



# Cochise County Board of Supervisors

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**RICHARD R. SEARLE**  
Chairman  
District 3

**PATRICK G. CALL**  
Vice-Chairman  
District 1

**ANN ENGLISH**  
Supervisor  
District 2

**JAMES E. VLAHOVICH**  
County Administrator

**EDWARD T. GILLIGAN**  
Deputy County Administrator

**ARLETHE G. RIOS**  
Clerk of the Board

## **AGENDA FOR REGULAR BOARD MEETING**

**Tuesday, December 1, 2015 at 10:00 AM**

BOARD OF SUPERVISORS HEARING ROOM  
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

### **ROLL CALL**

*Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.*

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*Note that some attachments may be updated after the agenda is published. This means that some presentation materials displayed at the Board meeting may differ slightly from the attached version.*

### **CONSENT**

#### **Board of Supervisors**

1. Approve the Minutes of the regular meeting of the Board of Supervisors of November 17, 2015.
2. Approve a Proclamation declaring December 28, 2015 a celebration of Ms. Luedevina (Vina) Guevara's 100th birthday in Cochise County.
3. Approve a liquor license application for a series 16 (Wine Festival/Wine Fair) submitted by Mr. James Hill Graham for a Wine Festival to be held at Sunsites Community Center, Inc. 1216 E. Treasure Road, Pearce, AZ on December 12, 2015.
4. Approve the Annual Joint Funding Agreement No. 16CMAZ00500 with United States Geological Survey (USGS) in the amount of \$58,700 for the period of October 1, 2015 to September 30, 2016 to conduct hydrologic investigations and data collection.

## **Community Development**

5. Approve the renewal of Contract No. IFB 15-07-HFP-04 for Aggregate and Concrete Crushing at various County located pits for the Community Development Highway and Floodplain Division to various contractors in the not to exceed amount of \$250,000 for the period of November 1, 2015 through October 31, 2016.

## **County Sheriff**

6. Approve the Law Enforcement Communications Agreement between Cochise County and the Town of Tombstone to provide dispatching services to the Town of Tombstone effective November 17, 2015 to September 30, 2016.

## **Elections & Special Districts**

7. Approve the appointment as precinct committee person for the Republican Party: Ms. Leah Dean Davis, Precinct 32 - SV Country Club.

## **Finance**

8. Approve demands and budget amendments for operating transfers.

## ***ACTION***

### **Board of Supervisors**

9. Approve the 2016 Cochise County calendar reflecting the schedule of the Regular Board of Supervisor meetings for the calendar year 2016, the 2016 holidays and pay days, and authorize the Clerk to post the Public Notice of the 2016 meeting schedule.

### **County Attorney**

10. Adopt Resolution 15-27 to participate in the National Association of Counties' (NACo) Stepping Up Program to reduce the number of people with mental illness in jail.

## ***CALL TO THE PUBLIC***

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

## ***REPORT BY JAMES E. VLAHOVICH, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS***

### ***SUMMARY OF CURRENT EVENTS***

**Report by District 1 Supervisor, Patrick Call**

**Report by District 2 Supervisor, Ann English**

## **Report by District 3 Supervisor, Richard Searle**

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability.

Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

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### **Cochise County Board of Supervisors**

1415 Melody Lane, Building G Bisbee, Arizona 85603  
520-432-9200 520-432-5016 fax board@cochise.az.gov

**Regular Board of Supervisors Meeting**

**Meeting Date:** 12/01/2015

Minutes

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**NAME** n/a

**TITLE** n/a

**of PRESENTER:**

**of PRESENTER:**

**Mandated Function?:**

**Source of Mandate  
or Basis for Support?:**

**Information**

**Agenda Item Text:**

Approve the Minutes of the regular meeting of the Board of Supervisors of November 17, 2015.

**Background:**

Minutes

**Department's Next Steps (if approved):**

Signed minutes routed for processing and posted on the internet.

**Impact of NOT Approving/Alternatives:**

n/a

**To BOS Staff: Document Disposition/Follow-Up:**

Send to the Recorder's Office for microfiche purposes.

**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Amount Available:**

**Unbudgeted:**

**Funds NOT Available:**

**Amendment:**

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Attachments**

Minutes

Warrants

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING HELD ON  
Tuesday, November 17, 2015**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, November 17, 2015 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Richard R. Searle, Chairman; Ann English, Member

Absent: Patrick G. Call, Vice-Chairman

Staff Present: James E. Vlahovich, County Administrator; Edward T. Gilligan, Deputy County Administrator; Arlethe G. Rios, Clerk of the Board; Elda Orduno, Civil Deputy County Attorney

Chairman Searle called the meeting to order at 10:00 a.m.

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***PRESENTATION***

Presentation of Proclamation to Presiding Judge James Conlogue, Cochise County Superior Court, declaring November 20, 2015 as National Adoption Day in Cochise County.

Chairman Searle and Supervisor English present the proclamation to Judge Conlogue on National Adoption Day.

Ms. Elda Orduno, Civil Deputy County Attorney, presented information on adoption statistics in Cochise County.

Chairman Searle thanked all for attending and recessed the meeting at 10:07 a.m. to convene and hold the Board of Equalization meeting.

Chairman Searle reconvened the meeting at 10:08 a.m.

***CONSENT***

**Board of Supervisors**

1. Approve a letter to the Arizona State Legislature outlining Cochise County's 2016 legislative priorities and seeking sponsorship of four legislative proposals developed by the County.

2. Approve a Proclamation declaring November 20, 2015 National Adoption Day in Cochise County.
3. Approve the Minutes of the regular meeting of the Board of Supervisors of October 27, 2015 and November 3, 2015.

**Clerk of Superior Courts**

4. Approve the Award of Request for Qualifications (RFQ) 16-08-SUP-04 for Restoration to Competency Services and Rule 11 Evaluations for the Superior Court for the period of November 17, 2015 through October 31, 2017 with possible renewals for up to three additional one year terms.

**Finance**

5. Approve demands and budget amendments for operating transfers.

Warrants Nos. 93860-93884, 93887-94015 and 94028-94164 were issued in the amount of \$704,020.69.

Pursuant to A.R.S. §11-217(C), the published minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars except that multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period shall also be published. The voided warrants are listed below:

<u>Fund</u>	<u>Vendor</u>	<u>Amount</u>
500	Carondelet Heart & Vascular Institute	\$1,500.00

Issued warrants are listed as an attachment at the end of the minutes

**Health & Social Services**

6. Approve Amendment 2 to Intergovernmental Agreement (IGA) ADHS14-053682, Maternal, Infant & Early Childhood Home Visiting (MIECHV), between the Arizona Department of Health Services (ADHS) and Cochise Health & Social Services (CHSS) in the amount of \$102,000 for the period October 1, 2015 through September 30, 2016.
7. Approve Intergovernmental Agreement (IGA) ADHS14-053052 Amendment 2 for WIC Services; Breastfeeding Peer Counselor Program (BFPC); and the Farmer’s Market Nutrition Program (FMNP), between the Arizona Department of Health Services and the Cochise County Health Department in the amount of \$581,930; \$48,500; and “as needed”, respectively, for the period of October 1, 2015 through September 30, 2016.

**Procurement**

8. Approve revisions to the County Procurement Policy to restrict the use of County Procurement Cards for purchasing services/professional services.

Supervisor English moved to approve items 1-8 on the consent agenda. Chairman Searle seconded the motion and it carried unanimously.

## **PUBLIC HEARINGS**

### **Board of Supervisors**

9. Approve a new liquor license application for a series #13 (domestic farm winery) liquor license submitted by Mr. John Mike McLoughlin for 21 Grams Vineyard & Winery located at 8403 Bell Ranch Rd., Willcox, AZ 85644.

Ms. Arlethe Rios, Clerk of the Board, presented this item. Ms. Rios said the Sheriff's Office did not have a recommendation and the Planning and Zoning Department had recommended approval. The Environmental Health Division noted that they have no concerns with the issuance of the liquor license; the Treasurer's Office noted that all property taxes are current. The applicant has paid the \$100 processing fee and the Board staff recommended approval.

Chairman Searle opened the public hearing.

No one chose to speak and Chairman Call closed the public hearing.

Supervisor English moved to approve a new liquor license application for a series #13 (domestic farm winery) liquor license submitted by Mr. John Mike McLoughlin for 21 Grams Vineyard & Winery located at 8403 Bell Ranch Rd., Willcox, AZ 85644. Chairman Searle seconded the motion.

Chairman Searle called for the vote and it was approved 2-0-1 (Call absent).

## **ACTION**

### **Elections & Special Districts**

10. Review proposed Impact Statement regarding proposed annexation and boundary change to the Sunsites-Pearce Fire District and submit written comments to the governing body, if applicable.

Supervisor English moved to review proposed Impact Statement regarding proposed annexation and boundary change to the Sunsites-Pearce Fire District and submit written comments to the governing body, if applicable. Chairman Searle seconded the motion.

Mr. Tom Schelling, Special Districts Consultant, presented this item using a PowerPoint presentation. Mr. Schelling said that during a normal annexation process the organizers would be the ones to present to the Board, but since he had been involved with the administration of this district he thought it would be appropriate for him to do the presentation. He noted that the Fire Chief Josh Steinberg was present to answer any questions.

He continued with his presentation and stated that pursuant to A.R.S. § 48-262, an Impact Statement for the annexation of territory into the Sunsites-Pearce Fire District was filed with the fire district governing board; by statute the Statutory Citation fire district then sends the Impact Statement to the Board of Supervisors to review, comment and ask for any other additional information; after the Board reviews the Impact Statement, any comments are then sent in writing to the fire district governing board for consideration.

Chairman Searle asked if the any petitions had been circulated.

Mr. Schelling said that the district board was waiting for any comments from the Board and County Attorney. He continued with his presentation and listed the requirements of the impact

statement:

1. Description of boundaries, with map
2. List of taxable properties per County Assessor
3. Estimate of assessed valuation of proposed Impact Statement Requirements area to be annexed
4. Estimated change in tax rate
5. Estimated change of property tax liability
6. List of benefits
7. List of injuries

He added that the Clerk of the Board shall also determine the minimum number of signatures and assessed valuation required to comply with statute. Annexation petitions are to be signed by more than one-half of the property owners and persons owning one-half of the property and persons owning collectively more than one-half of the assessed valuation of property within the proposed annexation and that the Board of Supervisors shall determine the validity of signed petitions when submitted. He also said that the estimated assessed valuation of proposed area to be annexed was \$2,408,262.

Supervisor English asked what the secondary assessed value was.

Mr. Schelling said that it was \$10,000 in annexed area and only \$1,000 in smaller areas; he then listed the benefits for annexation residents.

Chairman Searle asked if the subscription cost was based on taxable property.

Mr. Schilling said that the subscription cost was based on taxable property and added that residents annexed would not see a change since most of them already pay \$3.20 for a fire protection annual subscription.

Chairman Searle asked if there was a difference between subscription monies and tax revenues.

Fire Chief Steinberg said that there would be no difference, just less paperwork for the residents.

Supervisor English said that the information provided was thorough and the process was clear. She wished them well on getting the annexation approved by the residents in that area.

Chairman Searle asked that the map be shown for clarification on boundaries.

Fire Chief Steinberg said that the reason the lines were jagged was because Federal and State land can not be annexed.

Mr. Schilling noted that the County Attorney's Office suggested additional language to #5 B 2, be as follows: AFTER the proposed boundary changes, a resident with a median secondary assessed value, as listed above, would begin to pay Fire District tax in the estimated amount of \$336.51 per year, at the same "\$3.20 per hundred" tax rate as current fire district property owners pay.

The Board noted that they did not have additional comments and thanked Mr. Schilling for his work on the annexation.

Chairman Searle called for the vote and it was approved 2-0-1 (Call absent).

## **CALL TO THE PUBLIC**

Chairman Searle opened the call to the public.

Jack Cook addressed the Board on matters of personal concern.

No one else chose to speak and Chairman Searle closed the call to the public.

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

## **REPORT BY JAMES E. VLAHOVICH, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS**

Mr. Vlahovich said that he would be doing a presentation on the state of the County to the Southeastern Arizona Contractors Association (SACA) tomorrow.

## **SUMMARY OF CURRENT EVENTS**

### **Report by District 1 Supervisor, Patrick Call**

Vice-Chairman Call was absent.

### **Report by District 2 Supervisor, Ann English**

Supervisor English said she had attended Veterans Day events in Douglas and Bisbee and added she had also attended the groundbreaking ceremony for the new emergency center in Douglas financed by the Copper Queen Hospital and the Tucson Medical Center.

### **Report by District 3 Supervisor, Richard Searle**

Chairman Searle congratulated the Valley Union and Benson High School football teams for their season and making it all the way to the State Championships for their divisions. He also said that he would be attending the following meetings: Sierra Vista Metropolitan Planning Organization (SVMPO) meeting, the Best of Bisbee Reception, and the Willcox Ground Water Community meeting.

8.

Chairman Searle adjourned the meeting at 10:35 a.m.

