$23,297

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

B. INCOMING COSTS - (Default Spread Expense%)

No Indirect Costs

Dept:4 INDIRECT COSTS - JAIL MENTAL HEALTH

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**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

SERVICES Allocations

Dept:4 INDIRECT COSTS - JAIL MENTAL HEALTH

	Direct to Detention	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 DETENTION	100	100.00%	\$23,297	\$0	\$23,297	\$0	\$23,297
Subtotal	100	100.00%	23,297	0	23,297	0	23,297
Direct Bills					0		0
TOTAL					23,297		23,297

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

ALLOCATION SUMMARY

Dept:4 INDIRECT COSTS - JAIL MENTAL HEALTH

Department	SERVICES	Total
0 DIRECT BILLED	0	\$0
11 DETENTION	23,297	23,297
Total	23,297	23,297

SHERIFF ADMINISTRATION (3100)
Nature and Extent of Services

The Sheriff Administration Division is responsible for the administration, coordination, and support of all activities of the Sheriff Department. The Division includes costs of administering, dispatch, and record keeping. Costs of Sheriff Administration have been identified and allocated as follows:

Administration - Costs associated with the general administration and support within the Department have been allocated on the number of Department positions supervised.

Dispatch - Costs associated with dispatch operations have been allocated on the number of positions served. Detention staff have been weighted at 50% to acknowledge their reduced level of activity.

Records - Costs associated with record keeping have been allocated on the estimated level of effort provided.

Other - All other costs have been directly allocated to Other.

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

A. DEPARTMENT COSTS

Dept:5 3100 SHERIFF ADMIN

		Amount	General Admin	ADMIN	DISPATCH	RECORDS	OTHER
Salaries	S1	\$1,160,128	\$0	\$340,614	\$469,040	\$133,647	\$216,828
<i>Salary % Split</i>			<i>.00%</i>	<i>29.36%</i>	<i>40.43%</i>	<i>11.52%</i>	<i>18.69%</i>
Benefits	S	448,908	0	131,799	181,494	51,714	83,901
		1,609,036	0	472,413	650,534	185,361	300,729
SUPPLY & SERVICES COST							
Office Supplies	S	24,209	0	7,108	9,788	2,789	4,525
Operating Supplies	S	9,081	0	2,666	3,671	1,046	1,697
Repair & Maint Supply	S	451	0	132	182	52	84
Small Tools	S	14,839	0	4,357	5,999	1,709	2,773
Professional Svcs	S	67,986	0	19,961	27,487	7,832	12,707
Communications	S	35,683	0	10,477	14,427	4,111	6,669
Travel & Training	S	34,051	0	9,997	13,767	3,923	6,364
Fleet Charges	P	1,187,956	0	0	0	0	1,187,956
Printing & Binding	S	2,004	0	588	810	231	375
Operating Lease	S	14,803	0	4,346	5,985	1,705	2,767
Miscellaneous Exp	S	(1)	0	0	0	0	0
Repair & Maint	S	109,037	0	32,013	44,084	12,561	20,379
Judgements & Damages	D	133,654	0	0	0	0	0
DEPARTMENT Cost Total		1,633,753	0	91,645	126,200	35,959	1,246,296
ADJUSTMENTS							
Judgements & Damages	D	(133,654)	0	0	0	0	0
 Total		 3,109,135	 0	 564,058	 776,734	 221,320	 1,547,025
General Admin Distribution			0	0	0	0	0
Grand Total		\$3,109,137		\$564,058	\$776,734	\$221,320	\$1,547,025

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
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B. INCOMING COSTS - (Default Spread Salary%)

Dept:5 3100 SHERIFF ADMIN

No Indirect Costs

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**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

ADMIN Allocations

Dept:5 3100 SHERIFF ADMIN

	# of Positions Supervised	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 BOOKING	7	4.29%	\$24,223	\$0	\$24,223	\$0	\$24,223
10 TRANSPORTATION	7	4.29%	24,223	0	24,223	0	24,223
11 DETENTION	53	32.52%	183,405	0	183,405	0	183,405
12 OTHER	96	58.90%	332,206	0	332,206	0	332,206
Subtotal	163	100.00%	564,058	0	564,058	0	564,058
Direct Bills					0		0
TOTAL					564,058		564,058

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

DISPATCH Allocations

Dept:5 3100 SHERIFF ADMIN

	# of Positions Served (Weighted for	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 TRANSPORTATION	7	5.38%	\$41,824	\$0	\$41,824	\$0	\$41,824
11 DETENTION	27	20.77%	161,322	0	161,322	0	161,322
12 OTHER	96	73.85%	573,588	0	573,588	0	573,588
Subtotal	130	100.00%	776,734	0	776,734	0	776,734
Direct Bills					0		0
TOTAL					776,734		776,734

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

RECORDS Allocations

Dept:5 3100 SHERIFF ADMIN

	Relative Effort	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 BOOKING	50	50.00%	\$110,660	\$0	\$110,660	\$0	\$110,660
12 OTHER	50	50.00%	110,660	0	110,660	0	110,660
Subtotal	100	100.00%	221,320	0	221,320	0	221,320
Direct Bills					0		0
TOTAL					221,320		221,320

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

OTHER Allocations

Dept:5 3100 SHERIFF ADMIN

	Direct to Other	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12 OTHER	100	100.00%	\$1,547,025	\$0	\$1,547,025	\$0	\$1,547,025
Subtotal	100	100.00%	1,547,025	0	1,547,025	0	1,547,025
Direct Bills					0		0
TOTAL					1,547,025		1,547,025

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

ALLOCATION SUMMARY

Dept:5 3100 SHERIFF ADMIN

Department	ADMIN	DISPATCH	RECORDS	OTHER	Total
0 DIRECT BILLED	0	\$0	\$0	\$0	\$0
9 BOOKING	24,223	0	110,660	0	134,883
10 TRANSPORTATION	24,223	41,824	0	0	66,047
11 DETENTION	183,405	161,322	0	0	344,727
12 OTHER	332,206	573,588	110,660	1,547,025	2,563,479
Total	564,058	776,734	221,320	1,547,025	3,109,137

COUNTY JAIL (3300)
Nature and Extent of Services

The County Jail is responsible for the booking, detention and transportation of prisoners. Costs of the County Jail have been identified and allocated as follows:

General Administration - Costs associated with the general administration and support of County Jail operations have been allocated to jail activities based on personal services costs of assigned staff

Transportation - Costs associated with the transportation of prisoners have been directly allocated to Transportation.

Booking - Costs associated with the booking of prisoners have been directly allocated to Booking.

Detention - Costs associated with the detention of prisoners have been directly allocated to Detention.

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

A. DEPARTMENT COSTS

Dept:6 3300 COUNTY JAIL

		Amount	General Admin	TRANSPORT	BOOKING	DETENTION
Salaries	S1	\$2,376,677	\$608,728	\$237,691	\$239,118	\$1,291,140
<i>Salary % Split</i>			<i>25.61%</i>	<i>10.00%</i>	<i>10.06%</i>	<i>54.33%</i>
Benefits	S	887,362	227,276	88,745	89,278	482,063
		3,264,039	836,004	326,436	328,396	1,773,203
SUPPLY & SERVICES COST						
Office Supplies	S	17,264	4,422	1,727	1,737	9,379
Operating Supplies	P	46,726	0	0	0	46,726
Repair Supplies	P	31,264	0	0	0	31,264
Professional Svcs	P	11,241	0	0	0	11,241
Communications	S	6,382	1,635	638	642	3,467
Travel	P	1,329	0	1,329	0	0
Fleet Charges	P	104,930	0	104,930	0	0
Printing	P	476	0	0	476	0
Repair & Maint	S	1,170	300	117	118	636
Office Equip Lease	S	16,837	4,312	1,684	1,694	9,147
Support & Care	P	430,104	0	0	0	430,104
DEPARTMENT Cost Total		667,723	10,669	110,425	4,667	541,964
ADJUSTMENTS						
Total		3,931,762	846,673	436,861	333,063	2,315,167
General Admin Distribution			(846,673)	113,831	114,514	618,329
Grand Total		\$3,931,764		\$550,692	\$447,577	\$2,933,496

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

B. INCOMING COSTS - (Default Spread Salary%)

Dept:6 3300 COUNTY JAIL

No Indirect Costs

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**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

TRANSPORT Allocations

Dept:6 3300 COUNTY JAIL

	Direct to Transportation	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 TRANSPORTATION	100	100.00%	\$550,692	\$0	\$550,692	\$0	\$550,692
Subtotal	100	100.00%	550,692	0	550,692	0	550,692
Direct Bills					0		0
TOTAL					550,692		550,692

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

BOOKING Allocations

Dept:6 3300 COUNTY JAIL

	Direct to Booking	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 BOOKING	100	100.00%	\$447,577	\$0	\$447,577	\$0	\$447,577
Subtotal	100	100.00%	447,577	0	447,577	0	447,577
Direct Bills					0		0
TOTAL					447,577		447,577

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

DETENTION Allocations

Dept:6 3300 COUNTY JAIL

	Direct to Detention	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 DETENTION	100	100.00%	\$2,933,496	\$0	\$2,933,496	\$0	\$2,933,496
Subtotal	100	100.00%	2,933,496	0	2,933,496	0	2,933,496
Direct Bills					0		0
TOTAL					2,933,496		2,933,496

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

ALLOCATION SUMMARY

Dept:6 3300 COUNTY JAIL

Department	TRANSPORT	BOOKING	DETENTION	Total
0 DIRECT BILLED	0	\$0	\$0	\$0
9 BOOKING	0	447,577	0	447,577
10 TRANSPORTATION	550,692	0	0	550,692
11 DETENTION	0	0	2,933,496	2,933,496
Total	550,692	447,577	2,933,496	3,931,764

HEALTH - MEDICAL SERVICES (5220)
Nature and Extent of Services

The Jail Medical Services Program of the County Health Department is responsible for providing medical services for County prisoners. Costs of jail medical services have been identified and directly allocated to Detention.

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

A. DEPARTMENT COSTS

Dept:7 5220 HEALTH - JAIL MEDICAL

		Amount	General Admin	SERVICES
Salaries	S1	\$237,129	\$0	\$237,129
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	57,092	0	57,092
		294,221	0	294,221
 SUPPLY & SERVICES COST				
Office Supplies	S	4,384	0	4,384
Operating Supplies	S	23,285	0	23,285
Small Tools	S	0	0	0
Fleet Charges	S	2,410	0	2,410
Professional Svcs	S	12,600	0	12,600
Communications	S	1,627	0	1,627
Travel & Training	S	2,611	0	2,611
Operating Leases	S	1,343	0	1,343
Support & Care of Persons	S	395,926	0	395,926
DEPARTMENT Cost Total		444,186	0	444,186
 ADJUSTMENTS				
Total		738,407	0	738,407
General Admin Distribution			0	0
Grand Total		\$738,407		\$738,407

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

B. INCOMING COSTS - (Default Spread Salary%)

Dept:7 5220 HEALTH - JAIL MEDICAL

No Indirect Costs

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**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

SERVICES Allocations

Dept:7 5220 HEALTH - JAIL MEDICAL

	Direct to Detention	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 DETENTION	100	100.00%	\$738,407	\$0	\$738,407	\$0	\$738,407
Subtotal	100	100.00%	738,407	0	738,407	0	738,407
Direct Bills					0		0
TOTAL					738,407		738,407

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

ALLOCATION SUMMARY

Dept:7 5220 HEALTH - JAIL MEDICAL

Department	SERVICES	Total
0 DIRECT BILLED	0	\$0
11 DETENTION	738,407	738,407
Total	738,407	738,407

HEALTH - MENTAL HEALTH SERVICES (5230)
Nature and Extent of Services

The Jail Mental Health Services Program of the County Health Department is responsible for providing mental health services for County prisoners. Costs of jail mental services have been identified and directly allocated to Detention.

**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

A. DEPARTMENT COSTS

Dept:8 5230 HEALTH - JAIL MENTAL HEALTH

		Amount	General Admin	SERVICES
Salaries	S1	\$46,379	\$0	\$46,379
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	15,772	0	15,772
		62,151	0	62,151
 SUPPLY & SERVICES COST				
Office Supplies	S	158	0	158
Fleet Charges	S	81	0	81
Professional Svcs	S	15,941	0	15,941
Communications	S	0	0	0
Travel & Training	S	887	0	887
Operating Leases	S	521	0	521
Support & Care of Persons	S	43,745	0	43,745
DEPARTMENT Cost Total		61,333	0	61,333
 ADJUSTMENTS				
Total		123,484	0	123,484
General Admin Distribution			0	0
Grand Total		\$123,484		\$123,484

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

B. INCOMING COSTS - (Default Spread Salary%)

Dept:8 5230 HEALTH - JAIL MENTAL HEALTH

No Indirect Costs

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**COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN**

**ACTUAL FY 2011
1/25/2012**

SERVICES Allocations

Dept:8 5230 HEALTH - JAIL MENTAL HEALTH

	Direct to Detention	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 DETENTION	100	100.00%	\$123,484	\$0	\$123,484	\$0	\$123,484
Subtotal	100	100.00%	123,484	0	123,484	0	123,484
Direct Bills					0		0
TOTAL					123,484		123,484

COCHISE COUNTY, ARIZONA
FEDERAL 2 CFR 225 (A-87) ADULT DETENTION COST ALLOCATION PLAN

ACTUAL FY 2011
1/25/2012

ALLOCATION SUMMARY

Dept:8 5230 HEALTH - JAIL MENTAL HEALTH

Department	SERVICES	Total
0 DIRECT BILLED	0	\$0
11 DETENTION	123,484	123,484
Total	123,484	123,484

Regular Board of Supervisors Meeting**Elections and Special Districts****Meeting Date:** 03/27/2012

Adopt Resolution approving Election Workers for the Special Primary and Special General Elections on April 17, 2012 and June 12, 2012

Submitted By: Juanita Simmons, Elections &
Special Districts**Department:** Elections & Special Districts**Presentation:** No A/V Presentation**Recommendation:** Approve**Document Signatures:** BOS Signature Required**# of ORIGINALS** 1
Submitted for Signature:**NAME** N/A
of PRESENTER:**TITLE** N/A
of PRESENTER:**Docket Number (If applicable):****Mandated Function?:** Federal or State Mandate**Source of Mandate** A.R.S.
or Basis for Support?: 16-531**Information****Agenda Item Text:**

Adopt Resolution 12-06 appointing the Election Boards for the Special Primary and Special General Elections to be held on April 17, 2012 and June 12, 2012.

Background:

A.R.S. 16-531 provides for Board of Supervisor appointment of Election Boards not less than twenty (20) days prior to a general or primary election. Oftentimes there are last-minute changes required to fill or move election board workers when unexpected absences or other developments occur; the Elections Director will make those changes as necessary.

Department's Next Steps (if approved):

Proceed with staffing election boards as indicated.

Impact of NOT Approving/Alternatives:

Cochise County will not be in compliance with A.R.S. 16-531

To BOS Staff: Document Disposition/Follow-Up:

Forward copy of recorded Resolution to the Elections Department.

Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Demands

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME n/a
of PRESENTER:

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE n/a
of PRESENTER:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve demands and budget amendments for operating transfers.

Background:

Auditor-General's requirement for Board of Supervisors to approve.

Department's Next Steps (if approved):

Return to Finance after BOS approval.

Impact of NOT Approving/Alternatives:

Board of Supervisors will not be in compliance with State law.

To BOS Staff: Document Disposition/Follow-Up:

Return to Finance after BOS approval.

Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

TB Control, ADHS12-016610, Amendment #7

Submitted By: Jennifer Steiger, Health & Social Services

Department: Health & Social Services

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: n/a

TITLE of PRESENTER: n/a

Mandated Function?: Federal or State Mandate

Source of Mandate or Basis for Support?: ADHS

REMINDER: You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve Amendment 7 to IGA #: ADHS12-016610, Tuberculosis Control Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$18,500 for the period of 7/1/2011 through 06/30/2012.

Background:

This amendment is changing the contract number from HG854563 to ADHS12-016610 to move into line with ProcureAZ processes, no other aspects of this contract are changing at this time.

Cochise Health & Social Services (CHSS) has the responsibility to investigate and treat suspected and active cases of Tuberculosis in Cochise County. The ADHS supports the County's efforts by means of grant funding to pay for consulting physician services, necessary testing, and medication. Salaries may also be paid from these grant funds, and the Cochise Health & Social Services is paying 10% of the TB Coordinator's salary (\$3,121 + EREs).

The ADHS has funded this program for many years and the amounts of the grants have ebbed and flowed with the fortunes of the State's revenues. This amendment does not effect the total funding. The Arizona Department of Health has amended this contract to comply with ProcureAZ, Amendments, Purchase Orders, and Change Orders.

Department's Next Steps (if approved):

Your approvals are respectfully requested.

Impact of NOT Approving/Alternatives:

Not approving this grant will cause Cochise Health & Social Services to rely on County General Funds to meet the mandatory requirements of TB case investigation and treatment in Cochise County.

To BOS Staff: Document Disposition/Follow-Up:

A fully executed original will be sent to the Clerk of the Board for filing purposes.

Fiscal Impact

Fiscal Year: 2011-2012

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 2,051

Source of Funding?: ADHS

Fiscal Impact & Funding Sources (if known):

This is a grant-funded, fixed price program through the Arizona Department of Health Services,. The amount of the contract or other provision of services do not change.

Salary's & ERE's = \$ 4,200 (unchanged)

A-87 OH Rate @48.83 % = \$ 2051 (unchanged)

OH Authorized = \$ 0

Net County Subsidy = \$ 2051 (unchanged)

Attachments

TB Amend 7 3-2012

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: JENNIFER STEIGER Department/Division: HEALTH/NCHS
 Date Prepared: 3/13/11 Telephone: 520-432-9402
 Grantor: ADHS Grant Title: Tuberculosis Control Program
 Grant Term From: 7/1/11 To: 6/30/12
 Fund No/Dept. No: 234 Note: Fund No. will be assigned by the Finance Department if new.
 New Grant Yes No Amendment No. 77,000 Increase \$0 Decrease \$0

Briefly describe purpose of grant:

CHSS has the responsibility to investigate and treat suspected and active cases of Tuberculosis in Cochise County. The ADHS supports the County's efforts by means of grant funding to pay for consulting physician services, necessary testing, and medication. Salaries may also be paid from these grant funds, which is currently done at 10% of one position.

If amendment, provide reason:

This amendment is intended to change the contract number from HG854563 to ADHS12-016610. There are no other changes to the IGA at this time.

If this is a mandated service, cite source. If not mandated, cite indications of local customer support for this service:

Mandated by ADHS

Funding Sources	Federal Funds 332.100	State Funds 336.100	County Funds 391.000	Other	Total
Current Fiscal Year		\$18,500			\$18,500
Remaining Years					
Total Revenue		\$18,500			\$18,500

Is County match required? Yes No If yes, dollar amount \$ _____

Has this amount been budgeted? Yes No Identify Funding Source: ADHS

Federal Catalog of Federal Domestic Assistance (CFDA) No: _____

Method of collecting grant funds: Lump sum payment Quarterly payments Draw Reimbursement

Is revertment of unexpended funds required at end of grant period? Yes No

a) Total A-87 cost allocation \$ 2,051

b) Amount of overhead allowed by grant 0 County subsidy (a-b) \$ 2,051

Does Grantor accept indirect costs as an allowable expenditure? Yes No

If yes, dollar amount \$ _____ OR percentage allowed _____ %

Number of new positions that will be funded from grant: 0 Number of existing positions funded from grant: 1

Executive Summary Form

Agenda Number: HLT-- (Tuberculosis Control Program)

Recommendation:

Approval of Amendment 7 to IGA #: ADHS12-016610, Tuberculosis Control Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$18,500 for the period of 7/1/2011 to 06/30/2012.

Background (Brief):

This amendment is changing the contract number from HG854563 to ADHS12-016610 to move into line with ProcureAZ processes, no other aspects of this contract are changing at this time.

Cochise Health & Social Services (CHSS) has the responsibility to investigate and treat suspected and active cases of Tuberculosis in Cochise County. The ADHS supports the County's efforts by means of grant funding to pay for consulting physician services, necessary testing, and medication. Salaries may also be paid from these grant funds, and the Cochise Health & Social Services is paying 10% of the TB Coordinator's salary (\$3,121 + EREs).

The ADHS has funded this program for many years and the amounts of the grants have ebbed and flowed with the fortunes of the State's revenues. This amendment does not effect the total funding. The Arizona Department of Health has amended this contract to comply with ProcureAZ, Amendments, Purchase Orders, and Change Orders.

Fiscal Impact & Funding Sources:

This is a grant-funded, fixed price program through the Arizona Department of Health Services,. The amount of the contract or other provision of service do not change

Salary's & ERE's =	\$ 4,200 (unchanged)
A-87 OH Rate @48.83 % =	\$ 2051 (unchanged)
OH Authorized =	\$ 0
Net County Subsidy =	\$ 2051 (unchanged)

Next Steps/Action Items/Follow-up:

Your approvals are respectfully requested.

Impact of Not Approving:

Not approving this grant will cause Cochise Health & Social Services to rely on County General Funds to meet the mandatory requirements of TB case investigation and treatment in Cochise County.



INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 W. Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax

Contract No: ADHS12-016610

Amendment No. 7

Procurement Specialist
Cindy Sullivan

Tuberculosis Control Program

It is mutually agreed that the Intergovernmental Agreement referenced is amended as follows:

1. Pursuant to the Uniform Terms and Conditions of Contract HG854563, Page Seven (7), Provision Number Six (6), Contract Changes, Item 6.1, Amendments, Purchase Orders and Change Orders, Contract HG854563 is hereby changed to ADHS12-016610 due to changes with ProcureAZ.

All other provisions of this agreement remain unchanged.

Cochise County Health Department

Contractor Name

1415 Melody Lane, Bldg A

Address

Bisbee

AZ

85603

City

State

Zip

CONTRACTOR SIGNATURE

In accordance with A.R.S. 35-391 06 and A.R.S. 35-393 06, the Contractor hereby certifies that the Contractor does not have scrutinized business operations in Sudan or Iran.

Contractor Authorized Signature

Printed Name

Title

CONTRACTOR ATTORNEY SIGNATURE

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona

Signature

Date

Printed Name

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signed this _____ day of _____ 2012

Procurement Officer

Attorney General Contract No P001201200033, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature

Date

Assistant Attorney General

Printed Name:

RESERVED FOR USE BY THE SECRETARY OF STATE

Under House Bill 2011, A.R.S. § 11-952 was amended to remove the requirement that Intergovernmental Agreements be filed with the Secretary of State.

Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Accion Para La Salud, PO# Y553670, Modification #2

Submitted By: Jennifer Steiger, Health & Social Services

Department: Health & Social Services

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: n/a

TITLE of PRESENTER: n/a

Mandated Function?: Not Mandated

Source of Mandate or Basis for Support?:

REMINDER: You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve Modification #2, under Purchase Order #: Y553670, to the subcontract, Acción Para La Salud, between the Arizona Board of Regents, University of Arizona, and Cochise Health & Social Services in the amount of \$24,000 for the period of 10/1/11 through 9/29/12.

Background:

CHSS as a whole has always advocated for better services to the citizens of Cochise County thru the many avenues it serves. Cochise County has been using community health workers (CHWs) effectively for the past 15 years in delivery of their home visitation program to young pregnant women and their children under the age of 2. This new partnership provides the opportunity to increase community-driven policy changes related to chronic disease by working with the Community Health Worker model more effectively.

Department's Next Steps (if approved):

Your approvals are respectfully requested.

Impact of NOT Approving/Alternatives:

Not approving this grant will cause Cochise County to miss out on an opportunity to assist in the research to develop an evidence-based CHW advocacy model that will work within Cochise County. By not participating Cochise County will lose the opportunity to assist in promoting better advocacy involvement within the underserved population of the county. It has the potential of bringing to the forefront some community issues that may not yet have been identified.

To BOS Staff: Document Disposition/Follow-Up:

A fully executed original will be sent to the Clerk of the Board for filing purposes.

Fiscal Impact

Fiscal Year: 2011-2012
One-time Fixed Costs? (\$\$\$):
Ongoing Costs? (\$\$\$):
County Match Required? (\$\$\$):
A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 8,902
Source of Funding?: AZ Board of Regents, U of A

Fiscal Impact & Funding Sources (if known):

This is a grant-funded, cost-reimbursement program through the Arizona Board of Regents, University of Arizona and is based on an additional \$24, 000 for the twelve-month September 30, 2011-September 29, 2012 funding cycle.

The net county subsidy is calculated as follows:

Budgeted Salaries/ERE's:	\$18,230
A-87 OH @ 48.83%:	\$8,902
Authorized OH:	\$912
Net County Subsidy:	\$7,990

Attachments

[Accion Para La Salud Amend 2 3-12](#)

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: Jennifer Steiger Department/Division: Health
 Date Prepared: 3/13/12 Telephone: 520-432-9402
 Grantor: Arizona Board of Regents, University of Arizona Grant Title: Accion Para La Salud
 Grant Term From: 10/1/11 To: 9/29/12
 Fund No/Dept. No: _____ Note: Fund No. will be assigned by the Finance Department if new.
 New Grant Yes No Amendment No. 2 Increase \$24,000 Decrease \$0

Briefly describe purpose of grant:

This program provides the opportunity to increase community-driven policy changes related to chronic disease by working with the Community Health Worker model more effectively.

