



Cochise County Board of Supervisors

Public Programs...Personal Service
www.cochise.az.gov

RICHARD R. SEARLE
Chairman
District 3

PATRICK G. CALL
Vice-Chairman
District 1

ANN ENGLISH
Supervisor
District 2

JAMES E. VLAHOVICH
County Administrator

EDWARD T. GILLIGAN
Deputy County Administrator

ARLETHE G. RIOS
Clerk of the Board

AGENDA FOR REGULAR BOARD MEETING

Tuesday, August 16, 2016 at 10:00 AM

BOARD OF SUPERVISORS HEARING ROOM
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

Note that some attachments may be updated after the agenda is published. This means that some presentation materials displayed at the Board meeting may differ slightly from the attached version.

PRESENTATION

Presentation of Proclamation to Mr. Harry Bowen, Arizona Office for Employer Support of the Guard and Reserve declaring August 21 - 27, 2016 to be National Employer Support of the Guard and Reserve Week.

CONSENT

Board of Supervisors

1. Approve joining other counties in filing an amicus brief to the Arizona Supreme Court in support of the City of Phoenix in City of Phoenix v. Glenayre.
2. Approve the amendment to Joint Funding Agreement No. 2, for hydrologic investigation and data collection, between Cochise County and the United States Geological Survey (USGS) to add \$12,914 to the USGS match, with no additional match required from the County.
3. Approve an Intergovernmental Agreement (IGA) with the City of Sierra Vista for funding the Gila Water Adjudication Attorney in the amount of \$5,000.
4. Approve the Minutes of the regular meeting of the Board of Supervisors of July 26, 2016.

5. Approve a Proclamation declaring August 21-27, 2016 to be National Employer Support of the Guard and Reserve week.

Emergency Services

6. Approve the 2016 Emergency Management Performance Grant (EMPG) Subgrantee Agreement in the amount of \$94,633 for the period of July 1, 2016 to June 30, 2017.

Facilities

7. Approve demands over six months to SunEdison for an electrical utility in the amount of \$44,457.60.

Finance

8. Approve demands and budget amendments for operating transfers.

Health & Social Services

9. Appoint Belvet Elsouhag as Public Fiduciary effective July 31, 2016, in accordance with A.R.S. §14-5601, subject to the certification by the Arizona Supreme Court pursuant to §14-5651.
10. Approve grant agreement ADHS15-096693:2, Health Start Program, between the Arizona Department of Health Services, Bureau of Women's & Children's Health, and Cochise Health & Social Services in the amount of \$306,180 for the period of July 1, 2016 to June 30, 2017.
11. Approve the Fiscal Year 2016-17 funding for IGA# ADHS12-022007:5, Proposition 201 Smoke Free Arizona Act between the Arizona Department of Health Services (ADHS) and Cochise Health & Social Services (CHSS) in the amount of \$69,807 for the period of July 1, 2016 to June 30, 2017.
12. Approve an award of \$2,800 from the Legacy Foundation of Southern Arizona to the Cochise Health & Social Services to provide food for 150 participants of the *Healthy Communities Summit* on September 29, 2016.
13. Approve the award of Request for Proposals (RFP) No. 16-24-HEA-04 for a Community Health Assessment to Health Management Associates, Inc. for the County Health and Social Services Department in the not to exceed amount of \$81,000.

Workforce Development

14. Approve the appointment of Mr. David Howard to the Local Workforce Investment Board to fill an unexpired term, effective immediately and through June 30, 2018.
15. Approve the appointment of Mr. Wick Lewis to the Local Workforce Investment Board to fill an unexpired term, effective immediately and through June 30, 2018.

PUBLIC HEARINGS

Board of Supervisors

16. Approve an interim permit/person transfer liquor license application submitted by Ms. Lorena Guadalupe Gomez Rogers, for LaRamada Steakhouse & Cantina, located at 1948 S. Naco Highway, Bisbee, AZ 85603.