APPROVED:

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Richard R. Searle, Chairman

ATTEST:

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Arlethe G. Rios, Clerk of the Board

**Cochise Co. Demands 11.17.15**

93694	10/28/2015	Burse & Associates, P.C.	\$90.52	93771	10/29/2015	Merle's Automotive Supply, Inc.	\$1,596.31
93695	10/28/2015	DCS	\$480.91	93772	10/29/2015	Nalley's Pit Stop	\$90.00
93696	10/28/2015	GMAC, c/o Jennifer A. Christie	\$20.72	93773	10/29/2015	Neuropsychological Assess & Consulting, PLC	\$500.00
93697	10/28/2015	Gurstel Chargo PA	\$295.70	93774	10/29/2015	New World Systems Corporation	\$900.00
93698	10/28/2015	Internal Revenue Service	\$166.56	93775	10/29/2015	Northern Cochise Community Hospital, Inc.	\$2,631.42
93699	10/28/2015	U.S. Department of Education	\$160.79	93776	10/29/2015	O'Rielly Chevrolet, Inc.	\$103.19
93700	10/28/2015	Arizona Public Service (APS)	\$1,776.88	93777	10/29/2015	Prisoner Trans Services America LLC (PTS)	\$2,339.20
93701	10/28/2015	Arizona Public Service (APS)	\$2,046.49	93778	10/29/2015	ProForce Law Enforcement	\$38.40
93702	10/28/2015	Bella Vista Water Company-Liberty Water	\$964.77	93779	10/29/2015	Prudential Overall Supply	\$137.94
93703	10/28/2015	Benson, City of	\$101.29	93780	10/29/2015	Prudential Overall Supply	\$124.19
93704	10/28/2015	Bisbee Observer	\$44.93	93781	10/29/2015	Recorded Books, LLC	\$51.29
93705	10/28/2015	CenturyLink	\$1,832.45	93782	10/29/2015	Red Eye Radiator and DPF Specialists LLC	\$2,136.06
93706	10/28/2015	CenturyLink	\$138.65	93783	10/29/2015	Reed, Cynthia - Court Reporter	\$770.00
93707	10/28/2015	CenturyLink	\$170.88	93784	10/29/2015	Rothrock Investigations, LLC	\$744.97
93708	10/28/2015	CenturyLink	\$32.73	93785	10/29/2015	Safelite Autoglass Corp.	\$978.49
93709	10/28/2015	Clear Springs Utility, Inc.	\$67.64	93786	10/29/2015	Schlesinger, Aaron	\$242.00
93710	10/28/2015	Pueblo del Sol Water Company	\$98.87	93787	10/29/2015	Schlesinger, Aaron	\$518.00
93711	10/28/2015	Shums Coda Associates, Inc.	\$5,866.80	93788	10/29/2015	SCS Engineers, SCS Field Serv, SCS Energy,	\$75.00
93712	10/28/2015	Southwest Gas Corporation	\$91.35	93789	10/29/2015	Sea Tel Inc.	\$567.00
93713	10/28/2015	Sparkletts	\$195.62	93790	10/29/2015	Sedgwick, Alan	\$85.00
93714	10/28/2015	Sparkletts	\$106.69	93791	10/29/2015	Senergy Petroleum LLC	\$16,977.64
93715	10/28/2015	Sulphur Springs Valley Elec Coop, Inc.	\$600.02	93792	10/29/2015	Senergy Petroleum LLC	\$12,535.08
93716	10/28/2015	Sulphur Springs Valley Elec Coop, Inc.	\$478.03	93793	10/29/2015	Senergy Petroleum LLC	\$3,233.30
93717	10/28/2015	Sulphur Springs Valley Elec Coop, Inc.	\$3,313.58	93794	10/29/2015	Sound Off Signal	\$2,683.80
93718	10/28/2015	Sulphur Springs Valley Elec Coop, Inc.	\$491.90	93795	10/29/2015	Southeastern AZ Contractors Assn (SACA)	\$48.00
93719	10/28/2015	Valley Telephone Cooperative, Inc.	\$1,182.07	93796	10/29/2015	Southern AZ Children's Advocacy Ctr-SACAC	\$675.00
93720	10/29/2015	Amanda Baillie - Freelance Writer	\$224.58	93797	10/29/2015	Sparkletts	\$45.19
93721	10/29/2015	Amazon.com LLC	\$1,455.20	93798	10/29/2015	Sparkletts	\$47.35
93722	10/29/2015	AMCS Group Inc.	\$24,871.31	93799	10/29/2015	Sparkletts	\$53.79
93723	10/29/2015	Arizona Department of Corrections - Douglas	\$64.00	93800	10/29/2015	Staples	\$221.90
93724	10/29/2015	Arizona Department of Corrections - Douglas	\$172.00	93801	10/29/2015	Stericycle Inc.	\$498.99
93725	10/29/2015	Arizona Department of Corrections - Douglas	\$990.50	93802	10/29/2015	Thompson Publishing Group	\$536.99
93726	10/29/2015	Arizona Department of Corrections - Douglas	\$2,125.65	93803	10/29/2015	Thomson West	\$2,091.76
93727	10/29/2015	Arizona Department of Corrections - Douglas	\$120.00	93804	10/29/2015	Thomson West	\$500.79
93728	10/29/2015	Arizona Department of Corrections - Douglas	\$211.50	93805	10/29/2015	Those Guys	\$2,244.53
93729	10/29/2015	Arizona Department of Corrections - Douglas	\$36.00	93806	10/29/2015	Trademark Visual, Inc.	\$750.30
93730	10/29/2015	Arizona Department of Corrections - Douglas	\$302.50	93807	10/29/2015	Trinity Services Group, Inc.	\$3,856.81
93731	10/29/2015	Arizona State Prison Complex - Fort Grant	\$331.70	93808	10/29/2015	Truck and Trailer Parts	\$377.40
93732	10/29/2015	Arizona State Prison Complex - Fort Grant	\$2,763.90	93809	10/29/2015	UniFirst Corporation	\$611.29
93733	10/29/2015	Arizona State Prison Complex - Fort Grant	\$198.75	93810	10/29/2015	Valley Telephone Cooperative, Inc.	\$135.48
93734	10/29/2015	Audio Editions	\$310.43	93811	10/29/2015	Vista Service Station Maint & Constr, Inc.	\$575.06
93735	10/29/2015	Baker & Taylor, Inc.	\$1,336.12	93812	10/29/2015	Warren Transport	\$79.54
93736	10/29/2015	Balar Equipment Corporation	\$2,817.48	93813	10/29/2015	Watson Chevrolet	\$681.59
93737	10/29/2015	Banner-University Physicians Healthcare, Inc.	\$500.00	93814	10/29/2015	Waxie Sanitary Supply	\$955.77
93738	10/29/2015	Banning Creek Enterprises, LLC	\$14,003.20	93815	10/29/2015	Waxie Sanitary Supply	\$1,988.68
93739	10/29/2015	Barnetts Towing LLC	\$191.25	93816	10/29/2015	Willcox Auto Parts Inc.	\$199.27
93740	10/29/2015	Benson, City of	\$189.51	93817	10/29/2015	Willcox Auto Parts Inc.	\$939.55
93741	10/29/2015	BI Incorporated	\$520.56	93818	10/29/2015	Willcox Auto Parts Inc.	\$255.70
93742	10/29/2015	Bisbee, City of (Ambulance)	\$1,012.82	93819	10/29/2015	WR Ryan Company	\$1,683.10
93743	10/29/2015	Blackstone Audiobooks	\$50.00	93820	10/29/2015	Zoll Medical Corporation	\$510.00
93744	10/29/2015	Cardinal Health Inc.	\$641.82	93821	10/29/2015	Zumar Industries Inc	\$426.70
93745	10/29/2015	CenturyLink	\$67.58	93822	10/29/2015	Cochise County Juvenile Court Services	\$80.25
93746	10/29/2015	CenturyLink	\$704.14	93823	10/29/2015	Cochise County Public Fiduciary	\$68.25
93747	10/29/2015	CenturyLink	\$32.88	93824	10/29/2015	Cochise County Solid Waste - Petty Cash	\$71.55
93748	10/29/2015	CenturyLink	\$32.88	93825	10/29/2015	Esparza, Paul A	\$200.05
93749	10/29/2015	Cerendipitees	\$1,080.00	93826	10/29/2015	Fulton, Stephanie Jane	\$54.64
93750	10/29/2015	Christopher Hitchcock PLC	\$87.50	93827	10/29/2015	Gast-Bray, Andrew	\$523.64
93751	10/29/2015	Contract Pharmacy Services, Inc.	\$4,185.92	93828	10/29/2015	Gonsowski, Samantha	\$60.35
93752	10/29/2015	Cooke, Stephen R.	\$180.00	93829	10/29/2015	Honorable Trevor L. Ward	\$304.71
93753	10/29/2015	DataBank IMX LLC	\$2,152.50	93830	10/29/2015	Lugo, Isabel	\$220.00
93754	10/29/2015	Demco Inc.	\$347.47	93831	10/29/2015	Lugo, Isabel	\$160.00
93755	10/29/2015	Deneke, Buffy	\$443.90	93832	10/29/2015	Shaffer, James Fredrick	\$100.00
93756	10/29/2015	Douglas Police Department	\$3,031.35	93833	10/29/2015	Sierra Vista Magistrate Court	\$250.00
93757	10/29/2015	Federal Express Corporation	\$60.67	93834	10/29/2015	Berry, Trudy	\$68.00
93758	10/29/2015	Friendshuh, Gene	\$200.00	93835	10/29/2015	Brislan, Jeanette	\$87.58
93759	10/29/2015	Granite Construction Company	\$2,401.10	93836	10/29/2015	Edie, Patricia	\$40.66
93760	10/29/2015	Griffith, David B. Esq.	\$16,200.00	93837	10/29/2015	Falkenberg, Raymond A	\$90.48
93761	10/29/2015	Hatfield Funeral Home	\$500.00	93838	10/29/2015	Flores, Dora	\$182.11
93762	10/29/2015	Hill Brothers Chemical Co.	\$1,084.80	93839	10/29/2015	Graves, Sarah C	\$135.00
93763	10/29/2015	Hodges Glass Co Inc	\$1,145.02	93840	10/29/2015	Greene, Patrick K.	\$35.38
93764	10/29/2015	Home Depot Credit Services	\$5,401.86	93841	10/29/2015	Hill, Bethany	\$185.02
93765	10/29/2015	Hubbard, Catherine	\$1,368.26	93842	10/29/2015	Lacombe, Kathleen A.	\$475.03
93766	10/29/2015	Jensen's Sierra Vista Mortuary	\$500.00	93843	10/29/2015	Lord, Priscilla	\$24.00
93767	10/29/2015	Keefe Supply Company	\$1,233.55	93844	10/29/2015	Lueck, Elizabeth	\$17.40
93768	10/29/2015	Klocko, Ann	\$366.06	93845	10/29/2015	Martzke, James F.	\$72.16
93769	10/29/2015	Kristan, Frank A	\$100.00	93846	10/29/2015	McGinnis, Michael S	\$149.86
93770	10/29/2015	LexisNexis Matthew Bender	\$1,775.41	93847	10/29/2015	Miller, Carmen	\$51.39

