

Executive Summary Form

Agenda Number: HLT- ADHS 13-036322 Amendment 1(STD SERVICES)

Recommendation:

Approve Amendment #1, to IGA: ADHS13-036322, STD Services, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$2,200.00 for the period of 1/1/13 – 12/31/13.

Background (Brief):

Cochise Health & Social Services has received funds from ADHS for many years to provide screening, laboratory testing, treatment, and follow-up for sexually transmitted diseases (STDs) primarily Gonorrhea, Chlamydia, and Syphilis. Through this contract CCHD is minimally funded to ensure availability of STD care, treatment and services to our community.

These grant funds primarily subsidize the cost for the laboratory testing and treatment regimens for STDs. General Funded nursing staff provides these services based on a sliding fee schedule. The Nursing Division will continue to use ingenuity and fees collected in the provision of care as sources of funding to avoid impact on the General Fund budget in order to continue providing these services. The Health Department Director will inform the Board in advance of the time when these fees are no longer adequate or the impact on General Funds becomes unsupportable.

This amendment reduces the total amount of the award by \$71.00 and adjusts various budget lines including adding a one dollar amount to Salaries & ERE which allows us to move at our discretion funds in the grant, up to 10%, into this line. With the change in fee structure this program does have some funds available to support salaries and ERE's related to providing this service, and facilitates our ability to draw down the entirety of the grant.

Fiscal Impact & Funding Sources:

Grant	Amount	Salaries + ERE's	Authorized OH	Small-Grant OH at 5%*	<i>Net Co. Subsidy</i>
STD	\$2,200	\$0	\$0	\$110	\$110

* Small-grant rate used for subsidy calculation since there are no salaries/EREs

Next Steps/Action Items/ Follow-up:

Your approval is respectfully requested.

Impact of Not Approving:

Not approving this Amendment may cause the inability of the Health Department to collect all of the grant reimbursement for STD testing services from the ADHS, and could cause increase draw down of General Funds to support continuing services.



INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 W. Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax

Contract No: **ADHS13-036322**

Amendment No. **1**

**Procurement Specialist
Jacqueline Ortega-Avila**

STD SERVICES

Effective June 30, 2013, it is mutually agreed that the Intergovernmental Agreement referenced is amended as follows:

1. The Contract "Item Pricing" shall be revised in ProcureAZ to align with available funding upon execution of this Amendment. Pricing is revised, but there is no change in Grand Total.
 - 1.1 **Personnel and Employee Related Expenses** shall increase by **\$1.00** to reflect the new total amount of **\$1.00**.
 - 1.2 **Professional & Outside Services** shall increase by **\$748.00** to reflect the new total amount of **\$1,873.00**.
 - 1.3 **Travel Expenses** shall remain the same.
 - 1.4 **Occupancy Expenses** shall decrease by **\$749.00** to reflect the new total amount of **\$326.00**.
 - 1.5 **Other Operating Expenses** shall remain the same.
 - 1.6 **Capital Outlay Expenses** shall remain the same.
 - 1.7 **Other** shall remain the same.

All other provisions of this agreement remain unchanged.

Cochise County Department of Health & Social Services

Contractor Name

1415 West Melody Lane, Building A

Address

Bisbee **Arizona** **85603-3090**
City State Zip

CONTRACTOR SIGNATURE

Contractor Authorized Signature

Printed Name

Title

CONTRACTOR ATTORNEY SIGNATURE
Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature

Date

Printed Name

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signed this _____ day of _____ 2013

Procurement Officer

Attorney General Contract No. P0012012000033, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature

Date

Assistant Attorney General

Printed Name:

RESERVED FOR USE BY THE SECRETARY OF STATE

Under House Bill 2011, A.R.S. § 11-952 was amended to remove the requirement that Intergovernmental Agreements be filed with the Secretary of State.



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**Procurement Specialist
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STD SERVICES

PRICE SHEET

Effective: June 30, 2013

Account Classification	Amount
Personnel and Employee Related Expenses	\$1.00
Professional & Outside Services	\$1,873.00
Travel Expenses	\$0.00
Occupancy Expenses	\$0.00
Other Operating Expenses	\$326.00
Capital Outlay Expenses	\$0.00
Other	\$0.00
Total	\$2,200.00

LINE ITEM BUDGET TRANSFERS

Upon receipt of written authorization from the ADHS Program Manager, the Contractor is authorized to transfer up to a maximum of ten percent (10%) of the Total Budgeted Amount between line items. Transfers of funds are only allowed between funded line items. Transfers exceeding ten percent (10%) or to a non-funded line item shall require a Contract Amendment.