Solid Waste

17. Adopt Resolution 16-23 to approve the Solid Waste tipping fee of \$64/ton for Fiscal Year 2016/2017 as recommended by the Rate Review and Advisory Board in May 2016.

ACTION

County Sheriff

18. Approve the Sheriff's Office request to create an additional Administrative Assistant position to assist the Administrative Manager and the jail utilizing Jail Enhancement Funds in the amount of \$40,231.09 annually.

Health & Social Services

19. Approve proposed changes to the Public Support Services (PSS) organizational chart.

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

REPORT BY JAMES E. VLAHOVICH COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Patrick Call

Report by District 2 Supervisor, Ann English

Report by District 3 Supervisor, Richard Searle

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability.

Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

Cochise County Board of Supervisors

1415 Melody Lane, Building G Bisbee, Arizona 85603
520-432-9200 520-432-5016 fax board@cochise.az.gov

**Presentations / Special Events
Board of Supervisors**

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016
Presentation of Guard Reserve Employer Recognition Proclamation
Submitted By: Arlethe Rios, Board of Supervisors
Department: Board of Supervisors
Presentation: No A/V Presentation **Recommendation:** Approve
Document Signatures: BOS Signature **# of ORIGINALS** 0
Required **Submitted for Signature:**

NAME of PRESENTER: **TITLE of PRESENTER:**
Mandated Function?: **Source of Mandate or Basis for Support?:**

Docket Number (If applicable):

Information

Agenda Item Text:

Presentation of Proclamation to Mr. Harry Bowen, Arizona Office for Employer Support of the Guard and Reserve declaring August 21 - 27, 2016 to be National Employer Support of the Guard and Reserve Week.

Background:

na

Department's Next Steps (if approved):

na

Impact of NOT Approving/Alternatives:

na

To BOS Staff: Document Disposition/Follow-Up:

na

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

No file(s) attached.

Regular Board of Supervisors Meeting**Board of Supervisors**

| | | | |
|---|-------------------------------|---|--------------------|
| Meeting Date: | 08/16/2016 | | |
| Amicus Brief in City of Phoenix v. Glenayre | | | |
| Submitted By: | Britt Hanson, County Attorney | | |
| Department: | County Attorney | | |
| Presentation: | No A/V Presentation | Recommendation: | Approve |
| Document Signatures: | BOS Signature NOT Required | # of ORIGINALS Submitted for Signature: | 0 |
| NAME of PRESENTER: | Britt Hanson | TITLE of PRESENTER: | Chief Civil Deputy |
| Docket Number (If applicable): | | | |
| Mandated Function?: | Not Mandated | Source of Mandate or Basis for Support?: | |

Information**Agenda Item Text:**

Approve joining other counties in filing an amicus brief to the Arizona Supreme Court in support of the City of Phoenix in City of Phoenix v. Glenayre.

Background:

Bill Hardy, Executive Director of the Arizona Counties Insurance Pool (ACIP), has asked all of the counties, including Cochise, to join in an amicus brief in a case that will soon be before the Arizona Supreme Court. The background is as follows.

In 2013, a worker sued the City of Phoenix alleging he contracted mesothelioma as a result of long-term exposure to asbestos while performing pipe installation and repair for the city. The worker had been exposed between 1968 and 1993. The City immediately filed a third-party complaint for indemnity against 82 developers and 8 contractors who were responsible for planning, designing, and constructing the projects. The City alleged the third-party defendants were solely responsible for selecting, installing, and disposing of any asbestos-laden products used in the projects, and thus that the developers and contractors had to indemnify the City against the worker's claims.

The Arizona Court of Appeals held that although the statute of limitations had not expired for the worker to sue the City, the statute of limitations had expired for the City to sue the third parties for indemnification. ACIP believes that this decision is wrong and, since the ruling could apply to counties in other tort cases, has asked a law firm to file an amicus brief with the Supreme Court in an attempt to overturn the appellate court ruling and requested that counties join in that brief. There would be no cost to the County. The County Attorney recommends joining the amicus brief.