93848	10/29/2015	Silverberg, Eric J.	\$71.00	93926	11/05/2015	Direct TV	\$16.99
93849	10/29/2015	Watkins, Nathan	\$33.43	93927	11/05/2015	Eastern Arizona Counties Organization	\$6,000.00
93850	10/29/2015	Weissler, Liza Y.	\$22.56	93928	11/05/2015	Empire Southwest LLC	\$470.34
93851	10/30/2015	AOC Corrections Officer Retire	\$18,923.19	93929	11/05/2015	Eskue, Beverly J	\$179.13
93852	10/30/2015	Correction Officers	\$6,558.77	93930	11/05/2015	Fimbres, Manuel R	\$150.00
93853	10/30/2015	EODCRS	\$9.06	93931	11/05/2015	Gale Group	\$65.31
93854	10/30/2015	Nationwide Retirement Solutions	\$507.50	93932	11/05/2015	Gignac, Judith	\$56.84
93855	10/30/2015	Public Safety Retirement Syst	\$22,020.13	93933	11/05/2015	Gojkovich, Dennis	\$676.70
93856	10/30/2015	Public Safety Retirement Syst	\$17,150.41	93934	11/05/2015	Honorable Thomas L Fink	\$109.85
93857	10/30/2015	Public Safety Retirement Syst	\$1,231.94	93935	11/05/2015	IDenticard Systems, Inc.	\$332.05
93858	10/30/2015	Public Safety Retirement Syst	\$1,244.08	93936	11/05/2015	JWS Web Design LLC	\$1,500.00
93859	10/30/2015	Public Safety Retirement Syst	\$634.38	93937	11/05/2015	Kathy N. Bell, N.P.	\$1,750.00
93860	11/04/2015	Aqua Life	\$11.00	93938	11/05/2015	Keefe Supply Company	\$1,643.10
93861	11/04/2015	Arizona Public Service (APS)	\$37,287.89	93939	11/05/2015	Kennedy Kleaning Supplies, Inc.	\$1,868.07
93862	11/04/2015	Arizona Public Service (APS)	\$4,915.49	93940	11/05/2015	KTAN- AM RADIO	\$455.84
93863	11/04/2015	Arizona Public Service (APS)	\$355.47	93941	11/05/2015	KWCD-FM RADIO	\$455.84
93864	11/04/2015	Arizona Water Company	\$284.23	93942	11/05/2015	KZMK-FM RADIO	\$455.84
93865	11/04/2015	Arizona Water Company	\$2,027.08	93943	11/05/2015	LexisNexis Matthew Bender	\$7,952.70
93866	11/04/2015	Benson, City of	\$53.81	93944	11/05/2015	Lin-Cum, Inc.	\$1,308.89
93867	11/04/2015	CenturyLink	\$65.46	93945	11/05/2015	Lord, Stephanie	\$50.00
93868	11/04/2015	CenturyLink	\$78.98	93946	11/05/2015	Madden Preprint Media	\$268.00
93869	11/04/2015	CenturyLink	\$122.72	93947	11/05/2015	MME Consulting Services LLC	\$150.00
93870	11/04/2015	CenturyLink	\$65.46	93948	11/05/2015	Nelson, Carla	\$114.49
93871	11/04/2015	Southwest Gas Corporation	\$213.53	93949	11/05/2015	Nyander, Penny Sue	\$696.00
93872	11/04/2015	Southwest Gas Corporation	\$424.22	93950	11/05/2015	Office Smart	\$693.63
93873	11/04/2015	Sulphur Springs Valley Elec Coop, Inc.	\$49.91	93951	11/05/2015	Padia, Debra Ann	\$200.00
93874	11/04/2015	Sulphur Springs Valley Elec Coop, Inc.	\$146.17	93952	11/05/2015	Patten, Elizabeth	\$71.92
93875	11/04/2015	Sulphur Springs Valley Elec Coop, Inc.	\$244.92	93953	11/05/2015	Paul Jr., Joseph	\$150.00
93876	11/04/2015	Sulphur Springs Valley Elec Coop, Inc.	\$342.66	93954	11/05/2015	Portable Computer Syst, Inc dba PCS Mobile	\$4,671.00
93877	11/04/2015	Sulphur Springs Valley Elec Coop, Inc.	\$259.67	93955	11/05/2015	PrevenTronics	\$575.79
93878	11/04/2015	Waste Mgmt of Arizona - Sierra Vista Hauling	\$139.90	93956	11/05/2015	Primo Vapors	\$218.00
93879	11/04/2015	Waste Mgmt of Arizona - Sierra Vista Hauling	\$154.17	93957	11/05/2015	Prudential Overall Supply	\$225.44
93880	11/04/2015	Waste Mgmt of Arizona - Sierra Vista Hauling	\$322.73	93958	11/05/2015	Raymond Klumb, Architect	\$3,840.00
93881	11/04/2015	Whetstone Water Improvement District	\$743.76	93959	11/05/2015	Recorded Books, LLC	\$112.47
93882	11/04/2015	Willcox, City of	\$149.11	93960	11/05/2015	Richardsons Remembrance Center	\$3,500.00
93883	11/04/2015	Willcox, City of	\$658.48	93961	11/05/2015	Robertson, Bonita Shirley	\$1,200.00
93884	11/04/2015	Willcox, City of	\$707.51	93962	11/05/2015	Ross, Ramiro	\$35.50
93885	11/05/2015	AZ Department of Administration-Risk Mgmt	\$4,799.13	93963	11/05/2015	RWC International, LTD	\$2,246.37
93886	11/05/2015	Cochise County/Sheakley/National Bank	\$10,000.00	93964	11/05/2015	San Pedro Health	\$25.00
93887	11/05/2015	ACE Hardware - Bisbee	\$142.85	93965	11/05/2015	San Pedro Kiwanis	\$100.00
93888	11/05/2015	ACT Environmental, Inc.	\$1,250.00	93966	11/05/2015	Schindler Elevator Corporation	\$1,053.97
93889	11/05/2015	AFLAC	\$11,275.60	93967	11/05/2015	Schlesinger, Aaron	\$66.00
93890	11/05/2015	Alphagraphics	\$1,298.93	93968	11/05/2015	Schlesinger, Aaron	\$20.00
93891	11/05/2015	Anderson, Terrel Duane	\$100.00	93969	11/05/2015	Senergy Petroleum LLC	\$10,943.86
93892	11/05/2015	Arizona Department of Corrections - Douglas	\$52.00	93970	11/05/2015	Sloan R. King, PhD, LLC	\$2,970.00
93893	11/05/2015	Arizona Department of Corrections - Douglas	\$1,891.26	93971	11/05/2015	Thomson West	\$258.90
93894	11/05/2015	Arizona Department of Corrections - Douglas	\$254.00	93972	11/05/2015	UniFirst Corporation	\$195.98
93895	11/05/2015	Arizona Department of Corrections - Douglas	\$56.00	93973	11/05/2015	United Fire Equipment Co	\$140.40
93896	11/05/2015	Arizona Department of Corrections - Douglas	\$31.50	93974	11/05/2015	VCA Apache Animal Hospital	\$567.80
93897	11/05/2015	Arizona Department of Corrections - Douglas	\$148.50	93975	11/05/2015	Verizon Wirelless	\$22.24
93898	11/05/2015	Arizona Department of Corrections - Douglas	\$596.50	93976	11/05/2015	Villegas, Francisco	\$150.00
93899	11/05/2015	AZ Department of Corrections ASPC-Tucson	\$82.50	93977	11/05/2015	W W Williams Company	\$1,311.75
93900	11/05/2015	Arizona Department of Revenue	\$1,355.46	93978	11/05/2015	Wallace, Kenneth W.	\$1,046.25
93901	11/05/2015	Arizona Police Psychology, PLLC	\$570.00	93979	11/05/2015	Walmart	\$88.05
93902	11/05/2015	Arizona State Prison Complex - Fort Grant	\$176.25	93980	11/05/2015	Waterfall, Economidis, Caldwell, Hanshaw & Villamana PC	\$1,380.00
93903	11/05/2015	Arizona State Treasurer	\$184,563.00	93981	11/05/2015	Waxie Sanitary Supply	\$939.43
93904	11/05/2015	AZ Communications Group	\$3,323.57	93982	11/05/2015	Waxie Sanitary Supply	\$1,557.68
93905	11/05/2015	B & D Lumber & Hardware	\$253.72	93983	11/05/2015	Wells, Doris	\$490.00
93906	11/05/2015	B&S Supply Co, Inc	\$1,551.56	93984	11/05/2015	Windemere Hotel & Conference Center	\$1,315.60
93907	11/05/2015	Baker & Taylor, Inc.	\$1,800.01	93985	11/05/2015	Arizona Secretary of State	\$43.00
93908	11/05/2015	Banner-University Physicians Healthcare, Inc.	\$250.00	93986	11/05/2015	Boys & Girls Club of Bisbee	\$5,000.00
93909	11/05/2015	Banning Creek Enterprises, LLC	\$7,870.91	93987	11/05/2015	Capas, Kristopher R	\$676.70
93910	11/05/2015	Benson Police Department	\$194.00	93988	11/05/2015	CenturyLink	\$33.79
93911	11/05/2015	Bisbee Observer	\$178.56	93989	11/05/2015	Cochise County Finance Revolving Fund	\$82.00
93912	11/05/2015	Blackstone Audiobooks	\$97.99	93990	11/05/2015	Cochise County Finance Revolving Fund	\$5.00
93913	11/05/2015	Bob Barker Company, Inc.	\$338.84	93991	11/05/2015	Cochise County Finance Revolving Fund	\$37.00
93914	11/05/2015	Carbajal, Michael	\$100.00	93992	11/05/2015	Encinas, Jose F	\$26.95
93915	11/05/2015	Center for Disease Detection, LLC	\$400.00	93993	11/05/2015	English, Ann	\$907.57
93916	11/05/2015	CenturyLink	\$33.79	93994	11/05/2015	Mauldin, Martha	\$77.18
93917	11/05/2015	CenturyLink	\$66.46	93995	11/05/2015	Pitney Bowes Reserve Account	\$10,000.00
93918	11/05/2015	CenturyLink	\$3,479.00	93996	11/05/2015	Safeguard Business Systems, Inc.	\$140.33
93919	11/05/2015	Cochise Private Industry Council, Inc.	\$37,473.00	93997	11/05/2015	Storey, David L	\$99.97
93920	11/05/2015	Cochise Private Industry Council, Inc.	\$54,599.00	93998	11/05/2015	Ambrose, Adam	\$24.94
93921	11/05/2015	Cooke, Stephen R.	\$180.00	93999	11/05/2015	Anderson, Terrel Duane	\$112.00
93922	11/05/2015	Coolidge Engine & Pump, LLC	\$4,680.00	94000	11/05/2015	Aparicio, Letty	\$61.00
93923	11/05/2015	Copygraphix Inc.	\$23,743.23	94001	11/05/2015	Arzaga, Kelsey	\$121.51
93924	11/05/2015	CRM of America LLC	\$4,889.90	94002	11/05/2015	Berry, Trudy	\$544.62
93925	11/05/2015	Diamondback Police Supply Co	\$1,821.43				

94003	11/05/2015	Cazares, Jeanette	\$61.00
94004	11/05/2015	Cooper, Renee	\$104.40
94005	11/05/2015	Crossley, Dennis	\$242.28
94006	11/05/2015	Dagnino, Felix A	\$112.00
94007	11/05/2015	Dunlap, Mary Ellen	\$275.16
94008	11/05/2015	Godfrey, Marilyn	\$228.62
94009	11/05/2015	Honorable Alma Vildosola	\$246.18
94010	11/05/2015	Hunley, Amy	\$40.14
94011	11/05/2015	Leiendecker, Philip	\$332.00
94012	11/05/2015	Lewis, Anica	\$25.52
94013	11/05/2015	Lord, Priscilla	\$69.60
94014	11/05/2015	Ryf, Gaye	\$219.95
94015	11/05/2015	Swartz, LaRae	\$61.00
94016	11/10/2015	Arizona Counties Insurance Pool	\$51.47
94017	11/10/2015	Bursey & Associates, P.C.	\$90.52
94018	11/10/2015	Cochise County/Sheakley/National Bank	\$8,862.12
94019	11/10/2015	DCS	\$490.84
94020	11/10/2015	GMAC, c/o Jennifer A. Christie	\$237.69
94021	11/10/2015	Gurstel Chargo PA	\$313.82
94022	11/10/2015	NYS Child Support Processing Center	\$32.00
94023	11/10/2015	Pennsylvania SCDU	\$215.00
94024	11/10/2015	Pre-paid Legal Services, Inc. dba LegalShield	\$1,638.88
94025	11/10/2015	Support Payment Clearinghouse	\$6,868.35
94026	11/10/2015	Treasurer of Virginia	\$137.00
94027	11/10/2015	U.S. Department of Education	\$160.79

**Regular Board of Supervisors Meeting**

**Meeting Date:** 12/01/2015

Approve Proclamation: Guevara 100th Birthday

**Submitted By:** Arlethe Rios, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**NAME** n/a

**TITLE** n/a

**of PRESENTER:**

**of PRESENTER:**

**Mandated Function?:**

**Source of Mandate  
or Basis for Support?:**

**Information**

**Agenda Item Text:**

Approve a Proclamation declaring December 28, 2015 a celebration of Ms. Luedevina (Vina) Guevara's 100th birthday in Cochise County.

**Background:**

Cochise County's proclamation attached.

**Department's Next Steps (if approved):**

File Cochise County's Proclamation.

**Impact of NOT Approving/Alternatives:**

n/a

**To BOS Staff: Document Disposition/Follow-Up:**

n/a

**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Amount Available:**

**Unbudgeted:**

**Funds NOT Available:**

**Amendment:**

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Attachments**

Proclamation



# Cochise County Board of Supervisors

Public Programs...Personal Service  
www.cochise.az.gov

**RICHARD R. SEARLE**  
Chairman  
District 3

**JAMES E. VLAHOVICH**  
County Administrator

**PATRICK G. CALL**  
Vice-Chairman  
District 1

**EDWARD T. GILLIGAN**  
Deputy County Administrator

**ANN ENGLISH**  
Supervisor  
District 2

**ARLETHE G. RIOS**  
Clerk of the Board

## PROCLAMATION

### *100<sup>th</sup> Birthday of Luedevina (Vina) Guevara*

WHEREAS, Luedevina (Vina) Guevara was born on December 28, 1915 in Pearce, Arizona; and

WHEREAS, a hundredth birthday is a great milestone that few people reach; and

WHEREAS, Cochise County is honored to have past citizens remember the County in a fond way and share treasured memories with loved ones;

NOW, THEREFORE, we, The Cochise County Board of Supervisors, do hereby proclaim its congratulations on the event of Ms. Luedevina (Vina) Guevara's 100<sup>th</sup> birthday on December 28, 2015.

*APPROVED AND ADOPTED* this 1<sup>st</sup> day of December, 2015.

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Richard R. Searle, Chairman

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Patrick G. Call, Vice-Chairman

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Ann English, Supervisor

Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 12/01/2015

Golden Rule Vineyards Wine Festival

Submitted By: Kim Lemons, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

# of ORIGINALS

Submitted for Signature:

NAME Arlethe G. Rios

TITLE Clerk of the Board

of PRESENTER:

of PRESENTER:

Mandated Function?:

Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Approve a liquor license application for a series 16 (Wine Festival/Wine Fair) submitted by Mr. James Hill Graham for a Wine Festival to be held at Sunsites Community Center, Inc. 1216 E. Treasure Road, Pearce, AZ on December 12, 2015.

Background:

Mr. James Hill Graham has applied for a series 16 (Wine Festival/Wine Fair). The Wine Festival will be located at the Sunsites Community Center, Inc. 1216 E. Treasure Road, Pearce, AZ on December 12, 2015. The Sheriff's Office has no recommendation and Planning and Zoning recommend approval of the application and the fee has been paid. Supporting documentation regarding this liquor license is on file with the Clerk of the Board of Supervisors.

Department's Next Steps (if approved):

Board staff will forward the Board's decision to the ADLLC.

Impact of NOT Approving/Alternatives:

The applicant will not be able to host the event.

To BOS Staff: Document Disposition/Follow-Up:

Fax to ADLLC.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Application

PNZ Review

Sheriffs\_Review

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COCHISE GROVES INVESTMENTS, LLC

dba Golden Rule Vineyards

3525 N Golden Rule Rd.

Cochise, AZ 85606

520-507-3310

[Wine@GoldenRuleVineyards.com](mailto:Wine@GoldenRuleVineyards.com)

November 4, 2015

Cochise County Board of Supervisors

Attention: Arlethe Rios

1415 Melody Ln, Bldg G

Bisbee, AZ 85603

Re: Golden Rule Vineyards Wine Festival Application

Dear Arlethe:

Enclosed please find a Wine Festival Application for Golden Rule Vineyards to host a private wine tasting event at the Sunsites Community Center on December 12, 2015, together with our ~~\$15,00~~ check to the Arizona Department of Liquor Licenses and Control (AZDLLC) for the cost of the permit. We would ask that you submit it to the Board of Supervisors for their consideration and approval.

If you have questions or concerns, please let us know.

Thank you for your courtesy and consideration in this matter.

