

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: Jennifer Steiger Department/Division: Health/Prevention
 Date Prepared: 12/18/13 Telephone: 520-432-9402
 Grantor: ADHS Grant Title: Teen Pregnancy Prevention
 Grant Term From: 1/1/14 To: 12/31/14
 Fund No/Dept. No: _____ Note: Fund No. will be assigned by the Finance Department if new.
 New Grant Yes No Amendment No. _____ Increase \$ _____ Decrease \$ _____

Briefly describe purpose of grant:

Provides various Teen Pregnancy Prevention programs and activities in Cochise County for residents in the at risk group.

If amendment, provide reason:

This amendment is renewing the annual IGA funding. this is a price sheet amendment.

If this is a mandated service, cite source. If not mandated, cite indications of local customer support for this service:

Funding Sources	Federal Funds 332.100	State Funds 336.100	County Funds 391.000	Other	Total
Current Fiscal Year		\$ 136,414			\$ 136,414
Remaining Years					
Total Revenue		\$ 136,414			\$ 136,414

Is County match required? Yes No If yes, dollar amount \$ _____

Has this amount been budgeted? Yes No Identify Funding Source: ADHS

Federal Catalog of Federal Domestic Assistance (CFDA) No: _____

Method of collecting grant funds: Lump sum payment Quarterly payments Draw Reimbursement

Is reversion of unexpended funds required at end of grant period? Yes No

a) Total A-87 cost allocation \$35,262

b) Amount of overhead allowed by grant \$ 17,836 County subsidy (a-b) \$ 17,426

Does Grantor accept indirect costs as an allowable expenditure? Yes No

If yes, dollar amount \$ 17,836 OR percentage allowed 20%

Number of new positions that will be funded from grant: 0 Number of existing positions funded from grant: 2

Agenda Number: HLT Teen Pregnancy Prevention Program

Recommendation:

Approve Amendment 1 to IGA# ADHS13-034429, Teen Pregnancy Prevention Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$136,414 for the period of January 1, 2014 through December 31, 2014.

Background (Brief):

This amendment is the second year of a five-year contract cycle of ADHS funding for Teen Pregnancy Prevention services in Cochise County for the period January 1, 2013 through December 31, 2017. As per state guidelines, our staff has been trained in eight separate evidence-based curriculums in order to provide a “menu of services” to school districts and other youth-serving organizations. We currently have partnerships with Douglas, Benson and Willcox school districts to provide curriculum to their students and are working on developing partnerships with Sierra Vista, Tombstone, Bowie and San Simon School Districts. We also work with the Juvenile Probation System to deliver curriculum to youth probationer, parents of probationers and teens in detention. We are continuing implementation of the Youth Health Coalition, begun in 2011 in collaboration with the ADHS-funded Tobacco Prevention program. The Youth Health Coalition assists with teen pregnancy prevention efforts by developing and providing “prevention messaging” in schools and at other youth-centered events. We also offer parent education classes on talking to youth about sensitive subjects.

This program is important as Arizona has the fourth highest rate of teen pregnancy in the country and the border communities of Douglas and Bisbee/Naco are four times the national average.

Fiscal Impact & Funding Sources:

This is a grant-funded, cost-reimbursement program by the ADHS funded at \$136,414. The net county subsidy is calculated as follows:

Salaries/EREs	89,180
A-87 OH at 39.54%	35,262
Authorized OH at 20%	17,836
Net County Subsidy	<u>17,426</u>

Next Steps/Action Items/Follow-up:

Your approvals are respectfully requested.

Impact of Not Approving:

Not approving this renewal will cause all activities falling under the Teen Pregnancy Prevention Program grant to cease.



INTERGOVERNMENTAL AGREEMENT (IGA)
AMENDMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 W. Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax
Procurement Officer
Tracy Chisler

Contract No: ADHS13-034429

Amendment No. 1

Teen Pregnancy Prevention Program – Abstinence Plus

Effective January 1, 2014, it is mutually agreed that the IGA referenced is amended as follows:

- 1. Pursuant to the Scope of Work, Provision D., Tasks, the following tasks are revised to read as follows:
4.2 If offering youth development, the program needs to ensure integration between youth development activities and teen pregnancy prevention curriculum education.
4.3 Program must obtain signed active parental consent form for youth to participate in the program and a separate consent to participate in the evaluation.
6.1 Administering the ADHS pre/post evaluation tool to youth; and

All other provisions of this IGA remain unchanged.

