

Executive Summary Form

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Agenda Number: HLT--

Recommendation:

Approve a second amendment to increase the amount of IGA#: ADHS12-007884, Bioterrorism Preparedness Grant for the Emergency Preparedness Program, between the Arizona Department of Health Services and Cochise Health & Social Services, by \$43,575.00 for the period of August 31, 2011 and ending June 30, 2013. A proposal to use this additional funding to support **one full-time administrative position** for one year was submitted to ADHS on the 20th of March.

Background:

The Bioterrorism Preparedness Contract for the Cooperative Agreement (PHEP) Grant, beginning August 31, 2011 and ending August 30, 2016, was approved during the September 27, 2011 Board Meeting. A new Purchase Order was received on November 14, 2011. This amendment increases the funds through carry over from the prior year's budget by \$43,575.00. The new total for the contract is \$245,171.61 which shall be spendable through the current grant year.

Fiscal Impact & Funding Sources:

Grant Title	Contract #	Amount with carry over	Salaries + ERE's	Authorized Overhead	A-87 OH @48.83%	Net Co. Subsidy
PHEP	ADHS 12-007884	\$245,171.61	\$202,264.88	\$0 *	\$98,765.94	\$98,765.94

* Overhead used to meet the required 10% soft match this grant year.

Next Steps/Action Items/Follow-up:

Your approval is respectfully requested.

Impact of Not Approving:

The Bioterrorism Preparedness Grant Program will be restricted in addressing and completing the associated Public Health Emergency Preparedness Deliverables. The Program will also not be able hire **one full** time administrative **assistant** to accomplish the scope of work attached to the IGA for the next 12 months.

Prepared by:
Elizabeth Lueck
Program Director
Emergency Planning and Preparedness
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