

**COCHISE COUNTY FLOOD CONTROL DISTRICT
MINUTES OF THE MEETING OF DECEMBER 20, 2011**

A meeting of the Cochise County Flood Control Board was held on Tuesday, December 20, 2011 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona. In attendance were Patrick Call, Chairman; Ann English, Director; Richard Searle, Director; Mike Ortega, County Administrator; David Fifer, Civil Deputy County Attorney; and Katie Howard, Clerk of the Board.

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ROLL CALL – All three directors were present.

The meeting was called to order at 10:00 a.m.

CONSENT

ITEM 1

Board of Supervisors

Approve the Minutes for the Flood Control District board meeting of December 6, 2011.

Director English made a motion to approve item 1 of the Consent Agenda. Director Searle seconded the motion and it carried unanimously.

ACTION

ITEM 2

Community Development

Authorize the Procurement Director to negotiate and execute a Professional Services Agreement with JE Fuller Hydrology & Geomorphology, Inc. in the not to exceed amount of \$167,620 for Phase I analysis and design services, in accordance with Request for Qualifications No. 10-16-HFP-04 for the initial project development for the Palominas Stormwater Recharge Grant that the Board approved on December 6, 2011.

Director Searle made a motion to authorize the Procurement Director to negotiate and execute a Professional Services Agreement with JE Fuller Hydrology & Geomorphology, Inc. in the not to exceed amount of \$167,620 for Phase I analysis and design services, in accordance with Request for Qualifications No. 10-16-HFP-04 for the initial project development for the Palominas Stormwater Recharge Grant that the Board approved on December 6, 2011. Director English seconded the motion.

Ms. Karen Riggs, County Engineer presented to item. Ms. Riggs explained that they wanted to get this on this week's agenda for approval of about 40% of the total design services estimated for the first three to four months of work on this three year grant project. The design work will involve two consultants and includes onsite physical testing to better determine the scope of the design work and the start of two other major tasks: pipeline feasibility analysis and GIS analysis. Mr. Dave Seward, Procurement Director has been asked to negotiate the final Professional Services Agreement in order to fine tune the scope of the contract and to initiate the process. The other phases of the contract will be brought before the Board for approval when needed.

Director Searle asked about the total design cost and estimated construction costs of the grant.

Ms. Riggs answered \$406,000 for the design and estimated construction \$1.85 million; she described the components of both.

Director English asked why Karen would not be designated to negotiate the Professional Services Agreement and what is being negotiated.

Ms. Riggs said Procurement always does the Professional Services Agreement and Mr. Seward will have conversations with consultants to get the actual scope of work and cost for the not-to-exceed amount of the contract.

The Supervisors asked about the length of time to complete the initial phase of the project and agreed that it would be useful to have a timeline.

Ms. Riggs said she will have a timeline to the Board for the initial phase of the project by mid-January, followed by one for the entire project.

Chairman Call called for the vote and it carried 3-0.

CALL TO THE PUBLIC (MATTERS RELATED TO COUNTY GOVERNMENT - LIMIT OF 3 MINUTES PER PERSON OR AT THE DIRECTION OF THE CHAIRMAN)

Chairman Call opened the Call to the Public. No one wished to address the Board and Chairman Call closed the Call to the Public.

There being no other business before the Flood Control District Board, Chairman Call adjourned the meeting at 10:13 a.m.

APPROVED:

Patrick Call, Chairman

ATTEST:

Katie A. Howard, Clerk of the Board

(SUPPORTING DOCUMENTATION IS AVAILABLE AT THE BOARD OF SUPERVISORS' OFFICE)