

# Board of Supervisors

**Richard R. Searle**  
Chairman



**Michael J. Ortega**  
County Administrator

**Patrick G. Call**  
Vice-Chairman

**James E. Vlahovich**  
Deputy County Administrator

**Ann English**  
Director

**Katie A. Howard**  
Clerk

**AGENDA FOR LIBRARY DISTRICT MEETING**  
**Tuesday, January 29, 2013 at 10:00 a.m.**  
**BOARD OF SUPERVISORS HEARING ROOM**  
**1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603**

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**ROLL CALL**

*Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.*

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## **CALL TO THE PUBLIC**

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

## **CONSENT**

### **Board of Supervisors**

1. Approve the Minutes of the August 6, 2012 Library District Board meeting.

### **Library**

2. Approve the two CenturyLink Service Orders for 2 QC-Intrastate Frame Relays for an annual cost of \$8,319.60.

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

## **"PUBLIC PROGRAMS, PERSONAL SERVICE"**

**Library District Meeting**

**Meeting Date:** 01/29/2013

Minutes

**Submitted By:** Kim Lemons, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**NAME** n/a  
**of PRESENTER:**

**Mandated Function?:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**TITLE** n/a  
**of PRESENTER:**

**Source of Mandate  
or Basis for Support?:**

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**Information**

**Agenda Item Text:**

Approve the Minutes of the August 6, 2012 Library District Board meeting.

**Background:**

n/a

**Department's Next Steps (if approved):**

n/a

**Impact of NOT Approving/Alternatives:**

n/a

**To BOS Staff: Document Disposition/Follow-Up:**

Route signed Minutes for microfiming & file.

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**Attachments**

Minutes

**PROCEEDINGS OF THE MEETING OF THE  
COCHISE COUNTY LIBRARY DISTRICT  
BOARD OF DIRECTORS  
AUGUST 6, 2012**

A regular meeting of the Cochise County Library Board of Directors was held on Monday, August 6, 2012 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona. In attendance were Richard Searle, Chairman and Ann English, Director; Director Call was absent; Michael Ortega, County Administrator; Dave Fifer, Civil Deputy County Attorney; and Katie Howard, Clerk of the Board.

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

Chairman Searle convened the meeting at 10:08 a.m.

**ROLL CALL** – Directors Richard Searle, Ann English, present; Director Call was absent.

**CALL TO THE PUBLIC** – Chairman Searle opened the Call to the Public. No one wished to address the Board and Chairman Searle closed the Call to the Public.

**CONSENT**

**Board of Supervisors**

**ITEM 1**

Approve the Minutes of the July 16, 2012 Library District Board meeting.

Supervisor English made a motion, seconded by Supervisor Searle, to approve item one on the Consent Agenda. The motion carried unanimously, 2-0 (Call absent).

**PUBLIC HEARING**

**Board of Supervisors**

**ITEM 2**

Adopt the Final Budget of the Library District for Fiscal year 2012-2013 in the amount of \$2,359,705.

Mr. Ortega stated that the Board had previously reviewed the proposed budget and confirmed that there had been no changes since the Board adopted the Tentative Budget.

Chairman Searle opened the Call to the Public. No one wished to address the Board and Chairman Searle closed the Call to the Public.

Director English made a motion to adopt the Final Budget of the Library District for Fiscal year 2012-2013 in the amount of \$2,359,705. Chairman Searle seconded the motion.

Chairman Searle called for the vote and the motion passed unanimously, 2-0 (Call absent).

There being no further business, Chairman Searle adjourned the meeting at 10:10 a.m.

APPROVE:

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Richard R. Searle, Chairman

ATTEST:

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Katie Howard, Clerk of the Board

**Library District Meeting**

**Meeting Date:** 01/29/2013

CenturyLink Carrier Service Orders

**Submitted By:** Lise Gilliland, Library

**Department:** Library

**Presentation:** No A/V Presentation

**Recommendation:** Approve

**Document Signatures:** BOS Signature Required

**# of ORIGINALS** 2

**Submitted for Signature:**

**NAME of PRESENTER:** Lise Gilliland

**TITLE of PRESENTER:** Library District Director

**Mandated Function?:** Not Mandated

**Source of Mandate or Basis for Support?:**

**Docket Number (If applicable):**

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**Information**

**Agenda Item Text:**

Approve the two CenturyLink Service Orders for 2 QC-Intrastate Frame Relays for an annual cost of \$8,319.60.

**Background:**

Renewal Carrier Service Order was approved by the Board of Supervisors in 2007. This was budgeted each year for the past five years.