Yours very truly,

Golden Rule Vineyards



Ruth E. Graham

(520) 507-3310

Enc



**Arizona Department of Liquor Licenses and Control**  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

<u>FOR DLLC USE ONLY</u>	
License #:	
Date:	
Approved by:	

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery  
 A.R.S. §4-203.02 At Special Event

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Wine Fair  Wine Festival  Craft Distillery Fair  Craft Distillery Festival

1. Applicant's Name: JAMES HILL GRAHAM Contact Phone #: (520) 507-3310
2. Business name: GOLDEN RULE VINEYARDS Liquor license #: 13023032  
Farm Winery or Craft Distillery
3. Email: wine@goldenrulevineyards.com
4. Mailing address: 3525 N Golden Rule Rd Cochise AZ 85606  
Street Address City State Zip Code
5. Location of fair/festival: Treasure Rd Sunsites AZ 85625  
Street address City County Zip Code

**SECTION 2** Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.  
Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>12/12/2015</u>	<u>Saturday</u>	<u>6:00 pm</u>	<u>11:00 pm</u>
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

2015 NOV - 9 - 8:28  
 RECEIVED  
 COCHISE COUNTY  
 BOARD OF SUPERVISORS

**SECTION 3** Site Owner Information:

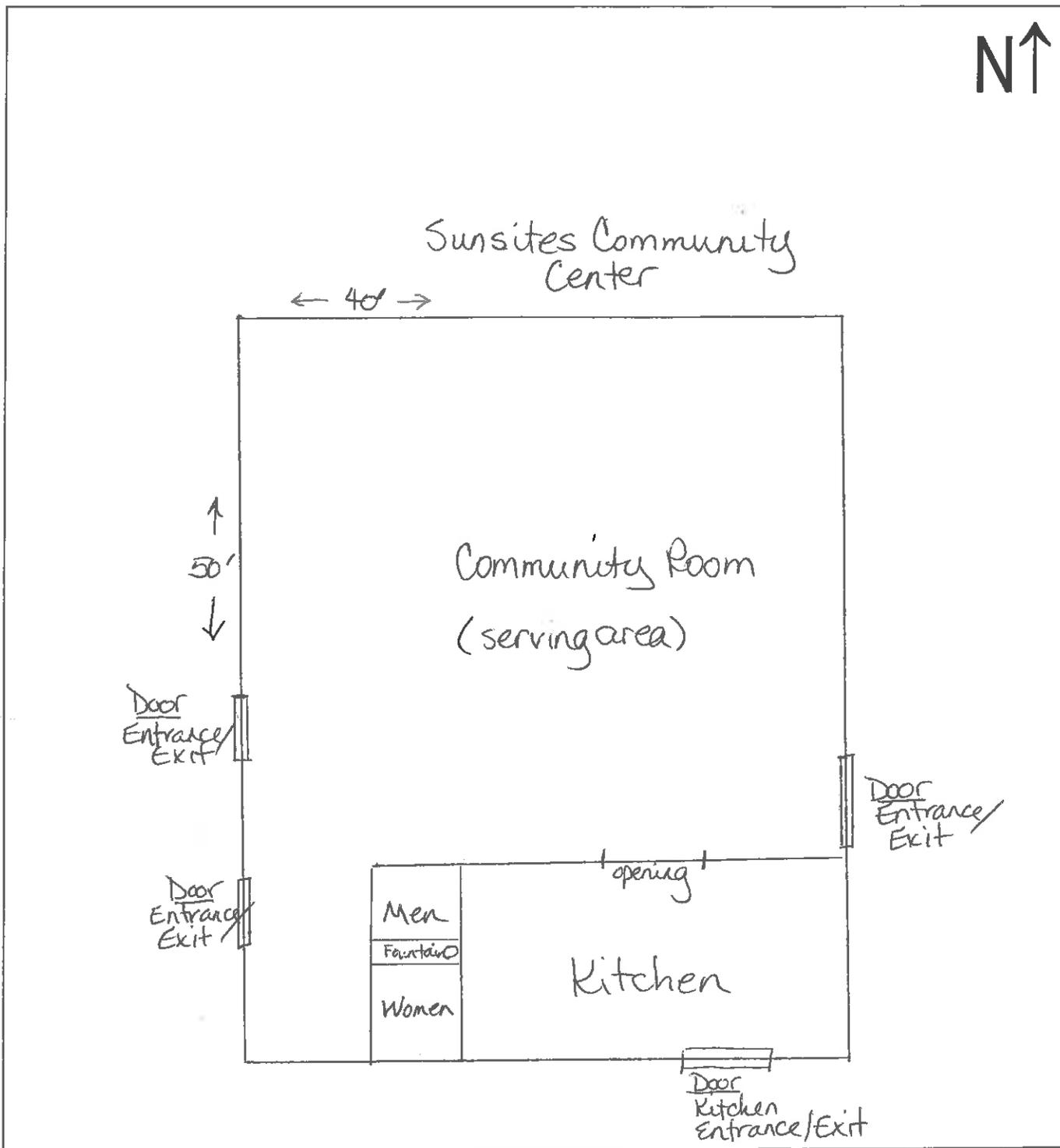
1. Site owner name: Sunsites Community Center, Inc. Daytime Contact Phone #: 520-826-4003
2. Site owner mailing address: 1216 E Treasure Rd, Pearce, AZ 85625
3. Email Address: lorettal85@gmail.com

**SECTION 4** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the site owner named in Section 3?  Yes  No
2. Will the liquor you sell/serve be products only manufacture/produced at your licensed premises names in Section 1?  Yes  No
3. List the number of Fair/Festival licenses you have been issued in the current calendar year 10
4. List the number of days you have held a licensed Fair/Festival in the current calendar year 17
5. What security and control measures will you take to prevent violations of state liquor laws at this event?
- \* 0 # of Police Officers on Site Fencing  Yes  No
- 0 # of Security Personnel on Site Barriers  Yes  No
6. I am familiar with and have read statutes for Arizona's fair/festival privileges, requirements and penalties? (Farm Winery A.R.S. §4-203.03, Craft Distillery A.R.S. §4-205.11, either being held at a Special Event A.R.S. §4-203.02)  Yes  No
7. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell or furnish liquor at this fair/festival have knowledge of Arizona liquor laws? (R19-1-302)  Yes  No

\* This is a small wine release event. By invitation only. All wine will be served in the building. One winery hosting (Golden Rule Vineyards) and serving wine.

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Use this page to draw a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.



**SECTION 6** This section to be completed only by the applicant named in section #1

I, JAMES HILL GRAHAM declare that I am the APPLICANT filing this application as listed in Section 8. I have read the application and the contents and all statements are true, correct and Complete.

x James Hill Graham (Signature) Owner/Agent (Title/ Position) 11/4/2015 (Date) (520) 507-2400 (Phone #)

The foregoing instrument was acknowledge before me this 4th November 2015  
Day Month Year

State Arizona County of Cochise

My Commission Expires on: 020519  
Date

Patricia A. O'Neal  
Signature of Notary Public



The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**SECTION 7** Local Governing Body Approval Section

I, \_\_\_\_\_ (Government Official) \_\_\_\_\_ (Title) recommend  APPROVAL  DISAPPROVAL

on behalf of \_\_\_\_\_ (City, Town, County) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone # \_\_\_\_\_

FOR DEPARTMENT OF LIQUOR USE ONLY

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

# COCHISE COUNTY BOARD OF SUPERVISORS



Telephone (520) 432-9200

Fax (520) 432-5016

For internal use only:

- Restaurant/Hotel-Motel
- Club/Government
- Transfer of Premises

**APPLICANT INFORMATION**

Applicant Name: James Hill Graham Address: 1216 E Treasure Rd (Sunsites Comm Ctr)  
 Business Name: Golden Rule Vineyards City/Zip: Pearce, AZ 85625  
 Liquor License #: 13023032 Parcel #: 114-01-053D  
 Ownership Type: \_\_\_\_\_ Liquor License  Special Event Liquor License   
 Partner(s): \_\_\_\_\_

**TO BE COMPLETED BY THE PLANNING & ZONING DEPARTMENT**

Please advise if, at the time the application was filed:

1. The premises for which the license is being applied for is within 300 horizontal feet of a church; or
2. The premises for which the license is being applied for is within 300 horizontal feet of a public or private school, or a fenced recreation area adjacent to a school building.

If so, please attach pertinent documentation and drawings or maps.

Comments: N/A -this application is exempt from the 300 foot rule, special event no posting is required.

Based on the above information, the Planning and Zoning Department's recommendation to the Board of Supervisors is:	Approval <input checked="" type="checkbox"/>	Disapproval <input type="checkbox"/>
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**OTHER PERTINENT INFORMATION FOR THE BOARD'S CONSIDERATION:**

Proper Zoning?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Zoning:	GB
Use permitted by P&Z?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Permit#:	CP-975120
Date Permit Issued:	1997	Use Permitted:	Senior Citizen Community Center
If use not permitted, is it LNC?	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Year LNC Established:	N/A

- The Planning Department will notify the applicant that if any construction is proposed, a Non-Residential Permit must first be submitted and approved by this Department, or if there is a lapse of 12 months of non-operation of the business, a Non-Residential Permit will be required to re-establish the use from this Department.
- The Planning Department will notify the applicant that he/she will be required to obtain the proper permits before operating the business.
- The Planning Department is currently working with the property owner on several zoning-related issues with the subject property.
- The Planning Department is currently working with the property owner on obtaining the proper permits to operate the business.

Name: Dora V Flores Title: Zoning Administrator  
 Signature: Dora V Flores Date: November 23, 2015  
 Contact phone: 520-803-3960 Email: dflores@cochise.az.gov

*Return completed form with any attachments by:* 11/24/15

# COCHISE COUNTY BOARD OF SUPERVISORS



Telephone (520) 432-9200

Fax (520) 432-5016

## APPLICANT INFORMATION

Applicant Name: James Hill Graham Address: 1216 E Treasure Rd (Sunsites Comm Ctr)  
Business Name: Golden Rule Vineyards City/Zip: Pearce, AZ 85625  
Liquor License #: 13023032 Parcel #: 114-01-053D  
Ownership Type: \_\_\_\_\_ Liquor License  Special Event Liquor License   
Partner(s): \_\_\_\_\_ Wine Festival

## TO BE COMPLETED BY THE SHERIFF'S OFFICE

Please advise if:

1. There have been a significant number of incidents at the named location within five (5) years prior to the application.

If so, please attach pertinent documentation.

Comments: There have not been a significant number of events at the location in the past 5 years.

Based on the above information, the Sheriff's Office recommendation to the Board of Supervisors is:

Approval

Disapproval

No Recommendation

Name: Mark P. Genz Title: Commander

Signature: s/Mark P. Genz Date: 11/23/15

Contact phone: 432-9506 Email: mgenz@cochise.az.gov

Return completed form with any attachments by: 11/24/15

Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 12/01/2015

Annual Joint Funding Agreement (JFA No. 2) with United States Geological Survey (USGS)

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

# of ORIGINALS

Submitted for Signature:

NAME NA

TITLE NA

of PRESENTER:

of PRESENTER:

Mandated Function?:

Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Approve the Annual Joint Funding Agreement No. 16CMAZ00500 with United States Geological Survey (USGS) in the amount of \$58,700 for the period of October 1, 2015 to September 30, 2016 to conduct hydrologic investigations and data collection.

Background:

This request is to help fund an annual program that the County has supported financially for a number of years. The request is for \$58,700. These funds help support the work of USGS personnel in the hydrologic monitoring in the Sierra Vista Subwatershed of the Upper San Pedro Basin.

Department's Next Steps (if approved):

Route agreements as requested.

Impact of NOT Approving/Alternatives:

Important work for hydrological monitoring in the Sierra Vista Subwatershed will not be accomplished.

To BOS Staff: Document Disposition/Follow-Up:

After approval, one original agreement to be signed and returned to USGS and one original agreement will be filed at the Board office.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Letter

## Agreement

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# United States Department of the Interior

U.S. GEOLOGICAL SURVEY  
Arizona Water Science Center  
520 North Park Avenue, Suite 221  
Tucson, Arizona 85719

DUNS: 137882127 TIN: 53-0196958 ALC: 14-08-0001 CC: GGCMZF  
(520) 670-6671 FAX (520) 670-5592  
<http://az.water.usgs.gov/>

November 17, 2015

6000000801/AZ042  
Arlethe Rios, Clerk  
Cochise County Board of Supervisors  
1415 W. Melody Lane, Building G  
Bisbee, Arizona 85603

Dear Ms. Rios:

Enclosed are two copies of Joint Funding Agreement (JFA) No. 2 between the Cochise County Board of Supervisors and the U.S. Geological Survey for the period October 1, 2015 to September 30, 2016 to conduct hydrologic investigations and data collection. Billing will be on a quarterly basis and the bills will be mailed in December, March, June and August. Work performed with funds from this agreement will be conducted on a fixed-price basis. The results of all work under this agreement will be available for publication by the USGS.

Please return a signed copy of the JFA to this office. If you have any questions, please contact Bruce Gungle at (520) 671-6671 ext 233.

Sincerely,

James M. Leenhouts  
Director

[ACTING]

Enclosures (2)

**U.S. DEPARTMENT OF THE INTERIOR  
GEOLOGICAL SURVEY**

Customer #: 6000000801/AZ042  
Agreement #: 16CMAZ00500  
Project #: ZF009GO  
TIN #: 86-6000398  
Fixed Cost Agreement YES

**JOINT FUNDING AGREEMENT**

FOR  
WATER RESOURCES INVESTIGATIONS

**THIS AGREEMENT is entered into as of the, 17th day of November, 2015 by the U.S. GEOLOGICAL SURVEY, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the COCHISE COUNTY BOARD OF SUPERVISORS, party of the second part.**

1. The parties hereto agree that subject to availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation a program of hydrologic investigations and data collection as described in the attached scope of work herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50; and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) includes In-Kind Services in the amount of \$0.00

(a) by the party of the first part during the period

Amount	Date	to	Date
\$34,500.00	October 1, 2015		September 30, 2016

(b) by the party of the second part during the period

Amount	Date	to	Date
\$58,700.00	October 1, 2015		September 30, 2016

Total = \$93,200.00

(c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of:

Description of the USGS regional/national program:

(d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.

