



# Cochise County Board of Supervisors

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**PATRICK G. CALL**  
Chairman  
District 1

**ANN ENGLISH**  
Vice-Chairman  
District 2

**RICHARD R. SEARLE**  
Supervisor  
District 3

**JAMES E. VLAHOVICH**  
County Administrator

**EDWARD T. GILLIGAN**  
Deputy County Administrator

**ARLETHE G. RIOS**  
Clerk of the Board

**AGENDA FOR LIBRARY DISTRICT MEETING**  
**Monday, August 3, 2015 at 10:00 a.m.**  
BOARD OF SUPERVISORS HEARING ROOM  
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**ROLL CALL**

*Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.*

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**CONSENT**

**Board of Supervisors**

1. Approve the Minutes of the July 20, 2015 Library District Board meeting.

**PUBLIC HEARING**

**Board of Supervisors**

2. Adopt the Final Budget of the Library District for Fiscal year 2015-2016 in the amount of \$1,934,863 and the Decision Package listed on the attached exhibit.

**CALL TO THE PUBLIC**

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

1415 Melody Lane, Building G Bisbee, Arizona 85603  
520-432-9200 520-432-5016 fax board@cochise.az.gov

**Library District Meeting**

**Meeting Date:** 08/03/2015  
Minutes

**Submitted By:** Kim Lemons, Board of Supervisors  
**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**Recommendation:**  
**# of ORIGINALS**  
**Submitted for Signature:**

**NAME** n/a  
**of PRESENTER:**

**TITLE** n/a  
**of PRESENTER:**

**Mandated Function?:**

**Source of Mandate**  
**or Basis for Support?:**

**Information**

**Agenda Item Text:**

Approve the Minutes of the July 20, 2015 Library District Board meeting.

**Background:**

n/a

**Department's Next Steps (if approved):**

n/a

**Impact of NOT Approving/Alternatives:**

n/a

**To BOS Staff: Document Disposition/Follow-Up:**

Route signed Minutes for microfiming & file.

**Budget Information**

*Information about available funds*

**Budgeted:**   
**Unbudgeted:**

**Funds Available:**   
**Funds NOT Available:**

**Amount Available:**  
**Amendment:**

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Attachments**

Minutes

**PROCEEDINGS OF THE COCHISE COUNTY LIBRARY DISTRICT  
MEETING HELD ON  
Tuesday, July 20, 2015**

A meeting of the Cochise County Library District was held on Tuesday, July 20, 2015 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Patrick G. Call, Chairman; Ann English, Vice-Chairman; Richard R. Searle, Director  
Staff Present: Jim Vlahovich, County Administrator  
Britt W. Hanson, Chief Civil Deputy County Attorney  
Arlethe G. Rios, Clerk of the Board  
Lois Klein, Finance Director  
Mike McGinnis, Budget Manager

Chairman Call called the meeting to order at 10:08 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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**CONSENT**

**Board of Supervisors**

1. Approve the Minutes of the August 4, 2014 and February 10, 2015 Library District Board meeting.

Vice-Chairman English moved to approve item 1 on the consent agenda. Director Searle seconded the motion and it carried unanimously.

**ACTION**

**Board of Supervisors**

2. Adopt the Tentative Budget of the Library District for Fiscal year 2015-2016 in the amount of \$1,934,863 and the Decision Package listed on the attached exhibit.

Mr. Vlahovich stated that there had been a decrease in revenues due to lower assessed values. He explained that the cash carry forward was reduced by about \$300,000 and staff has expressed concerns to library staff regarding use of these funds in the future. He added that another concern was the funding going towards the law library and staff was discussing the cost of that program with court administration.

Vice-Chairman English said that library funding should be going towards books for the patrons, not focusing on programs like the law library. She noted that the Board and Court Administration should have a discussion with the State regarding the future of the law library.

Director Searle asked what the decision package would cover.

Ms. Klein said that it would be for the purchase of 18 computers and software.

Mr. Vlahovich said that staff recommended approval of the library's budget.

