

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: Date Prepared:

Point of Contact: Phone Number:

Department:

PRIMARY GRANT

Primary Grantor: CFDA:

Grant Title:

Grant Term From: To: Total Award Amount:

New Grant: Yes No Grant No.:

Amendment No.:

Funding No.: If new, Finance will assign a funding number.

Strategic Plan: District: Mandated by Law? Yes No

Number of Positions Funded: Asset(s) Acquired:

Briefly describe the purpose of the grant.

If this is a mandated service, cite the source. If not mandated, cite indications of local customer support for this service.

PRIMARY FUNDING SOURCE:

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Funds:

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Funds:

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Total Revenue:

Has this amount been budgeted? Yes No

Method of collecting funds: Lump Sum Quarterly Draw Reimbursement

Is reversion of unexpended funds required at the end of grant period? Yes No

(a) Total A-87 Cost Allocation: (b) Amount of overhead allowed by grant:

County Subsidy (a) - (b):

Does Grantor accept indirect costs as an allowable expenditure? Yes No

If yes, dollar amount or percentage allowed:

Second Grantor:

Grant Term From: To:

Secondary Award Amount:

Grant No.:

Amendment No.:

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Revenue:

Has this amount been budgeted? Yes No

Method of collecting funds: Lump Sum Quarterly Draw Reimbursement

Is revertment of unexpended funds required at the end of grant period? Yes No

(a) Total A-87 Cost Allocation: (b) Amount of overhead allowed by grant:

County Subsidy (a) - (b):

Does Grantor accept indirect costs as an allowable expenditure? Yes No

If yes, dollar amount or percentage allowed:

Is County match required? Yes No

County Match Source:

County match dollar amount or percentage:

Signature: _____

Board Approval: _____ Date _____

Please e-mail completed form to FinanceIdevore@cochise.az.gov.

NOTE: Once approved by the Board of Supervisors, the department is responsible for sending a copy of the fully executed grant document to the Finance Department

Executive Summary Form

Agenda Number:

Recommendation:

Approve Amendment 2 to IGA# ADHS13-034429, Teen Pregnancy Prevention Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$136,414 for the period of January 1, 2015 through December 31, 2015.

Background (Brief):

This amendment is the third year of a five-year contract cycle of ADHS funding for Teen Pregnancy Prevention services in Cochise County for the period January 1, 2013 through December 31, 2017. As per state guidelines, our staff has been trained in eight separate evidence-based curriculae in order to provide a “menu of services” to school districts and other youth-serving organizations. We currently have partnerships with Douglas, Bisbee, Benson and Willcox school districts to provide curriculum to their students and are working on developing partnerships with Sierra Vista, Tombstone, Bowie and San Simon School Districts. We also work with the Juvenile Probation System to deliver curriculum to youth probationer, parents of probationers and teens in detention. We are continuing implementation of the Youth Health Coalition, begun in 2011 in collaboration with the ADHS-funded Tobacco Prevention program. The Youth Health Coalition assists with teen pregnancy prevention efforts by developing and providing “prevention messaging” in schools and at other youth-centered events.

This program is important as Arizona has the fourth highest rate of teen pregnancy in the country and the border communities of Douglas and Bisbee/Naco are four times the national average.

Fiscal Impact & Funding Sources:

This is a grant-funded, cost reimbursement program by the ADHS funded at \$136,414. The net county subsidy is calculated as follows:

ADHS-Approved Salaries/ERES	\$90,562
A-87 OH at 44.44%	\$40,246
Authorized OH at 20%	<u>\$18,112</u>
Net County Subsidy	\$22,134

Next Steps/Action Items/Follow-up:

Your approvals are respectfully requested.

Impact of Not Approving:

Not approving this renewal will cause all activities falling under the Teen Pregnancy Prevention Program grant to cease.



INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 W. Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax
Procurement Officer
Sue-Anne Tan

Contract No: ADHS13-034429

Amendment No. 2

Teen Pregnancy Prevention Program - Abstinence Plus

Effective January 1, 2015, it is mutually agreed that the IGA referenced is amended as follows:

- 1. The Price Sheet of Amendment One (1) is replaced with the attached revised Price Sheet of this Amendment Two (2). The IGA Item Pricing shall be revised in ProcureAZ to align with available funding upon execution of this Amendment Two (2). The IGA line item pricing total remains the same at \$136,414.00 based on the following line item changes:
1.1 Personnel increased by \$1,155.00 for a total of \$65,279.00 due to .05 of a secretarial position was added to this budget;
1.2 ERE increased by \$227.00 for a total of \$25,283.00 due to the added .05 position;
1.3 Professional & Outside Services decreased by \$1,658.00 for a total of \$1,248.00. Budget in this category was reduced and moved into Personnel/EREs, and Indirect to cover expenses for added position.
1.4 Travel Expenses has no change;

All other provisions of this IGA remain unchanged.

Form containing signature lines for Contractor (Cochise County Health and Social Services), Contractor Attorney (Elda Orduño), and Procurement Officer, along with contract details and a note regarding House Bill 2011.

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		Error! Main Document Only. ARIZONA DEPARTMENT OF HEALTH SERVICES 1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax
	Contract No: ADHS13-034429	Amendment No. 2	Procurement Officer Sue-Anne Tan

- 1.5 Operating Expenses has no change; and
- 1.6 Indirect Expenses increased by \$276.00 for a total of **\$18,112.00** due to the added .05 position.
- 2. Pursuant to Terms and Conditions, Provision Seven (7), Risk and Liability, Section 7.3 Indemnification – Patent and Copyright, is hereby deleted in its entirety.
- 3. Pursuant to the Terms and Conditions, Provision Eighteen (18), Health Insurance Portability and Accountability Act of 1996 of the IGA is hereby replaced with the following language:

18. Health Insurance Portability and Accountability Act of 1996 (HIPAA)

The Contractor warrants that it is familiar with the requirements of HIPAA, as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH Act) of 2009, and accompanying regulations and will comply with all applicable HIPAA requirements in the course of this Contract. Contractor warrants that it will cooperate with the Arizona Department of Health Services (ADHS) in the course of performance of the Contract so that both ADHS and Contractor will be in compliance with HIPAA, including cooperation and coordination with the Arizona Department of Administration-Arizona Strategic Enterprise Technology (ADOA-ASET) Office, the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator and other compliance officials required by HIPAA and its regulations. Contractor will sign any documents that are reasonably necessary to keep ADHS and Contractor in compliance with HIPAA, including, but not limited to, business associate agreements.

If requested by the ADHS Procurement Office, Contractor agrees to sign a “Pledge To Protect Confidential Information” and to abide by the statements addressing the creation, use and disclosure of confidential information, including information designated as protected health information and all other confidential or sensitive information as defined in policy. In addition, if requested, Contractor agrees to attend or participate in HIPAA training offered by ADHS or to provide written verification that the Contractor has attended or participated in job related HIPAA training that is: (1) intended to make the Contractor proficient in HIPAA for purposes of performing the services required and (2) presented by a HIPAA Privacy Officer or other person or program knowledgeable and experienced in HIPAA and who has been approved by the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator.

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES 1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax
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Price Sheet
 As of January 1, 2015

Cochise County Department of Public Health

COST REIMBURSEMENT LINE ITEMS	TOTAL AMOUNT
PERSONNEL	\$65,279.00
EMPLOYEE RELATED EXPENSES	\$25,283.00
PROFESSIONAL/OUTSIDE SERVICES	\$1,248.00
TRAVEL EXPENSES	\$18,592.00
OPERATING EXPENSES	\$7,900.00
INDIRECT (if authorized)	\$18,112.00
TOTAL	\$136,414.00

Note: The Contractor is authorized to transfer among line items up to ten percent (10%) of the total budget amount as shown on the Price Sheet and shall have prior written approval from the ADHS Program Manager. Any proposed transfer of funds among line items that exceeds ten percent (10%) of the budget amount shall require a Contract Amendment. Transfer of funds from a funded line to a non-funded line is not allowed without a Contract Amendment.