(e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

- 7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.
- 8. The maps, records, or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records, or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program and, if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at costs, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records, or reports published by either party shall contain a statement of the cooperative relations between the parties.
- 9. USGS will issue billings utilizing Department of the Interior Bill for Collection (form DI-1040). Billing documents are to be rendered quarterly. Payments of bills are due within 60 days after the billing date. If not paid by the due date, interest will be charged at the current Treasury rate for each 30 day period, or portion thereof, that the payment is delayed beyond the due date. (31 USC 3717; Comptroller General File B-212222, August 23, 1983).

**U.S. Geological Survey  
United States  
Department of the Interior**

**Cochise County Board of Supervisors**

**USGS Point of Contact**

**Customer Point of Contact**

Name: James M. Leenhouts  
 Address: 520 N. Park Ave., Suite 221  
 Tucson, AZ 85719  
 Telephone: 520-670-6671 x278  
 Email: leenhout@usgs.gov

Name: Arlethe Rios, Clerk  
 Address: 1415 W. Melody Lane, Building G  
 Bisbee, AZ 85603  
 Telephone: 520-432-9200  
 Email: board@cochise.az.gov

**Signatures and Date**

Signature:		Date:	11/17/15	Signature:		Date:	
Name:	James M. Leenhouts	Name:		Name:		Name:	
Title:	Director [ACTING]	Title:		Title:		Title:	

## Scope of Work

Agreement #16CMAZ00500, between USGS and Cochise County

For Federal fiscal year 2016 the funds from this agreement will cover ongoing hydrologic monitoring in the Sierra Vista Subwatershed of the Upper San Pedro Basin. This work has specific bearing on monitoring the hydrologic system with respect to attaining a sustainable yield of groundwater withdrawals in accordance with the goals of the Upper San Pedro Partnership ([http://www.usppartnership.com/press\\_mission.htm](http://www.usppartnership.com/press_mission.htm)). In addition, the information obtained through this basic monitoring is critical to verifying the predictive performance of groundwater modeling of the Sierra Vista Subwatershed.

While the cost per gaging station has increased this year by \$1,000/per gage (\$4,000 total), the amount the USGS contributes to the agreement has increased by a like amount. As a result, the Cochise County share remains the same as in FY2015. The specifics of the work are listed below.

1. Operation of the Lewis Springs study site. The Lewis Springs site, located just north of where Arizona Route 90 crosses the San Pedro River, has been operating about 21 years. This site has provided some of the most complete information available on the San Pedro River regarding interactions between the regional aquifer system and the perennial San Pedro River reaches. The long period of continuous record at this site makes it particularly valuable for detecting changes in effects of regional-aquifer pumping on the river. Instrumentation at the site includes 6 piezometers at three locations along a line extending perpendicularly away from the river. Two locations have nested piezometers that measure vertical hydraulic gradients from the regional to the stream-alluvium aquifer. The site also records stream stage so the hydraulic gradient to the river may be calculated. To visit the web page for this site navigate to: <http://az.water.usgs.gov/projects/9671-9GO/>
2. Operation of tributary stream-gaging stations. Mountain-front, low-flow stream-gaging stations provide information about the amount of mountain-front recharge that is taking place in the Subwatershed. Flows result from both snow melt in the winter and spring, and from storm runoff during the summer months. Low-flow stream gaging also provides a means of assessing long-term climate change effects on the Subwatershed, if any. Major tributary stream-gaging stations help quantify the tributary contribution to San Pedro River surface flow.
  - a) The Banning Creek stream-gaging station is located about a mile up Banning Creek toward Bisbee from the intersection of U.S. Routes 80 and 90, and is the only gaging station on the east side of the Subwatershed upstream of Walnut Gulch. Banning Creek is one of the larger watersheds in the Mule Mountains. The Banning Creek discharge record is over 14 years old, beginning in February of 2001. To visit the web page for this station navigate to: [http://waterdata.usgs.gov/az/nwis/uv/?site\\_no=09470700&PARAMeter\\_cd=00065,00060](http://waterdata.usgs.gov/az/nwis/uv/?site_no=09470700&PARAMeter_cd=00065,00060)
  - b) The Ramsey Canyon stream-gaging station is located in the Huachuca Mountains at the top of Ramsey Canyon Road, adjacent to The Nature Conservancy's Ramsey Canyon preserve headquarters building. Ramsey Canyon is one of a series of significant watersheds that drain the higher elevations of the Huachuca Mountains and is the southernmost gaging station on the west side of the Subwatershed. The Ramsey Canyon discharge record is over 15 years old,

beginning in May of 2000. To visit the web page for this station navigate to:

[http://waterdata.usgs.gov/az/nwis/uv/?site\\_no=09470750&PARAMeter\\_cd=00065,00060](http://waterdata.usgs.gov/az/nwis/uv/?site_no=09470750&PARAMeter_cd=00065,00060)

- c) The Upper Babocomari stream-gaging station is located on the Babacomari Ranch about 4 miles west of Arizona Route 90. The Babocomari River is perennial in stretches and is the primary tributary stream in the Upper San Pedro basin. The Babocomari is essentially perennial at the Upper Babocomari gaging station. In combination with the Lower Babocomari gaging station (funded by other USGS partners), these gaging station data help to quantify the contribution from the Babocomari River to the surface flow of the San Pedro River as well as to increase understanding of the groundwater – surface water interactions along the intervening reach of the Babocomari River. The Upper Babocomari discharge record is over 15 years old, beginning in July of 2000. To visit the web page for this station navigate to: [http://waterdata.usgs.gov/az/nwis/uv/?site\\_no=09471380&PARAMeter\\_cd=00065,00060](http://waterdata.usgs.gov/az/nwis/uv/?site_no=09471380&PARAMeter_cd=00065,00060)

3. Collection of stream samples and analysis of stable isotopes of water. The stable isotopes of water provide a sensitive indicator of water sources in a stream. Some of the funds in this agreement will be used to support an ongoing program to collect and analyze these isotopes at several locations. The collection locations along the San Pedro River are: Palominas, Hereford, Lewis Springs, Charleston, and Tombstone. Samples are also collected from the Babocomari River at the Lower Babocomari gaging station near Tombstone, AZ (station number 09471400). Samples are collected monthly, and the procedure includes measurements of electrical conductivity and stream discharge. Collectively, these data provide valuable information regarding the interactions between the regional-aquifer system and the flow in the San Pedro River. In addition, the isotopes are used to look for changes in the relative sources of water to the stream as would occur if regional ground-water pumping captures water that would otherwise have supported base flow.
4. Spring discharge measurements. Groundwater discharges from the subsurface not only through the river streambed, but also through various springs adjacent to the river along its length. Discharge is to be measured quarterly at five springs, three along the west side of the river (Horsethief, Murray, and Moson Springs) and two on the east side of the river (Lewis Spring, McDowell-Craig Farm flowing well).
5. Data management. In addition to the activities outlined above, the USGS is engaged in other hydrologic monitoring activities including aquifer storage monitoring [includes both water level monitoring in wells throughout the Sierra Vista Subwatershed (continuous automated transducer measurements and manual quarterly measurements) and microgravity measurements taken at stations distributed across the Subwatershed], vertical gradients monitored in paired deep and shallow piezometers near to the river and used to establish gaining and losing reaches of the river, horizontal gradients monitored via cross-river piezometer transects, and additional tributary and main stem stream-gaging. All of these data need to be compiled, quality assured and controlled, and entered into the USGS national data base in a timely fashion.

**Budget for federal FY 2016**

Agreement #16CMAZ00500, between USGS and Cochise County

<b>Task</b>	<b>Cost item</b>	<b>Cost (in dollars)</b>
Operation of Lewis Springs monitoring site	Data collection/site operation	15,400
Operation of Banning Creek stream gaging station	Data collection/site operation	15,400
Operation of Upper Babocomari stream gaging station	Data collection/site operation	15,400
Operation of Ramsey Canyon stream gaging station	Data collection/site operation	15,400
Collection of stream samples and analyses of stable isotopes of water	Labor	6,000
	Lab analyses	8,700
	Equipment	700
	Shipping	700
Spring discharge measurements	Data collection, 5 springs	5,500
Data management	All project data management/entry	10,000
<b>Total of project cost items</b>		<b>93,200</b>

<b>Funding source – USGS</b>	<b>34,500</b>
<b>Funding source – Cochise County</b>	<b>58,700</b>
<b>Total project funding</b>	<b>93,200</b>

Community Development

Regular Board of Supervisors Meeting

Meeting Date: 12/01/2015

Contract Renewal for Aggregate Crushing at County Located Pits

Submitted By: Terry Hudson, Procurement

Department: Procurement

Presentation: No A/V Presentation Recommendation: Approve

Document Signatures: BOS Signature NOT Required # of ORIGINALS Submitted for Signature: 0

NAME of PRESENTER: Terry Hudson TITLE of PRESENTER: Procurement Director

Mandated Function?: Not Mandated Source of Mandate or Basis for Support?:

Docket Number (If applicable):

Information

Agenda Item Text:

Approve the renewal of Contract No. IFB 15-07-HFP-04 for Aggregate and Concrete Crushing at various County located pits for the Community Development Highway and Floodplain Division to various contractors in the not to exceed amount of \$250,000 for the period of November 1, 2015 through October 31, 2016.

Background:

This will be the first renewal period of Contract No. IFB 15-07-HF9-04 approved by the Board of Supervisors on October 28, 2014. All of the contractors have agreed to hold their prices firm for the contract renewal period, the current contractors are:

- AGE Contracting, Inc.
Maddux and Sons, Inc.
Fisher Sand & Gravel Co.

Department's Next Steps (if approved):

Process purchase orders and monitor contract performance.

Impact of NOT Approving/Alternatives:

Procurement would be required to obtain quotes every time there was a requirement for aggregate and concrete crushing resulting in higher prices and additional workload for both the Procurement and Highway and Floodplain Division.

To BOS Staff: Document Disposition/Follow-Up:

No action required

Budget Information

Information about available funds

Budgeted: [ ] Funds Available: [ ] Amount Available:
Unbudgeted: [ ] Funds NOT Available: [ ] Amendment: [ ]

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Fiscal Impact & Funding  
Sources (if known):**

The Highway and Floodplain Division has budgeted for this expenditure in the FY 2015-16 annual work plan in fund lines 251-4010-9-413.700 and 261-4110-9-413.900.

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**Attachments**

Contractors renewal response

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**COCHISE COUNTY PROCUREMENT DEPARTMENT**  
 1415 Melody Lane, Building C, Bisbee, AZ 85603  
 Phone: 520-432-8391 Fax: 520-432-8397  
 Website: [www.cochise.az.gov](http://www.cochise.az.gov)

November 10, 2015

Fisher Sand & Gravel Co  
 Ben Schoonover  
 1302 W. Drivers Way  
 Tempe, AZ 85284

Re: Contract Renewal #15-07-HFP-04 – Aggregate Crushing at County Located Pits

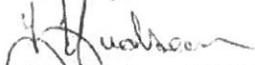
Dear Mr. Schoonover;

The Cochise County Board of Supervisors approved the above referenced contract with your firm on October 28, 2014 for the period of November 1, 2014 through October 31, 2015. The terms and conditions of the original agreement allow for the option to renew the agreement for four additional one-year periods. If the conditions of the renewal can be satisfactorily negotiated, this will be the first renewal term.

The County is considering the renewal of this agreement for the term of November 1, 2015 through October 31, 2016. Please indicate your decision below, then sign and return this letter to me as soon as possible. Renewal of your contract is solely at the County's discretion. Your response will be carefully evaluated to determine if a satisfactory renewal can be accomplished, or if rebidding will best serve the County's interest.

For your convenience and copy of the current contract pricing is attached. If you have any questions regarding this process, please contact me at 520-432-8391 or [thudson@cochise.az.gov](mailto:thudson@cochise.az.gov).

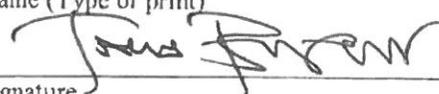
Sincerely,

  
 Terry Hudson, CPPB  
 Procurement Director

\*\*\*\*\*  
 AS AN AUTHORIZED REPRESENTATIVE OF THIS FIRM, I:

Agree to a one-year renewal at the exact same pricing and terms.

Agree to a one-year renewal with the changes shown on the attached. Indicate any changes on a separate document and return it with this form.

<u>James Baumgartner</u>	<u>Southwest Division manager</u>
Name (Type or print)	Title
<u></u>	<u>11/10/15</u>
Signature	Date

First RENEWAL 11-1-15 - 10-31-16



**COCHISE COUNTY PROCUREMENT DEPARTMENT**  
 1415 Melody Lane, Building C, Bisbee, AZ 85603  
 Phone: 520-432-8391 Fax: 520-432-8397  
 Website: [www.cochise.az.gov](http://www.cochise.az.gov)

November 10, 2015

Maddux & Sons, Inc.  
 Toni Vance  
 4000 N. Leslie Canyon Road  
 Douglas, AZ 85607

Re: Contract Renewal #13-40-HFP-04 – Crushed Aggregate & Riprap

Dear Ms. Vance;

The Cochise County Board of Supervisors approved the above referenced contract with your firm on June 25, 2013 for the period of July 1, 2013 through June 30, 2014. The terms and conditions of the original agreement allow for the option to renew the agreement for four additional one-year periods. If the conditions of the renewal can be satisfactorily negotiated, this will be the first renewal term.

The County is considering the renewal of this agreement for the term of July 1, 2014 through June 30, 2015. Please indicate your decision below, then sign and return this letter to me as soon as possible. Renewal of your contract is solely at the County's discretion. Your response will be carefully evaluated to determine if a satisfactory renewal can be accomplished, or if rebidding will best serve the County's interest.

For your convenience and copy of the current contract pricing is attached. If you have any questions regarding this process, please contact me at 520-432-8391 or [thudson@cochise.az.gov](mailto:thudson@cochise.az.gov).

Sincerely,

Terry Hudson, CPPB  
 Procurement Director

\*\*\*\*\*

AS AN AUTHORIZED REPRESENTATIVE OF THIS FIRM, I:

Agree to a one-year renewal at the exact same pricing and terms.