Form with signature lines and fields for Contractor Name, Address, City, State, Zip, Title, Signature, Date, and Printed Name. Includes text: 'CONTRACTOR ATTORNEY SIGNATURE Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form...' and 'Under House Bill 2011, A.R.S. § 11-952 was amended to remove the requirement that Intergovernmental Agreements be filed with the Secretary of State.'

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		Error! Main Document Only. ARIZONA DEPARTMENT OF HEALTH SERVICES 1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax
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2. Pursuant to the Scope of Work, Provision G., Deliverables, the following deliverables are revised to read as follows:
 2. A monthly narrative report (template provided by ADHS) of program activity services rendered, due the 10th of each month following the month of service (Exhibit Five (5)) and shall be approved by ADHS prior to reimbursement;
 3. Administer ADHS pre and post evaluation tool(s) to each participating youth and submit to ADHS within five (5) days of completion of tool. In addition, programs implementing the Wyman Teen Outreach Program® (TOP) will be required to administer the TOP® pre and post surveys and the ADHS pre/post evaluation tool(s);
 4. A monthly Contractor's Expenditure Report (Exhibit Two (2)), due thirty (30) days following each month of service, to be submitted electronically to the designated ADHS TPP Program Manager and shall be approved by ADHS prior to reimbursement;
3. The Price Sheet of the IGA is replaced with the revised Price Sheet, Page Four (4) of this Amendment One (1). The IGA Item Pricing shall be revised in ProcureAZ to align with available funding upon execution of this Amendment One (1). The IGA line item pricing total remains the same at **\$136,414.00** based on the following line item changes:
 - a. Personnel Services will decrease by \$2,589.00 for a total of **\$64,124.00** due to the reduction of personnel, leaving only TPP personnel on the budget.
 - b. ERE Services will increase by \$497.00 for a total of **\$25,056.00** due to insurance and retirement rate increases.
 - c. Professional & Outside Services will decrease by \$3,094.00 for a total of **\$2,906.00** due to the increased sustainability of the Youth Coalition which results in minimal stipends and/or financial assistance provided to the program.
 - d. Travel Expenses will increase by \$3,504.00 for a total of **\$18,592.00** due to a new employee that may need curriculum training out of town.
 - e. Operating Expenses will increase by \$2,100.00 for a total of **\$7,900.00** due to the need for the Contractor to purchase a laptop and software.
 - f. Indirect Expenses will decrease by \$418.00 for a total of **\$17,836.00** due to a decrease in Personnel Expenses.
4. Replace the Logic Model Matrix of the IGA with the revised Logic Model Matrix titled "Cochise County Logic Model 2014" in this Amendment One (1).
5. Pursuant to the Terms and Conditions, Provision 4.12 of the IGA, Scrutinized Businesses, is hereby deleted in its entirety.
6. Pursuant to Terms and Conditions, Provision Fifteen (15) of the IGA, Fingerprint and Certification Requirements/Juvenile Services, is hereby deleted in its entirety.
7. Pursuant to the Terms and Conditions, Provision Eighteen (18), Health Insurance Portability and Accountability Act of 1996 of the IGA is hereby replaced with the following language:



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Price Sheet

COST REIMBURSEMENT LINE ITEMS	TOTAL AMOUNT
PERSONNEL	\$64,124.00
EMPLOYEE RELATED EXPENSES	\$25,056.00
PROFESSIONAL/OUTSIDE SERVICES	\$2,906.00
TRAVEL EXPENSES	\$18,592.00
OPERATING EXPENSES	\$7,900.00
INDIRECT (if authorized)	\$17,836.00
TOTAL	\$136,414.00

Note: The Contractor is authorized to transfer among line items up to ten percent (10%) of the total budget amount as shown on the Price Sheet and shall have prior written approval from the ADHS Program Manager. Any proposed transfer of funds among line items that exceeds ten percent (10%) of the budget amount shall require a Contract Amendment. Transfer of funds from a funded line to a non-funded line is not allowed without a Contract Amendment.