The New Carrier Service Order was not included in the 2012/2013 library budget. There are funds to cover this expense this fiscal year. The library will receive e-rate reimbursement at 80%.

**Department's Next Steps (if approved):**

CenturyLink will install new Frame Relay.

**Impact of NOT Approving/Alternatives:**

No access to Library District network.

**To BOS Staff: Document Disposition/Follow-Up:**

Please send three signed original service orders to Lise Gilliland at the Library District. I will forward them to Terry Morrison at CenturyLink.

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**Fiscal Impact**

**Fiscal Year:** 2012/2013

**One-time Fixed Costs? (\$\$\$):**

**Ongoing Costs? (\$\$\$):** 8319.60

**County Match Required? (\$\$\$):**

**A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):**

**Source of Funding?:**

**Fiscal Impact & Funding Sources (if known):**

No access to the library network.

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**Attachments**

CenturyLink Contract



**Carrier Service Order**

CSO Number \_\_\_\_\_ 336562-AZSTATE \_\_\_\_\_

Product ordered \_\_\_\_\_ QC-Intrastate Frame Relay \_\_\_\_\_

Term \_\_\_\_\_ 60 months \_\_\_\_\_

Quantity Ordered \_\_\_\_\_ 1 \_\_\_\_\_  
 (Additional Order Detail must be attached)

Total Monthly Recurring Charge \_\_\_\_\_ \$363.45 \_\_\_\_\_

Total Non-recurring Charge \_\_\_\_\_ \$0.00 \_\_\_\_\_

This CSO (Carrier Service Order) is a supplement to the Telecommunications Carrier Services Agreement ADSP011-000402 ("Underlying Agreement") with the State of Arizona (Qwest Content ID: 336562) between Cochise County Library and **QWEST COMMUNICATIONS COMPANY, LLC, D/B/A CENTURYLINK QCC** for the provisions of service. Pricing for this CSO is based on 1023 AZ QC INTRA DS1 05.13.11 A4 as found in Attachment 3, titled Prices and Pricing, in the Underlying Agreement<sup>1</sup>. This supplement is effective on the date service becomes functional ("Effective Date"). The customer represents and certifies that it controls, is controlled by, or is in common control with the Underlying Agreement as noted above.

**Customer:** Cochise County Library

**QWEST COMMUNICATIONS COMPANY, LLC,  
 D/B/A CENTURYLINK QCC**  
 acting on behalf of itself and as agent for its affiliates

Customer Signature \_\_\_\_\_  
 Date \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Printed Title \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Address \_\_\_\_\_

Centurylink Signature \_\_\_\_\_  
 Date \_\_\_\_\_  
 Printed Name \_\_\_\_\_ Lynda Santoro \_\_\_\_\_  
 Printed Title \_\_\_\_\_ GES Manager \_\_\_\_\_  
 Phone Number \_\_\_\_\_ 602 512-2510 \_\_\_\_\_  
 Address \_\_\_\_\_ 20 E Thomas Rd.; 4<sup>th</sup> Floor \_\_\_\_\_  
 \_\_\_\_\_ Phoenix, AZ 85012 \_\_\_\_\_

**E-rate SPIN Number: 143005231**

<sup>1</sup> Rates based on State of Arizona Telecommunications Carrier Services Agreement ADSP011-000402. To verify eligibility, please visit [http://www.spo.az.gov/Cooperative Procurement/SPC/default.asp](http://www.spo.az.gov/Cooperative_Procurement/SPC/default.asp)



**Carrier Service Order**

CSO Number \_\_\_\_\_ 336562-AZSTATE \_\_\_\_\_

Product ordered \_\_\_\_\_ QC-Intrastate Frame Relay \_\_\_\_\_

Term \_\_\_\_\_ 60 months \_\_\_\_\_

Quantity Ordered \_\_\_\_\_ 1 \_\_\_\_\_  
 (Additional Order Detail must be attached)

Total Monthly Recurring Charge \_\_\_\_\_ \$329.85 \_\_\_\_\_

Total Non-recurring Charge \_\_\_\_\_ \$0.00 \_\_\_\_\_

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 Address \_\_\_\_\_  
 \_\_\_\_\_

Centurylink Signature \_\_\_\_\_  
 Date \_\_\_\_\_  
 Printed Name Lynda Santoro  
 Printed Title GES Manager  
 Phone Number 602 512-2510  
 Address 20 E Thomas Rd.; 4<sup>th</sup> Floor  
Phoenix, AZ 85012

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