Agree to a one-year renewal with the changes shown on the attached. Indicate any changes on a separate document and return it with this form.

CLINTON R. MADDUX	PRESIDENT
Name (Type or print)	Title
	11/11/15
Signature	Date



**COCHISE COUNTY PROCUREMENT DEPARTMENT**

1415 Melody Lane, Building C, Bisbee, AZ 85603

Phone: 520-432-8391 Fax: 520-432-8397

Website: [www.cochise.az.gov](http://www.cochise.az.gov)

November 10, 2015

AGE Contracting, Inc.  
Laurence Harvey  
3190 N. Silver Hills  
Nogales, AZ 85621

Re: Contract Renewal #15-07-HFP-04 – Aggregate Crushing at County Located Pits

Dear Mr. Harvey;

The Cochise County Board of Supervisors approved the above referenced contract with your firm on October 28, 2014 for the period of November 1, 2014 through October 31, 2015. The terms and conditions of the original agreement allow for the option to renew the agreement for four additional one-year periods. If the conditions of the renewal can be satisfactorily negotiated, this will be the first renewal term.

The County is considering the renewal of this agreement for the term of November 1, 2015 through October 31, 2016. Please indicate your decision below, then sign and return this letter to me as soon as possible. Renewal of your contract is solely at the County's discretion. Your response will be carefully evaluated to determine if a satisfactory renewal can be accomplished, or if rebidding will best serve the County's interest.

For your convenience and copy of the current contract pricing is attached. If you have any questions regarding this process, please contact me at 520-432-8391 or [thudson@cochise.az.gov](mailto:thudson@cochise.az.gov).

Sincerely,

  
Terry Hudson, CPPB  
Procurement Director

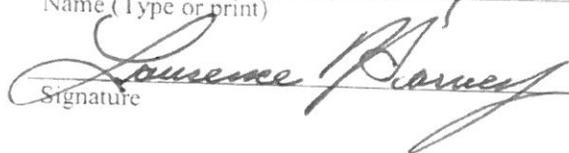
\*\*\*\*\*  
AS AN AUTHORIZED REPRESENTATIVE OF THIS FIRM, I:

Agree to a one-year renewal at the exact same pricing and terms.

Agree to a one-year renewal with the changes shown on the attached. Indicate any changes on a separate document and return it with this form.

**LAURENCE HARVEY**  
Name (Type or print)

**PRES.**  
Title

  
Signature

**11-10-15**  
Date

**Regular Board of Supervisors Meeting**

**Meeting Date:** 12/01/2015

Law Enforcement Communications Agreement with Tombstone

**Submitted By:** Tom Alinen, County Sheriff

**Department:** County Sheriff

**Presentation:** No A/V Presentation      **Recommendation:** Approve

**Document Signatures:** BOS Signature Required      **# of ORIGINALS Submitted for Signature:** 2

**NAME of PRESENTER:** Tom Alinen      **TITLE of PRESENTER:** Commander

**Docket Number (If applicable):**

**Mandated Function?:** Not Mandated      **Source of Mandate or Basis for Support?:**

**Information**

**Agenda Item Text:**

Approve the Law Enforcement Communications Agreement between Cochise County and the Town of Tombstone to provide dispatching services to the Town of Tombstone effective November 17, 2015 to September 30, 2016.

**Background:**

The Tombstone Marshall spoke with Sheriff Dannels and requested the Sheriff's Office continue to assist in dispatching calls for service for the Tombstone Marshall's Office during the evenings and on weekends. Tombstone is having budget issues and the cost of twenty four hour in-house dispatch is prohibitive.

The Town of Tombstone agrees to pay the County One Thousand Two Hundred and Fifty Dollars (\$1,250.00) monthly for dispatch services.

Currently, the agreement calls for the Sheriff's Office to dispatch for Tombstone from 4 pm until 8 am on weekdays, 4 pm Fridays until 8 am Mondays on weekends and on holidays from 8 am until 8 am the following day.

This agreement has been agreed to and signed by Sheriff Dannels, Tombstone Mayor Dustin Escapule, Tombstone Marshall Robert Randall and Tombstone City Attorney Randall Bays.

The agreement has been reviewed and signed by Deputy County Attorney Lauri Owen.

**Department's Next Steps (if approved):**

Provide dispatching services agreed upon in the agreement.

**Impact of NOT Approving/Alternatives:**

The Town of Tombstone will suffer a degradation in response to emergency and routine calls for service due to not having sufficient town funds to provide for dispatching services. The citizens of the town and tourists will not get quality law enforcement and medical services.

**To BOS Staff: Document Disposition/Follow-Up:**

Please sign both originals and return to the Sheriff's Office.

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**Attachments**

Dispatch Agreement

---

## **LAW ENFORCEMENT COMMUNICATIONS AGREEMENT**

**THIS AGREEMENT** is entered into by and between the Cochise County, a body politic (hereinafter "County") and the City of Tombstone on behalf of the Tombstone Marshal's Office, a municipal corporation (hereinafter "City"). This Agreement contains all the terms and conditions agreed to between the parties. All rights and obligations of the parties shall be governed by the terms of this document. No other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

### **RECITALS**

**WHEREAS**, pursuant to A.R.S. § 11-441, the County Sheriff is granted broad responsibilities with respect to law enforcement; and

**WHEREAS**, pursuant to those responsibilities the Cochise County Sheriff maintains a communications facility for the purpose of receiving requests for assistance and dispatching law enforcement with respect to said requests; and

**WHEREAS**, the City does not qualify for designation as a Public Safety Answer Point (PSAP); and

**WHEREAS**, the City desires to utilize the Cochise County Sheriff's Communications facility to receive requests for assistance and to dispatch law enforcement in response to said requests; and

**WHEREAS**, the County has determined that the responsibilities of the Cochise County Sheriff, pursuant to A.R.S. § 11-441, can be more effectively discharged if the Sheriff's Communications facilities are utilized by the City as requested; and

**WHEREAS**, pursuant to A.R.S. § 11-952, two or more public agencies may contact for services or jointly exercise any powers, to the contracting parties and may enter in agreements with one another for joint or cooperative action,

**NOW, THEREFORE**, the parties agree as follows:

## A. DUTIES OF THE PARTIES

### 1. DUTIES OF THE COUNTY:

- a. The County agrees to receive requests for emergency assistance of the Tombstone Marshals Office personnel as pre-agreed upon designated hours.
- b. The County agrees to receive non-emergency requests for assistance of the Tombstone Marshal's Office, and to dispatch Marshal's Office personnel in response to such requests during the time periods described herein as follows:
  1. Weekdays from 1600 until 0800 the following morning
  2. Weekends from 1600 Friday until 0800 on Monday
  3. Holidays from 0800 until 0800 the following business day.
- c. The County will provide Arizona Criminal Justice Information System (ACJIS) computer coverage during the time period specified in Paragraph 1, b1 through b3, and on an as needed basis in exceptional circumstances with prior notification.
- d. The County will be responsible for "hit" confirmations during the time period specified in Paragraph 1, b1 through b3, and on an as needed basis in exceptional circumstances with prior notification.

### 2. DUTIES OF THE CITY:

- a. The City agrees to provide all necessary information in a timely manner for the ACJIS computer system.
- b. The City agrees to provide at least ten (10) days written notice to provide for dispatching services during anticipated absences of personnel.
- c. The City agrees to schedule personnel so as to not require the County's services beyond stated hours in Paragraph 1, b1 through b3.

## B. PAYMENT OF FEES

1. The City agrees to pay the County One Thousand Two Hundred and Fifty Dollars (\$1250.00) monthly.

2. Said payment will be due and payable within ten (10) days of the billing statement date.

#### C. TERM OF AGREEMENT

This Agreement shall become effective when filed with the County Recorder pursuant to A.R.S. § 11-952 (F) and shall continue to and include September 30, 2016, and may be renewed annually for up to five, one year terms, upon written agreement by both parties no later than thirty (30) days before the contract's scheduled expiration each year.

#### D. INDEMNIFICATION

The City agrees to indemnify, defend and hold harmless the County from claims or damages of any kind whatsoever arising or in any manner occasioned by the negligence of the County occurring in the performance of this Agreement.

#### E. AGREEMENT

The terms, conditions, or fees cited in this Agreement may be amended by either party. A party seeking to amend this Agreement shall provide written notice, in the form of a Letter of Amendment. A Letter of Amendment is not deemed effective until approved by both parties.

#### F. TERMINATION

This Agreement may be terminated by either party. A party seeking to terminate shall provide written notice of said termination to the other party no less than thirty (30) days prior to the effective date of said termination.

Pursuant to A.R.S. § 38-511, the provision of which are incorporated herein by reference, all parties are hereby put on notice that this Agreement is subject to cancellation by Cochise County or its department or agencies if any person significantly involved in initiating, negotiation, securing, drafting, or creating the contract on behalf of the County or its departments or agencies is, at any time, while the contract of any extension of the contract is in effect, and employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.

**IN WITNESS THEREOF**, the County has caused this Agreement to be executed by the Chairman of its Board of Supervisors and the Sheriff of Cochise County and the City has caused this Agreement to be executed by the Mayor and the Tombstone Marshal.

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Pat Call**  
**Chairman of Board of Supervisors**

October 20, 2015  
Date

  
\_\_\_\_\_  
**Dustin Escapule**  
**Mayor, City of Tombstone**

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
**Sheriff Mark J. Dannels**  
**Cochise County Sheriff's Office**

10-21-15  
Date

  
\_\_\_\_\_  
**Marshal Robert Randall**  
**Tombstone Marshal's Office**

10/29/2015  
Date

  
\_\_\_\_\_  
**Lauri Owen**  
**Cochise County Attorney's Office**

October 20, 2015  
Date

  
\_\_\_\_\_  
**Randall Bays**  
**Tombstone City Attorney**

**Regular Board of Supervisors Meeting**

**Elections and Special Districts**

<b>Meeting Date:</b>	12/01/2015		
Approve appointment of Republican Precinct Committeeperson			
<b>Submitted By:</b>	Katie Howard, Elections & Special Districts		
<b>Department:</b>	Elections & Special Districts		
<b>Presentation:</b>	No A/V Presentation	<b>Recommendation:</b>	Approve
<b>Document Signatures:</b>	BOS Signature NOT Required	<b># of ORIGINALS Submitted for Signature:</b>	0
<b>NAME of PRESENTER:</b>	n/a	<b>TITLE of PRESENTER:</b>	n/a
<b>Docket Number (If applicable):</b>			
<b>Mandated Function?:</b>	Federal or State Mandate	<b>Source of Mandate or Basis for Support?:</b>	A.R.S. 16-821(B)

**Information**

**Agenda Item Text:**

Approve the appointment as precinct committee person for the Republican Party: Ms. Leah Dean Davis, Precinct 32 - SV Country Club.

**Background:**

Appointment requested by Cochise County Republican Party Chair and verified as eligible by Cochise County Elections Department (see attached forms).

Note that this request included two persons; however upon examination it was found that there were no vacancies for Precinct 41-Village Meadows, where Mr. Tilton resides, therefore that individual could not be approved at this time. This was discussed with the Party Chair on 11/20/15.

**Department's Next Steps (if approved):**

Prepare letter to approved Precinct Committeeperson w/ copy to Party Chair. Create file for approved Precinct Committee Person and update list/post on website.

**Impact of NOT Approving/Alternatives:**

Vacancies will exist in Precinct 32.

**To BOS Staff: Document Disposition/Follow-Up:**

BOS staff to notify Elections of outcome of BOS decision on item.

**Attachments**

PC Request & Verification Forms



**Cochise County Republican Committee  
Post Office Box 615  
Sierra Vista, AZ 85636-0615**

RECEIVED  
COCHISE COUNTY  
BOARD OF SUPERVISORS  
2015 NOV - 5 A 11: 49

November 3, 2015

Cochise County Board of Supervisors  
1415 Melody Lane, Building G  
Bisbee, AZ 85603

Supervisors,

I recommend the following individuals be appointed as Cochise County Republican Committeemen:

OK -

Leah Dean Davis  
2665 Starfall Court ✓  
Sierra Vista, AZ 85650

Precinct 32 SV Country Club ✓

*Rec'd ✓  
Sierra Vista*

NO -  
See note

Edward G. Tilton, Jr.  
2277 Mission Drive  
Sierra Vista, AZ 85635

Precinct 41 Village Meadows ✓

*Rec'd ✓  
Sierra Vista*

Regards,

*Casey Jones*

Casey Jones  
Chairman, Cochise County Republican Committee  
520-249-3487  
luego@mac.com

RECEIVED NOV 6 2015



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: LEAH ANN DAVIS

ADDRESS: 2665 Startfall Court

Sierra Vista AZ 85650

PARTY: Republican

PRECINCT: 32 - SV Country Club

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 6 remaining

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS : 4  
10 total

APPROVE APPOINTMENT: ✓

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: 11/20/15

BY: Kate L. Howard

# Registrant Information Card

Registrant # 0200075612

Status ACTIVE  
Status Reason VALID REGISTRATION  
Registration Date 03/18/2007  
How Reg MOTOR VEHICLE OFFIC

TILTON, EDWARD G, JR

2277 MISSION DR  
SIERRA VISTA, AZ 85635

## MAILING ADDRESS

Precinct SV VILLAGE MEADOWS SD68 IN  
Birth Date 01/12/1965  
Party REPUBLICAN

## Reg Source MOTOR VEHICLE OFFICE

### Voter Needs Assistance

FALSE  
FALSE  
FALSE  
FALSE  
FALSE  
FALSE  
FALSE  
FALSE

\_\_\_\_\_  
Signature of Voter



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: EDWARD G. TILTON, JR.