Department's Next Steps (if approved):

N/A

Impact of NOT Approving/Alternatives:

Cochise County would not join in the amicus brief

To BOS Staff: Document Disposition/Follow-Up:

N/A. Mr. Hanson will inform Bill Hardy whether the County Board of Supervisors has chosen to join the amicus brief.

Attachments

No file(s) attached.

Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Approval of amendment to Joint Funding Agreement No. 2 with U.S. Geological Service

Submitted By: Teresa Vasquez, Community Development

Department: Community Development

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS 2

Submitted for Signature:

NAME Karen Riggs

TITLE Director

of PRESENTER:

of PRESENTER:

Mandated Function?: Not Mandated

**Source of Mandate
or Basis for Support?:**

You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve the amendment to Joint Funding Agreement No. 2, for hydrologic investigation and data collection, between Cochise County and the United States Geological Survey (USGS) to add \$12,914 to the USGS match, with no additional match required from the County.

Background:

Joint Funding Agreement No. 2 (JFA2) between the USGS and Cochise County allows for both to provide a match for hydrologic investigations and data collection, and also for the USGS to perform the investigations and data collection. This is for well (depth to groundwater), streamflow and recharge project (infiltration information) data in the Upper San Pedro watershed. JFA2 is an annual agreement between USGS and Cochise County Board of Supervisors. It runs from October 1 through September 30 each year. The increase of \$12,914 for this fiscal year is a one-time increase on the part of USGS because of available year end funds. There is no additional increase required of County. County's contribution annually is \$58,700.

Department's Next Steps (if approved):

An additional \$12,914 will be available from the USGS for hydrologic investigation, namely replacement of equipment used in monitoring wells, streams and recharge projects in the Upper San Pedro Basin.

Impact of NOT Approving/Alternatives:

the additional available \$12,914 from USGS will not be available to use to assist with needed equipment replacement for data collection.

To BOS Staff: Document Disposition/Follow-Up:

Return one signed original to USGS, keep one original for Board files and send a signed copy to Teresa Garcia for Floodplain files please.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Agreement CAO Signed 1

Agreement CAO Signed 2

Contract



United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Arizona Water Science Center
520 North Park Avenue, Suite 221
Tucson, Arizona 85719

DUNS: 137882127 TIN: 53-0196958 ALC: 14-08-0001 CC: GGCMZF
(520) 670-6671 FAX (520) 670-5592
<http://az.water.usgs.gov/>

July 25, 2016

6000000801/AZ042
Arlethe Rios, Clerk
Cochise County Board of Supervisors
1415 W. Melody Lane, Building G
Bisbee, Arizona 85603

Dear Ms. Rios:

Enclosed are two copies of a modification to our Joint Funding Agreement (JFA) No. 2 between the Cochise County Board of Supervisors and the U.S. Geological Survey for the period October 1, 2015 to September 30, 2016 to conduct hydrologic investigations and data collection. This modification increases the funding from USGS Cooperative Matching Funds by \$12,914. There is no increase in funding from Cochise County.

Please return a signed copy of the JFA to this office. If you have any questions, please contact Bruce Gungle at (520) 671-6671 ext 233.

Sincerely,

James M. Leenhouts

Acting Director

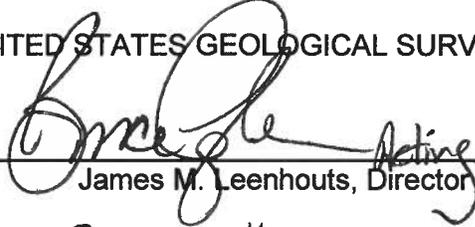
Enclosures (2)

**JOINT FUNDING AGREEMENT
FOR AN INVESTIGATION OF WATER RESOURCES
IN ARIZONA
BETWEEN THE U.S. GEOLOGICAL SURVEY
AND THE COCHISE COUNTY BOARD OF SUPERVISORS
Amendment No. 1
July 25, 2016**

