

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING HELD ON  
Tuesday, November 17, 2015**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, November 17, 2015 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Richard R. Searle, Chairman; Ann English, Member

Absent: Patrick G. Call, Vice-Chairman

Staff Present: James E. Vlahovich, County Administrator; Edward T. Gilligan, Deputy County Administrator; Arlethe G. Rios, Clerk of the Board; Elda Orduno, Civil Deputy County Attorney

Chairman Searle called the meeting to order at 10:00 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***PRESENTATION***

Presentation of Proclamation to Presiding Judge James Conlogue, Cochise County Superior Court, declaring November 20, 2015 as National Adoption Day in Cochise County.

Chairman Searle and Supervisor English present the proclamation to Judge Conlogue on National Adoption Day.

Ms. Elda Orduno, Civil Deputy County Attorney, presented information on adoption statistics in Cochise County.

Chairman Searle thanked all for attending and recessed the meeting at 10:07 a.m. to convene and hold the Board of Equalization meeting.

Chairman Searle reconvened the meeting at 10:08 a.m.

***CONSENT***

**Board of Supervisors**

1. Approve a letter to the Arizona State Legislature outlining Cochise County's 2016 legislative priorities and seeking sponsorship of four legislative proposals developed by the County.

2. Approve a Proclamation declaring November 20, 2015 National Adoption Day in Cochise County.
3. Approve the Minutes of the regular meeting of the Board of Supervisors of October 27, 2015 and November 3, 2015.

**Clerk of Superior Courts**

4. Approve the Award of Request for Qualifications (RFQ) 16-08-SUP-04 for Restoration to Competency Services and Rule 11 Evaluations for the Superior Court for the period of November 17, 2015 through October 31, 2017 with possible renewals for up to three additional one year terms.

**Finance**

5. Approve demands and budget amendments for operating transfers.

Warrants Nos. 93860-93884, 93887-94015 and 94028-94164 were issued in the amount of \$704,020.69.

Pursuant to A.R.S. §11-217(C), the published minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars except that multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period shall also be published. The voided warrants are listed below:

<u>Fund</u>	<u>Vendor</u>	<u>Amount</u>
500	Carondelet Heart & Vascular Institute	\$1,500.00

Issued warrants are listed as an attachment at the end of the minutes

**Health & Social Services**

6. Approve Amendment 2 to Intergovernmental Agreement (IGA) ADHS14-053682, Maternal, Infant & Early Childhood Home Visiting (MIECHV), between the Arizona Department of Health Services (ADHS) and Cochise Health & Social Services (CHSS) in the amount of \$102,000 for the period October 1, 2015 through September 30, 2016.
7. Approve Intergovernmental Agreement (IGA) ADHS14-053052 Amendment 2 for WIC Services; Breastfeeding Peer Counselor Program (BFPC); and the Farmer’s Market Nutrition Program (FMNP), between the Arizona Department of Health Services and the Cochise County Health Department in the amount of \$581,930; \$48,500; and “as needed”, respectively, for the period of October 1, 2015 through September 30, 2016.

**Procurement**

8. Approve revisions to the County Procurement Policy to restrict the use of County Procurement Cards for purchasing services/professional services.

Supervisor English moved to approve items 1-8 on the consent agenda. Chairman Searle seconded the motion and it carried unanimously.

## **PUBLIC HEARINGS**

### **Board of Supervisors**

9. Approve a new liquor license application for a series #13 (domestic farm winery) liquor license submitted by Mr. John Mike McLoughlin for 21 Grams Vineyard & Winery located at 8403 Bell Ranch Rd., Willcox, AZ 85644.

Ms. Arlethe Rios, Clerk of the Board, presented this item. Ms. Rios said the Sheriff's Office did not have a recommendation and the Planning and Zoning Department had recommended approval. The Environmental Health Division noted that they have no concerns with the issuance of the liquor license; the Treasurer's Office noted that all property taxes are current. The applicant has paid the \$100 processing fee and the Board staff recommended approval.

Chairman Searle opened the public hearing.

No one chose to speak and Chairman Call closed the public hearing.

Supervisor English moved to approve a new liquor license application for a series #13 (domestic farm winery) liquor license submitted by Mr. John Mike McLoughlin for 21 Grams Vineyard & Winery located at 8403 Bell Ranch Rd., Willcox, AZ 85644. Chairman Searle seconded the motion.

Chairman Searle called for the vote and it was approved 2-0-1 (Call absent).

## **ACTION**

### **Elections & Special Districts**

10. Review proposed Impact Statement regarding proposed annexation and boundary change to the Sunsites-Pearce Fire District and submit written comments to the governing body, if applicable.

