

# Arizona Department of Corrections



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CHARLES L. RYAN  
DIRECTOR

September 23, 2014

Cochise County Board of Supervisors  
1415 Melody Lane, Building G  
Bisbee, Arizona 85603  
Attn: Michael Ortega, County Administrator  
Via Email: [mortega@cochise.az.gov](mailto:mortega@cochise.az.gov)

Re: Contract No. 040193DC – Inmate Labor with ASPC-Douglas

Dear Mr. Ortega:

This letter is in reference to the above referenced contract between the Arizona Department of Corrections and the Cochise County Board of Supervisors which expires October 30, 2014.

The Department is requesting your approval for an extension until June 30, 2015 to the current contract to ensure that the necessary terms and conditions of the contract remain intact through the Cochise County Board of Supervisors required signature process and to ensure that the inmate labor force continues.

After review of the current contract, a new contract will be generated and will be sent for your review and signature.

Please sign and return a copy of this letter to our office via email to: [scastillo@azcorrections.gov](mailto:scastillo@azcorrections.gov) indicating that you agree to the extension of the current contract.

If you have any questions, please contact Stephen Castillo, Senior Procurement Specialist at (602) 364-3794 or me at (602) 542-1172.

Sincerely,

Leon George  
Chief Procurement Officer

AGREED:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

LG/lw/sc