The Joint Funding Agreement 16CMAZ00500 between the U.S. Geological Survey and the Cochise County Board of Supervisors ending September 30, 2016 is hereby amended as follows:

1. Paragraph 2. (a) of the Joint Funding Agreement is hereby increased from \$34,500 to \$47,414. This Amendment reflects an increase of \$12,914 from USGS Cooperative Matching Funds in support of the ongoing program of hydrologic monitoring of the Upper San Pedro Basin.
2. Paragraph 2. (b) of the Joint Funding Agreement remains unchanged.
3. All other provisions of the agreement remain unchanged.

UNITED STATES GEOLOGICAL SURVEY

By  Acting
James M. Leenhouts, Director

Date 07-25-16

THE COCHISE COUNTY BOARD OF
SUPERVISORS

By _____

Date _____

Approved as to form:

Civil Deputy County Attorney

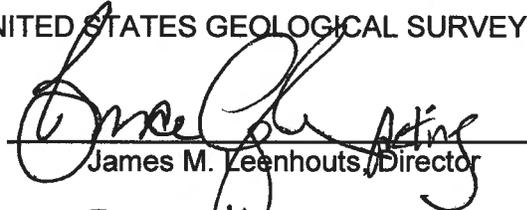
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UNITED STATES GEOLOGICAL SURVEY

By



James M. Leenhouts, Director

Date

07-25-16

THE COCHISE COUNTY BOARD OF SUPERVISORS

By _____

Date _____

Approved as to form:

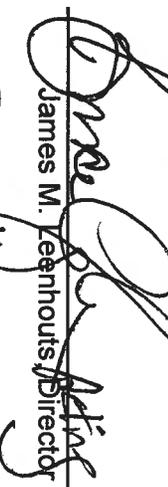
Civil Deputy County Attorney

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UNITED STATES GEOLOGICAL SURVEY

By  _____
James M. Teenhouts, Director

Date 07-25-16 _____

THE COCHISE COUNTY BOARD OF
SUPERVISORS

By _____

Date _____

Approved as to form:

Civil Deputy County Attorney



United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Arizona Water Science Center
520 North Park Avenue, Suite 221
Tucson, Arizona 85719

DUNS: 137882127 TIN: 53-0196958 ALC: 14-08-0001 CC: GGCMZF
(520) 670-6671 FAX (520) 670-5592
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July 25, 2016

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Acting Director

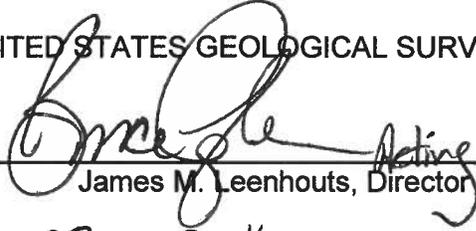
Enclosures (2)

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3. All other provisions of the agreement remain unchanged.

UNITED STATES GEOLOGICAL SURVEY

By  Acting
James M. Leenhouts, Director

Date 07-25-16

THE COCHISE COUNTY BOARD OF
SUPERVISORS

By _____

Date _____

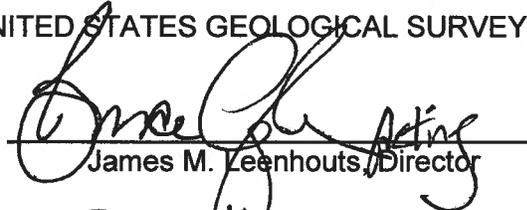
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2. Paragraph 2. (b) of the Joint Funding Agreement remains unchanged.
3. All other provisions of the agreement remain unchanged.