Supervisor English moved to review proposed Impact Statement regarding proposed annexation and boundary change to the Sunsites-Pearce Fire District and submit written comments to the governing body, if applicable. Chairman Searle seconded the motion.

Mr. Tom Schelling, Special Districts Consultant, presented this item using a PowerPoint presentation. Mr. Schelling said that during a normal annexation process the organizers would be the ones to present to the Board, but since he had been involved with the administration of this district he thought it would be appropriate for him to do the presentation. He noted that the Fire Chief Josh Steinberg was present to answer any questions.

He continued with his presentation and stated that pursuant to A.R.S. § 48-262, an Impact Statement for the annexation of territory into the Sunsites-Pearce Fire District was filed with the fire district governing board; by statute the Statutory Citation fire district then sends the Impact Statement to the Board of Supervisors to review, comment and ask for any other additional information; after the Board reviews the Impact Statement, any comments are then sent in writing to the fire district governing board for consideration.

Chairman Searle asked if the any petitions had been circulated.

Mr. Schelling said that the district board was waiting for any comments from the Board and County Attorney. He continued with his presentation and listed the requirements of the impact

statement:

1. Description of boundaries, with map
2. List of taxable properties per County Assessor
3. Estimate of assessed valuation of proposed Impact Statement Requirements area to be annexed
4. Estimated change in tax rate
5. Estimated change of property tax liability
6. List of benefits
7. List of injuries

He added that the Clerk of the Board shall also determine the minimum number of signatures and assessed valuation required to comply with statute. Annexation petitions are to be signed by more than one-half of the property owners and persons owning one-half of the property and persons owning collectively more than one-half of the assessed valuation of property within the proposed annexation and that the Board of Supervisors shall determine the validity of signed petitions when submitted. He also said that the estimated assessed valuation of proposed area to be annexed was \$2,408,262.

Supervisor English asked what the secondary assessed value was.

Mr. Schelling said that it was \$10,000 in annexed area and only \$1,000 in smaller areas; he then listed the benefits for annexation residents.

Chairman Searle asked if the subscription cost was based on taxable property.

Mr. Schilling said that the subscription cost was based on taxable property and added that residents annexed would not see a change since most of them already pay \$3.20 for a fire protection annual subscription.

Chairman Searle asked if there was a difference between subscription monies and tax revenues.

Fire Chief Steinberg said that there would be no difference, just less paperwork for the residents.

Supervisor English said that the information provided was thorough and the process was clear. She wished them well on getting the annexation approved by the residents in that area.

Chairman Searle asked that the map be shown for clarification on boundaries.

Fire Chief Steinberg said that the reason the lines were jagged was because Federal and State land can not be annexed.

Mr. Schilling noted that the County Attorney's Office suggested additional language to #5 B 2, be as follows: AFTER the proposed boundary changes, a resident with a median secondary assessed value, as listed above, would begin to pay Fire District tax in the estimated amount of \$336.51 per year, at the same "\$3.20 per hundred" tax rate as current fire district property owners pay.

The Board noted that they did not have additional comments and thanked Mr. Schilling for his work on the annexation.

Chairman Searle called for the vote and it was approved 2-0-1 (Call absent).

## **CALL TO THE PUBLIC**

Chairman Searle opened the call to the public.

Jack Cook addressed the Board on matters of personal concern.

No one else chose to speak and Chairman Searle closed the call to the public.

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

## **REPORT BY JAMES E. VLAHOVICH, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS**

Mr. Vlahovich said that he would be doing a presentation on the state of the County to the Southeastern Arizona Contractors Association (SACA) tomorrow.

## **SUMMARY OF CURRENT EVENTS**

### **Report by District 1 Supervisor, Patrick Call**

Vice-Chairman Call was absent.

### **Report by District 2 Supervisor, Ann English**

Supervisor English said she had attended Veterans Day events in Douglas and Bisbee and added she had also attended the groundbreaking ceremony for the new emergency center in Douglas financed by the Copper Queen Hospital and the Tucson Medical Center.

### **Report by District 3 Supervisor, Richard Searle**

Chairman Searle congratulated the Valley Union and Benson High School football teams for their season and making it all the way to the State Championships for their divisions. He also said that he would be attending the following meetings: Sierra Vista Metropolitan Planning Organization (SVMPO) meeting, the Best of Bisbee Reception, and the Willcox Ground Water Community meeting.

8.

Chairman Searle adjourned the meeting at 10:35 a.m.

APPROVED:

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Richard R. Searle, Chairman

ATTEST:

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Arlethe G. Rios, Clerk of the Board