If amendment, provide reason:

Renewal for current fiscal year, and increase of grant funding from \$22,213.90 to \$24,000.

If this is a mandated service, cite source. If not mandated, cite indications of local customer support for this service:

This service is not mandated

Funding Sources	Federal Funds 332.100	State Funds 336.100	County Funds 391.000	Other	Total
Current Fiscal Year				\$24,000	\$24,000
Remaining Years					
Total Revenue				\$24,000	\$24,000

Is County match required? Yes No If yes, dollar amount \$ _____

Has this amount been budgeted? Yes No Identify Funding Source: Arizona Board of Regents, University of Arizona

Federal Catalog of Federal Domestic Assistance (CFDA) No: _____

Method of collecting grant funds: Lump sum payment Quarterly payments Draw Reimbursement

Is revertment of unexpended funds required at end of grant period? Yes No

a) Total A-87 cost allocation \$8,902

b) Amount of overhead allowed by grant \$912 County subsidy (a-b) \$7,990

Does Grantor accept indirect costs as an allowable expenditure? Yes No

If yes, dollar amount \$ 912 OR percentage allowed 0%

Number of new positions that will be funded from grant: _____ Number of existing positions funded from grant: 2

Executive Summary Form

Agenda Number:

Accion Para La Salud

Recommendation:

Approval of Modification #2, under Purchase Order #: Y553670, to the subcontract, Acción Para La Salud, between the Arizona Board of Regents, University of Arizona, and Cochise Health & Social Services in the amount of \$24,000, for the period of 10/1/11 through 9/29/12.

Background (Brief):

CHSS as a whole has always advocated for better services to the citizens of Cochise County thru the many avenues it serves. Cochise County has been using community health workers (CHWs) effectively for the past 15 years in delivery of their home visitation program to young pregnant women and their children under the age of 2. This new partnership provides the opportunity to increase community-driven policy changes related to chronic disease by working with the Community Health Worker model more effectively.

Fiscal Impact & Funding Sources:

This is a grant-funded, cost-reimbursement program through the Arizona Board of Regents, University of Arizona and is based on an additional \$24, 000 for the twelve-month September 30, 2011-September 29, 2012 funding cycle.

The net county subsidy is calculated as follows:

Budgeted Salaries/EREs	\$18,230
A-87 OH @ 48.83%	\$8,902
Authorized OH	\$912
Net County Subsidy	<u>\$7,990</u>

Next Steps/Action Items/Follow-up:

Your approvals are respectfully requested.

Impact of Not Approving:

Not approving this grant will cause Cochise County to miss out on an opportunity to assist in the research to develop an evidence-based CHW advocacy model that will work within Cochise County. By not participating Cochise County will lose the opportunity to assist in promoting better advocacy involvement within the underserved population of the county. It has the potential of bringing to the forefront some community issues that may not yet have been identified.

Cochise County Health Department
1415 Melody Lane, Building A
Bisbee, AZ 85603

Attention: Mary Gomez, Health Director

Regarding: Subcontract Modification No. 2 under Purchase Order No. **Y553670**
Cochise County Health Department Principal Investigator: Vaira Harik

Enclosed are two (2) copies of the referenced Subcontract Modification, signed on behalf of the Arizona Board of Regents, University of Arizona.

Please have the Subcontract Modification signed by an authorized individual and return one (1) copy of the fully-executed document directly to my attention. A copy of the attachments has been retained for our files.

For administrative matters regarding this agreement please contact the undersigned at 520-626-0603 (facsimile 520-626-4520 or e-mail at relizond@email.arizona.edu).

Thank you.

Sincerely,



Rachel Wallace
Contract Analyst

Enclosure

xc: Susan Hanson



MODIFICATION NO. 2

U of Arizona
Copy

TO THE
COST REIMBURSABLE SUBCONTRACT

BETWEEN

ARIZONA BOARD OF REGENTS, UNIVERSITY OF ARIZONA

AND

Cochise County Health Department

UNDER

PURCHASE ORDER NO. Y553670

This Modification provides for the following change according to the mutual agreement of both parties to this Subcontract.

The Period of Performance is extended with a new termination date of September 29, 2012.

The Amount of Funding (not to exceed) for Years 1 and 2 is decreased by \$7,786.10; from \$30,000 to \$22,213.90. These funds do not carry-over.

The Amount of Funding (not to exceed) for Year 3 is \$24,000 (see Budget Attachment No. 1). The Scope of Work during this extended period shall remain unchanged.

All other provisions of this Subcontract remain unchanged.

FOR Cochise County Health Department:

3/9/12
Date

Mary Gomez

FOR THE ARIZONA BOARD OF REGENTS, UNIVERSITY OF ARIZONA:

2/23/12
Date

Lee Anne T. Peters
Lee Anne T. Peters, Contract Officer
Office of Research and Contract Analysis

Attachments (incorporated by reference): 1) Budget

INTERAGENCY AGREEMENT DETERMINATION

Re: Cost Reimbursable Subcontract (Accion Para La Salud, Community Partner Subcontract) to look at the role of Promotoras/Community Health Workers within Cochise County organizations and communities and to provide advocacy training, and monitoring to see how training impacts the effectiveness of Promotoras/Community Health Workers among clients within Cochise County; between Cochise Health & Social Services and the Arizona Board of Regents, University of Arizona, under Purchase Order #: Y553670.

The attached agreement, which is an agreement between public agencies, has been reviewed pursuant to A.R.S. §11-952 on behalf of Cochise Health & Social Services by the undersigned Deputy County Attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Approved as to form this 6th day of March, 2012.

EDWARD G. RHEINHEIMER
Cochise County Attorney

By: Terry Bannon
Terry Bannon
Deputy County Attorney

ATTACHMENT 1

DETAILED BUDGET FOR NEXT BUDGET PERIOD – DIRECT COSTS ONLY

FROM 09/30/2011

THROUGH 09/29/2012

GRANT NUMBER U48DP001925

List PERSONNEL (Applicant organization only)
 Use Cal, Acad, or Summer to Enter Months Devoted to Project
 Enter Dollar Amounts Requested (omit cents) for Salary Requested and Fringe Benefits

NAME	ROLE ON PROJECT	Cal. Mnth	Acad. Mnth	Summer Mnth	SALARY REQUESTED	FRINGE BENEFITS	TOTALS
Vaira Harik	PD/PI						
Margarita Mecedo	Promotora	2.40			5,200	2,126	7,326
Debra Ash	Promotora	2.40			4,992	2,089	7,081
TBA	Program Coordin.	0.60			3,001	822	3,823
SUBTOTALS					13,193	5,037	18,230
CONSULTANT COSTS							
EQUIPMENT (Itemize)							
SUPPLIES (Itemize by category)							
Office supplies, \$700							
Postage, \$100							
TRAVEL							800
In-state mileage and per diem							1,167
INPATIENT CARE COSTS							
OUTPATIENT CARE COSTS							
ALTERATIONS AND RENOVATIONS (Itemize by category)							
OTHER EXPENSES (Itemize by category)							
Participant materials, \$900; photocopying, \$1091; telephone expense, \$300; meeting registration, \$600							2,891
SUBTOTAL DIRECT COSTS FOR NEXT BUDGET PERIOD					\$ 23,088		
CONSORTIUM/CONTRACTUAL COSTS		DIRECT COSTS					
CONSORTIUM/CONTRACTUAL COSTS		FACILITIES AND ADMINISTRATIVE COSTS					912
TOTAL DIRECT COSTS FOR NEXT BUDGET PERIOD (Item 8a, Face Page)					\$ 24,000		

Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Reproductive Health/Family Planning, PO# HG854245:1

Submitted By: Jennifer Steiger, Health & Social Services

Department: Health & Social Services

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: n/a

TITLE of PRESENTER: n/a

Mandated Function?: Local Mandate or Policy

Source of Mandate or Basis for Support?: ADHS

REMINDER: You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve Purchase Order # HG854245:1, for IGA# HG854245, Reproductive Health/Family Planning Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$45,640 for the period of 1/1/12 through 12/31/12.

Background:

This contract provides for Family Planning and Reproductive services to Cochise County. We provide: physical examination by a Nurse Practitioner including, but not limited to: breast, pelvic, and pap test. We prescribe and dispense birth control. We provide health screening that includes: pregnancy testing, STD testing if indicated, anemia, kidney disease, Diabetes, and hypertension. Included also is teaching regarding birth control, breast self exam, STD prevention, smoking cessation, nutrition with a focus on prevention of birth defects related to Folic Acid deficiency.

The contracted amount is not to exceed \$45,540 and is to be reimbursed at the rate of \$180 for every initial and annual exam done through Family Planning clinics. This comes to a total of 253 exams per year, plus an Annual Report that is reimbursed at \$100.

This Purchase Order will extend the contract and the associated reimbursable funding for the period of 1/1/12 – 12/31/12. No other changes to the contract are included with the purchase order.

Department's Next Steps (if approved):

Your approval is respectfully requested.

Impact of NOT Approving/Alternatives:

Not approving this amendment may cause the inability of CHSS to collect the reimbursement for family planning services from the ADHS and would cause cessation of this service to the community.

To BOS Staff: Document Disposition/Follow-Up:

A copy of the Purchase Order will be sent to the Clerk of the Board for filing purposes.

Fiscal Impact

Fiscal Year: 2011-2012

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): \$2,837

Source of Funding?: ADHS

Fiscal Impact & Funding Sources (if known):

Budgeted Salaries: \$5,809

A-87 OH @ 48.83%: \$2,837

Authorized OH: \$0

Net County Subsidy: \$2,837

Attachments

Family Planning PO Renewal 3-12

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: Jennifer Steiger Department/Division: Health/NCHS
 Date Prepared: 3/13/12 Telephone: 520-432-9402
 Grantor: ADHS Grant Title: Reproductive Health/Family Planning Program
 Grant Term From: 1/1/12 To: 12/31/12
 Fund No/Dept. No: 223 Note: Fund No. will be assigned by the Finance Department if new.
 New Grant Yes No Amendment No. n/a Increase \$0 Decrease \$0

Briefly describe purpose of grant:

This contract provides for Family Planning and Reproductive services to Cochise County. We provide: physical examination by a Nurse Practitioner including, but not limited to: breast, pelvic, and pap test. We prescribe and dispense birth control. We provide health screening that includes: pregnancy testing, STD testing if indicated, anemia, kidney disease, Diabetes, and hypertension. Included also is teaching regarding birth control, breast self exam, STD prevention, smoking cessation, nutrition with a focus on prevention of birth

If amendment, provide reason:

n/a, PO only

If this is a mandated service, cite source. If not mandated, cite indications of local customer support for this service:

Funding Sources	Federal Funds 332.100	State Funds 336.100	County Funds 391.000	Other	Total
Current Fiscal Year		\$45,640.00			\$45,640.00
Remaining Years					
Total Revenue		\$45,640.00			\$45,640.00

Is County match required? Yes No If yes, dollar amount \$ _____

Has this amount been budgeted? Yes No Identify Funding Source: ADHS

Federal Catalog of Federal Domestic Assistance (CFDA) No: _____

Method of collecting grant funds: Lump sum payment Quarterly payments Draw Reimbursement

Is reversion of unexpended funds required at end of grant period? Yes No

a) Total A-87 cost allocation \$2,837

b) Amount of overhead allowed by grant 0 County subsidy (a-b) \$2,837

Does Grantor accept indirect costs as an allowable expenditure? Yes No

If yes, dollar amount \$ 0 OR percentage allowed 0%

Number of new positions that will be funded from grant: n/a Number of existing positions funded from grant: 0

Executive Summary Form

Agenda Number : HLT- (Reproductive Health/Family Planning Program)

Recommendation:

Approval of Purchase Order # HG854245:1, for IGA# HG854245, Reproductive Health/Family Planning Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$45,640.00, for the period of 1/1/12 – 12/31/12.

Background (Brief):

This contract provides for Family Planning and Reproductive services to Cochise County. We provide: physical examination by a Nurse Practitioner including, but not limited to: breast, pelvic, and pap test. We prescribe and dispense birth control. We provide health screening that includes: pregnancy testing, STD testing if indicated, anemia, kidney disease, Diabetes, and hypertension. Included also is teaching regarding birth control, breast self exam, STD prevention, smoking cessation, nutrition with a focus on prevention of birth defects related to Folic Acid deficiency.

The contracted amount is not to exceed \$45,540 and is to be reimbursed at the rate of \$180 for every initial and annual exam done through Family Planning clinics. This comes to a total of 253 exams per year, plus an Annual Report that is reimbursed at \$100.

This Purchase Order will extend the contract and the associated reimbursable funding for the period of 1/1/12 – 12/31/12. No other changes to the contract are included with the purchase order.

Fiscal Impact & Funding Sources:

Budgeted Salaries/EREs	\$5,809
A-87 OH @ 48.83%	\$2,837
Authorized OH	\$0
Net County Subsidy	<u>\$2,837</u>

Next Steps/Action Items/ Follow-up:

Your approval is respectfully requested.

Impact of Not Approving:

Not approving this amendment may cause the inability of the Health Department to collect the reimbursement for family planning services from the ADHS and would cause cessation of this service to the community.

Falkenberg, Ray

From: Tracy Chisler [chislet@azdhs.gov]

Sent: Tuesday, January 03, 2012 2:13 PM

Subject: Purchase Order Notification - Reproductive Health/Family Planning

This is a notification of a blanket purchase order under your existing State of Arizona contract for Purchase Order HG854245:1, Reproductive Health/Family Planning. This blanket purchase order has been issued from the State of Arizona's new ProcureAZ e-procurement system.

To view the purchase order online, you need your company's user name and login ID. Go to the Arizona Department of Health Services site at <https://procure.az.gov/bsol/login.jsp>. Enter your login and password information to sign into the system. Once logged in, new purchase orders are listed in the Unacknowledged POs section of the home page. Your Purchase Orders can also be accessed by clicking on the Purchase Order menu option. Printed copies of the Purchase Order can be accessed on the site.

The information from the request is below:

Purchase Order Header

Organization Name: Arizona Department of Health Services
Requesting Department: PHPREV - Public Health Prevention
Buyer Name: Tracy Chisler
Buyer Phone: (602)542-1044
Buyer Email: chislet@azdhs.gov
Purchase Order: HG854245:1
Description: Reproductive Health/Family Planning
Required Date:
Purchase Order Total: 45640.0

Need POs

Future notifications of blanket purchase orders and individual release orders will be transmitted to you electronically from ProcureAZ.

Vendors are responsible for upkeep of all vendor data within ProcureAZ to ensure notification of solicitations and electronic purchase orders. Please ensure that your company data is current and accurate.

If you have questions, please contact ProcureAZ support at (602)542-7600 or procureaz@azdoa.gov

Thank you for your participation.

Use this link to log on to ProcureAZ: <https://procure.az.gov/bsol/login.jsp>

1/10/2012



NIGP Code Browse | My Account | Customer Service | About

Seller Seller Administrator
 January 10, 2012 10:29:13 AM MST

Home	POs	Bids	Contracts	Quotes
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Raymond Falkenberg

Release Purchase Order HG854245:1

Summary **Subcontractors**

Header Information

Purchase Order Number:	HG854245	Release Number:	1	Short Description:	Reproductive Health/Family Planning
Status:	3PS - Sent	Purchaser:	Tracy Chisler	Receipt Method:	Quantity
Fiscal Year:	2012	PO Type:	Release	Minor Status:	
Department:	PHPREV - Public Health Prevention	Location:	PHPV2 - Bureau of Women and Children's Health	Type Code:	
Alternate ID:	E0032701	Entered Date:	12/28/2011 01:54:43 PM	Control Code:	
Days ARO:	0	Retainage %:	0.00%		
Required By Date:		Promised Date:			
Contact Instructions:	Contact Dee Vlahos at (602) 364-1425	Tax Rate:		Actual Cost:	\$45,640.00
Ship-to Address:	Bureau of Women and Children's Health 150 N. 18th Avenue, Suite 320 Phoenix, AZ 85007 US Email: procure@azdhs.gov Phone: (602)364-1400 FAX: (602)364-1496	Bill-to Address:	Bureau of Women and Children's Health 150 N. 18th Avenue, Suite 320 Phoenix, AZ 85007 US Email: procure@azdhs.gov Phone: (602)364-1400 FAX: (602)364-1496		

Attachments: [CFDA for Cochise](#)

PO Terms

Preferred Delivery Method: Email

Remit-to Address: Raymond Falkenberg
1415 Melody Lane
Building A
Bisbee, AZ 85603
US
Email: rfalkenberg@cochise.az.gov
Phone: (520)432-9400

Payment Terms: Net 30

Shipping Method:

Shipping Terms:

Freight Terms:

PO Mailing Address: Raymond Falkenberg
1415 Melody Lane
Building A
Bisbee, AZ 85603
US
Email: rfalkenberg@cochise.az.gov
Phone: (520)432-9400

Payments

There are no payments.

Item Information

Item #	Print Sequence	Blanket /Contract # /Line #	Quantity	Minimum Order Quantity	Catalog Price/ Unit Cost	Net Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost	
<u>1</u>	1.0	<u>HG854245</u> / <u>1</u>	(952 - 24) PO EFFECTIVE 1/1/12 - 12/31/12 *** Reproductive Health/Family Planning: Initial/Annual Client Visit										\$45,540.00
			253.0	0.0	\$180.00	\$180.00	Vst - Visit	\$0.00		\$0.00	\$0.00		
<u>2</u>	2.0	<u>HG854245</u> / <u>2</u>	(952 - 24) Reproductive Health/Family Planning: Annual Report										\$100.00
			1.0	0.0	\$100.00	\$100.00	EA - Each	\$0.00		\$0.00	\$0.00		

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instance-1



ARIZONA STATE CONTRACT

CONTRACT RELEASE

ProcureAZ Purchase Order No.: HG854245:1
 Organizational Reference No.: E0032701
 Issued: 01/03/2012

Vendor Number: 000015299
 Cochise County Health Department
 1415 Melody Lane
 Building A
 Bisbee, AZ 85603

Arizona Department of Health Services
 Bureau of Women and Children's Health
 150 N. 18th Avenue, Suite 320
 Phoenix, AZ 85007
 US
 Email: procure@azdhs.gov

(602) 364-1400

MAIL INVOICE IN DUPLICATE TO:
 Arizona Department of Health Services
 Bureau of Women and Children's Health
 150 N. 18th Avenue, Suite 320
 Phoenix, AZ 85007
 US
 Email: procure@azdhs.gov

(602) 364-1400

Contract No.: HG854245
 Title: Reproductive Health/Family Planning

Release Instructions

TERMS AND CONDITIONS set forth in our Bid, Quotation, or Purchase Order are incorporated herein by reference and become a part of this order.

Solicitation (Bid) No.:				Payment Terms: Net 30		
				Shipping Terms:		
				Delivery Calendar Day(s) A.R.O.: 0		
Item	Description	Requisition	Quantity	Unit	Unit Price	Total
1	Class-Item 952-24 PO EFFECTIVE 1/1/12 - 12/31/12 *** Reproductive Health/Family Planning: Initial/Annual Client Visit		253.00	Vst	\$ 180.00	\$ 45,540.00
2	Class-Item 952-24 Reproductive Health/Family Planning: Annual Report		1.00	EA	\$ 100.00	\$ 100.00

TOTAL: \$ 45,640.00

Approved By: Tracy Chisler
 Phone No.: (602) 542-1044

Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Immunization Program, PO# HG854282:1

Submitted By: Jennifer Steiger, Health & Social Services

Department: Health & Social Services

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: n/a

TITLE of PRESENTER: n/a

Mandated Function?: Federal or State Mandate

Source of Mandate or Basis for Support?: ADHS/CDC

REMINDER: You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve Purchase Order #HG854282:1, for IGA# HG854282, Immunization Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the annual amount of \$86,273, received in two separate purchase orders, for the period of 1/1/12 through 12/31/12.

Background:

CHSS has received funds for its Immunization Program since 1993 to deliver immunization services to County residents. The State provides the vaccine to us free of charge. The grant funds pay for management, staffing, and operating costs of this program.

Our services, which are free for all children, include: immunizing children against vaccine preventable diseases during the course of their childhood, maintaining their vaccination records in accordance with state and national requirements, and assisting school age children with required vaccinations in order to meet school registration and advancement requirements. The Public Health Nurses at all five Health Department locations conduct regular clinics weekly (which are heavily attended), in addition to monthly evening clinics, year round.

The most recent IGA Amendment provided a price sheet which denotes reimbursement rates per visit. The total expected amount available for payment during this grant year (\$86,273) has not changed. This purchase order denotes the initial amount payable (\$39,844.72). The state has notified our program that the remaining expected funds will be available to counties after the state's budget process has been completed and before the end of the contract period.

Department's Next Steps (if approved):

Your approvals are respectfully requested.

Impact of NOT Approving/Alternatives:

Cessation of the Immunization Program for Cochise County children.

To BOS Staff: Document Disposition/Follow-Up:

A fully executed copy will be sent to the Clerk of the Board for filing purposes.

Fiscal Impact

Fiscal Year: 2011-2012

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 55,189

Source of Funding?: ADHS

Fiscal Impact & Funding Sources (if known):

This is a grant funded, fixed-price program through the Arizona Department of Health Services in the anticipated amount of \$86,273. The net county subsidy is as follows:

Budgeted Salaries/ERE's:	\$113,023
A-87 OH Rate @ 48.83%:	\$55,189
5% Small-Grant OH:	\$4,314
Net County Subsidy:	\$50,875

Attachments

Immunes PO 3-12

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: Jennifer Steiger Department/Division: Health/NCHS
 Date Prepared: 3/14/12 Telephone: 520-432-9402
 Grantor: ADHS Grant Title: Immunization Program, HG854282
 Grant Term From: 1/1/12 To: 12/31/12
 Fund No/Dept. No: 243-5000-5212 Note: Fund No. will be assigned by the Finance Department if new.
 New Grant Yes No Amendment No. _____ Increase \$0 Decrease \$0

Briefly describe purpose of grant:

Our services, which are free for all children, include: immunizing children against vaccine preventable diseases during the course of their childhood, maintaining their vaccination records in accordance with state and national requirements, and assisting school age children with required vaccinations in order to meet school registration and advancement requirements. The Public Health Nurses at all five Health Department locations conduct regular clinics weekly (which are heavily attended), in addition to monthly evening clinics, year

If amendment, provide reason:

n/a, PO only

If this is a mandated service, cite source. If not mandated, cite indications of local customer support for this service:

Funding Sources	Federal Funds 332.100	State Funds 336.100	County Funds 391.000	Other	Total
Current Fiscal Year		86,273			86,273
Remaining Years					
Total Revenue		86,273			86,273

Is County match required? Yes No If yes, dollar amount \$ _____

Has this amount been budgeted? Yes No Identify Funding Source: ADHS

Federal Catalog of Federal Domestic Assistance (CFDA) No: _____

Method of collecting grant funds: Lump sum payment Quarterly payments Draw Reimbursement

Is reversion of unexpended funds required at end of grant period? Yes No

a) Total A-87 cost allocation \$55,189

b) Amount of overhead allowed by grant \$4,314 County subsidy (a-b) \$50,875

Does Grantor accept indirect costs as an allowable expenditure? Yes No

If yes, dollar amount \$ 4,314 OR percentage allowed 5%

Number of new positions that will be funded from grant: n/a Number of existing positions funded from grant: 7

Recommendation:

Approval of Purchase Order #HG854282, for IGA# HG854282, Immunization Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the annual amount of \$86,273, received in two separate purchase orders, for the period of 1/1/12 – 12/31/12.

Background (Brief):

CHSS has received funds for its Immunization Program since 1993 to deliver immunization services to County residents. The State provides the vaccine to us free of charge. The grant funds pay for management, staffing, and operating costs of this program.

Our services, which are free for all children, include: immunizing children against vaccine preventable diseases during the course of their childhood, maintaining their vaccination records in accordance with state and national requirements, and assisting school age children with required vaccinations in order to meet school registration and advancement requirements. The Public Health Nurses at all five Health Department locations conduct regular clinics weekly (which are heavily attended), in addition to monthly evening clinics, year round.

The most recent IGA Amendment provided a price sheet which denotes reimbursement rates per visit. The total expected amount available for payment during this grant year (\$86,273) has not changed. This purchase order denotes the initial amount payable (\$39,844.72). The state has notified our program that the remaining expected funds will be available to counties after the state's budget process has been completed and before the end of the contract period.

Fiscal Impact & Funding Sources:

This is a grant funded, fixed-price program through the Arizona Department of Health Services in the anticipated amount of \$86,273. The net county subsidy is as follows:

Budgeted Salaries/EREs	\$113,023
A-87 OH @ 48.83%	\$55,189
5% Small-Grant OH	\$4,314
Net County Subsidy	<u>\$50,875</u>

Next Steps/Action Items/Follow-Up:

Your approvals are respectfully requested.

