



October 1, 2013

Ms. Trudy Berry  
Cochise County School Superintendent  
P.O. Drawer 208  
Bisbee, Arizona 85603

Re: Grant #20142177:

Dear Ms. Berry,

Congratulations! The Arizona Community Foundation, on behalf of the Cochise Community Foundation, is pleased to approve a grant of \$8700 to Cochise County School Superintendent.

Funds are expressly earmarked for the project entitled, "JTED and College Academy". The Foundation requests that you submit a final report on June 9, 2014.

Payment shall be made upon executing and returning the enclosed grant agreement with the conditions attached thereto. **The Foundation requests that you sign and return the attached grant agreement no later than October 14, 2013. Please email or fax (602-381-1575) your grant agreement to the attention of Kristen Nelson (knelson@azfoundation.org).** If you have any questions, please contact Rebecca Pickett, Grants and Operations Coordinator at the Cochise Community Foundation, at 520.439.0595 or rpickett@azfoundation.org .

We wish you and Cochise County School Superintendent every success with the project.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steve Seleznow', written over a light blue horizontal line.

Steve Seleznow  
Chief Executive Officer | Arizona Community Foundation



## GRANT AGREEMENT

**Date:** October 1, 2013

**Grantor:** Arizona Community Foundation, on behalf of Cochise Community Foundation  
Grant Number: 20142177

**Grant recipient:** Cochise County School Superintendent

**Grant Period:** October 2013 – June 2014

**Grant Amount:** \$8700

**Special Conditions:** Signed Grant Agreement

**Final Report Due:** June 9, 2014

As consideration for the grant, the Grantee agrees to the following conditions:

- 1. Use of Grant Money.** The Grantee shall use the Grant Money only for the Project, in accordance with the proposal and budget previously submitted to and approved by the Cochise Community Foundation. The Grantee shall not make any significant change in the Project without the prior approval of the Cochise Community Foundation. At the end of the grant period, the Grantee shall promptly return to the Cochise Community Foundation any unused portion of the Grant Money.
- 2. Reports.** The Grantee shall submit written reports on the progress and accomplishments of this Project as well as an accounting of expenditure of grant funds. Reporting and documentation required by the Cochise Community Foundation shall be provided as outlined in the Grantee Final Report, attached as part of this Agreement or soon to follow. The Grantee shall provide the Cochise Community Foundation with copies (if available) of any press releases, photographs and published material about the Grant Money and the work it made possible.
- 3. Meeting Requirement.** The Grantee may be asked to attend a meeting at the Cochise Community Foundation, to be set at a later date, to discuss your project. Discussions on capacity building in the future and other topics will also take place.
- 4. Publicity.** You will allow the Cochise Community Foundation (CCF) to review and approve the text, including quotes, of any proposed publicity concerning this grant *prior* to its release. ACF and CCF may include information regarding this grant, including the amount and purpose of the grant, any photographs you may have provided, your logo or trademark, or other information or materials about your organization and its activities, in ACF's periodic public reports, newsletters, news releases or any other printed materials distributed by the Community Foundation. Please ensure that all publicity (including printed material, press releases and Web sites) states "*partial funding provided by the Cochise Community Foundation*" If you require an electronic copy of ACF's or CCF's official logo please contact the Marketing/Communications department at the Community Foundation.

5. **Retention of Records.** The Grantee shall keep all financial records pertaining to the Project for at least four years and shall make such records available to the Cochise Community Foundation at reasonable times upon the Cochise Community Foundation's request.
6. **Revocation of Grant Money.** The Grantee must return all unexpended grant funds immediately upon request by the Cochise Community Foundation if (1) the Foundation, at its sole discretion, determines that the Grantee has not performed in accordance with this Agreement, or (2) the Grantee loses its exemption from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code" and is classified as other than a private foundation under Section 509(a) of the Code.
7. **Grant Does Not Create a Partnership.** The Grantee shall not in any manner indicate, nor shall the grant or any documents related thereto be in any manner deemed to create or construed as creating, any kind of partnership, joint venture or other similar relationship between the Cochise Community Foundation and the Grantee or other party. The Cochise Community Foundation shall not be deemed in any manner responsible for the debts, liabilities or other obligations of the Grantee, including any such debts relating to this Project.
8. **Amendment.** This Grant Agreement shall not be amended or revised except by a written document signed by the parties hereto.
9. **Changes or Problems Occurring During Grant Year.** Any changes or problems in the Grantee Agency that affects the Project must be reported to the Cochise Community Foundation immediately.

The parties have entered into this Grant Agreement as of the day and year first above written.

**Arizona Community Foundation**

By:



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Steve Seleznow, CEO

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The Grantee

By:

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Name/Title