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Cochise County Logic Model 2014

GOAL: Describe the goal of your program: a broad statement of intended change which identifies the target population.

Administer and provide abstinence plus teen pregnancy and STD prevention education to youth in Cochise County ages 12 – 19 years of age and their parents, in a variety of venues.

THEORY: Explain the theory behind why the program(s) approach will work.

The Cochise County Teen Pregnancy Prevention Program plans to offer a menu of curriculae to junior high and high schools, youth centers, juvenile detention and probation, charter schools, health departments, and parents. The curriculae we have to offer include: Reducing the Risk, Cuidate, Making a Difference, Draw the Line/Respect the Line, Making Proud Choices, Promoting Health Among Teens, Wise Guys, Be Proud Be Responsible, and Active Parenting.

We believe that offering more than one curriculum will allow schools and/or organizations to choose the type of education that is best suited for their audience/organization.

TARGET POPULATION: Describe the population of clients that will be served.

Population served will be youth 12 – 19, and parents of teens and preteens throughout Cochise County. Several communities in Cochise County have a high population of Latinos/Hispanics where we plan to offer the Cuidate curriculum which is culturally sensitive to the Hispanic population. As noted above, we will offer additional curriculae to suit the needs of each community/organization. All parents will receive education through the Active Parenting curriculum.

INPUTS: List the program(s) inputs - i.e. the resources, people, skills, knowledge and tools being used to deliver services.

Resources - ADHS funding, staff who are curriculum trained and fingerprinted, Youth Health Coalition members, 9 curriculae, county and school facilities, county vehicles, school partnerships, and teaching supplies.

Constraints – required splitting of boys and girls at the junior high level when there are time constraints and schools want to keep them as one group, fitting into school schedules, fidelity requirements, and school board approval process.

Resources dedicated to or consumed by the program: i.e.: money, staff, time, facilities volunteers, equipment, supplies
Constraints on the Program: Laws, regulations, requirements

STRATEGIES: List the strategies - i.e. things done to, for or with the population intended to lead to the desired change.

Offer evidence-based curriculum to junior high and high schools, charter schools, juvenile probation and detention students, and youth serving organizations. Attached is the menu of curriculae that we offer: 3 curriculae are geared towards junior high students only, 2 curriculae are geared to high school students only, and 2 curriculae are population specific. One teen parenting curriculum is also offered to parents with teens. Please see attachment which lists each curriculum. In addition to curriculum we offer teen pregnancy and STD prevention education at health fairs and/or school health prevention fairs and "prevention messaging" through the Youth Health Coalition.

What the program does with inputs to fulfill its mission:
Activities
Services
Processes



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OUTPUTS: List the outputs - i.e. the product of the activity, service or process. List in quantitative measures.

Our services will be offered to:

- 6 schools
- County Detention and Probation Programs
- 2 charter schools
- 2 community organizations
- Cochise County Youth Coalition and Cochise County Health Dept
- Parents

We plan to reach:

400 youth
20 parents

***The direct product of program
Activities, Services or Processes***

SHORT-TERM OUTCOMES: List the short-term benefits expected from the target population.

More youth will be educated on teen pregnancy, condom and birth control use, STDs and HIV. Parents will have knowledge on how to talk to their teens about sex and STDs.

Short-term outcomes should focus on changes in: Knowledge, Attitude, or Skill of the target population.

INDICATORS: List the indicators that will be used to measure the changes/benefits.

Curriculum pre and post test

Use the indicators to quantitatively (s) describe the program intended measurable results.

MID-TERM OUTCOMES: List the mid-term benefits expected from the target population.

More youth using condoms correctly and consistently and/or choosing abstinence.

Mid-term outcomes should focus on changes in: Behavior of the target population.

INDICATORS: List the indicators that will be used to measure the changes/benefits.

We need assistance with indicators for this outcome.

Use the indicators to quantitatively describe the program(s) intended measurable results.

LONG-TERM OUTCOMES: List the long-term benefits expected from the target population.

Reduce number of teen pregnancies and STD incidences.

Long-term outcomes should focus on changes in: Condition or Altered Status of the target population.

INDICATORS: List the indicators that will be used to measure the changes/benefits.

Youth Risk Behavior Surveillance (YRBS) results.

Use the indicators to quantitatively describe the program(s) intended measurable results.