Impact of Not Approving:

Cessation of the Immunization Program for Cochise County children.

Falkenberg, Ray

From: Rutan, Terry
Sent: Tuesday, January 24, 2012 7:37 AM
To: Falkenberg, Ray
Subject: FW: Purchase Order Notification - Delivery of Immunization Svcs.
 FYI

From: Randon, Kathryn
Sent: Tuesday, January 24, 2012 7:09 AM
To: Rutan, Terry
Subject: FW: Purchase Order Notification - Delivery of Immunization Svcs.

From: Cindy Sullivan [mailto:sullivc@azdhs.gov]
Sent: Monday, January 23, 2012 3:41 PM
Subject: Purchase Order Notification - Delivery of Immunization Svcs.

This is a notification of a blanket purchase order under your existing State of Arizona contract for Purchase Order HG854282:1, Delivery of Immunization Svcs.. This blanket purchase order has been issued from the State of Arizona's new ProcureAZ e-procurement system.

To view the purchase order online, you need your company's user name and login ID. Go to the Arizona Department of Health Services site at <https://procure.az.gov/bsol/login.jsp>. Enter your login and password information to sign into the system. Once logged in, new purchase orders are listed in the Unacknowledged POs section of the home page. Your Purchase Orders can also be accessed by clicking on the Purchase Order menu option. Printed copies of the Purchase Order can be accessed on the site.

The information from the request is below:

Purchase Order Header

Organization Name: Arizona Department of Health Services
 Requesting Department: PHPREPEDC - Public Health Preparedness
 Buyer Name: Cindy Sullivan
 Buyer Phone: (602)542-2934
 Buyer Email: sullivc@azdhs.gov
 Purchase Order: HG854282:1
 Description: Delivery of Immunization Svcs.
 Required Date:
 Purchase Order Total: 39844.72

*BS
 NY*

Future notifications of blanket purchase orders and individual release orders will be transmitted to you electronically from ProcureAZ.

Vendors are responsible for upkeep of all vendor data within ProcureAZ to ensure notification of solicitations and electronic purchase orders. Please ensure that your company data is current and accurate.

2/9/2012

If you have questions, please contact ProcureAZ support at (602)542-7600 or procureaz@azdoa.gov

Thank you for your participation.

Use this link to log on to ProcureAZ: <https://procure.az.gov/bsol/login.jsp>



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February 28, 2012 1:15:22 PM MST    

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Ray Fallenberg

Release Purchase Order HG854282:1

Summary **Subcontractors**

Header Information

Purchase Order Number: HG854282	Release Number: 1	Short Description: Delivery of Immunization Svcs.
Status: 3PS - Sent	Purchaser: Cindy Sullivan	Receipt Method: Quantity
Fiscal Year: 2012	PO Type: Release	Minor Status:
Department: PHPREPDC - Public Health Preparedness	Location: PHP2 - Epidemiology and Disease Control Immunization Program	Type Code:
Alternate ID: E0034955	Entered Date: 01/23/2012 12:51:05 PM	Control Code:
Days ARO: 0	Retainage %: 0.00%	
Required By Date:	Promised Date:	
Contact Instructions: Contact Myra Chavez at (602)364-3649	Tax Rate:	Actual Cost: \$39,844.72
Ship-to Address: Epidemiology and Disease Control Immunization Program 150 N. 18th Avenue, Suite 120 Phoenix, AZ 85007 US Email: procure@azdhs.gov Phone: (602)364-3630 FAX: (602)364-3285	Bill-to Address: Epidemiology and Disease Control Immunization Program 150 N. 18th Avenue, Suite 120 Phoenix, AZ 85007 US Email: procure@azdhs.gov Phone: (602)364-3630 FAX: (602)364-3285	

Terms

Preferred Delivery Method: Email

Ship-to Address: Kathryn Randon
1415 Melody Lane, Building C
Bisbee, AZ 85603
US
Email: trutan@cochise.az.gov
Phone: (520)432-8396
FAX: (520)432-8397

Payment Terms: Net 45

Shipping Terms: As Specified

Shipping Method: United Parcel Service

Freight Terms: Freight Allowed

Mailing Address: Kathryn Randon
1415 Melody Lane, Building C
Bisbee, AZ 85603
US

Email: trutan@cochise.az.gov
Phone: (520)432-8396
FAX: (520)432-8397

Payments

There are no payments.

Item Information

Item #	Print Sequence	Blanket /Contract # /Line #	Quantity	Minimum Order Quantity	Catalog Price/ Unit Cost	Net Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
<u>1</u>	1.0	<u>HG854282</u> <u>19</u>	1.0	0.0	\$39,844.72	\$39,844.72	YR - Year	\$0.00		\$0.00	\$0.00	\$39,844.72

(948 - 46) IMMUNIZATION PROGRAM PO for the delivery of Immunization Services & Activites necessary. Contract# HG854282 - Contract P...[View Detail](#)

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nsiance-2



ARIZONA STATE CONTRACT CONTRACT RELEASE

ProcureAZ Purchase Order No.: HG854282:1
Organizational Reference No.: E0034955
Issued: 01/23/2012

Vendor Number: 000007901
COCHISE COUNTY
1415 Melody Lane, Building C
Bisbee, AZ 85603

Contract No.: HG854282
Title: Delivery of Immunization Svcs.

Arizona Department of Health Services
Epidemiology and Disease Control Immunization Program
150 N. 18th Avenue, Suite 120
Phoenix, AZ 85007
US
Email: procure@azdhs.gov
(602) 364-3630

MAIL INVOICE IN DUPLICATE TO:
Arizona Department of Health Services
Epidemiology and Disease Control Immunization Program
150 N. 18th Avenue, Suite 120
Phoenix, AZ 85007
US
Email: procure@azdhs.gov
(602) 364-3630

Release Instructions
TERMS AND CONDITIONS set forth in our Bid, Quotation, or Purchase Order are incorporated herein by reference and become a part of this order.

Solicitation (Bid) No.:				Payment Terms: Net 45		
				Shipping Terms: As Specified		
				Delivery Calendar Day(s) A.R.O.: 0		
Item	Description	Requisition	Quantity	Unit	Unit Price	Total
1	Class-Item 948-46 IMMUNIZATION PROGRAM PO for the delivery of Immunization Services & Activities necessary. Contract# HG854282 - Contract Period thru 12/31/2012. PO Period 1/1/2012 thru 12/31/2012. CFDA# 93.268		1.00	YR	\$ 39,844.72	\$ 39,844.72

TOTAL: \$ 39,844.72

*1/23/12
1st round of funding.
2nd round funding/del
Shooting for level funding.*

Approved By: Cindy Sullivan
Phone No.: (602) 542-2934

Regular Board of Supervisors Meeting**Meeting Date:** 03/27/2012

Resolution 12-__ Amending Alternative Work Schedules

Submitted By: Kelley Jones, Human Resources**Department:** Human Resources**Presentation:** No A/V Presentation**Recommendation:** Approve**Document Signatures:** BOS Signature Required**# of ORIGINALS** 1**Submitted for Signature:****NAME** Julie Morales**of PRESENTER:****TITLE** Human**of PRESENTER:** Resources

Director

Docket Number (If applicable):**Mandated Function?:** Not Mandated**Source of Mandate
or Basis for Support?:****Information****Agenda Item Text:**

Adopt Resolution 12-07 amending the provisions of the the Alternative Work Schedules section of the Human Resources Policy Manual for Elected Offices.

Background:

In 1993, the Board of Supervisors approved Resolution 93-102 establishing a new county-wide, flexible-time work policy, allowing the appointing authorities to implement a flexible pay period schedule for their employees. In 1994, the Resolution 94-01 was approved by the Board amending the prior resolutions to the county-wide flexible-time work policy. These changes resulted in the Board establishing criteria for County employees on initial probation and employees work on a County observed holiday to credit eight (8) hours of the holiday time to their respective annual leave. On December 16, 2008, the Board of Supervisors approved Resolution 08-131 adopting the Alternative Work Schedules policy which rescinded all previous resolutions referencing county-wide, flexible-time work policies.

On March 13, 2012, the Board of Supervisors adopted the establishment of a Human Resources Policy Manual which incorporates all of employee related personnel policies into one document. Included within the Human Resources Policy Manual are the provisions for Alternative Work Schedules.

Effective April 1, 2012, County Administration is requesting that verbiage be added to the provisions of the Alternative Work Schedules section referencing ARS 23-391(B) that Elected Officials shall establish hours of operation for their elected offices in order to provide for essential public services and safety. Elected Offices shall have authority and flexibility to schedule employees, without prior approval by the County Administrator, to adequately provide the essential public services and safety as needed while adhering to the regulations of the Fair Labor Standards Act (FLSA) for those employees designated as non-exempt.

Fiscal Impact: There would not be any impact financially to the County or the Departments individually. The Departments would continue to provide County services to citizens and employees during established operating hours. This could allow the County to provide services with extended business hours.

Department's Next Steps (if approved):

If the amendment to the Alternative Work Schedules is approved, the next step is for the Human Resources Department to make this amended change to the Human Resources Policy Manual prior to distribution to the County workforce.

Impact of NOT Approving/Alternatives:

No impact.

To BOS Staff: Document Disposition/Follow-Up:

Send copy of signed resolution by the BOS Chair to Human Resources.

Attachments

HR Policy Manual Alternative Work Schedule

RESOLUTION 12-_____

**AMENDMENT TO THE ALTERNATE WORK SCHEDULE
SECTION OF THE HUMAN RESOURCES POLICY FOR
ELECTED OFFICIAL DEPARTMENTS**

WHEREAS, pursuant to A.R.S. § 11-413 County offices must be open for not less than forty hours each week or not less than thirty two hours if the week contains a day that is a legal holiday, with the criminal division of the Sheriff's Office open at all times; and

WHEREAS, pursuant to A.R.S. § 23-391(B), the governing body of a political subdivision may provide for a work week of forty hours in less than five days for certain classes of employees; and

WHEREAS, the Cochise County Board of Supervisors may modify options for flexible work schedules to provide for increased continuity of public services; and

WHEREAS, it is the intent of the Cochise County Board of Supervisors to adopt policies and procedures which allow elected officials to implement alternative work schedules for their regular, fulltime employees,

NOW, THEREFORE, BE IT RESOLVED that the Cochise County Board of Supervisors hereby adopts the following amendment to the Human Resources Policy Manual effective April 1, 2012:

Alternative Work Schedules

In addition, a Department Director may request approval for a 4-10 schedule; such requests shall be placed on the Board of Supervisor's agenda for approval. With a 4-10 schedule, the employee works four, ten-hour days and one day off in a seven day work week. The day off can be scheduled to occur regularly on any day of the week at the discretion of the Department Director. Elected Offices shall have authority and flexibility to schedule employees, without prior approval by the County Administrator, to adequately provide the essential public services and safety as needed while adhering to the

RESOLUTION 12-

Re: Amendment to the Alternate Work Schedule Section of the Human Resources Policy for Elected Official Departments

Page 2

regulations of the Fair Labor Standards Act (FLSA) for those employees designated as non-exempt.

APPROVED AND ADOPTED this 27th day of March, 2012 by the Cochise County Board of Supervisors in formal session.

Richard R. Searle, Chairman
Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Katie Howard
Clerk of the Board

Terry Bannon, Civil Deputy
County Attorney

Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Docket Z-12-01 (Hodai)

Submitted By: Keith Dennis, Community
Development

Department: Community Development

Division: Planning

Presentation: PowerPoint

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS 1

Submitted for Signature:

NAME of PRESENTER: Keith Dennis

TITLE of PRESENTER: Senior
Planner

Mandated Function?: Not Mandated

**Source of Mandate
or Basis for Support?:**

Docket Number (If applicable): Z-12-01 (Hodai)

Information

Agenda Item Text:

Adopt Zoning Ordinance 12-06, to approve Docket Z-12-01 (Hodai), rezoning parcels 401-37-262 and 263 from TR-36 to RU-4, pursuant to the application of Bo Hodai.

Background:

MEMORANDUM

TO: Cochise County Board of Supervisors

FROM: Keith Dennis, Senior Planner

For: Carlos De La Torre, P.E., Community Development Director

SUBJECT: Docket Z-12-02 (Hodai)

DATE: March 16, 2012 for the March 27, 2012 Meeting

APPLICATION FOR A REZONING (DOWNZONING)

Docket Z-12-01 (Hodai): The Applicant requests to downzone two parcels of land from TR-36 (Residential, 1 dwelling per 36,000 square feet) to RU-4 (Rural, 1 dwelling per 4 acres) in order to qualify for the Owner-Builder amendment to the County Building Code.

The property subject to the request (Parcel Nos. 401-37-262 and 263), which are undeveloped and unaddressed, are located generally ¼ mile East of Rancho Del Sol Road and ¾ mile South of Austin Henley Road, near Elfrida, AZ. The Applicant is Bo Hodai.

I. PLANNING AND ZONING COMMISSION

On Wednesday, March 14, 2012, the Planning and Zoning Commission voted unanimously (7 – 0) to recommend approval of this Docket, with the conditions recommended by staff.

II. DESCRIPTION OF SUBJECT PARCEL AND SURROUNDING USES

Size: 5 Acres

Zoning: TR-36 (Residential, 1 Dwelling per 36,000 square feet)

Growth Area: Category D (Rural Growth Area)

Area Plan: None

Plan Designation: Rural

Existing Uses: Undeveloped Land

Proposed Uses: Single Family Residence and possible accessory structures

Surrounding Zoning

Relation to Subject Parcel Zoning District Use of Property

North TR-36 Undeveloped Land

South TR-36 Undeveloped Land

East TR-36 Undeveloped Land

West TR-36 Undeveloped Land

III. PARCEL HISTORY

The property has no history of permits nor violations. The Applicant has erected a temporary structure on the property for shelter pending the outcome of the rezoning request.

Northward view of the temporary shelter on the property.

IV. NATURE OF THE REQUEST

Bo Hodai, the Applicant, recently purchased two adjacent lots off Rucker Canyon Road, Northeast of Elfrida, AZ. His intention is to construct his own single-family residence on the site. He has applied to have the two parcels rezoned to RU-4, in order to qualify for the County Owner-Builder Amendments. These Amendments allow owner-builders of properties in Zoning Districts with a minimum density of one dwelling per four acres to opt out of building code inspections.

V. ANALYSIS OF REZONING REQUEST

Mandatory Compliance.

The subject property lies within a Category "D"—Rural Growth Area and is considered a "Rural" land use designation area. Section 402 of the County Zoning Regulations permits owners of property in such areas to request a rezoning to RU-4.

Compliance with Rezoning Criteria

Section 2208.03 of the Zoning Regulations provides fifteen (15) criteria used to evaluate rezoning requests. Ten (10) of the criteria are applicable and are listed below. The Applicant's request complies with all ten (10) criteria.

1. Provides an Adequate Land Use/Concept Plan – Complies.

The attached Concept Plan is adequate for the proposed downzoning. A more robust site plan conforming to residential permitting requirements would be required before a residential permit could be issued. Note that Section 2208.03.B.1 does not relate specifically to what is proposed. That is, the rezoning would not facilitate a new residential subdivision development, but would facilitate residential development on one existing parcel. While the stipulation for residential rezonings is thus not applicable here, the requirements for non-residential rezonings are generally the same as what would be required for a residential building permit.

2. Compliance with the Applicable Site Development Standards - Complies.

The Applicant would be able to meet all applicable site development standards for the Rural District if the rezoning request is granted.

3. Adjacent Districts Remain Capable of Development – Complies.

The proposal would not affect the development prospects of any neighboring property.

4. Limitation on Creation of Nonconforming Uses – Complies .

The proposal would not create any potential for non-conforming uses. The Applicant proposes uses that are permitted within the current and proposed Districts, and can meet all development standards.

5. Compatibility with Existing Development – Complies.

The property is situated in an area that is almost totally undeveloped. The nearest residence is ¾ mile to the Southwest; the next nearest residence is approximately 1.5 miles to the East.

View to the East from the property. A residence can be seen in the distance, approximately 1.5 miles away.

6. Rezoning to More Intense Districts - Not Applicable.

As discussed, the proposal is for a less-intense Zoning District. Under the TR-36 standard, five homes could be built on the property; RU-4 would allow for one home on the same property.

7. Adequate Services and Infrastructure – Complies.

The home would be served by an on-site well and septic system. SSVEC would provide electric power and the property is within the Elfrida Fire District. The Applicant indicates that upon rezoning the property, the intent is to obtain a residential building permit, thereby qualifying him to obtain an address for the property. This would facilitate the provision of utilities and services to the site.

8. Traffic Circulation Criteria – Complies.

The proposal would result in development considered within the capacity of the transportation network to handle. The property is reached via primitive ranch roads beginning at Rucker Canyon Road.

9. Development Along Major Streets – Not Applicable.

The property is not within the vicinity of any major thoroughfare.

10. Infill - Not Applicable.

The Applicant does not propose a rezoning to GB, LI or HI.

11. Unique Topographic Features – Not Applicable.

This Factor only applies to rezonings to more intense districts, and not to downzonings.

12. Water Conservation - Not Applicable.

This criterion is applicable only to rezonings associated with Master Development Plans.

13. Public Input – Complies.

The Department sent the required notice to neighboring property owners within 1,500 feet, posted the property as required, and published a legal notice on February 16, 2012. To date, staff has received two letters of support from neighboring property owners (one of which was conditioned upon no concentrated animal feedlots being built on the property), and two letters opposing the request.

Note: because the request is for a downzoning, no Citizen Review process was required for this Docket.

14. Hazardous Materials – Not Applicable.

No hazardous materials are proposed for this site.

15. Compliance with Area Plan – Not Applicable

The property is not within the boundary of any area plan.

VI. SUMMARY

Factors in Favor of Approval

1. The rezoning, if granted, would allow for rural residential development in keeping with the rural, remote nature of the area.

2. Two neighboring property owner have expressed support for the proposal;
3. On March 14, 2012, the Planning and Zoning Commission unanimously recommended conditional approval of this Docket.

Factor Against Approval

1. Two neighboring property owners have expressed opposition to the proposal.

VII. RECOMMENDATION

Based on the Factors in Favor of Approval, staff recommends that the Board of Supervisors conditionally approve Docket Z-12-01, subject to the following conditions:

1. The Applicant shall provide the County with a signed Acceptance of Conditions and a Waiver of Claims form arising from ARS Section 12-1134 signed by the property owner of the subject property within thirty (30) days of Board of Supervisors approval of the rezoning; and
2. It is the Applicant's responsibility to obtain any additional permits, or meet any additional conditions, that may be applicable to the proposed use pursuant to other federal, state, or local laws or regulations.

VIII. ATTACHMENTS

- A. Rezoning Application
- B. Concept Plan
- C. Location Map
- D. Public Comment

Department's Next Steps (if approved):

If the Board approves Docket Z-12-01, the next step would be for the Chairman to sign the Zoning Ordinance, have Board staff record the same, and return a recorded copy to the Planning Department for our files.

Impact of NOT Approving/Alternatives:

If the Board does not approve Docket Z-12-01, the properties subject to the request will retain their current TR-36 Zoning designation. The Applicant seeks to legitimize the use of this parcel.

To BOS Staff: Document Disposition/Follow-Up:

If the Chairman signs the Zoning Ordinance, please record the same and return a copy of the recorded Ordinance to the Planning Department for our files.

Attachments

- [Z-12-01 Staff Memo](#)
- [Z-12-01 Presentation](#)
- [Z-12-01 Attachments](#)
- [Z-12-01 Legal Notice](#)
- [Z-12-01 Zoning Ordinance](#)
- [Zoning Ordinance Exhibit A](#)



COMMUNITY DEVELOPMENT DEPARTMENT

Planning, Zoning and Building Safety

1415 Melody Lane, Bisbee, Arizona 85603

(520) 432-9240

Fax 432-9278

Carlos De La Torre, P.E., Director

MEMORANDUM

TO: Cochise County Board of Supervisors
FROM: Keith Dennis, Senior Planner
For: Carlos De La Torre, P.E., Community Development Director
SUBJECT: Docket Z-12-02 (Hodai)
DATE: March 16, 2012 for the March 27, 2012 Meeting

APPLICATION FOR A REZONING (DOWNZONING)

Docket Z-12-01 (Hodai): The Applicant requests to downzone two parcels of land from TR-36 (Residential, 1 dwelling per 36,000 square feet) to RU-4 (Rural, 1 dwelling per 4 acres) in order to qualify for the Owner-Builder amendment to the County Building Code.

The property subject to the request (Parcel Nos. 401-37-262 and 263), which are undeveloped and unaddressed, are located generally $\frac{1}{4}$ mile East of Rancho Del Sol Road and $\frac{3}{4}$ mile South of Austin Henley Road, near Elfrida, AZ. The Applicant is Bo Hodai.

I. PLANNING AND ZONING COMMISSION

On Wednesday, March 14, 2012, the Planning and Zoning Commission voted unanimously (7 – 0) to recommend approval of this Docket, with the conditions recommended by staff.

II. DESCRIPTION OF SUBJECT PARCEL AND SURROUNDING USES

Size: 5 Acres
Zoning: TR-36 (Residential, 1 Dwelling per 36,000 square feet)
Growth Area: Category D (Rural Growth Area)
Area Plan: None
Plan Designation: Rural
Existing Uses: Undeveloped Land
Proposed Uses: Single Family Residence and possible accessory structures

Surrounding Zoning

Relation to Subject Parcel	Zoning District	Use of Property
North	TR-36	Undeveloped Land
South	TR-36	Undeveloped Land
East	TR-36	Undeveloped Land
West	TR-36	Undeveloped Land

III. PARCEL HISTORY

The property has no history of permits nor violations. The Applicant has erected a temporary structure on the property for shelter pending the outcome of the rezoning request.



Northward view of the temporary shelter on the property.

IV. NATURE OF THE REQUEST

Bo Hodai, the Applicant, recently purchased two adjacent lots off Rucker Canyon Road, Northeast of Elfrida, AZ. His intention is to construct his own single-family residence on the site. He has applied to have the two parcels rezoned to RU-4, in order to qualify for the County Owner-Builder Amendments. These Amendments allow owner-builders of properties in Zoning Districts with a minimum density of one dwelling per four acres to opt out of building code inspections.

V. ANALYSIS OF REZONING REQUEST

Mandatory Compliance.

The subject property lies within a Category “D”—Rural Growth Area and is considered a “Rural” land use designation area. Section 402 of the County Zoning Regulations permits owners of property in such areas to request a rezoning to RU-4.

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The attached Concept Plan is adequate for the proposed downzoning. A more robust site plan conforming to residential permitting requirements would be required before a residential permit could be issued. Note that Section 2208.03.B.1 does not relate specifically to what is proposed. That is, the rezoning would not facilitate a new residential subdivision development, but would facilitate residential development on one existing parcel. While the stipulation for residential rezonings is thus not applicable here, the requirements for non-residential rezonings are generally the same as what would be required for a residential building permit.

2. Compliance with the Applicable Site Development Standards - Complies.

The Applicant would be able to meet all applicable site development standards for the Rural District if the rezoning request is granted.

3. Adjacent Districts Remain Capable of Development – Complies.

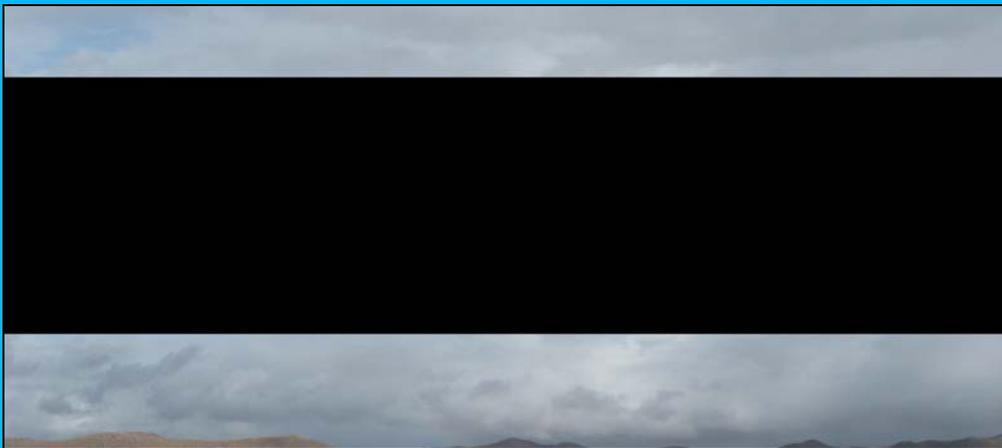
The proposal would not affect the development prospects of any neighboring property.

4. Limitation on Creation of Nonconforming Uses – Complies .

The proposal would not create any potential for non-conforming uses. The Applicant proposes uses that are permitted within the current and proposed Districts, and can meet all development standards.

5. Compatibility with Existing Development – Complies.

The property is situated in an area that is almost totally undeveloped. The nearest residence is ¾ mile to the Southwest; the next nearest residence is approximately 1.5 miles to the East.



