

Marra, Lisa

From: Mark.Sedarous@faa.gov
Sent: Friday, January 02, 2015 10:13 AM
To: Marra, Lisa
Cc: KPotts@azdot.gov
Subject: RE: Cochise County Change Order Grant #3-04-0013-009-2014.
Attachments: project_cost_summary.doc; DUG-009 2014 CO1 Executed.pdf

Lisa,

Please find the executed CO#1 attached.

When is the equipment delivery scheduled? Once equipment is delivered and you have paid the vendor, this project will require 2 reimbursement requests. One drawdown to take the grant to zero, and another for the amendment amount (2-SF271's). Along with the first reimbursement request I will need all closeout documentation submitted alongside for my review/approval. Please reference section 1620 for what I will need submitted for closeout.
http://www.faa.gov/airports/central/aip/sponsor_guide/media/1600.pdf. Please use the attached project cost summary, all claimed costs must be backed up with appropriate invoices/purchase orders/contracts etc.

Let me know if you have any questions.

Thanks

Mark Sedarous
Civil Engineer - PHX-605
Federal Aviation Administration
Western-Pacific Region, Airports Division
Phoenix Airports District Office
3800 N Central Ave, Suite 1025
Phoenix, AZ 85012
Phone 602-792-1070
Fax 602-792-1061
Mark.Sedarous@faa.gov

From: Marra, Lisa [<mailto:LMarra@cochise.az.gov>]
Sent: Wednesday, December 31, 2014 1:47 PM
To: Sedarous, Mark (FAA)
Subject: Cochise County Change Order Grant #3-04-0013-009-2014.

Mark

Attached please find a change order request for the recent acquisition of a sweeper for Bisbee Douglas Int'l Airport. It is FAA grant #3-04-0013-009-2014.

As you recall we purchased this machine from Arnold Machinery. Due to an error on our part, our bid submittal form asked for the price excluding sales tax. We used that figure as the total requested from the FAA and ADOT along with consultant and admin fees. The county is not tax exempt and that fee must be paid to the vendor.

As taxes are eligible under the grant, we are asking you to please amend the grant agreement in the amount of \$4869.63 for the sales tax. This grant was issued as part of our yearly entitlement federal share, and we have enough left to cover this change order.

Would you please review and advise at your earliest convenience? I am sorry for the additional work and we have taken steps to ensure this does not happen again in the future.

Thank you for the consideration

L

Lisa M. Marra

Grants Director

Cochise County Board of Supervisors

1415 Melody Lane, Building G

Bisbee, AZ 85603

520-432-9742 phone

520-432-5016 fax

Public Programs...Personal Service

www.cochise.az.gov

DUG #9 "K"

CONTRACT CHANGE ORDER NO. ONE

AIRPORT: Bisbee Douglas International Airport

DATE: December 30, 2014

LOCATION: Douglas, Arizona

A.I.P. Project NO. 3-04-0013-009-2014

CONTRACTOR: Arnold Machinery

You are requested to perform the following described Work upon receipt of an approved copy of this document or as directed by the Engineer:

ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	AMOUNT
	Arizona Sales Tax	1	4869.63	1	4869.63
This Change Order Total				4,869.63	
Previous Change Order(s) Total				0	
Original Contract Price				79,830.00	
Revised Contract Total				84,699.63	

The time provided for completion in the Contract is (unchanged) (decreased) (increased) by 0 calendar days. This document shall become an Amendment to the Contract and all provisions of the Contract will apply. Changes are shown on the attached Quantities Tabulation.

Approved by: [Signature] 12-31-14
 Owner - Cochise County Date

Accepted by: [Signature] 12-31-2014
 Contractor - Arnold Machinery Date

Approved by: [Signature] _____
 ADOT Aeronautics Date

Approved by: [Signature] 1/2/2014
 Federal Aviation Administration Date

NOTE: Change Orders and Supplemental Agreements require FAA approval prior to construction. Otherwise, no Federal participation can be granted. ADOT Aeronautics approval is required when ADOT participation is anticipated.

A.I.P. Project NO. 3-04-0013-009-2014

CHANGE ORDER NO. ONE

AIRPORT: Bisbee Douglas International Airport

LOCATION: Douglas, Arizona

JUSTIFICATION FOR CHANGE

1. Brief description of the proposed Contract change(s) and location(s).
Include sales tax as required by the purchase. Asking for change order out of entitlement funding as sales tax is an allowable grant expense.

2. Reason(s) for the change(s). (Continue on reverse if necessary.)
Sales tax was inadvertently left out of total price submitted for the grant.

3. Justifications for Unit Prices or Total Cost.
Sales tax as required by the State of Arizona. County gov't is not tax exempt.

4. The Sponsor's share of this cost is available from:
General Fund -- sales tax revenue

5. If this is Supplemental Agreement involving more than \$2,000, is the Cost Estimate based on the latest wage rate decision? Yes ___ No ___ Not Applicable X

6. Has Consent of Surety been obtained? Yes ___ No ___ Not Applicable X

7. Will this change affect the insurance coverage? Yes ___ No X

8. If yes, will the policies be extended? Yes ___ No X

9. Has this Change Order been discussed with FAA officials?
Yes X No ___ When 12/31/14 With Whom Mark Sedarous via email sent with Change Order

Comment _____



www.arnoldmachinery.com



ARNOLD MACH CO - CE 17 TUCSON
3350 EAST GAS ROAD
TUCSON, AZ - 85714-1928
PH: 520/294-7677
FX: 520/294-7670

2975 WEST 2100 SOUTH • SALT LAKE CITY, UTAH 84119 • PHONE 801-972-4000 • FAX 801-974-4091 • 800-821-0548

Customer
410429

I N V O I C E

Invoice
U10127

Pg
1

NET 30 DAYS

12/17/14

Sold To
COCHISE COUNTY
ATTN: ACCOUNTS PAYABLE
1415 MELODY LN, BLDG G
BISBEE AZ 85603

Ship To
HENRY WILKINS
COCHISE COUNTY
1151 W HEREFORD RD
BISBEE AZ 85603

Ship Via 520/432-8390 STATE WIDE TOWING FOB AMCO - TUCSON, AZ 520/432-8390

Br	Trk	Make	Model	Serial	Equipment	Meter	Sls	Customer P.O.
017		RP					015	2015-00000236

Ord	Ship	Description	Each	Amount
		TERRA SHAFER NET RECEIPT OF INVOICE	Shipped	12/12/14
1	1	RP RB48 4950-115576 ROSCO RB48 BROOM COCHISE COUNTY AZ SALES TAX	100014'	9,830.00 4,869.63

*12-24 9am
drawn up
w/TH*

Total 84,699.63