ADDRESS: 2277 MISSION DR

SIERRA VISTA AZ 85635

PARTY: REPUBLICAN

PRECINCT: 41- VILLAGE MEADOWS

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 0 Remaining <sup>(\*)</sup>

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 9 Total

APPROVE APPOINTMENT: \_\_\_\_\_

DO NOT APPROVE APPOINTMENT: ✓

DATE: 11/20/15

BY: Katie A. Howard

(\*) Spoke w/ Casey via phone 11/20+ reviewed names of 9 current PCs for precinct. All are valid. Explained we would not approve appt. for Mr. Tilton unless someone else was removed, in this precinct. KW

# Registrant Information Card

Registrant # 0200075612

Status ACTIVE  
Status Reason VALID REGISTRATION  
Registration Date 03/18/2007  
How Reg MOTOR VEHICLE OFFIC

TILTON, EDWARD G, JR

## MAILING ADDRESS

2277 MISSION DR  
SIERRA VISTA, AZ 85635

Precinct SV VILLAGE MEADOWS SD68 IN  
Birth Date 01/12/1965  
Party REPUBLICAN

## Reg Source MOTOR VEHICLE OFFICE

### Voter Needs Assistance

FALSE  
FALSE  
FALSE  
FALSE  
FALSE  
FALSE  
FALSE  
FALSE

\_\_\_\_\_  
Signature of Voter

PRECINCT NO. AND NAME	NTE	NAME AND ADDRESS	DATE APPOINTED
38 SV SNYDER	5		
39 SV SOLDIER CREEK	8		
40 SV TOWN & COUNTRY	9	CASTLE, GEORGE L 1855 REGENCY DRIVE SIERRA VISTA, AZ 85635	July 8, 2014 Effective as of January 1, 2015
		GOLDCAMP, NANCY B 2092 CHANTILLY DRIVE SIERRA VISTA, AZ 85635	July 8, 2014 Effective as of January 1, 2015
		JONES, CASEY 1920 LEXINGTON DRIVE SIERRA VISTA, AZ 85635	July 8, 2014 Effective as of January 1, 2015
		JONES, KATHLEEN O 1920 LEXINGTON DRIVE SIERRA VISTA, AZ 85635	July 8, 2014 Effective as of January 1, 2015
		JONES, PATRICK A 1920 LEXINGTON DRIVE SIERRA VISTA, AZ 85635	July 8, 2014 Effective as of January 1, 2015
		GEORGE GAUN 1030 CANTERBURY DRIVE SIERRA VISTA, AZ 85635	Appointed August 25, 2015 BOS Meeting
41 SV VILLAGE MEADOWS	9	CROSBY, TOM PO BOX 3474 SIERRA VISTA, AZ 85636	July 8, 2014 Effective as of January 1, 2015
		FAST, BETH A 1033 EL CAMINO REAL SIERRA VISTA, AZ 85635	July 8, 2014 Effective as of January 1, 2015
		FAST, ERIC B 1033 EL CAMINO REAL SIERRA VISTA, AZ 85635	July 8, 2014 Effective as of January 1, 2015
		FISCHER, STEPHEN M 2830 SOLARRO DR SIERRA VISTA, AZ 85635	July 8, 2014 Effective as of January 1, 2015
		GRYMKO, PATRICIA M 2465 GOLF LINKS RD SIERRA VISTA, AZ 85635	July 8, 2014 Effective as of January 1, 2015
		LOWERY, DONALD 3110 SOLARRO DRIVE SIERRA VISTA, AZ 85635	Appointed January 27, 2015 BOS Meeting
		BOUGHAN, ZANETTA L. 3065 E. ORIOLE DRIVE SIERRA VISTA, AZ 85635	Appointed March 9, 2015 BOS Meeting
		BOUGHAN, ROBERT W. 3065 E. ORIOLE DRIVE SIERRA VISTA, AZ 85635	Appointed March 9, 2015 BOS Meeting
		BEHNKE, DOUGLAS J 1420 CAMINO RANCHO SIERRA VISTA, AZ 85635	Appointed August 25, 2015 BOS Meeting

**Regular Board of Supervisors Meeting**

**Meeting Date:** 12/01/2015

Demands

**Submitted By:** Kim Lemons, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**NAME** n/a

**TITLE** n/a

**of PRESENTER:**

**of PRESENTER:**

**Mandated Function?:**

**Source of Mandate  
or Basis for Support?:**

**Information**

**Agenda Item Text:**

Approve demands and budget amendments for operating transfers.

**Background:**

Auditor-General's requirement for Board of Supervisors to approve.

**Department's Next Steps (if approved):**

Return to Finance after BOS approval.

**Impact of NOT Approving/Alternatives:**

Board of Supervisors will not be in compliance with State law.

**To BOS Staff: Document Disposition/Follow-Up:**

Return to Finance after BOS approval.

**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Amount Available:**

**Unbudgeted:**

**Funds NOT Available:**

**Amendment:**

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Attachments**

*No file(s) attached.*

Regular Board of Supervisors Meeting

Meeting Date: 12/01/2015

2016 Board Meeting Calendar

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

# of ORIGINALS

Submitted for Signature:

NAME Arlethe Rios

TITLE Clerk of the Board

of PRESENTER:

of PRESENTER:

Mandated Function?:

Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Approve the 2016 Cochise County calendar reflecting the schedule of the Regular Board of Supervisor meetings for the calendar year 2016, the 2016 holidays and pay days, and authorize the Clerk to post the Public Notice of the 2016 meeting schedule.

Background:

Each year, we develop and post a notice of the regularly scheduled Board meetings, as required by statute.

Department's Next Steps (if approved):

Post notice of regular meetings on the bulletin board and online; disseminate information to County departments; input regular BOS meeting dates in AgendaQuick.

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

See above.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

2016 BOS MtgSchedule Holidays PayDays

2016 BOS MtgSchedule Holidays Website



**COCHISE COUNTY BOARD OF SUPERVISORS  
MEETING SCHEDULE, PAYDAYS AND COUNTY HOLIDAYS \***

**2016**

January '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February '16						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March '16						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May '16						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June '16						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August '16						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '16						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '16						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November '16						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December '16						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- X** \* Denotes observance of a legal holiday; County Offices are closed
- Regular Board Meeting\*\*
- Special Board Meeting (budget meetings; will be held)
- County PayDays

\*\* Note that the Regular Board meetings will occur on the 2nd and 4th Tuesday of each month, except in January, August, November and December (due to holidays).

**COCHISE COUNTY BOARD OF SUPERVISORS  
MEETING SCHEDULE AND COUNTY HOLIDAYS \***

**2016**

January '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February '16						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March '16						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May '16						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June '16						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August '16						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '16						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '16						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November '16						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December '16						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



Regular Board of Supervisors meetings



Scheduled Special Board of Supervisors meetings (Budget meetings)

Note that all Regular Board of Supervisors meetings are held in the Board Hearing Room located at 1415 Melody Lane in Bisbee and begin at 10:00a.m., unless otherwise indicated when the meeting is posted.

Meeting agendas are posted online at [www.cochise.az.gov](http://www.cochise.az.gov) at least 24 hours prior to the meeting start time.

The start time for the scheduled Special (budget) meetings will be determined when the agenda is posted.

If you have questions, please contact the Board office: 520-432-9200.

**Action 10.**  
**County Attorney**

**Regular Board of Supervisors Meeting**

**Meeting Date:** 12/01/2015  
Participation in Stepping Up Program to Reduce the Number of People with Mental Illness in Jail

**Submitted By:** Britt Hanson, County Attorney

**Department:** County Attorney

**Presentation:** No A/V Presentation      **Recommendation:** Approve

**Document Signatures:** BOS Signature Required      **# of ORIGINALS Submitted for Signature:** 1

<b>NAME of PRESENTER:</b>	Britt Hanson, Mark Suagee, Patty Demeroto	<b>TITLE of PRESENTER:</b>	Chief Civil Deputy, Public Defender and Adult Probation Chief Deputy
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**Docket Number (If applicable):**

<b>Mandated Function?:</b>	Not Mandated	<b>Source of Mandate or Basis for Support?:</b>	
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**Information**

**Agenda Item Text:**

Adopt Resolution 15-27 to participate in the National Association of Counties' (NACo) Stepping Up Program to reduce the number of people with mental illness in jail.

**Background:**

This agenda item requests that the Board approve a Resolution to Participate in the National Association of Counties' Stepping Up Program to Reduce the Number of People with Mental Illness in Jail, which is a stepping stone for further participation in the Program. Information about the Stepping Up Program is below.

The effort to participate in the Stepping Up Program is being led by Public Defender Mark Suagee, Chief Deputy Probation Officer Patty Demeroto, and Britt Hanson and Kathy Aguilar of the County Attorney's Office. However, the Resolution, and participation in the Program, is supported by the Sheriff, including Jail Commander Kenny Bradshaw, the Courts and Health Department Director Mary Gomez. It is also supported by other local organizations and agencies that have an interest in treating people with mental illness, such as NAMI and Wellness Connections. The expectation is that more of these offices, agencies and organizations will be brought into fuller participation in 2016.

Mr. Suagee, Ms. Demeroto, Ms. Aguilar and Mr. Hanson are preparing an application to NACO to request that it sponsor (and pay for) a workshop on Sequential Intercept Mapping (SIMS). The purpose of the SIMS workshop will be to help the County design a system for collaboratively "intercepting" people with mental illness at various points in the criminal justice system--from first contact with law enforcement to sentencing--with the goal of steering them into appropriate treatment and reduced recidivism. If the application is granted, the workshop will be conducted in the Spring of 2016, and will include up to 40 participants. A draft of the SIMS application is attached to this agenda item. The Resolution that is the focus of this agenda item will be included in the application.

**Stepping Up Background**

There was a time when news of jails serving more people with mental illnesses than in-patient treatment facilities was shocking. Now, it is not surprising to hear that jails across the nation serve an estimated 2 million people with serious

mental illnesses each year—almost three-quarters of whom also have substance use disorders—or that the prevalence of people with serious mental illnesses in jails is three to six times higher than for the general population. Once incarcerated, they tend to stay longer in jail and upon release are at a higher risk of returning than individuals without these disorders.

The human toll—and its cost to taxpayers—is staggering. Jails spend two to three times more on adults with mental illnesses that require intervention than on people without those needs, yet often do not see improvements in recidivism or recovery. Despite counties' tremendous efforts to address this problem, they are often thwarted by significant obstacles, such as coordinating multiple systems and operating with minimal resources. Without change, large numbers of people with mental illnesses will continue to cycle through the criminal justice system, often resulting in missed opportunities to link them to treatment, tragic outcomes, inefficient use of funding, and failure to improve public safety.

## The National Initiative

Recognizing the critical role local and state officials play in supporting change, the [National Association of Counties \(NACo\)](#), the [Council of State Governments \(CSG\) Justice Center](#), and the [American Psychiatric Foundation \(APF\)](#) have come together to lead a national initiative to help advance counties' efforts to reduce the number of adults with mental and co-occurring substance use disorders in jails. With support from the U.S. Justice Department's [Bureau of Justice Assistance](#), the initiative will build on the many innovative and proven practices being implemented across the country.

The initiative engages a diverse group of organizations with expertise on these issues, including those representing sheriffs, jail administrators, judges, community corrections professionals, treatment providers, people with mental illnesses and their families, mental health and substance use program directors, and other stakeholders.

The initiative is about creating a long-term, national movement—not a moment in time—to raise awareness of the factors contributing to the over-representation of people with mental illnesses in jails, and then using practices and strategies that work to drive those numbers down. The initiative has two key components:

1. **A CALL TO ACTION** demonstrating strong county and state leadership and a shared commitment to a multi-step planning process that can achieve concrete results for jails in counties of all sizes.

The Call to Action is more than a vague promise for reform; it focuses on developing an actionable plan that can be used to achieve county and state system changes. As part of this Call to Action, county elected officials are being asked to pass a resolution and work with other leaders (e.g., the sheriff, district attorney, treatment providers, and state policymakers), people with mental illnesses and their advocates, and other stakeholders on the following six actions:

1. **Convene or draw on a diverse team** of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails.
2. **Collect and review prevalence numbers and assess individuals' needs** to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels.
3. **Examine treatment and service capacity** to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community.
4. **Develop a plan** with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers.
5. **Implement research-based approaches** that advance the plan.
6. **Create a process to track progress** using data and information systems, and to report on successes.

In addition to county leaders, national and state associations, criminal justice and behavioral health professionals, state and local policymakers, others with jail authority, and individuals committed to reducing the number of people with mental illnesses in jails should sign on to the Call to Action. Stepping Up participants will receive an online toolkit keyed to the six actions, with a series of exercises and related distance-learning opportunities, peer-to-peer exchanges, and key resources from initiative partners. The online toolkit will include self-assessment checklists and information to assist participants working in counties in identifying how much progress they have already made and a planning template to help county teams develop data-driven strategies that are tailored to local needs.

1. **A NATIONAL SUMMIT** to advance county-led plans to reduce the number of people with mental illnesses in jails.

Supported by the American Psychiatric Foundation, a summit will be convened in the spring of 2016 in Washington, DC, that includes counties that have signed on to the Call to Action, as well as state officials and community stakeholders such as criminal justice professionals, treatment providers, people with mental illnesses and their advocates, and other subject-matter experts. The summit will help counties advance their plans and measure progress, and identify a core group of counties that are poised to lead others in their regions. Follow-up assistance will be provided to participants to help refine strategies that can be used in counties across the nation. After the 2016 summit, participants will be notified of potential opportunities for sites to be selected for more intensive assistance through federal and private grant programs.

Although much of the initiative focuses on county efforts, states will be engaged at every step to ensure that their legislative mandates, policies, and resource-allocation decisions do not create barriers to plan implementation.

*To learn more about the initiative or to join the Call to Action, go to [StepUpTogether.org](http://StepUpTogether.org).*

**Department's Next Steps (if approved):**

The Public Defender, Adult Probation and CAO will complete the SIMS application, then follow up with further modules in the Stepping Up Program.

**Impact of NOT Approving/Alternatives:**

The County will not be able to participate in the Stepping Up Program in a meaningful way.