View to the East from the property. A residence can be seen in the distance, approximately 1.5 miles away.

6. Rezoning to More Intense Districts - Not Applicable.

As discussed, the proposal is for a less-intense Zoning District. Under the TR-36 standard, five homes could be built on the property; RU-4 would allow for one home on the same property.

7. Adequate Services and Infrastructure – Complies.

The home would be served by an on-site well and septic system. SSVEC would provide electric power and the property is within the Elfrida Fire District. The Applicant indicates that upon rezoning the property, the intent is to obtain a residential building permit, thereby qualifying him to obtain an address for the property. This would facilitate the provision of utilities and services to the site.

8. Traffic Circulation Criteria – Complies.

The proposal would result in development considered within the capacity of the transportation network to handle. The property is reached via primitive ranch roads beginning at Rucker Canyon Road.

9. Development Along Major Streets – Not Applicable.

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This Factor only applies to rezonings to more intense districts, and not to downzonings.

12. Water Conservation - Not Applicable.

This criterion is applicable only to rezonings associated with Master Development Plans.

13. Public Input – Complies.

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Note: because the request is for a downzoning, no Citizen Review process was required for this Docket.

14. Hazardous Materials – Not Applicable.

No hazardous materials are proposed for this site.

15. Compliance with Area Plan – Not Applicable

The property is not within the boundary of any area plan.

VI. SUMMARY**Factors in Favor of Approval**

1. The rezoning, if granted, would allow for rural residential development in keeping with the rural, remote nature of the area.
2. Two neighboring property owner have expressed support for the proposal;
3. On March 14, 2012, the Planning and Zoning Commission unanimously recommended conditional approval of this Docket.

Factor Against Approval

1. Two neighboring property owners have expressed opposition to the proposal.

VII. RECOMMENDATION

Based on the Factors in Favor of Approval, staff recommends that the Board of Supervisors **conditionally approve** Docket Z-12-01, subject to the following conditions:

1. The Applicant shall provide the County with a signed Acceptance of Conditions and a Waiver of Claims form arising from ARS Section 12-1134 signed by the property owner of the subject property within thirty (30) days of Board of Supervisors approval of the rezoning; and

2. It is the Applicant's responsibility to obtain any additional permits, or meet any additional conditions, that may be applicable to the proposed use pursuant to other federal, state, or local laws or regulations.

VIII. ATTACHMENTS

- A. Rezoning Application
- B. Concept Plan
- C. Location Map
- D. Public Comment

Docket Z-12-01



**A REQUEST FOR A REZONING IN SUNSITES,
ARIZONA.**

**BOARD OF SUPERVISORS
MARCH 27, 2012**



Docket Z-12-01 (Hodai)



- **Docket Z-12-01 (Hodai):** The Applicant requests to downzone two parcels of land from TR-36 (Residential, 1 dwelling per 36,000 square feet) to RU-4 (Rural, 1 dwelling per 4 acres) in order to qualify for the Owner-Builder amendment to the County Building Code.
- The property subject to the request (Parcel Nos. 401-37-262 and 263), which are undeveloped and unaddressed, are located generally $\frac{1}{4}$ mile East of Rancho Del Sol Road and $\frac{3}{4}$ mile South of Austin Henley Road, near Elfrida, AZ.
- The Applicant is Bo Hodai.



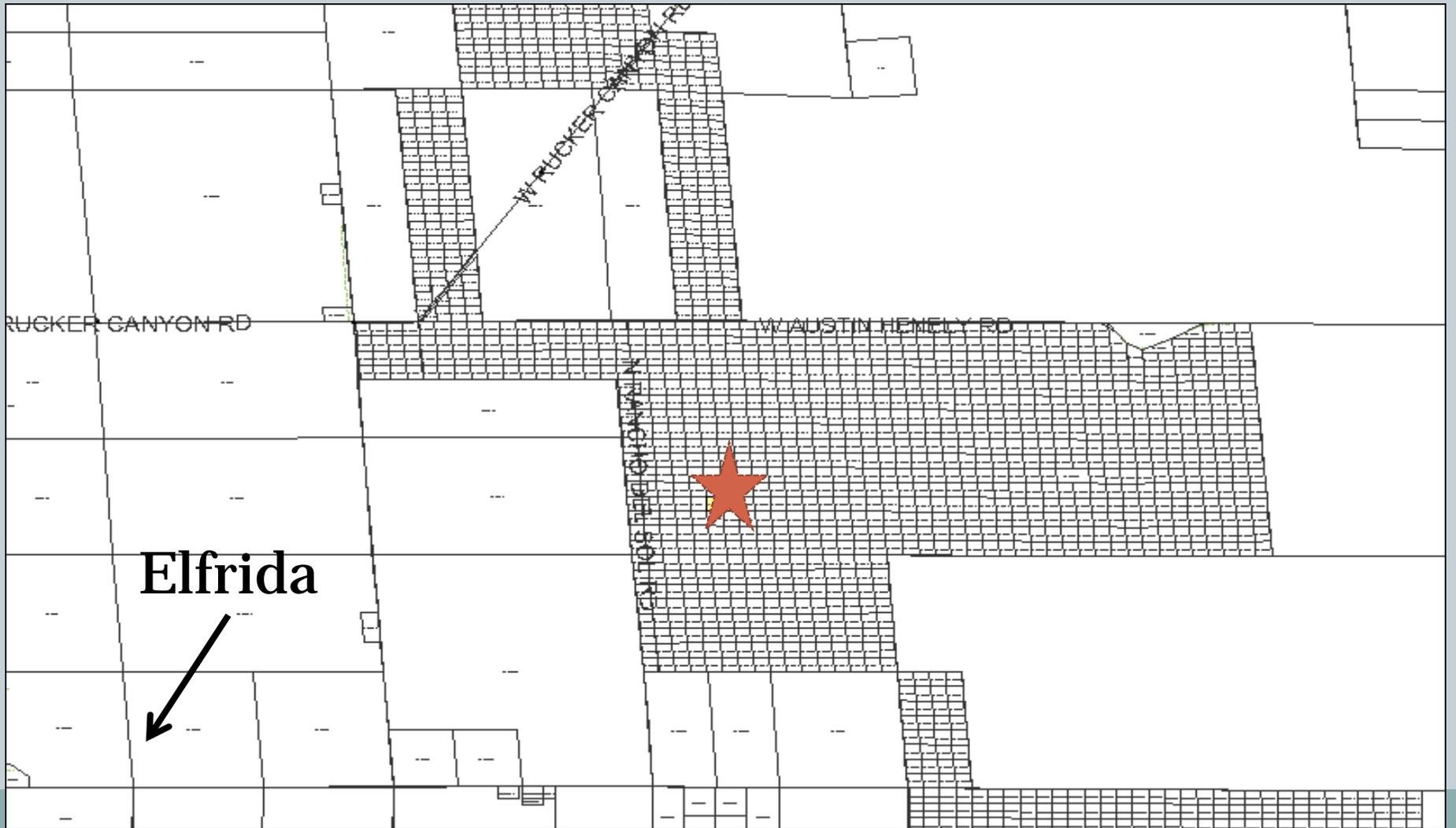
Docket Z-12-01 (Hodai)



- On March 14, 2012, the Planning and Zoning Commission unanimously recommended conditional approval of this Docket (7 – 0).



Location



Photos



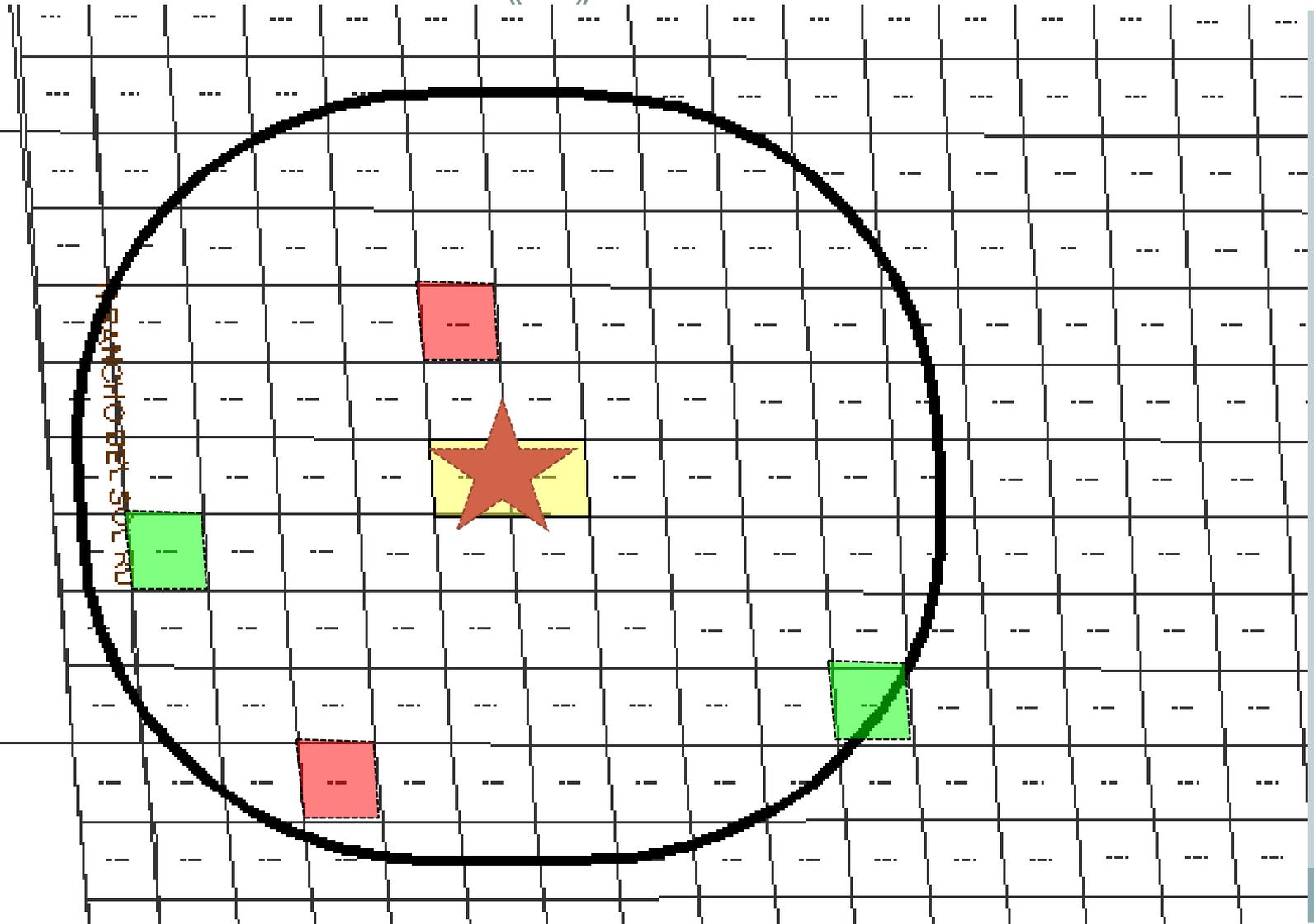
The Applicant lives in this shelter pending the outcome of the rezoning request. He intends to build a home here.

Photos



Westward view of the property.

Support (2) and Protest (2)



Factors in Favor of Approval



1. The rezoning, if granted, would allow for rural residential development in keeping with the rural, remote nature of the area.
2. Two neighboring property owner have expressed support for the proposal.
3. On March 14, 2012, the Planning and Zoning Commission unanimously recommended conditional approval of this Docket.



Factors Against Approval



1. Two neighboring property owners have expressed opposition to the proposal.



Discussion



Recommendation – Conditional Approval



1. The Applicant shall provide the County with a signed Acceptance of Conditions and a Waiver of Claims form arising from ARS Section 12-1134 signed by the property owner of the subject property within thirty (30) days of Board of Supervisors approval of the rezoning; and
2. It is the Applicant's responsibility to obtain any additional permits, or meet any additional conditions, that may be applicable to the proposed use pursuant to other federal, state, or local laws or regulations.





COMMUNITY DEVELOPMENT DEPARTMENT

Planning, Zoning and Building Safety

1415 Melody Lane, Bisbee, Arizona 85603

(520) 432-9240

Fax 432-9278

COCHISE COUNTY REZONING APPLICATION

Submit to: Cochise County Community Department
1415 Melody Lane, Building E, Bisbee, Arizona 85603

1. Applicant's Name: Mohamad Hodai

2. Mailing Address: P.O. Box 126 Elfrida, AZ 85610

Elfrida AZ 85610
City State Zip Code

3. Telephone Number of Applicant: (520) 457-8077

4. Telephone Number of Contact Person if Different: () _____

5. Email Address: mo-idaho@yahoo.com

6. Assessor's Tax Parcel Number: 401-37-262 (Can be obtained from your County property tax statement) 401-37-263

7. Applicant is (check one):
- Sole owner: _____
 - Joint Owner: _____ (See number 8)
 - Designated Agent of Owner: _____
 - If not one of the above, explain interest in rezoning: _____

Application to join parcels has been submitted @ Assessor's office - Application filed 1/5/2012

7. If applicant is **not** sole owner, attach a list of all owners of property proposed for rezoning by parcel number. Include all real parties in interest, such as beneficiaries of trusts, and specify if owner is an individual, a partnership, or a corporation:

- List attached (if applicable): _____

8. If applicant is **not** sole owner, indicate which **notarized** proof of agency is attached:

- If corporation, corporate resolution designating applicant to act as agent: _____
- If partnership, written authorization from partner: _____
- If designated agent, attach a **notarized** letter from the property owner(s) authorizing representation as agent for this application.

9. Attach a proof of ownership for all property proposed for rezoning. Check which proof of ownership is attached:
- Copy of deed of ownership: X *Attached*
 - Copy of title report: _____
 - Copy of tax notice: _____
 - Other, list: _____

10. Will approval of the rezoning result in more than one zoning district on any tax parcel?
- Yes _____ No X

11. If property is a new split, or the rezoning request results in more than one zoning district on any tax parcel then a copy of a survey and associated legal description stamped by a surveyor or engineer licensed by the State of Arizona must be attached.

12. Is more than one parcel contained within the area to be rezoned? Yes _____ No X
- If yes and more than one property owner is involved, have all property owners sign the attached consent signature form.

Application for zoning submitted on 1/5/2012

13. Indicate existing Zoning District for Property: TR-30

14. Indicate proposed Zoning District for Property: RU-4

Note: A copy of the criteria used to determine if there is a presumption in favor of or against this rezoning is attached. Review this criteria and supply all information that applies to your rezoning. Feel free to call the Planning Department with questions regarding what information is applicable.

15. Comprehensive Plan Category: Category D (A County planner can provide this information.)

16. Comprehensive Plan Designation or Community Plan: Category D, Plan Rural (A County planner can provide this information.)

Note: in some instances a Plan Amendment might be required before the rezoning can be processed. Reference the attached rezoning criteria, Section A.

17. Describe all structures already existing on the property: shed

18. List all proposed uses and structures which would be established if the zoning change is approved. Be complete. You may want to attach a site plan: House, Accessory structures

19. Are there any deed restrictions or private covenants in effect for this property?
- No X Yes ~~_____~~
 - If yes, is the proposed zoning district compatible with all applicable deed restrictions/private covenants? Yes _____ No _____

- Provide a copy of the applicable restrictions (these can be obtained from the Recorder's office using the recordation Docket number)

20. Which streets or easements will be used for traffic entering and exiting the property?

The property Does have legal access & there ~~is~~ is a graded road on the legal easement Accessing the property

21. What off-site improvements are proposed for streets or easements used by traffic that will be generated by this rezoning? None

22. How many driveway cuts do you propose to the streets or easements used by traffic that will be generated by this rezoning? None

23. Identify how the following services will be provided:

** Property is currently undeveloped*

Service	Utility Company/Service Provider	Provisions to be made
Water	City CIGRAN	
Sewer/Septic	composting	need permit
Electricity	Solar	
Natural Gas	None	
Telephone		
Fire Protection		

24. This section provides an opportunity for you to explain the reasons why you consider the rezoning to be appropriate at this location. The attached copy of the criteria used to determine if there is a presumption in favor of or against this rezoning is attached for your reference (attach additional pages as needed).

This property is part of an area subdivided by Horizon Land Co. in the mid-1960s. This area was zoned at the time of the subdivision as TR-36.

The reality of the situation is that the proposed residential subdivision never materialized & the land is very rural. As such, the designation of RV-4 is more appropriate.

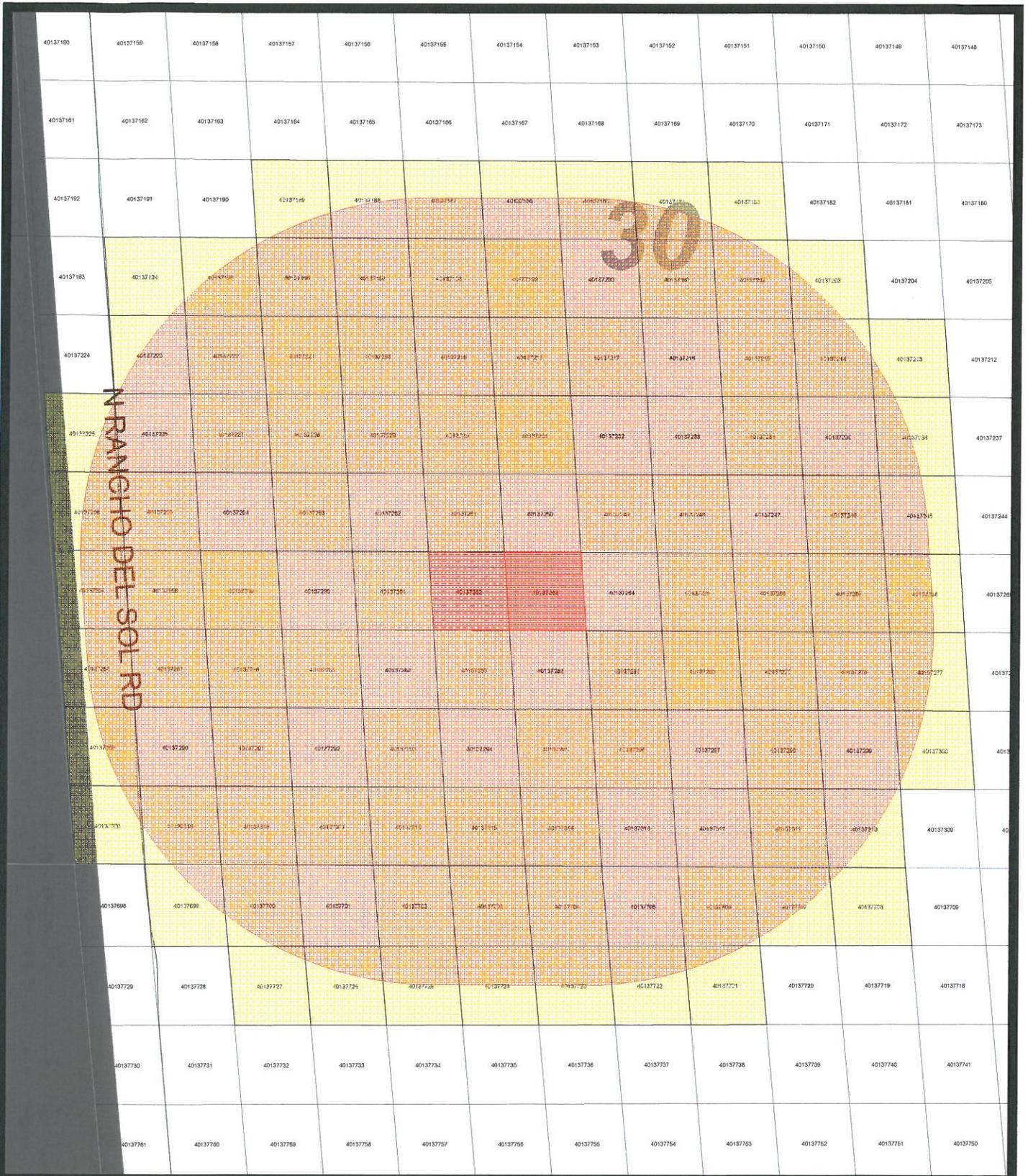
25. AFFIDAVIT

I, the undersigned, do hereby file with the Cochise County Planning Commission this petition for rezoning. I certify that, to the best of my knowledge, all the information submitted herein and in the attachments is correct. I hereby authorize the Cochise County Planning Department staff to enter the property herein described for the purpose of conducting a field visit.

Applicant's Signature: _____

Date: _____

M. [Signature]
1/5/2012



Docket Z-12-01
(Hodai)
1,500-foot buffer

This map is a product of the Cochise County GIS



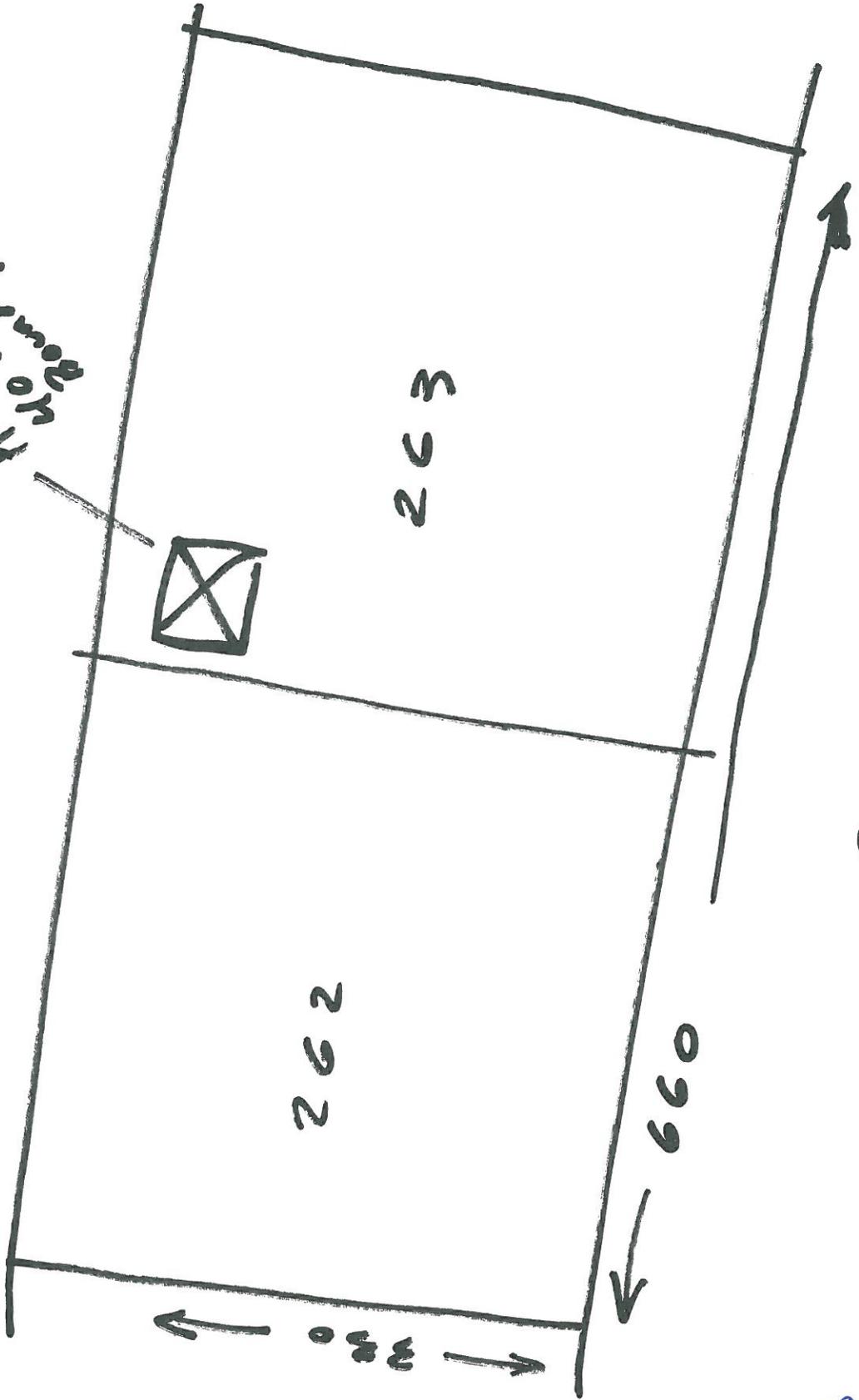

0' 1" = 583'

18

N

E

Host, Approx
40 feet from N
to Boundary



5

262

263

660

300

19

REZONING: Docket Z-12-01 (Hodai)

 YES, I SUPPORT THIS REQUEST

Please state your reasons: Our support is conditional upon the intended use of these parcels of land providing ~~any~~ livestock or poultry production of any kind including cattle or Hog feed lots or confinement buildings of any kind will be forever and permanently banned from existing on this property.

 NO, I DO NOT SUPPORT THIS REQUEST:

Please state your reasons: We don't support re-zoning to RU-4 if any of the above stated uses will be allowed at any time, now or ever in the future.