Vice-Chairman English moved to adopt the Tentative Budget of the Library District for Fiscal year 2015-2016 in the amount of \$1,934,863 and the Decision Package listed on the attached exhibit. Director Searle seconded the motion.

Chairman Call called for the vote and it was approved 3-0.

### **CALL TO THE PUBLIC**

Chairman Call opened the call to the public.

No one chose to speak and Chairman Call closed the call to the public.

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

Chairman Call adjourned the meeting at 10:12 a.m.

APPROVED:

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Patrick G. Call, Chairman

ATTEST:

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Arlethe G. Rios, Clerk of the Board

**Library District Meeting**

**Meeting Date:** 08/03/2015

Adopt Final Library District budget

**Submitted By:** Kim Lemons, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation **Recommendation:**

**Document Signatures:** # of ORIGINALS  
Submitted for Signature:

**NAME** Mike Ortega **TITLE** County Administrator  
**of PRESENTER:**

**Mandated Function?:** **Source of Mandate**  
**or Basis for Support?:**

**Information**

**Agenda Item Text:**

Adopt the Final Budget of the Library District for Fiscal year 2015-2016 in the amount of \$1,934,863 and the Decision Package listed on the attached exhibit.

**Background:**

Annual Final Budget adoption. Per ARS 42-17101, the tentative budget must be approved by the Board of Supervisors on or before the third Monday in July (done on July 20th, this year). Following the Board's approval, the tentative budget was published--together with a notice of Public Hearing on the budget and a Truth-In-Taxation hearing notice (if required), once a week for two consecutive weeks in the official county newspaper. (Note: A Truth-In-Taxation notice is not required this year.)

Today's action is to adopt the Final Budget for the Library District.

The tax rates and levies will be adopted by the Board at a subsequent special meeting on Monday, August 17th, in the same location and also at 10:00 a.m.

**Department's Next Steps (if approved):**

Publish the budget, TNT notice (if require) and notice of public hearing pursuant to the requirements set forth in the statutes.

**Impact of NOT Approving/Alternatives:**

Cochise County must adopt a Tentative Budget no later than the third Monday in July.

**To BOS Staff: Document Disposition/Follow-Up:**

See Dept's next steps, above.

**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Amount Available:**

**Unbudgeted:**

**Funds NOT Available:**

**Amendment:**

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Attachments**

Budget

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COCHISE COUNTY  
LIBRARY DISTRICT  
2015-16 ADOPTED BUDGET

LINE ITEM DESCRIPTION	2014-15 ADOPTED BUDGET	2015-16 ADOPTED BUDGET
Revenues:		
Real Estate Tax - Current	1,283,138	1,231,042
Real Estate Tax - Delinq	20,000	20,000
Pers Prop Tax - Current	53,464	51,293
Pers Prop Tax - Delinq	1,500	1,500
Interest	6,000	2,000
Miscellaneous	1,500	1,500
Contingency	0	0
Cash Carry Forward	894,928	627,528
<b>Total Revenue</b>	<b>2,260,530</b>	<b>1,934,863</b>
Expenditures:		
Unclassified Salaries	73,863	73,863
Classified Salaries	402,584	375,502
Temporary Salaries	5,000	5,000
Salary Adjustments	0	0
Benefits	192,449	186,602
Books and Periodicals	206,446	192,300
Office Supplies	9,000	9,000
Operating Supplies	1,600	0
Small Equipment	2,500	0
Accountable Equipment	500	0
Professional Services	73,778	97,000
Communications	23,931	26,942
Travel/Fleet	69,283	68,039
Printing and Binding	0	0
Office Eq. Opr. Leases	4,256	13,168
Repairs and Maintenance	0	0
Transfer to Other Funds	195,912	128,000
Other Charges	440,132	396,798
Capital Equipment	0	0
Contingency	559,296	362,649
<b>Total Expenditures</b>	<b>2,260,530</b>	<b>1,934,863</b>

2014 Tax Rate                      0.1451  
2014 Levy                            \$1,336,602

2015 Tax Rate                      0.1451  
2015 Levy                            \$1,282,335