**To BOS Staff: Document Disposition/Follow-Up:**

Send the signed Resolution to Britt Hanson, Kathy Aguilar, Mark Suagee and Patty Demeroto.

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**Attachments**

[SIMS Application](#)

[Resolution](#)

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## Cochise County Application

### SAMHSA'S GAINS Center – Sequential Intercept Mapping Workshop

Cochise County requests your assistance in creating an integrated strategy, using the Sequential Intercept Model, to better identify and respond to the needs of adults with co-occurring mental illness, substance abuse disorders and/or homelessness in our community—and, where appropriate, divert them from jail and the criminal justice system. On the Intensity of Integration Continuum, the County currently is generally operating at an Information Sharing level, with Cooperation and Coordination in a few areas. One of the County's strengths is that nearly every relevant person and agency is aware of the problem: way too many people with mental illness, substance abuse and/or homeless are diverted into the criminal justice system and, thus, into the County jail, when both they and the community would be better served outside this system. This strength has translated into several attempts at early diversion (discussed below), with varying degrees of success. Thus, there is a will and readiness for change, which is evident during meetings where each agency strategizes with others to create change. One of the County's main weaknesses in instituting better early intervention/diversion is the sheer number of agencies involved in the criminal justice system and providers of services for mental health, substance abuse and homelessness, exacerbated by the fact that Cochise County is geographically quite large, spread out, relatively poor and with very diverse civic cultures—often resulting in lack of coordination and fragmented delivery of services.

#### Brief Description of Cochise County

Cochise County was founded in 1881 and as of 2014, has a population of 127,448 persons living within 6,219 square miles. Bisbee, Arizona (population 5,308) holds the county seat and is the main hub for the Superior Court and County government, including the jail. Other cities are Sierra Vista (population 48,806), Benson (5,005), Douglas (17,504), Wilcox (3,641), Tombstone (1,338) and Huachuca City (1,794). In between are very rural, sparsely populated areas, with a great deal of federal and state land. All cities and towns have municipal courts and various resources to assist the identified target population. Each city has a distinct culture, economy and need. For example, Bisbee is an old mining town set in a canyon that now has a vibrant arts community and tourist industry; Wilcox, which is located in the most rural part of the county, is dependent on agriculture; Douglas is also a former mining town, located on the Mexico border across from the relatively large Mexican city of Agua Prieta (79,000); Sierra Vista is anchored by an Army Intelligence center (Ft. Huachuca). Other than Sierra Vista, the poverty rate in cities in Cochise County range between 20% and 30%, with the rural areas of the County typically higher than that.

The State of Arizona Department of Health Services- Behavioral Health Services, contracts with a Regional Behavioral Health Authority (RBHA) entity to provide mental health and substance abuse services in different regions of the State. Cenpatico is the RBHA that covers Cochise County along with seven other counties. In most cases, Cenpatico, rather than providing services directly, contracts with other agencies to do so, which often depends on the geographical area. Mental health, substance abuse and housing providers include: NAMI; Nursewise (crisis response); Wellness Connections; ACTS; CIA; Pinal Hispanic Council; Bridgeway Health Solutions; SEAHBS; Community Bridges; Good Neighbor Alliance; Bisbee Coalition for the Homeless; Cochise County Housing Authority; Douglas Housing Authority.

For many years, the County had an inpatient psychiatric treatment facility, funded by the RBHA, but it ceased operating in December 2011. However, a new hospital in Sierra Vista with a 19 bed psychiatric facility, Canyon Vista Medical Center, opened in April, 2015.

At the County jail, the County Health Department provides jail medical services, which includes a full-time counselor. Jail medical nurses also are valuable sources of information since they dispense psychiatric medications. (The Jail Medical Director estimates that in a recent four month period, 31% of inmates received at least one kind of psychiatric medication while in jail). Cenpatico has been contracting for a five-day per week jail liaison to help screen inmates, to determine if they are enrolled in services, enroll them if they are not, and assist in tracking services upon release. (This position has been unstaffed recently due to a resignation; we are expecting it to be filled shortly).

Specifically for homelessness, the Bisbee Coalition for the Homeless provides shelter in Bisbee; the Good Neighbor Alliance and Wellness Connections provides the same in Sierra Vista, including some short-term emergency shelter for SMI. The County and Douglas Housing Authorities provide HUD housing. Each city and town in the County has a food bank.

Adult Probation staffs a Treatment Coordinator to help ensure counseling and other services for those convicted of offenses, including those with mental illness and substance abuse issues. The County Attorney represents mental health agencies and psychiatric providers in psychiatric commitment cases, i.e., those who are evaluated as dangers to self, danger to others or persistently or acutely disabled. Eighty-five cases were filed in FY2014-15. A particular defense attorney with knowledge and expertise in mental health is usually appointed to represent the patients in these cases. The criminal justice system, coordinated by Court Administration, deals with criminal defendants who are evaluated for competency to stand trial and restoration to competency. Court appointed psychiatrists for evaluation purposes are located in Tucson. The most difficult restoration to competency defendants are transferred to Pima County's restoration program, while the less difficult are treated locally.

Because of Cochise County's relatively small population and resources, some mental health and substance abuse services are provided only in Tucson, Arizona, about two hours from Bisbee. Although County government has many different agencies and offices with a "piece" of mental health, substance abuse and homelessness issues, the County has no single person or agency to provide overall coordination.

#### Current County Policies, Strategies and Programs

The County has several initiatives in place with the aim of diverting people with mental illness from jail and the criminal justice system. These include:

- Jail Review Team. Jail Medical staff, Public Defender, County Attorney, Probation, court administrators and providers meet monthly for essentially discharge planning for inmates identified as mentally ill, homeless, or otherwise might be categorized as "frequent flyers" for nuisance offenses.
- Criminal Justice Behavioral Health Task Force. Many of the same agencies who participate in the Jail Review Team also meet quarterly to exchange information about issues and personnel regarding mental health and substance abuse.
- CARE Court. Justice Precinct 5 (Sierra Vista) has developed an integrated problem solving court, known as CARE court, which is a diversion treatment program to address lower court offenses. The goal of CARE (court assisted recovery effort) court is to divert prosecution, direct the person into treatment and out of the legal system. There are three tracks in which a person can be

placed: substance abuse, mentally ill and the veterans track. The individual is assessed for appropriateness for the program and then there is a team approach to engage the person in treatment services to address the issues that led to the legal problem. A memorandum of understanding is being developed currently for each counseling provider and entity to work within the team. Staffing of each case is scheduled twice a month and prior to the court hearing. CARE court began operating in the summer of 2015.

- Informal Mental Health Diversion Courts. Justice Precinct 1 (Bisbee) has developed an informal mental health diversion court, as has JP 2 (Douglas), in which the justices of the peace and attorneys have scheduled meetings with defendants to track their treatment and encourage continuation. The Justice of the Peace in JP 1 would like eventually to establish a CARE court.
- Indigent Defense Coordinator appointments. The IDC, which is responsible for coordinating indigent defense appointments, has been directed to appoint a specific defense attorney with knowledge and expertise in handling defendants with mental illness. She does this when it is possible to identify such defendants.
- Mental Health First Aid Training for Law Enforcement. In November, 2015, the County Attorney's law enforcement attorney arranged for a one-day Mental Health First Aid training for Bisbee Police Officers. The training was sponsored by NAMI and conducted by Wellness Connections. The intent is to offer more such trainings to other law enforcement agencies and first responders in 2016.
- Cochise County Re-entry Coalition. This organization, located in Sierra Vista helps people just out of jail or prison to get themselves re-established in the community, by looking for shelter, food, employment and other services.
- Bisbee Homeless Task Force. In 2015, a group of interested citizens held several meetings aimed at providing recommendations to the Bisbee City Council to reduce homelessness in Bisbee.

#### Current Plans to Enhance Early Diversion

The County currently has several plans to enhance and expand early diversion initiatives in the next year, including:

- Pretrial Services. The Adult Probation Department is developing pretrial services for the County. This has been a collaborative effort with the Courts to address the needs of screening people for the appropriateness of pretrial release. The jail is not the place to disrupt families and employment when it is appropriate for the incarcerated person to continue to work.. In certain cases, it is more prudent to have people remain in the community to engage in treatment right away, which is congruent with Evidenced Based Practices (the proven model of success in the field of corrections), which provides motivation for the person to engage in treatment knowing they will face sentencing at a later time. What is crucial for pretrial services is County wide 'buy in', i.e., that people who are truly a risk to the community will remain incarcerated for the protection of the community. This requires good assessment tools. This is also a pivotal point to have an additional mental health assessment for each person as well, in order to immediately respond to anyone that might be suffering with these issues. The intercept mapping through the different stages from initial law enforcement contact to pretrial assessments and release would provide the model that is all inclusive from beginning to end.
- CARE Courts. Track the success of the current CARE Court, see what's working and what doesn't. Expand CARE court to other justice precincts if warranted and if resources are available.
- Mental Health First Aid Training. Expand it to more law enforcement agencies and first responders.

- Electronic Health Records. Jail Medical's health records are currently paper and ink, not electronic. This makes it far more difficult to determine inmate enrollments in behavioral health, counseling and medical services, which in turn makes it more difficult to keep them enrolled and served upon release. This also makes it extremely difficult to put together the data necessary to apply for resources to improve diversion, much less to "pull" data to track successes and failures of any programs that might be implemented. Accordingly, Jail Medical has identified a software program to establish an electronic records system and is applying for funding.
- Stepping Up Program. This NACO program has been a valuable tool. However, the County needs to expand participation for it to be fully effective. The expectation is to do so in 2016 and, as a result, establish data, initial goals, and implement what is possible.
- Mapping the County's Current Intercept Protocol. The County understands the need to develop a systematic, comprehensive intercept protocol, which is why it is applying for this workshop. However, a good first step would be to map the one that is "in place", even if we understand that it has gaps, holes and not nearly enough coordination and collaboration.
- Start Determining the Feasibility of a County Crisis Response Center to divert people with mental illness before they are charged and booked into jail or placed in a hospital. It would be extremely useful to law enforcement to provide an alternative to jail for some persons with mental illness, especially those whose contact with law enforcement is primarily "nuisance" offenses. Our experience is that once people are charged and booked into jail, it is not easy to get them out, back into services, and avoid losing their jobs.
- The Bisbee Coalition for the Homeless is planning to break ground in 2016 of a unit for women.

#### Goals for Intercept 1

Expand Mental Health First Aid training, explore the feasibility of a crisis response center and map the current intercept system, as mentioned above.

#### Goals for Intercept 2

Implement pretrial services and install electronic health records in the jail, as discussed above.

#### Obstacles and Hurdles

As mentioned, there are many County agencies and personnel with a "piece" of the mental health system, but no one's job is devoted full-time to coordinating the system. This has made it very hard to implement a coordinated system or leverage resources to devote to solving the pressing problems that everyone is aware of. Perhaps another goal for 2016 is to explore the feasibility of a full-time mental health coordinator.

#### Why the SIMS workshop now?

We have momentum, along with a core group devoted to following up to make early diversion efforts happen. The identification of the problem of too many persons with mental illness in the jail is certainly not new; nor are efforts to address it. But this is the first time that several committed people have been able to get together with a sustained effort at a comprehensive review and improvement of the County's system for addressing the problem. We might not be perfectly ready by the time SAMSHA conducts a SIMS workshop in this County, but we will be prepared. And having that workshop will provide us with extra incentive to get ready.

## **RESOLUTION 15-27**

### **PARTICIPATING IN N.A.C.O. STEPPING UP PROGRAM TO REDUCE THE NUMBER OF PEOPLE WITH MENTAL ILLNESSES IN JAILS**

**WHEREAS**, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year; and

**WHEREAS**, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general public; and

**WHEREAS**, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

**WHEREAS**, adults with mental illnesses tend to stay longer in jail and, upon release, are at a higher risk of recidivism than people without these disorders; and

**WHEREAS**, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

**WHEREAS**, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families; and

**WHEREAS**, Cochise County and all counties take pride in their responsibility to protect and enhance the health, welfare, and safety of its residents in efficient and cost-effective ways; and

**WHEREAS**, Cochise County is participating in or supporting several initiatives designed to reduce the population of people with mental illnesses in the County Jail through the Jail Review Team; the Criminal Justice Behavioral Health Task Force; the CARE Court in JP5; informal mental health diversion courts; Mental Health First Aid training for law enforcement; directing indigent defense appointments of people with mental illness to attorneys with expertise in representing such defendants; and a pre-trial services program to be implemented in 2016; and

## **RESOLUTION 15-27**

### **Re: Stepping Up To Reduce The Number Of People With Mental Illnesses In Jails**

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**WHEREAS**, through Stepping Up, the National Association of Counties, The Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private, and nonprofit partners to reduce the number of people with mental illnesses in jails; and

**WHEREAS**, the County Attorney, County Sheriff, Public Defender, Courts, Probation Departments and Health Departments are supporting this Resolution and County participation in the Stepping Up program;

**NOW, THEREFORE, IT IS HEREBY RESOLVED THAT THE COCHISE COUNTY BOARD OF SUPERVISORS** does hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail, commit to sharing lessons learned with other counties in our state and across the country to support a national initiative and encourage all county officials, employees, and residents to participate in Stepping Up. We resolve to utilize the comprehensive resources available through Stepping Up to:

- Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails;
- Collect and review prevalence numbers and assess individuals' needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels;
- Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community;
- Develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers;
- Implement research-based approaches that advance the plan; and

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**Re: Stepping Up To Reduce The Number Of People With Mental Illnesses In Jails**

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- Create a process to track progress using data and information systems, and to report on successes.

**PASSED AND ADOPTED** by the Board of Supervisors of Cochise County, Arizona, this 1<sup>st</sup> day of December, 2015.

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Richard R. Searle, Chairman  
Cochise County Board of Supervisors

**ATTEST:**

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Arlethe G. Rios,  
Clerk of the Board

**APPROVED AS TO FORM:**

*Lauri J Owen* (signing for)  
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Britt W. Hanson,  
Chief Civil Deputy County Attorney