(Attach additional sheets, if necessary)

PRINT NAME(S): David Nicholas Joyce Nicholas

SIGNATURE(S): David Nicholas By Joyce Nicholas (trustee)
Joyce Nicholas P.O.A. + Trustee

YOUR TAX PARCEL NUMBER: 40137287 (the eight-digit identification number found on the tax statement from the Assessor's Office)

YOUR ADDRESS 2635 No. 65th. street - Lincoln, Nebraska 68507

Upon submission of this form or any other correspondence, it becomes part of the public record and is available for review by the Applicant or other members of the public. **Written comments must be received by our Department no later than 4 PM on March 5, 2012 if you wish the Commission to consider them before the March 14, 2012 meeting. We can not make exceptions to this deadline. However, if you miss the written comment deadline you may still make a statement at the public hearing listed above. NOTE: Please do not ask the Commission to accept written comments or petitions at the meeting, as they do not have sufficient time to read materials at that time. Your cooperation is greatly appreciated.**

RETURN TO: Keith Dennis
Cochise County Planning Department
1415 Melody Lane, Building E
Bisbee, AZ 85603
Email: kdennis@cochise.az.gov
Fax: (520) 432-9278

COCHISE COUNTY

FEB 28 2012

PLANNING

20

REZONING: Docket Z-12-01 (Hodai)

COCHISE COUNTY

FEB 20 2012

PLANNING

YES, I SUPPORT THIS REQUEST

Please state your reasons: _____

NO, I DO NOT SUPPORT THIS REQUEST:

Please state your reasons: _____

(Attach additional sheets, if necessary)

PRINT NAME(S): GEORGE STEPHENS _____

SIGNATURE(S): *George Stephens* _____

YOUR TAX PARCEL NUMBER: 401-37-318 (the eight-digit identification number found on the tax statement from the Assessor's Office)

YOUR ADDRESS _____

Upon submission of this form or any other correspondence, it becomes part of the public record and is available for review by the Applicant or other members of the public. **Written comments must be received by our Department no later than 4 PM on March 5, 2012 if you wish the Commission to consider them before the March 14, 2012 meeting. We can not make exceptions to this deadline. However, if you miss the written comment deadline you may still make a statement at the public hearing listed above. NOTE: Please do not ask the Commission to accept written comments or petitions at the meeting, as they do not have sufficient time to read materials at that time. Your cooperation is greatly appreciated.**

RETURN TO: Keith Dennis

Cochise County Planning Department

1415 Melody Lane, Building E

Bisbee, AZ 85603

Email: kdennis@cochise.az.gov

Fax: (520) 432-9278

21

REZONING: Docket Z-12-01 (Hodai)

YES, I SUPPORT THIS REQUEST

Please state your reasons:

Bring Power closer to my property. (Utilities)

NO, I DO NOT SUPPORT THIS REQUEST:

Please state your reasons:

(Attach additional sheets, if necessary)

PRINT NAME(S):

Jeanette & Robert Tiller

SIGNATURE(S):

Jeanette M. Tiller

YOUR TAX PARCEL NUMBER:

401-37-310 4

(the eight-digit identification number found on the tax statement from the Assessor's Office)

YOUR ADDRESS

6066 So. River Rd. Douglasville, GA 30135

Upon submission of this form or any other correspondence, it becomes part of the public record and is available for review by the Applicant or other members of the public. **Written comments must be received by our Department no later than 4 PM on March 5, 2012 if you wish the Commission to consider them before the March 14, 2012 meeting. We can not make exceptions to this deadline. However, if you miss the written comment deadline you may still make a statement at the public hearing listed above. NOTE: Please do not ask the Commission to accept written comments or petitions at the meeting, as they do not have sufficient time to read materials at that time. Your cooperation is greatly appreciated.**

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Bisbee, AZ 85603
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Fax: (520) 432-9278

COCHISE COUNTY

FEB 27 2012

PLANNING

22

REZONING: Docket Z-12-01 (Hodai)

YES, I SUPPORT THIS REQUEST

Please state your reasons: _____

NO, I DO NOT SUPPORT THIS REQUEST:

Please state your reasons: _____

only benefits the requester

(Attach additional sheets, if necessary)

PRINT NAME(S):

JANET M STEWART

SIGNATURE(S): _____

YOUR TAX PARCEL NUMBER: *401-37-262 + 263* (the eight-digit identification number found on the tax statement from the Assessor's Office)

YOUR ADDRESS *110 IMPERIAL DR THOMASVILLE GA 31792*

Upon submission of this form or any other correspondence, it becomes part of the public record and is available for review by the Applicant or other members of the public. **Written comments must be received by our Department no later than 4 PM on March 5, 2012 if you wish the Commission to consider them before the March 14, 2012 meeting. We can not make exceptions to this deadline. However, if you miss the written comment deadline you may still make a statement at the public hearing listed above. NOTE: Please do not ask the Commission to accept written comments or petitions at the meeting, as they do not have sufficient time to read materials at that time. Your cooperation is greatly appreciated.**

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Cochise County Planning Department
1415 Melody Lane, Building E
Bisbee, AZ 85603
Email: kdennis@cochise.az.gov
Fax: (520) 432-9278

COCHISE COUNTY

MAR 02 2012

PLANNING

23

LEGAL NOTICE NOTICE OF PUBLIC HEARING

The Cochise County Planning and Zoning Commission hereby gives notice a public hearing will be held at 4:00 p.m., on Wednesday, March 14, 2012, at the Cochise County Board of Supervisors Hearing Room, at 1415 Melody Lane, Building G, in Bisbee, Arizona, to consider the following:

Docket Z-12-01 (Hodai): The Applicant requests to downzone two parcels of land from TR-36 (Residential, 1 dwelling per 36,000 square feet) to RU-4 (Rural, 1 dwelling per 4 acres) in order to qualify for the Owner-Builder amendment to the County Building Code.

The property subject to the request (Parcel Nos. 401-37-262 and 263), which are undeveloped and unaddressed, are located generally $\frac{1}{4}$ mile East of Rancho Del Sol Road and $\frac{3}{4}$ mile South of Austin Henley Road, near Elfrida, AZ. The property is further described as being situated in Section 30 of Township 19, Range 27 of the G&SRB&M, in Cochise County, AZ. The Applicant is Bo Hodai.

The Planning and Zoning Commission will make a recommendation on this Docket to the Board of Supervisors on this date. The Board will take final action on the Docket at a subsequent hearing on March 27, 2012, at 10:00 a.m. at the same location.

Details of the above docket are on file in the Cochise County Planning Department and may be examined during office hours. Inquiries may be directed to Planner Keith Dennis by calling 520.432.9240, or by email to kdennis@cochise.az.gov. All persons interested in said matter may appear at the public hearing and show cause why the request should or should not be granted.

Dated: February 16, 2012
Jim Lynch, Chairman, Planning and Zoning Commission

Publish: *Bisbee Observer*
No later than February 23, 2012

ZONING ORDINANCE NO. 12-__

CONDITIONALLY AMENDING CERTAIN ZONING DISTRICT BOUNDARIES IN THE VICINITY OF ELFRIDA, AZ, PURSUANT TO THE APPLICATION OF MR. BO HODAI.

WHEREAS, pursuant to A.R.S. § 11-814 property owners or their authorized agents may request amendments to the Zoning District boundaries through the Board of Supervisors at a public hearing; and

WHEREAS, the Cochise County Board of Supervisors recognizes that zoning amendments can affect land use patterns and therefore warrant careful consideration of local and regional impacts at a public hearing; and

WHEREAS, the Cochise County Board of Supervisors seeks to promote effective, early and continuous public participation by citizens; and

WHEREAS, on March 14, 2012, the Planning and Zoning Commission held a duly noticed public hearing on the proposed amendments to the Zoning District classifications for a 5-acre tract of land, comprised of Parcels 401-37-262 and 263 as depicted on the legal description attached hereto as "Exhibit A," and hereby known as Docket Z-12-01 (Hodai), being an Application to amend Zoning District boundaries; and

WHEREAS, on March 27, 2012, the Board of Supervisors held a duly noticed public hearing on the amendments to the Zoning District classifications for Parcels 401-37-262 and 263 as recommended by the Planning and Zoning Commission;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Cochise County Zoning District classification for Parcel Nos. 401-37-262 and 263 as described in "Exhibit A," attached, is changed from TR-36 to RU-4. The Parcels are undeveloped and unaddressed and located generally ¼-mile East of Rancho Del Sol Road and ¾-mile South of Austin Henley Road, near Elfrida, AZ. The Parcels are further described as being within Section 30 of Township 19, Range 27 East of the G&SRB&M, in Cochise County, Arizona.

The rezoning is subject to the following Conditions:

1. The Applicant shall provide the County with a signed Acceptance of Conditions and a Waiver of Claims form arising from ARS Section 12-1134 signed by the property owner of the subject property within thirty (30) days of Board of Supervisors approval of the rezoning; and
2. It is the Applicant's responsibility to obtain any additional permits, or meet any additional conditions, that may be applicable to the proposed use pursuant to other federal, state, or local laws or regulations.

PASSED AND ADOPTED BY THE BOARD OF SUPERVISORS OF COCHISE COUNTY,
ARIZONA, THIS 27th DAY OF MARCH, 2012.

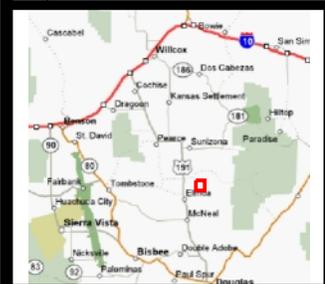
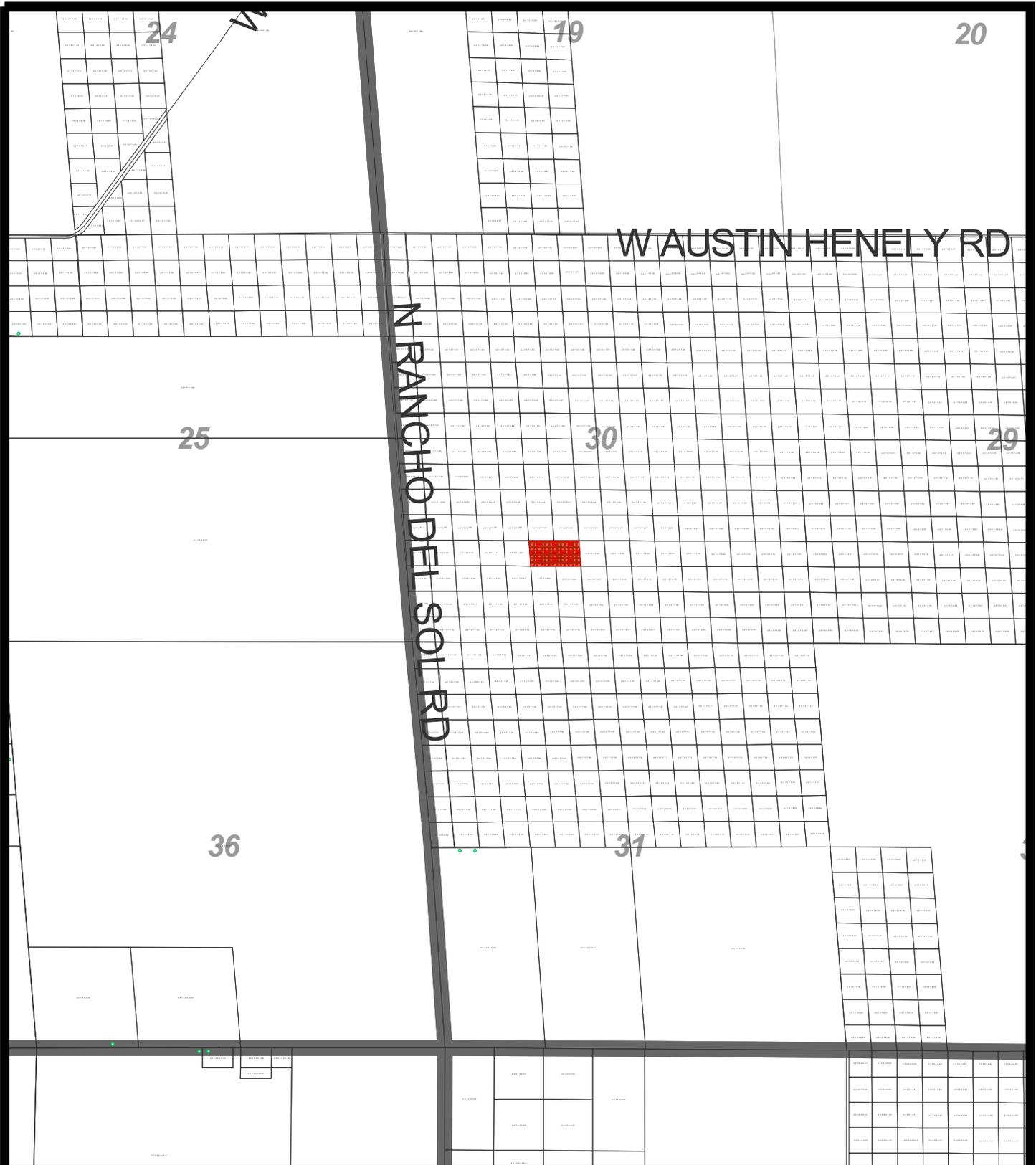
RICHARD R. SEARLE
Chair, Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

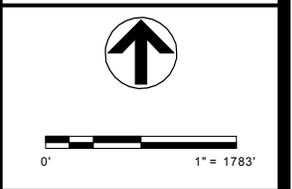
KATIE HOWARD
Clerk of the Board

BRITT HANSON
Chief Civil Deputy County Attorney



Location Map
Docket Z-12-01 (Hodai)
Parcels 401-37-262 & 263
Exhibit A

This map is a product of the
Cochise County GIS



Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Approve Over-the-Counter sale of units listed on Exhibit A

Submitted By: Katie Howard, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME of PRESENTER: Katie Howard

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE of PRESENTER: Clerk of the Board

Mandated Function?:

Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Approve over-the-counter sales of tax deed properties remaining unsold following the March 1, 2012 tax deed land auction and subsequent over-the-counter sales, as set forth in the attached Exhibit A, plus related administrative fees.

Background:

Following Board approval on March 8, 2012 of the March 1, 2012 land auction sales, staff posted the Unsold Parcels on the county's website and began accepting over-the-counter (OTC) bids. OTC sales were then approved at the March 13, 2012 Board meeting. Additional OTC bids have been received and are reflected on the attached report; in addition, each bidder will pay a \$75 administrative fee. Bids and associated payments have been received by BOS office staff for each of the parcels listed on the Exhibit.

For this OTC sale, an additional 46 parcels have been sold for a total of \$10,850, plus \$450 in administrative fees (total revenue \$11,300). Acceptance of these bids, together with previous tax deed land sales in 2012 bring the total YTD sales to \$28,663 (\$26,638 in parcel sales and \$2,025 in administrative fees).

There are 81 parcels remaining for sale (see attached unsold parcels list).

Department's Next Steps (if approved):

Deposit checks and provide Sold Parcels list to County Treasurer; update Unsold Parcels list and re-post to County website; when funds clear, issue & record deeds.

Impact of NOT Approving/Alternatives:

Properties will not be sold and will not be put back on the County's tax roll.

To BOS Staff: Document Disposition/Follow-Up:

Refer to Dept's Next Steps, above.

Attachments

Unsold Parcel List_After 3.13.12 OTC SALE

Sold Parcels_Bidder 1_3.23.12

Sold Parcels Bidder 22 3.23.12

Sold Parcels Bidder 59 3.23.12

Sold Parcels Bidder 60 3.23.12

Sold Parcels Bidder 61 3.23.12

Sold Parcels Biidder 48 3.23.12

Payment Report - 3.23.12

Unsold Parcel List_after 3.27.12 OTC Sale

UnSold Parcel List

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
10328026	1	1-A	VALLEY SPRINGS #3 RE-SUB LOT 3	4.38	RU-4	\$1,500.00	
10328107	2	2-A	VALLEY SPRINGS #3 RE-SUB LOT 6	4.26	RU-4	\$1,500.00	
12342026	5	5-A	SCENIC VIEW LOTS 15 THRU 22 INC	0.29	R-1-8	\$950.00	
12346018	6	6-A	THAT PORTION OF LOT J SURVEY B	0.45	RU-4	\$1,050.00	
20107115	8	8-A	WINCHESTER HEIGHTS LOT 115	0.51	TR-36	\$1,400.00	
20245040	9	9-A	ARIZONA BELL RANCH #2 LOT 38	1.02	SR-43	\$750.00	\$1,400.00
20245041	9	9-B	ARIZONA BELL RANCH #2 LOT 39	1.02	SR-43	\$750.00	
20245172	10	10-A	ARIZONA BELL RANCH #2 LOT 170	1.02	SR-43	\$750.00	
20260006	11	11-A	IN SE SE M&B BEG SE COR OF SE W	7.76	GB	\$3,450.00	
20328095	12	12-A	WILLCOX NLY 10' LOT 12 & SLY 30' L	0.14		\$5,250.00	
20336021	14	14-A	FULGHUM TWNS SLY 21.25' OF LOTS	0.05		\$25.00	\$50.00
20336022	14	14-B	FULGHUM TWNS SLY 21.25' OF LOTS	0.1		\$25.00	
20512186	16	16-A	AZ SUN SITES #7 WELLSITE BLK 757	0.66	SR-22	\$250.00	
20607125	17	17-A	AZ SUN SITES #6 LOT 4 BLK 657	0.26	GB	\$850.00	\$1,550.00
20607126	17	17-B	AZ SUN SITES #6 LOT 5 BLK 657	0.26	GB	\$850.00	
20607187	18	18-A	AZ SUN SITES #6 LOT 2 BLK 659	0.26	GB	\$850.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
20607190	19	19-A	AZ SUN SITES #6 LOT 5 BLK 659	0.26	GB	\$850.00	
20607225	20	20-A	AZ SUN SITES #6 LOT 4 BLK 660	0.26	GB	\$850.00	
20607280	21	21-A	AZ SUN SITES #6 LOT 21 BLK 661	0.43	GB	\$1,300.00	
20607304	22	22-A	AZ SUN SITES #6 LOT 13 BLK 662	0.26	GB	\$850.00	
20610419	23	23-A	AZ SUN SITES #6 LOT 24 BLK 720	0.32	GB	\$150.00	
30142200	26	26-A	APPLE VALLEY RANCHETTES #4 AM	1.05	TR-36	\$150.00	
30214062	29	29-A	BOWIE THE NORTH 10 FEET OF LOT	0.67	GB	\$1,000.00	
30333094	30	30-A	SAN SIMON LOTS 8 & 9 BLK 12	0.18	TR-9	\$4,500.00	
30333248	32	32-A	SAN SIMON LOTS 12 THRU 18 INC S2	0.72	GB	\$2,350.00	
30334004	33	33-A	IN SESW BY M&B: BEG AT SW COR S	0.24	GB	\$250.00	
30560003	34	34-A	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	\$9,000.00
30560004	34	34-B	SUNNY ACRES OF ARIZONA #1 LOT	1.15	RU-4	\$850.00	
30560006	34	34-C	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	
30560007	34	34-D	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	
30560008	34	34-E	SUNNY ACRES OF ARIZONA #1 LOT	1	RU-4	\$850.00	
30560011	34	34-F	SUNNY ACRES OF ARIZONA #1 LOT	0.96	RU-4	\$850.00	
30560012	34	34-G	SUNNY ACRES OF ARIZONA #1 LOT	1.02	RU-4	\$850.00	
30560013	34	34-H	SUNNY ACRES OF ARIZONA #1 LOT	1.03	RU-4	\$850.00	
30560014	34	34-I	SUNNY ACRES OF ARIZONA #1 LOT	0.97	RU-4	\$850.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
30560015	34	34-J	SUNNY ACRES OF ARIZONA #1 LOT	0.97	RU-4	\$850.00	
30560016	34	34-K	SUNNY ACRES OF ARIZONA #1 LOT	0.97	RU-4	\$850.00	
30560017	35	35-A	SUNNY ACRES OF ARIZONA #1 LOT	1.05	RU-4	\$850.00	\$6,500.00
30560018	35	35-B	SUNNY ACRES OF ARIZONA #1 LOT	1.03	RU-4	\$850.00	
30560019	35	35-C	SUNNY ACRES OF ARIZONA #1 LOT	1.03	RU-4	\$850.00	
30560020	35	35-D	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	
30560021	35	35-E	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	
30560022	35	35-F	SUNNY ACRES OF ARIZONA #1 LOT	1.02	RU-4	\$850.00	
30560034	35	35-G	SUNNY ACRES OF ARIZONA #1 LOT	1.3	RU-4	\$850.00	
30560035	35	35-H	SUNNY ACRES OF ARIZONA #1 LOT	1.02	RU-4	\$850.00	
40101073	36	36-A	SE 1/4 SE 1/4 SEC 8 17 26	39.9	RU-4	\$10,500.00	
40153020	37	37-A	SUN SITES RANCHES #3 LOT 20 BLK	5.03	RU-4	\$3,150.00	
40153033	38	38-A	SUN SITES RANCHES #3 LOT 33 BLK	5.03	RU-4	\$3,150.00	
40153084	39	39-A	SUN SITES RANCHES #3 LOT 84 BLK	5.03	RU-4	\$3,150.00	\$5,500.00
40153085	39	39-B	SUN SITES RANCHES #3 LOT 85 BLK	5.03	RU-4	\$3,150.00	
40153109	40	40-A	SUN SITES RANCHES #3 LOT 109 BL	5.02	RU-4	\$3,150.00	
40153113	41	41-A	SUN SITES RANCHES #3 LOT 1 BLK 3	5.02	RU-4	\$3,150.00	
40190024	42	42-A	E 332.29' OF W2 OF THE SW4 SE4 SEC	20.08	RU-4	\$3,150.00	
40546002	43	43-A	REPORT OF SURVEY BK 2 PG 88 AK	40.16	RU-4	\$11,550.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
40546004	44	44-A	REPORT OF SURVEY BK 2 PG 88 AK	40	RU-4	\$15,000.00	\$24,000.00
40546006	44	44-B	REPORT OF SURVEY BK 2 PG 88 AK	40.26	RU-4	\$15,000.00	
40546016	45	45-A	REPORT OF SURVEY BK 2 PG 88C AK	39.93	RU-4	\$15,000.00	\$24,000.00
40546017	45	45-B	REPORT OF SURVEY BK 2 PG 88C AK	39.99	RU-4	\$15,000.00	
40546024	46	46-A	REPORT OF SURVEY BK 2 PG 88C AK	40.21	RU-4	\$15,000.00	\$24,000.00
40546025	46	46-B	REPORT OF SURVEY BK 2 PG 88C AK	40	RU-4	\$15,000.00	
40546042	47	47-A	REPORT OF SURVEY BK 2 PG 88D A	40.9	RU-4	\$15,000.00	\$24,000.00
40546044	47	47-B	REPORT OF SURVEY BK 2 PG 88D A	40.76	RU-4	\$15,000.00	
40554003	48	48-A	REPORT OF SURVEY BK 2 PG 81 AK	39	RU-4	\$15,000.00	
40554015	49	49-A	REPORT OF SURVEY BK 2 PG 81A A	39.25	RU-4	\$15,000.00	\$24,000.00
40554017	49	49-B	REPORT OF SURVEY BK 2 PG 81A A	39.62	RU-4	\$15,000.00	
40566063	50	50-A	CASA ADOBE #2 LOT 29 BLK 43 TOG	0.19	RU-4	\$25.00	\$29,500.00
40566894	50	50-B	POR OF SEC 23 & 24 T22 R26 FORME	283.74	RU-4	\$29,400.00	
40566896	50	50-C	POR OF NW4 FORMERLY KNOWN A	0.95	RU-4	\$25.00	
40566897	50	50-D	POR OF NW4 FORMERLY KNOWN A	3.23	RU-4	\$300.00	
40566898	52	52-A	POR OF NW4 FORMERLY KNOWN A	1.43	RU-4	\$200.00	
40568017	55	55-A	VALLEY SPRINGS #6 LOT 59	3.24	RU-4	\$1,050.00	\$3,700.00
40568018	55	55-B	VALLEY SPRINGS #6 LOT 60	4.97	RU-4	\$1,500.00	
40568019	55	55-C	VALLEY SPRINGS #6 LOT 61	4.41	RU-4	\$1,400.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
40623180	60	60-A	COCHISE COLLEGE PARK #6 LOT 832	0.15	MH-72	\$25.00	
40623403	66	66-A	COCHISE COLLEGE PARK #6 LOT 971	0.15	MH-72	\$25.00	\$2,850.00
40623404	66	66-B	COCHISE COLLEGE PARK #6 LOT 970	0.15	MH-72	\$25.00	
40623405	66	66-C	COCHISE COLLEGE PARK #6 LOT 969	0.15	MH-72	\$25.00	
40623406	66	66-D	COCHISE COLLEGE PARK #6 LOT 968	0.15	MH-72	\$2,800.00	
40626003	81	81-A	COCHISE COLLEGE PARK #9 LOT 305	0.3	SR-12	\$50.00	
40626143	85	85-A	COCHISE COLLEGE PARK #9 LOT 310	0.34	SR-12	\$50.00	
40626147	86	86-A	COCHISE COLLEGE PARK #9 LOT 311	0.34	SR-12	\$50.00	
40626151	87	87-A	COCHISE COLLEGE PARK #9 LOT 311	0.34	SR-12	\$50.00	
40626298	92	92-A	COCHISE COLLEGE PARK #9 LOT 290	0.3	SR-12	\$50.00	
40626300	93	93-A	COCHISE COLLEGE PARK #9 LOT 290	0.31	SR-12	\$50.00	
40626307	94	94-A	COCHISE COLLEGE PARK #9 LOT 289	0.28	SR-12	\$25.00	
40626323	95	95-A	COCHISE COLLEGE PARK #9 LOT 288	0.3	SR-12	\$50.00	
40626329	96	96-A	COCHISE COLLEGE PARK #9 LOT 287	0.51	SR-12	\$50.00	
40626346	97	97-A	COCHISE COLLEGE PARK #9 LOT 291	0.34	SR-12	\$50.00	
40626394	98	98-A	COCHISE COLLEGE PARK #9 LOT 301	0.34	SR-12	\$50.00	
40626418	99	99-A	COCHISE COLLEGE PARK #9 LOT 303	0.34	SR-12	\$50.00	
40626439	100	100-A	COCHISE COLLEGE PARK #9 LOT 297	0.34	SR-12	\$50.00	
40626478	102	102-A	COCHISE COLLEGE PARK #9 LOT 284	0.52	SR-12	\$50.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
40626480	103	103-A	COCHISE COLLEGE PARK #9 LOT 284	0.34	SR-12	\$50.00	
40626519	108	108-A	COCHISE COLLEGE PARK #9 LOT 315	0.38	SR-12	\$50.00	
40626541	109	109-A	COCHISE COLLEGE PARK #9 LOT 285	0.37	SR-12	\$50.00	
40626543	110	110-A	COCHISE COLLEGE PARK #9 LOT 285	0.34	SR-12	\$50.00	
40627065	114	114-A	COCHISE COLLEGE PARK #9 LOT 215	0.19	MH-72	\$25.00	
40627208	118	118-A	COCHISE COLLEGE PARK #9 LOT 229	0.18	MH-72	\$25.00	
40627255	119	119-A	COCHISE COLLEGE PARK #9 LOT 234	0.23	MH-72	\$25.00	
40627280	120	120-A	COCHISE COLLEGE PARK #9 LOT 236	0.17	MH-72	\$25.00	
40627357	125	125-A	COCHISE COLLEGE PARK #9 LOT 244	0.34	SR-12	\$50.00	
40627363	126	126-A	COCHISE COLLEGE PARK #9 LOT 244	0.2	SR-12	\$25.00	
40627390	128	128-A	COCHISE COLLEGE PARK #9 LOT 247	0.22	SR-12	\$25.00	
40627415	131	131-A	COCHISE COLLEGE PARK #9 LOT 250	0.23	SR-12	\$25.00	
40627439	134	134-A	COCHISE COLLEGE PARK #9 LOT 252	0.25	MH-72	\$25.00	
40627452	135	135-A	COCHISE COLLEGE PARK #9 LOT 253	0.17	MH-72	\$25.00	
40627518	136	136-A	COCHISE COLLEGE PARK #9 LOT 260	0.21	MH-72	\$25.00	
40627579	138	138-A	COCHISE COLLEGE PARK #9 LOT 266	0.18	MH-72	\$25.00	
40627602	139	139-A	COCHISE COLLEGE PARK #9 LOT 268	0.21	MH-72	\$25.00	
40627651	140	140-A	COCHISE COLLEGE PARK #9 LOT 273	0.17	MH-72	\$25.00	
40627659	141	141-A	COCHISE COLLEGE PARK #9 LOT 274	0.17	MH-72	\$25.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
40627671	142	142-A	COCHISE COLLEGE PARK #9 LOT 275	0.17	MH-72	\$25.00	
40627694	143	143-A	COCHISE COLLEGE PARK #9 LOT 278	0.23	MH-72	\$25.00	
40627709	144	144-A	COCHISE COLLEGE PARK #9 LOT 279	0.26	MH-72	\$25.00	
40627711	145	145-A	COCHISE COLLEGE PARK #9 LOT 279	0.22	MH-72	\$25.00	
40628226	148	148-A	COCHISE COLLEGE PARK #10 LOT 45	0.19	MH-72	\$25.00	
40630296	149	149-A	CORONADO DEVELOPMENT AMEN	3.51	RU-4	\$2,200.00	
40630311	150	150-A	80' STRIP OF LAND LOCATED IN SEC	5.32	RU-4	\$2,800.00	\$2,800.00
40630312	150	150-B	THAT POR OF NENENW LYING N OF	0.17	RU-4	\$25.00	
40723003	151	151-A	REVISED SURVEY BK 2 PG 45 LOT 26	40.54	RU-4	\$8,400.00	
40777144	169	169-A	COCHISE COLLEGE ESTATES LOT 21	0.2	SR-12	\$25.00	
40779248	180	180-A	LA COSTA ESTATES LOT 281	0.32	SR-8	\$50.00	
40780393	193	193-A	LA COSTA ESTATES LOT 495	0.31	SR-8	\$50.00	
40787003	202	202-A	REVISED SURVEY BK 2 PG 45C LOT	40.24	RU-4	\$8,400.00	
40820092	204	204-A	PIRTLE ADDITION E2 OF LOT 7 BLK	0.07	GB	\$150.00	
40908085	207	207-A	DOUGLAS LOTS 13 & 14 BLK 53	0.16		\$5,150.00	
41016100	208	208-A	OVERLOCK LOTS 6 7 8 9 BLK 16	0.65		\$11,200.00	

Totals: \$334,350.00 \$182,850.00

Number of Parcels: 127

Sold Parcel List by Bidder - 3/23/12 - 3/23/12

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
Bidder:		1						
40623180	60	60-A	COCHISE COLLEGE PARK #6 LOT 832	0.15	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40623403	66	66-A	COCHISE COLLEGE PARK #6 LOT 971	0.15	MH-72	\$25.00	\$2,850.00	3/23/2012
						Winning Bid:	\$25.00	\$0.00
40623404	66	66-B	COCHISE COLLEGE PARK #6 LOT 970	0.15	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40623405	66	66-C	COCHISE COLLEGE PARK #6 LOT 969	0.15	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40626307	94	94-A	COCHISE COLLEGE PARK #9 LOT 2896	0.28	SR-12	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40626329	96	96-A	COCHISE COLLEGE PARK #9 LOT 2874	0.51	SR-12	\$50.00		3/23/2012
						Winning Bid:	\$50.00	\$0.00

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
40626478	102	102-A	COCHISE COLLEGE PARK #9 LOT 2849	0.52	SR-12	\$50.00		3/23/2012
					Winning Bid:	\$50.00	\$0.00	
40626519	108	108-A	COCHISE COLLEGE PARK #9 LOT 3152	0.38	SR-12	\$50.00		3/23/2012
					Winning Bid:	\$50.00	\$0.00	
40626543	110	110-A	COCHISE COLLEGE PARK #9 LOT 2856	0.34	SR-12	\$50.00		3/23/2012
					Winning Bid:	\$50.00	\$0.00	
40627357	125	125-A	COCHISE COLLEGE PARK #9 LOT 2443	0.34	SR-12	\$50.00		3/23/2012
					Winning Bid:	\$50.00	\$0.00	
40627363	126	126-A	COCHISE COLLEGE PARK #9 LOT 2449	0.2	SR-12	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	
40627390	128	128-A	COCHISE COLLEGE PARK #9 LOT 2476	0.22	SR-12	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	
40627415	131	131-A	COCHISE COLLEGE PARK #9 LOT 2501	0.23	SR-12	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	
40777144	169	169-A	COCHISE COLLEGE ESTATES LOT 21	0.2	SR-12	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
Totals for Bidder # 1				Totals Winning Bids:		\$475.00	\$0.00	
				Parcels Purchased:		14		
Grand Total:						\$475.00		

Sold Parcel List by Bidder - 3/23/12 - 3/23/12

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
Bidder:		22						
40787003	202	202-A	REVISED SURVEY BK 2 PG 45C LOT 3 AKA SENE SEC 20 23 26 39.964AC	40.24	RU-4	\$8,400.00		3/23/2012
						Winning Bid:	\$8,425.00	\$0.00
Totals for Bidder # 22				Totals Winning Bids:		\$8,425.00	\$0.00	
						Parcels Purchased:	1	
						Grand Total:	\$8,425.00	

Sold Parcel List by Bidder - 3/23/12 - 3/23/12

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
Bidder:		59						
40627065	114	114-A	COCHISE COLLEGE PARK #9 LOT 2152	0.19	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40627208	118	118-A	COCHISE COLLEGE PARK #9 LOT 2294	0.18	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40627255	119	119-A	COCHISE COLLEGE PARK #9 LOT 2341	0.23	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40627280	120	120-A	COCHISE COLLEGE PARK #9 LOT 2366	0.17	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40627439	134	134-A	COCHISE COLLEGE PARK #9 LOT 2525	0.25	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40627579	138	138-A	COCHISE COLLEGE PARK #9 LOT 2665	0.18	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
40627602	139	139-A	COCHISE COLLEGE PARK #9 LOT 2688	0.21	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40627651	140	140-A	COCHISE COLLEGE PARK #9 LOT 2737	0.17	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
Totals for Bidder # 59				Totals Winning Bids:		\$200.00	\$0.00	
						Parcels Purchased:	8	
						Grand Total:	\$200.00	

Sold Parcel List by Bidder - 3/23/12 - 3/23/12

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
Bidder: 60								
20610419	23	23-A	AZ SUN SITES #6 LOT 24 BLK 720	0.32	GB	\$150.00		3/23/2012
					Winning Bid:	\$150.00	\$0.00	
30142200	26	26-A	APPLE VALLEY RANCHETTES #4 AMENDED LOT 200	1.05	TR-36	\$150.00		3/23/2012
					Winning Bid:	\$150.00	\$0.00	
40566063	50	50-A	CASA ADOBE #2 LOT 29 BLK 43 TOGETHER WITH PORTION OF E2 OF ABANDONED ALLEY	0.19	RU-4	\$25.00	\$29,500.00	3/23/2012
					Winning Bid:	\$25.00	\$0.00	
40566896	50	50-C	POR OF NW4 FORMERLY KNOWN AS CASA ADOBE #2 REC IN BK6 PG49A-I SHEETS 1-10 & PARTIALLY ABAND IN BK13 PG43A-1 SHEETS 1-10 DESC AS FLLWS SHEET 2 PCLS 405-67-058, 064 & 065 TOGETHER WITH POR OF ABAND ALLEY SEC 23 T22 R26 26.759AC	0.95	RU-4	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
40566897	50	50-D	POR OF NW4 FORMERLY KNOWN AS CASA ADOBE #2 REC IN BK6 PG49A-1 SHTS 1-10 & PARTIALLY ABAND IN BK13 PG43A-1 SHTS 1-10 DESC AS FLLWS SHT 2 PCL 405-67-085-090, 092-093,095-096 TOGETHER WITH POR OF ABAND ALLEY SEC 23 T22 R26 2.801AC	3.23	RU-4	\$300.00		3/23/2012
						Winning Bid:	\$300.00	\$0.00
40566898	52	52-A	POR OF NW4 FORMERLY KNOWN AS CASA ADOBE #2 REC IN BK6 PG49A-1 SHTS 1-10 & PARTIALLY ABAND IN BK13 PG43A-1 SHTS 1-10 DESC AS FLLWS SHT 2 PCLS 405-67-102-106 TOGETHER WITH POR OF ABAND ALLEY SEC 23 T22 R26 1.433AC	1.43	RU-4	\$200.00		3/23/2012
						Winning Bid:	\$200.00	\$0.00
40626346	97	97-A	COCHISE COLLEGE PARK #9 LOT 2917	0.34	SR-12	\$50.00		3/23/2012
						Winning Bid:	\$50.00	\$0.00
40626394	98	98-A	COCHISE COLLEGE PARK #9 LOT 3011	0.34	SR-12	\$50.00		3/23/2012
						Winning Bid:	\$50.00	\$0.00
40626418	99	99-A	COCHISE COLLEGE PARK #9 LOT 3035	0.34	SR-12	\$50.00		3/23/2012
						Winning Bid:	\$50.00	\$0.00

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
40626439	100	100-A	COCHISE COLLEGE PARK #9 LOT 2971	0.34	SR-12	\$50.00		3/23/2012
					Winning Bid:	\$50.00	\$0.00	
40626480	103	103-A	COCHISE COLLEGE PARK #9 LOT 2847	0.34	SR-12	\$50.00		3/23/2012
					Winning Bid:	\$50.00	\$0.00	
40626541	109	109-A	COCHISE COLLEGE PARK #9 LOT 2854	0.37	SR-12	\$50.00		3/23/2012
					Winning Bid:	\$50.00	\$0.00	
40627452	135	135-A	COCHISE COLLEGE PARK #9 LOT 2538	0.17	MH-72	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	
40627518	136	136-A	COCHISE COLLEGE PARK #9 LOT 2604	0.21	MH-72	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	
40627659	141	141-A	COCHISE COLLEGE PARK #9 LOT 2745	0.17	MH-72	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	
40627671	142	142-A	COCHISE COLLEGE PARK #9 LOT 2757	0.17	MH-72	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	
40627694	143	143-A	COCHISE COLLEGE PARK #9 LOT 2780	0.23	MH-72	\$25.00		3/23/2012
					Winning Bid:	\$25.00	\$0.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
40627709	144	144-A	COCHISE COLLEGE PARK #9 LOT 2795	0.26	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40627711	145	145-A	COCHISE COLLEGE PARK #9 LOT 2797	0.22	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
40628226	148	148-A	COCHISE COLLEGE PARK #10 LOT 4508	0.19	MH-72	\$25.00		3/23/2012
						Winning Bid:	\$25.00	\$0.00
Totals for Bidder # 60				Totals Winning Bids:		\$1,350.00	\$0.00	
						Parcels Purchased:	20	
						Grand Total:	\$1,350.00	

Sold Parcel List by Bidder - 3/23/12 - 3/23/12

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
Bidder:		61						
20512186	16	16-A	AZ SUN SITES #7 WELLSITE BLK 757	0.66	SR-22	\$250.00		3/23/2012
						Winning Bid:	\$250.00	\$0.00
Totals for Bidder # 61				Totals Winning Bids:		\$250.00	\$0.00	
						Parcels Purchased:	1	
						Grand Total:	\$250.00	

Sold Parcel List by Bidder - 3/23/12 - 3/23/12

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit	Sale Date
Bidder:		48						
40779248	180	180-A	LA COSTA ESTATES LOT 281	0.32	SR-8	\$50.00		3/23/2012
						Winning Bid:	\$75.00	\$0.00
40780393	193	193-A	LA COSTA ESTATES LOT 495	0.31	SR-8	\$50.00		3/23/2012
						Winning Bid:	\$75.00	\$0.00
Totals for Bidder # 48				Totals Winning Bids:		\$150.00	\$0.00	
						Parcels Purchased:	2	
						Grand Total:	\$150.00	

Payments Report for 3/23/12 - 3/23/12

<i>BidderId</i>	<i>Cash</i>	<i>Credit</i>	<i>Check</i>	<i>Check#</i>	<i>SeqNum</i>
<i>3/23/2012</i>					
1	\$0.00	\$0.00	\$550.00	Multiple	127
22	\$0.00	\$0.00	\$8,500.00	2059	122
48	\$0.00	\$0.00	\$225.00,3703,3704		125
59	\$275.00	\$0.00	\$0.00		124
60	\$0.00	\$0.00	\$1,425.00	Multiple	123
61	\$325.00	\$0.00	\$0.00		126
<i>Total for: 3/23/2012</i>		<i>\$600.00</i>	<i>\$0.00</i>	<i>\$10,700.00</i>	
<hr/>					
<i>Totals</i>	<i>\$600.00</i>	<i>\$0.00</i>	<i>\$10,700.00</i>		
<i>Grand Total</i>		<i>\$11,300.00</i>			

UnSold Parcel List

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
10328026	1	1-A	VALLEY SPRINGS #3 RE-SUB LOT 3 T	4.38	RU-4	\$1,500.00	
10328107	2	2-A	VALLEY SPRINGS #3 RE-SUB LOT 6 T	4.26	RU-4	\$1,500.00	
12342026	5	5-A	SCENIC VIEW LOTS 15 THRU 22 INC	0.29	R-1-8	\$950.00	
12346018	6	6-A	THAT PORTION OF LOT J SURVEY B	0.45	RU-4	\$1,050.00	
20107115	8	8-A	WINCHESTER HEIGHTS LOT 115	0.51	TR-36	\$1,400.00	
20245040	9	9-A	ARIZONA BELL RANCH #2 LOT 38	1.02	SR-43	\$750.00	\$1,400.00
20245041	9	9-B	ARIZONA BELL RANCH #2 LOT 39	1.02	SR-43	\$750.00	
20245172	10	10-A	ARIZONA BELL RANCH #2 LOT 170	1.02	SR-43	\$750.00	
20260006	11	11-A	IN SE SE M&B BEG SE COR OF SE W	7.76	GB	\$3,450.00	
20328095	12	12-A	WILLCOX NLY 10' LOT 12 & SLY 30' L	0.14		\$5,250.00	
20336021	14	14-A	FULGHUM TWNS SLY 21.25' OF LOTS	0.05		\$25.00	\$50.00
20336022	14	14-B	FULGHUM TWNS SLY 21.25' OF LOTS	0.1		\$25.00	
20607125	17	17-A	AZ SUN SITES #6 LOT 4 BLK 657	0.26	GB	\$850.00	\$1,550.00
20607126	17	17-B	AZ SUN SITES #6 LOT 5 BLK 657	0.26	GB	\$850.00	
20607187	18	18-A	AZ SUN SITES #6 LOT 2 BLK 659	0.26	GB	\$850.00	
20607190	19	19-A	AZ SUN SITES #6 LOT 5 BLK 659	0.26	GB	\$850.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
20607225	20	20-A	AZ SUN SITES #6 LOT 4 BLK 660	0.26	GB	\$850.00	
20607280	21	21-A	AZ SUN SITES #6 LOT 21 BLK 661	0.43	GB	\$1,300.00	
20607304	22	22-A	AZ SUN SITES #6 LOT 13 BLK 662	0.26	GB	\$850.00	
30214062	29	29-A	BOWIE THE NORTH 10 FEET OF LOT	0.67	GB	\$1,000.00	
30333094	30	30-A	SAN SIMON LOTS 8 & 9 BLK 12	0.18	TR-9	\$4,500.00	
30333248	32	32-A	SAN SIMON LOTS 12 THRU 18 INC S2	0.72	GB	\$2,350.00	
30334004	33	33-A	IN SESW BY M&B: BEG AT SW COR S	0.24	GB	\$250.00	
30560003	34	34-A	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	\$9,000.00
30560004	34	34-B	SUNNY ACRES OF ARIZONA #1 LOT	1.15	RU-4	\$850.00	
30560006	34	34-C	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	
30560007	34	34-D	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	
30560008	34	34-E	SUNNY ACRES OF ARIZONA #1 LOT	1	RU-4	\$850.00	
30560011	34	34-F	SUNNY ACRES OF ARIZONA #1 LOT	0.96	RU-4	\$850.00	
30560012	34	34-G	SUNNY ACRES OF ARIZONA #1 LOT	1.02	RU-4	\$850.00	
30560013	34	34-H	SUNNY ACRES OF ARIZONA #1 LOT	1.03	RU-4	\$850.00	
30560014	34	34-I	SUNNY ACRES OF ARIZONA #1 LOT	0.97	RU-4	\$850.00	
30560015	34	34-J	SUNNY ACRES OF ARIZONA #1 LOT	0.97	RU-4	\$850.00	
30560016	34	34-K	SUNNY ACRES OF ARIZONA #1 LOT	0.97	RU-4	\$850.00	
30560017	35	35-A	SUNNY ACRES OF ARIZONA #1 LOT	1.05	RU-4	\$850.00	\$6,500.00

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
30560018	35	35-B	SUNNY ACRES OF ARIZONA #1 LOT	1.03	RU-4	\$850.00	
30560019	35	35-C	SUNNY ACRES OF ARIZONA #1 LOT	1.03	RU-4	\$850.00	
30560020	35	35-D	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	
30560021	35	35-E	SUNNY ACRES OF ARIZONA #1 LOT	1.09	RU-4	\$850.00	
30560022	35	35-F	SUNNY ACRES OF ARIZONA #1 LOT	1.02	RU-4	\$850.00	
30560034	35	35-G	SUNNY ACRES OF ARIZONA #1 LOT	1.3	RU-4	\$850.00	
30560035	35	35-H	SUNNY ACRES OF ARIZONA #1 LOT	1.02	RU-4	\$850.00	
40101073	36	36-A	SE 1/4 SE 1/4 SEC 8 17 26	39.9	RU-4	\$10,500.00	
40153020	37	37-A	SUN SITES RANCHES #3 LOT 20 BLK	5.03	RU-4	\$3,150.00	
40153033	38	38-A	SUN SITES RANCHES #3 LOT 33 BLK	5.03	RU-4	\$3,150.00	
40153084	39	39-A	SUN SITES RANCHES #3 LOT 84 BLK	5.03	RU-4	\$3,150.00	\$5,500.00
40153085	39	39-B	SUN SITES RANCHES #3 LOT 85 BLK	5.03	RU-4	\$3,150.00	
40153109	40	40-A	SUN SITES RANCHES #3 LOT 109 BL	5.02	RU-4	\$3,150.00	
40153113	41	41-A	SUN SITES RANCHES #3 LOT 1 BLK 3	5.02	RU-4	\$3,150.00	
40190024	42	42-A	E 332.29' OF W2 OF THE SW4 SE4 SEC	20.08	RU-4	\$3,150.00	
40546002	43	43-A	REPORT OF SURVEY BK 2 PG 88 AKA	40.16	RU-4	\$11,550.00	
40546004	44	44-A	REPORT OF SURVEY BK 2 PG 88 AKA	40	RU-4	\$15,000.00	\$24,000.00
40546006	44	44-B	REPORT OF SURVEY BK 2 PG 88 AKA	40.26	RU-4	\$15,000.00	
40546016	45	45-A	REPORT OF SURVEY BK 2 PG 88C AK	39.93	RU-4	\$15,000.00	\$24,000.00

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
40546017	45	45-B	REPORT OF SURVEY BK 2 PG 88C AK	39.99	RU-4	\$15,000.00	
40546024	46	46-A	REPORT OF SURVEY BK 2 PG 88C AK	40.21	RU-4	\$15,000.00	\$24,000.00
40546025	46	46-B	REPORT OF SURVEY BK 2 PG 88C AK	40	RU-4	\$15,000.00	
40546042	47	47-A	REPORT OF SURVEY BK 2 PG 88D AK	40.9	RU-4	\$15,000.00	\$24,000.00
40546044	47	47-B	REPORT OF SURVEY BK 2 PG 88D AK	40.76	RU-4	\$15,000.00	
40554003	48	48-A	REPORT OF SURVEY BK 2 PG 81 AKA	39	RU-4	\$15,000.00	
40554015	49	49-A	REPORT OF SURVEY BK 2 PG 81A AK	39.25	RU-4	\$15,000.00	\$24,000.00
40554017	49	49-B	REPORT OF SURVEY BK 2 PG 81A AK	39.62	RU-4	\$15,000.00	
40566894	50	50-B	POR OF SEC 23 & 24 T22 R26 FORMER	283.74	RU-4	\$29,400.00	
40568017	55	55-A	VALLEY SPRINGS #6 LOT 59	3.24	RU-4	\$1,050.00	\$3,700.00
40568018	55	55-B	VALLEY SPRINGS #6 LOT 60	4.97	RU-4	\$1,500.00	
40568019	55	55-C	VALLEY SPRINGS #6 LOT 61	4.41	RU-4	\$1,400.00	
40623406	66	66-D	COCHISE COLLEGE PARK #6 LOT 968	0.15	MH-72	\$2,800.00	
40626003	81	81-A	COCHISE COLLEGE PARK #9 LOT 305	0.3	SR-12	\$50.00	
40626143	85	85-A	COCHISE COLLEGE PARK #9 LOT 310	0.34	SR-12	\$50.00	
40626147	86	86-A	COCHISE COLLEGE PARK #9 LOT 311	0.34	SR-12	\$50.00	
40626151	87	87-A	COCHISE COLLEGE PARK #9 LOT 311	0.34	SR-12	\$50.00	
40626298	92	92-A	COCHISE COLLEGE PARK #9 LOT 290	0.3	SR-12	\$50.00	
40626300	93	93-A	COCHISE COLLEGE PARK #9 LOT 290	0.31	SR-12	\$50.00	

APN	Unit Id	Parcel Id	Property Description	Acres	Zoning	Min Parcel	Min Unit
40626323	95	95-A	COCHISE COLLEGE PARK #9 LOT 288	0.3	SR-12	\$50.00	
40630296	149	149-A	CORONADO DEVELOPMENT AMEN	3.51	RU-4	\$2,200.00	
40630311	150	150-A	80' STRIP OF LAND LOCATED IN SEC	5.32	RU-4	\$2,800.00	\$2,800.00
40630312	150	150-B	THAT POR OF NENENW LYING N OF	0.17	RU-4	\$25.00	
40723003	151	151-A	REVISED SURVEY BK 2 PG 45 LOT 26	40.54	RU-4	\$8,400.00	
40820092	204	204-A	PIRTLE ADDITION E2 OF LOT 7 BLK	0.07	GB	\$150.00	
40908085	207	207-A	DOUGLAS LOTS 13 & 14 BLK 53	0.16		\$5,150.00	
41016100	208	208-A	OVERLOCK LOTS 6 7 8 9 BLK 16	0.65		\$11,200.00	

Totals: \$323,575.00 \$150,500.00

Number of Parcels: 81

Regular Board of Supervisors Meeting

Community Development

Meeting Date: 03/27/2012

Add a portion of Frontage Road located in Sunsites to the County Maintained Road System

Submitted By: Terry Couchenour, Community Development

Department: Community Development

Division: Right of Way

Presentation: PowerPoint

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS Submitted for Signature: 1

NAME of PRESENTER: Carlos De La Torre

TITLE of PRESENTER: Director

Docket Number (If applicable):

Mandated Function?: Federal or State Mandate

Source of Mandate or Basis for Support?: Federal = ARS 11-251(4); Local = Road Drop/Add Policy Resolution 07-77

Information

Agenda Item Text:

Adopt Resolution 12-09, to authorize the addition of 0.25 miles of Frontage Road in Sunsites to the Cochise County Maintained Road System.

Background:

Recommendation: The department recommends adding 0.25 miles of Frontage Road, from Geneva Street to Ironwood Road to the County Road Maintenance System in accordance with the Road Drop/Add Policy.

Background (Brief): The Road Drop/Add Policy was approved in 2007 (Resolution) and since that time a total of 9.65 miles were dropped and 7.6 miles have been added in Supervisory District 3, leaving a balance of 2.05 miles. At this time Supervisor Searle is requesting that 0.25 miles of Frontage Road be added in the Sunsites area. (Please see attached map.) This segment of road is adjacent to Highway 191 and serves as access to self storage facilities, a former feed store, and a machine shop.

Per the Road Drop/Add Policy staff reviewed the road as follows:

- Yes, the road was open and in use prior to June 13, 1975 as evidenced by a dedication date of 1962 and a 1976 aerial.
- Yes, there is a width of 50 feet of public right-of-way per Map and Plat book 4 page 79.
- Yes, there is a minimum average width of 18 feet of travelway.
- Yes, the road is contiguous to County Maintained Roads (Geneva Street and Ironwood Road).
- Yes, the road is located within the same district as a dropped road.
- Yes, the road has a minimum ADT of about 50. Actual count was 52 on 3/2012.
- Yes, the road has a safe driving speed of about 35 mph under most weather conditions.
- Yes, the road is free of hazardous encroachments.

- Yes, drainage issues are minimal and do not require additional right-of-way.
- Yes, only routine environmental permits will be required.
- Yes, there are no utility conflicts.
- Yes, maintenance will be in accordance with ARS 28-6705 regarding Primitive Roads.

Fiscal Impact & Funding Sources: The road segment will be brought into the maintenance system as a Primitive Road. Annual routine maintenance activities are estimated at \$200.

Department's Next Steps (if approved):

If approved, the road segment will be scheduled for maintenance and sign installations.

Impact of NOT Approving/Alternatives:

Should the item not be approved the road segment will not be brought into the Road Maintenance System.

To BOS Staff: Document Disposition/Follow-Up:

Please enter the resolution number on the resolution map and record the resolution and resolution map as one document. Please return a copy of the recorded document to H&F, attn: Terry Couchenour.

Attachments

[Executive Summary for Frontage Road](#)

[Location Map for Frontage Road](#)

[Executive Summary Map for Frontage Road](#)

[Resolution for Frontage Road](#)

[PowerPoint presentation for Frontage Road](#)



COCHISE COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT
Highway and Floodplain



MEMORANDUM

DATE: March 13, 2012

TO: Board of Supervisors

THRU: Carlos A. De La Torre, P.E., Director

FROM: Terry Couchenour, Right-of-way Agent II

SUBJECT: Add Frontage Road in the Sunsites area to the County Road Maintenance System

Recommendation: The department recommends adding 0.25 miles of Frontage Road, from Geneva Street to Ironwood Road to the County Road Maintenance System in accordance with the Road Drop/Add Policy.

Background (Brief): The Road Drop/Add Policy was approved in 2007 (Resolution) and since that time a total of 9.65 miles were dropped and 7.6 miles have been added in Supervisory District 3, leaving a balance of 2.05 miles. At this time Supervisor Searle is requesting that 0.25 miles of Frontage Road be added in the Sunsites area. (Please see attached map.) This segment of road is adjacent to Highway 191 and serves as access to self storage facilities, a former feed store, and a machine shop.

Per the Road Drop/Add Policy staff reviewed the road as follows:

- Yes, the road was open and in use prior to June 13, 1975 as evidenced by a dedication date of 1962 and a 1976 aerial.
- Yes, there is a width of 50 feet of public right-of-way per Map and Plat book 4 page 79.
- Yes, there is a minimum average width of 18 feet of travelway.
- Yes, the road is contiguous to County Maintained Roads (Geneva Street and Ironwood Road).
- Yes, the road is located within the same district as a dropped road.
- Yes, the road has a minimum ADT of about 50. Actual count was 52 on 3/2012.
- Yes, the road has a safe driving speed of about 35 mph under most weather conditions.
- Yes, the road is free of hazardous encroachments.
- Yes, drainage issues are minimal and do not require additional right-of-way.
- Yes, only routine environmental permits will be required.
- Yes, there are no utility conflicts.
- Yes, maintenance will be in accordance with ARS 28-6705 regarding Primitive Roads.

Fiscal Impact & Funding Sources: The road segment will be brought into the maintenance system as a Primitive Road. Annual routine maintenance activities are estimated at \$200.

Next Steps/Action Items/Follow-up: If approved, the road segment will be scheduled for maintenance and sign installations.

Impact of Not Approving: Should the item not be approved the road segment will not be brought into the Road Maintenance System.



LOCATION MAP

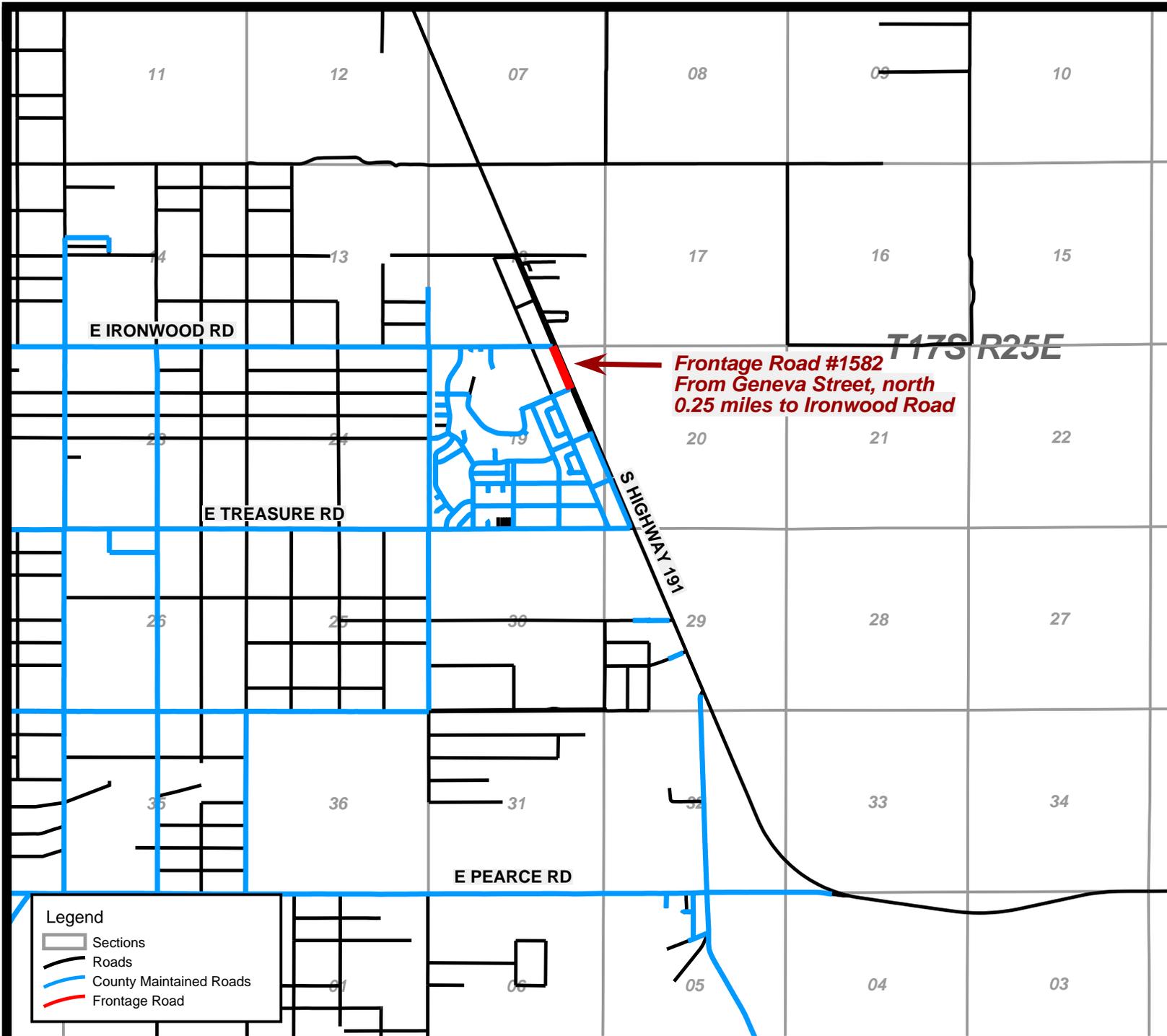
Proposed addition of a portion of Frontage Road in the Sunsites area to the Cochise County Maintained Road System

Located within Section 19 Township 17 South Range 25 East G.&S.R.M.

This map is a product of the Cochise County GIS



0' 1" = 4000'



Legend

- Sections
- Roads
- County Maintained Roads
- Frontage Road



**Frontage Road #1582
From Geneva Street
North 0.25 miles
To Ironwood Road
(50' wide R/W)**



**Map for
Executive
Summary**

Proposed
addition of a
portion of
Frontage Road
to the Cochise
County Maintained
Road System

Located within
Section 19
Township 17 South
Range 25 East
G.&S.R.M.

Legend

- Parcels
- County Maintained Roads
- Frontage Road

This map is a product of the
GIS



RESOLUTION 12-

**AUTHORIZING THE ADDITION OF A PORTION OF FRONTAGE
ROAD LOCATED IN SUNSITES TO THE COCHISE COUNTY
MAINTAINED ROAD SYSTEM**

WHEREAS, the Board of Supervisors is authorized to lay out, maintain, control and manage public roads under its jurisdiction pursuant to A.R.S. § 11-251(4); and

WHEREAS, on November 13, 1989, the Board approved the official Cochise County Maintained Road System Maps by Resolution 89-107, which has been amended from time to time; and

WHEREAS, on September 11, 2007, the Board adopted Resolution 07-77 establishing a policy for deleting roads from and adding roads to the County Road Maintenance System and part of the intent of Resolution 07-77 is to add roads into the Road Maintenance System as a replacement for deleted roads; and

WHEREAS, in previous actions the Board resolved to delete 9.65 miles and add 7.6 miles of roads in the northern part of the County into/from the County's Road Maintenance System leaving a balance of 2.05 miles that can be added; and

WHEREAS, there has been presented to the Board a formal request to add 0.25 miles of Frontage Road in the Sunsites area to the County's Road Maintenance System as depicted on the attached map; and

WHEREAS, the Board of Supervisors, having considered comments regarding this request at their regular meeting held March 27, 2012, has determined that approving the addition of 0.25 miles of Frontage Road, as specified above would be in the best interest of Cochise County and the public at large,

NOW, THEREFORE, IT IS HEREBY RESOLVED that we, the Board of Supervisors of Cochise County, do hereby approve the following revision to be made to the Cochise County Maintained Road System Maps:

///

RESOLUTION 12-

Re: Authorizing the Addition of a Portion of Frontage Road Located in Sunsites to the Cochise County Maintained Road System

Page 2

MAP PAGE 21

Frontage Road # 1582 – Add Frontage Road, from Geneva Street, north 0.25 miles to Ironwood Road.

IT IS FINALLY RESOLVED that we, the Board of Supervisors, do hereby approve the addition of 0.25 miles of maintenance on the road described above.

PASSED AND ADOPTED by the Board of Supervisors of Cochise County, Arizona, this _____ day of _____, 2012.

Richard R. Searle, Chairman
Board of Supervisors

ATTEST:

Katie Howard
Clerk of the Board

APPROVED AS TO FORM:



Britt W. Hanson, Chief Civil
Deputy County Attorney



RESOLUTION MAP

Resolution 12-___

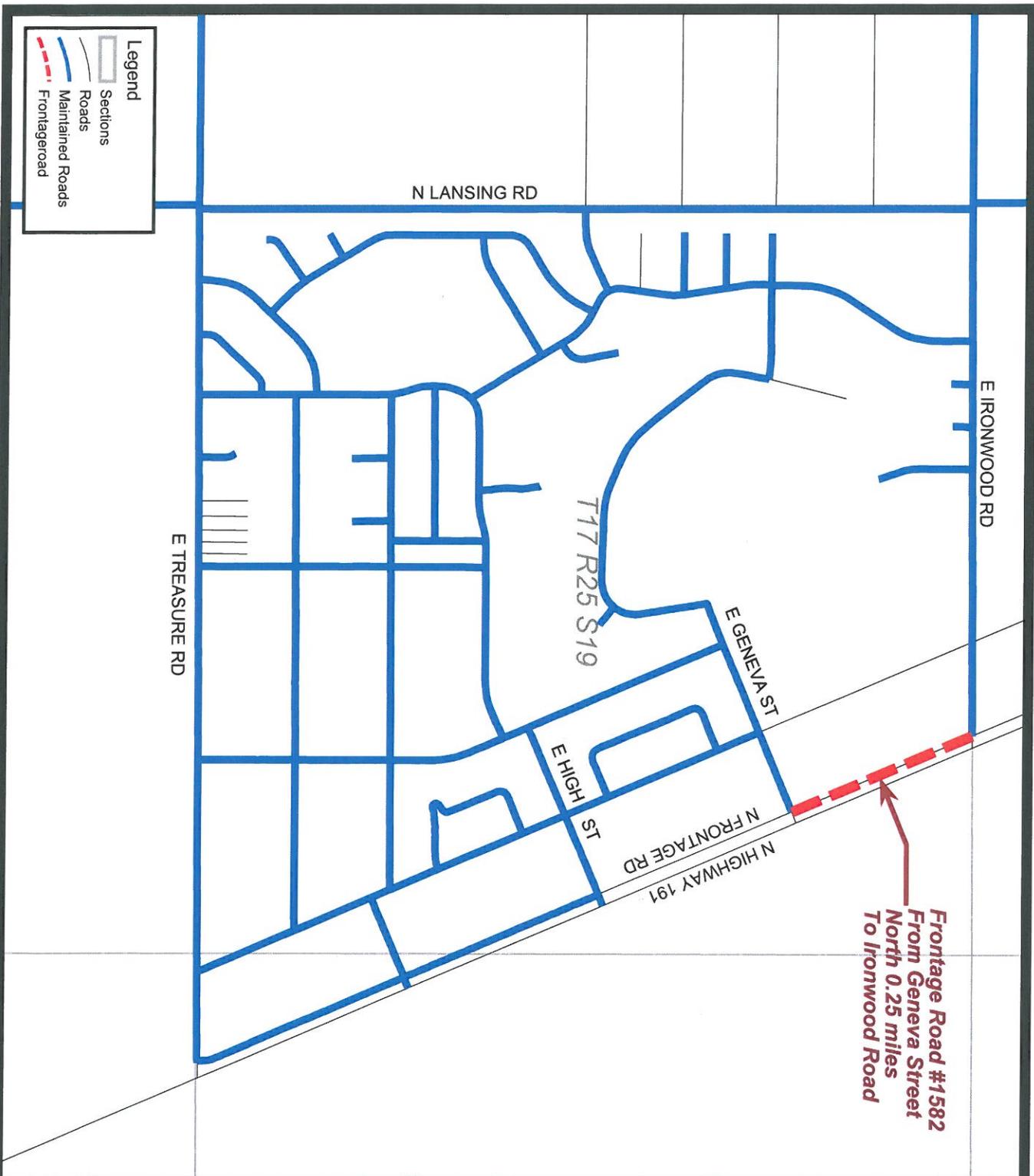
Add portion of Frontage Road to the Cochise County Maintained Road System

Located within Section 19 Township 17 South Range 25 East G.&S.R.M.

This map is a product of the Cochise County GIS



0 1" = 1000'



Legend

- Sections
- Roads
- Maintained Roads
- Frontageroad



Add a portion of Frontage Road in the Sunsites Area to County Maintenance

March 27, 2012

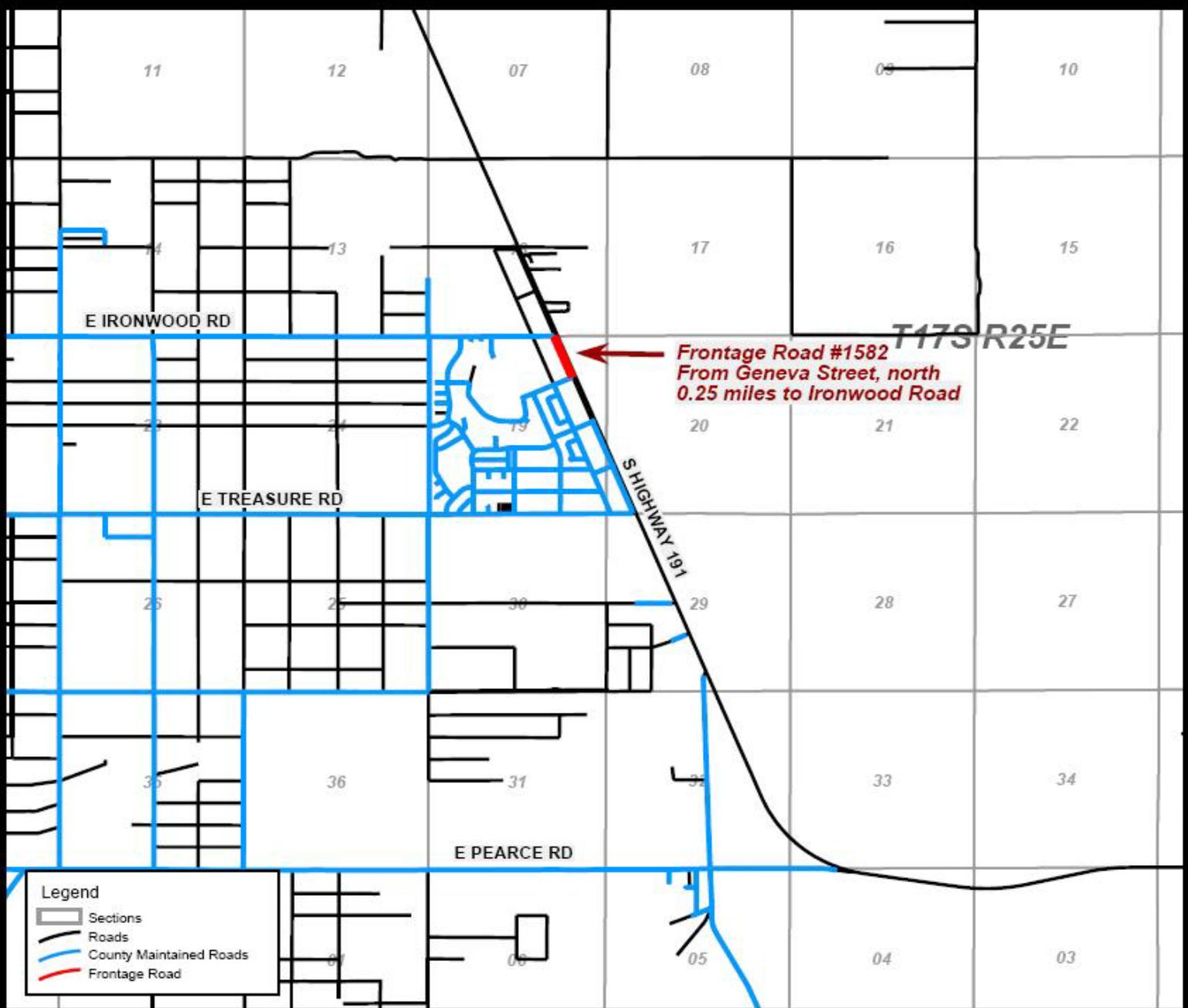


LOCATION MAP

Proposed addition of a portion of Frontage Road in the Sunsites area to the Cochise County Maintained Road System

Located within Section 19 Township 17 South Range 25 East G.&S.R.M.

This map is a product of the Cochise County GIS



Frontage Road #1582
From Geneva Street, north
0.25 miles to Ironwood Road

Legend

- Sections
- Roads
- County Maintained Roads
- Frontage Road

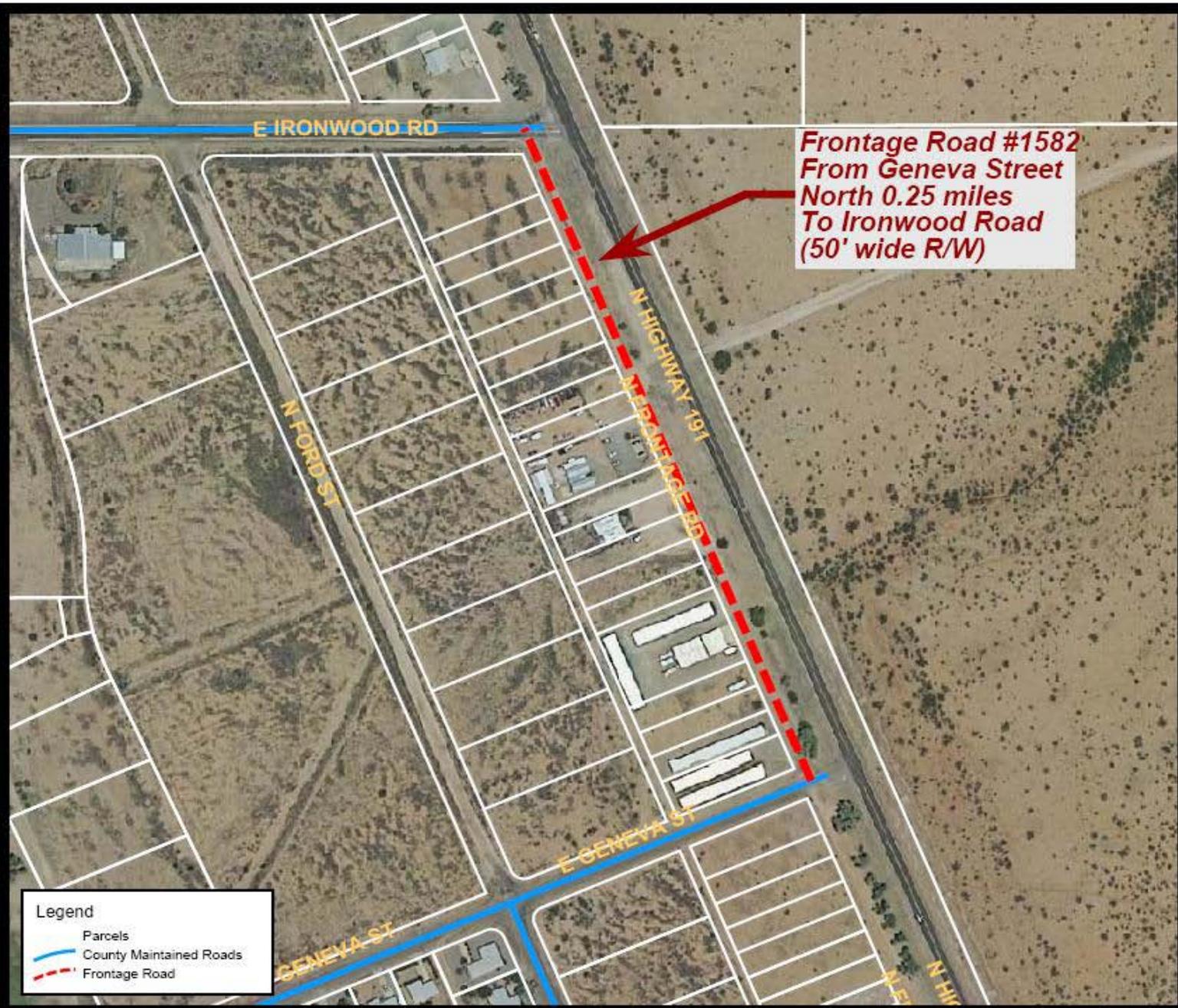


**Map for
Executive
Summary**

Proposed
addition of a
portion of
Frontage Road
to the Cochise
County Maintained
Road System

Located within
Section 19
Township 17 South
Range 25 East
G.&S.R.M.

This map is a product of the
GIS



**Frontage Road #1582
From Geneva Street
North 0.25 miles
To Ironwood Road
(50' wide R/W)**

Legend

- Parcels
- County Maintained Roads
- Frontage Road

Near intersection of Frontage Road and Geneva Street looking North



South of intersection of Frontage Road and Ironwood Road looking North



South of intersection of Frontage Road and Ironwood Road looking South



Regular Board of Supervisors Meeting

Meeting Date: 03/27/2012

Joint Project Agreement between the State of Arizona and Cochise County

Submitted By: Patty Lewis, Facilities

Department: Facilities

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS 2

Submitted for Signature:

NAME of PRESENTER: Patty Lewis

TITLE of PRESENTER: Grants Administrator

Mandated Function?: Not Mandated

Source of Mandate or Basis for Support?:

Docket Number (If applicable):

Information

Agenda Item Text:

Adopt Resolution 12-08 to authorize the Arizona Department of Transportation (ADOT) to execute a Joint Project Agreement (JPA) between the State of Arizona and Cochise County for a pavement preservation project at the Cochise County Airport, designating ADOT as agent for Cochise County.

Background:

The Arizona Department of Transportation-Multimodal Planning Division (Aeronautics Group) has re-established the Airport Pavement Management System. In 2010 ADOT contracted to have pavements at all of the State's public airports evaluated and rated as to their pavement condition index (PCI). The results of the study were pavement maintenance recommendations for the airport pavements that still had useable life remaining. Each airport in the study has received a complete report specific to their respective airports.

The study identified Runway 17-35 at the Cochise County Airport to receive a pavement preservation treatment, which includes crack sealing, partial milling, asphalt rubber overlay, and shoulder grading. The ADOT contract engineer provided an estimated cost of \$538,820 for the project. Entering into a Joint Project Agreement with the State will preserve the pavement of Runway 17-35 and adoption of Resolution 12-__ will authorize ADOT to execute the agreement.

Department's Next Steps (if approved):

Provide ADOT with the JPA, Resolution, and 10% cost for the project. ADOT will proceed with the construction bidding process.

Impact of NOT Approving/Alternatives:

The runway will not receive the pavement treatment and continue to deteriorate until a more expensive runway reconstruction project is programmed into the Airport Improvement Program, which may take three to four years before funding is available from the FAA.

To BOS Staff: Document Disposition/Follow-Up:

Two originals of the JPA and one original of the Resolution will be provided to the Clerk of the Board. After formal Board approval and appropriate signatures, please return two originals of the JPA and one copy of the Resolution to my office. After the State has signed and returned one original of the JPA it will be forward to the Board office for record. Thank you for your assistance.

Fiscal Impact

Fiscal Year:	2012
One-time Fixed Costs? (\$\$\$):	53,883
Ongoing Costs? (\$\$\$):	0
County Match Required? (\$\$\$):	0
A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):	0
Source of Funding?:	ADOT

Fiscal Impact & Funding Sources (if known):

The Joint Project Agreement requires the Airport Sponsor to contribute 10% or \$53,883 based on estimated construction costs. Payment is due and payable upon signing the agreement. The Airport Sponsor will be reimbursed for any contribution exceeding the final project costs after final accounting reconciliation of project costs by ADOT.

Attachments

JPA 12-126

JPA 12-26 Resolution

AG Contract No	P0012011001584
MPD Agreement No	JPA 12-026
Project No	E2S78-01C
Project Description	ADOT Airport Surface Treatment Program P33 Cochise County (Willcox)
Airport	

**JOINT PROJECT AGREEMENT
BETWEEN
THE STATE OF ARIZONA
AND
COCHISE COUNTY**

THIS AGREEMENT is entered into this _____ day of _____, 2012, pursuant to Arizona Revised Statutes, Sections 11-951 through 11-954, as amended, by and between the STATE OF ARIZONA acting by and through the ARIZONA DEPARTMENT OF TRANSPORTATION, herein referred to as the "STATE" and the COCHISE COUNTY, a political subdivision of the State of Arizona, herein referred to as the "SPONSOR". The State of Arizona, Arizona Department of Transportation and Cochise County are collectively referred to as the "Parties", and individually as STATE, SPONSOR, and "Party".

I. RECITALS

1. The STATE is empowered by Arizona Revised Statutes Section 28-8202.D and 28-401.A to enter into this agreement and has delegated to the undersigned the authority to execute this agreement on behalf of the STATE.
2. The SPONSOR is empowered by Arizona Revised Statutes Section 28-8413 to enter into this agreement and has by resolution, a copy of which is attached hereto and made a part hereof, resolved to enter into this agreement and has authorized the undersigned to execute this agreement on behalf of the SPONSOR.
3. The STATE and SPONSOR desire to share in costs incident to pavement preservation at the Cochise County Airport, hereinafter referred to as the Project. It is contemplated that this Project will be constructed by the STATE during STATE fiscal year 2012. The Project will include crack seal, overlay, and pavement markings on Runway 3-21 The STATE will pay all costs during the Project.
4. The estimated cost of completion is \$538829. The SPONSOR shall contribute 10% of the estimated cost (\$53883). Payment is due and payable upon signing this Agreement and must be received by ADOT before Notice to Proceed for construction will be issued.

THEREFORE, in consideration of the mutual agreements expressed herein, it is agreed as follows:

II. RESPONSIBILITIES

1. The STATE shall:

- a. Conduct investigations and prepare to FAA or Local standards design plans, specifications and such other documents and services required for construction bidding and construction.
- b. Call for bids and award one or more construction contracts for the Project, administer same, and make all payments to the contractor(s).
- c. Provide final acceptance of the Project.
- d. Subsequent to Project completion, determination of final quantities, and approval and acceptance of the Project, produce and submit to the SPONSOR a final accounting reconciliation of the Project costs. In the event that actual Project costs exceed the estimate, the STATE will invoice the SPONSOR for the remaining contribution required to equal 10% of the actual Project costs. In the event that the actual Project costs were less than the estimate, the STATE will reimburse the SPONSOR for any overpayment.
- e. Reimburse the SPONSOR for any contribution that exceeded 10% of the final Project costs within 30 days of submitting the final accounting reconciliation of the Project costs to the SPONSOR.

2. The SPONSOR shall:

- a. Remit payment of 10% of the estimated cost of completion as documented in the Recitals of this Agreement to MPD Finance and Administration, Mail Drop 310B, 206 S. 17th Avenue, Phoenix, AZ 85007. Payment is due and payable upon signature of this Agreement and must be received by ADOT before notice to proceed for construction will be issued.
- b. Provide access to the Airport to the STATE, the STATE's representative, and the contractor for the purpose of preparing design plans and specifications for the Project, constructing the Project, and administering the construction of the Project.
- c. Coordinate with the STATE and approve safety plans, security plans, phasing plans, and construction schedules prepared by the STATE.
- d. Coordinate with airport users, issue NOTAM's as required, and provide operations support during construction, as needed.
- e. Remit to the STATE the SPONSOR's contribution to the Project, based on the estimate provided, when submitting the signed copy of this Agreement for final execution.
- f. Upon completion and acceptance of the Project by the STATE, provide maintenance of the airport pavements improved with the Project.
- g. Shall abide by and enforce the SPONSOR Assurances incorporated herein as Exhibit A.
- h. Remit to ADOT within 30 days of receiving an invoice for any additional contribution required subsequent to the post-completion Project accounting cost reconciliation.

III. MISCELLANEOUS PROVISIONS

1. This Agreement is governed according to the laws of the State of Arizona. All cited statutes, public law, executive orders, and policies cited in this Agreement are incorporated by reference as a part of this Agreement.
2. This Agreement shall become effective upon signature by the parties hereto and shall remain in force and effect for a period not to exceed 90 days beyond Project completion; provided however, that this Agreement may be cancelled at any time prior to the commencement of performance under this Agreement, upon thirty (30) days written notice to the other party.
3. This agreement may be cancelled in accordance with Arizona Revised Statutes Section 38-511.
4. If the SPONSOR fails to comply with any of this Agreement, the STATE, by written notice to the SPONSOR, may suspend participation until appropriate corrective action has been taken by the SPONSOR.
5. The STATE reserves the right to terminate this Agreement in whole or in part due to failure of SPONSOR to carry out any term, promise, or condition of the Agreement. The STATE will issue a written notice to SPONSOR for failure to adequately perform, or if there is reason for the STATE to believe that the SPONSOR cannot or will not adequately perform the requirements of the Agreement. If SPONSOR does not submit a Corrective Action Plan to the satisfaction of the STATE within a ten (10) day period, then the STATE, by written notice to the SPONSOR, may terminate the Agreement in whole or in part. The notice of termination will contain the reasons for termination, the effective date, and costs incurred prior to termination. The SPONSOR shall reimburse the State any costs incurred prior to the date of termination.
6. When the continuation of the Project will not produce beneficial results commensurate with the further expenditure of funds or when funds are not appropriated or are withdrawn for use hereunder, the STATE may terminate this Agreement. In the case where continuation of the Project will not produce beneficial results, the STATE and the SPONSOR shall mutually agree upon the termination either in whole or in part.
7. No waiver of any condition, requirement or right expressed in this Agreement shall be implied by any forbearance of the STATE to declare a default, failure to perform or to take any other action on account of the violation of such violation be continued or repeated.
8. All parties shall comply with all applicable Federal, State and local requirements including all applicable provisions of Title 14 (Aeronautics and Space Chapter I – Federal Aviation Administration, Department of Transportation) and Title 49 (United States Department of Transportation) and other applicable Codes of Federal Regulations where and when relevant.
9. The provisions of Arizona Revised Statutes Section 35-214 are applicable to this contract.
10. In the event of any controversy which may arise out of this agreement, the parties hereto agree to abide by required arbitration as is set forth for public works contracts in Arizona Revised Statutes Section 12-1518.
11. This Agreement may be amended upon mutual agreement of the Parties at any time when in the best interest of the STATE or SPONSOR.

12. Every payment obligation of the STATE under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the STATE at any time. No liability shall accrue to the STATE in the event this provision is exercised, and the STATE shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.
13. All, parties shall retain all data, books, and other records relating to this Agreement for a period of five years after completion of the Agreement. All records shall be subject to inspection and audit by the STATE at reasonable times as set forth in A.R.S. 35-214, 49 CFR 18.26 and the requirements of OMB Circular A-133.
14. Each party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

In addition, Arizona Department of Transportation shall cause its contractor(s) and subcontractors, if any, to indemnify, defend, save and hold harmless the City of Phoenix, any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and their respective directors, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Arizona Department of Transportation's contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable.

15. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 USC. 12101-12213) and all applicable Federal regulations under the ACT, including 28 CFR Parts 34 and 36. SPONSOR shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, Arizona State Executive Order 2009-09, or A.R.S. 41-1461 through 1465, which mandates that all persons, regardless of race, color, religion, sex age, national origin or political affiliation shall have equal access to employment opportunities, and all other applicable state and federal employment laws, rules and regulations, including the Americans With Disabilities Act. SPONSOR shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, age, national origin or political affiliation or disability.
16. To the extent applicable under Arizona Revised Statutes Section 41-4401, each Party and its subcontractors warrants their compliance with all federal immigration laws and regulations that

relate to their employees and their compliance with the E-verify requirements under Arizona Revised Statutes Section 23-214(A). A breach of the above-mentioned warranty by any Party or its subcontractors shall be deemed a material breach of the Agreement and may result in the termination of the Agreement by the non-breaching Parties. Each Party retains the legal right to randomly inspect the papers and records of the other Parties or its subcontractor employees who work on the Agreement to ensure that the Parties or its subcontractors are complying with the above-mentioned warranty.

17. Pursuant to Arizona Revised Statutes Sections 35-391 and 35-393, each Party certifies that it does not have a scrutinized business operation in Sudan or Iran. For the purpose of this Section the term “scrutinized business operations” shall have the meanings set forth in Arizona Revised Statutes Section 35-391 or 35-393, as applicable. If any Party determines that another Party submitted a false certification, that Party may impose remedies as provided by law including terminating this Agreement.
18. Either Party has the right to terminate the Agreement, in whole or in part at any time, when in the best interests of the STATE, SPONSOR, without penalty or recourse.
19. All notices or demands upon any party to this agreement shall be in writing and shall be delivered in person or sent by mail addressed as follows:

For Agreement Issues:

	Arizona Department of Transportation	Cochise County
Contract Administrator	Sally J. Palmer Contracts Administrator	Patty Lewis Grants Administrator
Mailing Address	Multimodal Planning Division Mail Drop 310B 206 S. 17 th Avenue Phoenix, AZ 85007	780 S Vista Ave Willcox, AZ 85643
Phone	602-712-6732	(520) 432-9735
Fax	602-712-3046	
Email	spalmer@azdot.gov	plewis@cochise.az.gov

For Technical / Program Issues:

	Arizona Department of Transportation	Cochise County
Project Manager	Holly L. Hawkins, P.E. State Airport Engineer	Patty Lewis Grants Administrator
Mailing Address	MPD – Aeronautics Group Attn: APMS Mail Drop 426M 206 S. 17 th Avenue Phoenix, AZ 85007	780 S Vista Ave Willcox, AZ 85643
Phone	602-712-8333	(520) 432-9735
Fax	602-712-3838	
Email	hhawkins@azdot.gov	plewis@cochise.az.gov

20. Attached hereto and incorporated herein is the written determination of each party's legal counsel that the parties are authorized under the laws of this STATE to enter into this agreement and that the agreement is in proper form.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Cochise County

**STATE OF ARIZONA
Arizona Department of
Transportation**

By

By

Joseph S. Omer, Director
Multimodal Planning Division

(Date)

(Date)

APPROVAL OF THE COCHISE COUNTY

I have reviewed the above referenced proposed joint partnering agreement, between the STATE OF ARIZONA, ARIZONA DEPARTMENT OF TRANSPORTATION (STATE), and Cochise County and declare this agreement to be in proper form and within the powers and authority granted to Cochise County under all applicable laws. No opinion is expressed as to the authority of the STATE to enter into this agreement.

DATED this _____ day of _____, 2012.

Attorney for Cochise County

Page reserved for AZ AG Determination

EXHIBIT A
SPONSOR ASSURANCES

These assurances will become a part of this Agreement. The SPONSOR hereby covenants and agrees with the STATE as follows:

- 1) That the Project is consistent with plans (existing at the time of approval of the Project) of public entities authorized by the STATE to plan for the development of the area surrounding the Airport.
- 2) That it will furnish to the STATE each quarter a current listing of all aircraft based on the Airport.
- 3) That these covenants shall become effective upon execution of this Agreement for the Project or any portion thereof, made by the STATE and shall constitute a part of the Agreement thus formed and shall remain in full force and effect throughout the useful life of the facilities developed under the Project, but not to exceed twenty (20) years.
- 4) That is the owner or lessee of the property or properties on which the airport is located and that the lease guarantees that the SPONSOR has full control of the use of the property for a period of not less than twenty (20) years from the date of this Agreement. All changes in airport ownership or to an airport lease shall be approved by the STATE.
- 5) To restrict the use of land, adjacent to or in the immediate vicinity of the Airport, to activities and purposes compatible with normal Airport operations and to take appropriate action including the adoption of appropriate zoning laws.
- 6) To promote safe airport operations by clearing and protecting the approaches to the airport by removing, lowering, relocating, marking and/or lighting existing airport hazards and to prevent, to the extent possible, establishment or creation of future airport hazards.
- 7) To operate the Airport for the use and benefit of the public and to keep the Airport open to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes; provided that the SPONSOR shall establish such fair, equal and nondiscriminatory conditions to be met by all users of the Airport as may be necessary for the safe and efficient operation of the Airport; and provided further, that the SPONSOR may prohibit any given type, kind or class of aeronautical use of the Airport if such use would create unsafe conditions, interfere with normal operation of aircraft, or cause damage or lead to the deterioration of the runway or other Airport facilities.
- 8) To suitably operate and maintain the Airport and all facilities thereon or connected therewith which are necessary for Airport purposes and to prohibit any activity thereon which would interfere with its use for aeronautical purposes and to operate essential facilities, including night lighting systems, when installed, in such manner as to assure their availability to all users of the Airport; provided that nothing contained herein shall be construed to require that the Airport be operated and maintained for aeronautical uses during temporary periods when snow, flood or other climatic conditions interfere substantially with such operation and maintenance.
- 9) To refrain from entering into any transaction which would deprive the SPONSOR of any of the rights and powers necessary to perform any or all of the covenants made herein, unless by such transaction the obligation to perform all such covenants is assumed by another public agency eligible to assume such obligations and having the power, authority and financial resources to carry out such obligations; and, if an arrangement is made for management or operation of the Airport by an agency or person other than the SPONSOR, the SPONSOR will reserve sufficient powers and authority to insure that the Airport will be operated and maintained in accordance with these covenants.
- 10) To maintain a current Airport Layout Plan (ALP) of the airport, which shows building areas and landing areas, indicating present and planned development and to furnish the STATE an updated ALP of the Airport as changes are made.

RESOLUTION 12-___

A RESOLUTION OF THE BOARD OF SUPERVISORS OF COCHISE COUNTY, ARIZONA, AUTHORIZING THE ARIZONA DEPARTMENT OF TRANSPORTATION TO EXECUTE A JOINT PROJECT AGREEMENT FOR A PAVEMENT PRESERVATION PROJECT AT THE COCHISE COUNTY AIRPORT, WILLCOX, ARIZONA

WHEREAS Cochise County is empowered by Arizona Revised Statutes Section 28-8413 to enter into a joint project agreement between the State of Arizona and Cochise County; and

WHEREAS Cochise County Board of Supervisors may designate the Arizona Department of Transportation as its agent to accept and receive federal monies in its behalf for airport and other air navigation facility purposes, contract for acquisition, construction, enlargement, improvement, maintenance, equipment or operation of the airports or other air navigation facilities.

NOW, THEREFORE, BE IT RESOLVED THAT the Cochise County Board of Supervisors authorize the Arizona Department of Transportation to execute a joint project agreement for a pavement preservation project at the Cochise County Airport.

PASSED, APPROVED AND ADOPTED THIS 27th DAY OF MARCH 2012 BY THE BOARD OF SUPERVISORS OF COCHISE COUNTY.

PATRICK CALL, CHAIRMAN
COCHISE COUNTY BOARD OF SUPERVISORS

ATTEST:

KATIE HOWARD, CLERK

APPROVED AS TO FORM:

DAVID C. FIFER
CIVIL DEPUTY COUNTY ATTORNEY

Regular Board of Supervisors Meeting

16.

Meeting Date: 03/27/2012

Submitted By: Katie Howard, Board of Supervisors

Department: Board of Supervisors

Presentation:

Recommendation:

Document Signatures:

of ORIGINALS 0
Submitted for Signature:

NAME
of PRESENTER:

TITLE
of PRESENTER:

Mandated Function?:

Source of Mandate
or Basis for Support?:

Docket Number (If applicable):

Information

Agenda Item Text:

Discussion and possible action regarding state and federal legislative matters, including but not limited to the items in the attached County Supervisors Association Legislative Policy Committee Agenda.

Background:

Department's Next Steps (if approved):

Impact of NOT Approving/Alternatives:

To BOS Staff: Document Disposition/Follow-Up:

Attachments

[LPCagenda32312watt](#)



County Supervisors ASSOCIATION of arizona

1905 W. Washington St., Ste. 100, Phoenix, AZ 85009
(602) 252-5521 fax: (602) 253-3227

COUNTY SUPERVISORS ASSOCIATION LEGISLATIVE POLICY COMMITTEE AGENDA

March 23, 2012

Teleconference 1-866-228-9900

Access Code 326208#

[Web link](#)

County Supervisors Association
1905 W. Washington St.
Phoenix, AZ

9:00 a.m. Call to Order ~ *Immediate Past President David Tenney*

- A) Budget Negotiations Update
- B) Legislative Bills for Discussion
 - 1) Regulatory Reform
 - A) [HB 2570](#): political subdivisions; proceedings; governing bodies (*Olson*)
 - B) [HB 2815](#): employment; incentives; regulatory tax credit (*Mesnard*)
 - C) [HB 2827](#): administrative procedures; counties; districts (*Ugenti*)
 - 2) [HB 2075](#): schools; consolidation; unification (*Fillmore*)
 - 3) [HB 2122](#): powers; board of supervisors (*Burges*)
 - 4) [HB 2729](#): state regulation of firearms (*Gowan*)
 - 5) [SB 1302](#): S/E: county post wildfire flood control (*Antenori/Gowan*)
 - 6) [SB 1363](#): county election law amendments (*Gould*)
 - 7) [SB 1433](#): cities; towns; police functions; revocation (*Gray*)
- C) Update of CSA-sponsored Bills
 - 1) [HB 2360](#): flood control districts; immunity (*Fann*)
 - 2) [HB 2361](#): consumer fireworks; regulation (*Fann*)
 - 3) [HB 2389](#): lease of county property; requirements (*Pratt*)
 - 4) [HB 2495](#): counties; purchases; local dealers (*Jones*)
 - 5) [HB 2651](#): road enhancement improvement districts (*Burges*)
 - 6) [HB 2658](#): flood control authority; relinquishment; districts (*Pratt*)
 - 7) [SB 1295](#): flood control districts; construction bids (*Nelson*)
- D) Other Business
- E) Next Meeting Date and Time (*Friday, March 30, at 9:00 a.m.*)
- F) Adjourn

Executive Budget and House & Senate Joint Budget Proposal Impacts to Counties

DRAFT

On February 20, 2012, the House of Representatives and the State Senate each introduced a set of budget bills that appear to be nearly identical in content. This budget package does not reflect an agreement negotiated with the Governor. Governor Brewer released the details of her FY2012-2013 budget recommendations on January 13, 2012. A review of the Governor's plan and the House & Senate Joint Proposal, identified the following county-related items:

<u>Budget Provision</u>	<u>Executive Budget</u>	<u>House & Senate</u>
Prison shift: Triggered shift, from last year's budget, SB1621.	Repeals	Repeals
Mandated county cash contributions	Eliminates	Eliminates
HURF to MVD: Continues the FY2012 shift from HURF to MVD into FY2013. Holds the 10 smallest counties harmless (\$4,090,000).	Continues	Continues
HURF to DPS: Continues the transfer from HURF to DPS. <ul style="list-style-type: none"> • Executive Proposal removes the statutory cap of \$10 million to DPS from the HURF. • House & Senate Proposal makes some changes to the HURF shift to DPS, possibly lowering the impact to counties by approximately \$4.5 million over prior years. 	<u>Continues the transfer and removes the statutory cap.</u> Does not include changes to HURF shift.	Continues the transfer, withstands the statutory cap removal. <u>Includes the change to HURF Shift.</u>
SVP/RTC Payments: Continues county payments for 100% of RTC patients and 50% of SVPs housed at the AZ State Hospital. Includes "flexibility language" allowing the counties to pay through any county resource.	Continues	Continues
County Attorneys Fund: Provides \$973,600 of ACJC grant monies.	Funded	Funded
Diversion of the Indigent Defense Fund: Diverts the State Indigent Defense Fund to the GIITEM Fund Border Security and Law Enforcement Subaccount.	Continues	Continues
Law Enforcement Boating Safety Fund (LEBSF): Appropriates funds to be used for LEBSF by the counties. The Executive Budget appropriates \$1.8 million and the House & Senate Budget appropriates \$2,183,800.	Continues	Continues at a higher level
Justice of the Peace salaries: Maintains the 80.75% county share.	Continues	Continues
Suspension of County Non-Supplanting Funding Requirements: Suspends county non-supplanting requirements associated with funding for probation services, criminal case processing, and alternative dispute resolution programs.	Continues	Continues
Suspension of Grand Jury and Attorney Reimbursement: Suspends the requirement that the Supreme Court reimburse counties 50% of the costs of grand juries and state-funded counsel assigned to first-time capital post-conviction relief proceedings.	Continues	Continues
State Capitol Post-Conviction Public Defenders Office: Funds the Capital Post-conviction Public Defender Office Fund at \$161,000, with no increase from 2011.	Funded	Eliminates
County Attorney Immigration Enforcement: Maintains \$1,213,200 for county attorney immigration enforcement, including \$200,000 for the Maricopa County Attorney, and \$500,000 for the Maricopa County Sheriff.	Funded	Funded
ASRS Pension Contribution Rate: Reversal of the current 47% employer and 53% employee contribution rate split to the original 50/50 split for the Arizona State Retirement System (ASRS). Includes the return of employee contributions paid to the system in excess of the employer contributions from the effective date of the original change, June 30, 2011.	Not included	Included