UNITED STATES GEOLOGICAL SURVEY

By



James M. Leenhouts, Director

Date

07-25-16

THE COCHISE COUNTY BOARD OF SUPERVISORS

By _____

Date _____

Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Funding for Water Adjudication Attorney

Submitted By: Britt Hanson, County Attorney

Department: County Attorney

Presentation: No A/V Presentation Recommendation: Approve

Document Signatures: BOS Signature Required # of ORIGINALS Submitted for Signature: 2

NAME of PRESENTER: Britt Hanson TITLE of PRESENTER: Chief Civil Deputy

Docket Number (If applicable):

Mandated Function?: Federal or State Mandate Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Approve an Intergovernmental Agreement (IGA) with the City of Sierra Vista for funding the Gila Water Adjudication Attorney in the amount of \$5,000.

Background:

The Board has budgeted \$5,000 to help the City of Sierra Vista with funding for an attorney to represent the City's interests in the Gila River Water Adjudication. This IGA memorializes that assistance. In addition, it helps to ensure that the County can participate in discussions involving that attorney.

Department's Next Steps (if approved):

Participate as needed in Gila Water Adjudication discussions.

Impact of NOT Approving/Alternatives:

The County wouldn't necessarily be able to participate in discussions of Gila River Water Adjudication.

To BOS Staff: Document Disposition/Follow-Up:

By the time this agenda item is presented, the City of Sierra Vista should have already approved the IGA and gotten two originals to the Clerk of the Board. The Board Chair should then sign both originals, keeping one and transmitting the other back to Sierra Vista.

Attachments

No file(s) attached.

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Minutes

Submitted By: Rebecca Reynolds, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Recommendation:

Document Signatures:

**# of ORIGINALS
Submitted for Signature:**

**NAME
of PRESENTER:** n/a

**TITLE
of PRESENTER:** n/a

Mandated Function?:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve the Minutes of the regular meeting of the Board of Supervisors of July 26, 2016.

Background:

Minutes

Department's Next Steps (if approved):

Signed minutes routed for processing and posted on the internet.

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

Scan to OnBase and File.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Minutes and Warrants

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
REGULAR MEETING HELD ON
Tuesday, July 26, 2016**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, July 26, 2016 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Patrick G. Call, Vice-Chairman; Ann English, Member

Absent: Richard R. Searle, Chairman

Staff James E. Vlahovich, County Administrator; Edward T. Gilligan, Deputy County

Present: Administrator; Britt W. Hanson, Chief Civil Deputy County Attorney; Arlethe G. Rios, Clerk of the Board

Vice-Chairman Call called the meeting to order at 10:01 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CONSENT

Board of Supervisors

1. Approve the Minutes of the regular meeting of the Board of Supervisors of July 12, 2016.

Community Development

2. Approve the award of Invitation for Bid (IFB) No. 16-34-HFP-02 for corrugated metal pipe and related items for the Community Development Department, Highway and Floodplain Division to Arizona Culvert Company in the not to exceed amount of \$75,000 for the contract period of August 1, 2016 through July 31, 2017 with a four year renewal option in one year increments.
3. Approve the award of Invitation for Bid (IFB) No. 16-42-HFP-02 for concrete and other related items for the Community Development, Highway and Floodplain Division to various contractors in the not to exceed amount of \$100,000 for the contract period of August 1, 2016 through July 31, 2017 with a four year renewal option in one year increments.

4. Approve the award of Invitation for Bid (IFB) No. 16-44-HFP-04 for Hot and Cold Mix road material for the Community Development Department, Highway and Floodplain Division to Granite Construction as the primary supplier and KE&G Construction as the secondary supplier in the not to exceed amount of \$280,000 for the contract period of August 1, 2016 through July 31, 2017 with a four year renewal option in one year increments.
5. Approve the renewal of Contract No. IFB 15-38-HFP-04 for Crushed Aggregate and Riprap for the Community Development Department, Highway and Floodplain Division to various Contractors in the not to exceed amount of \$155,000 for the period of August 1, 2016 through July 31, 2017.
6. Approve the renewal of Contract No. IFB 15-37-HFP-04 For High and Low Volume Chips for the Community Development Department, Highway and Floodplain Division to various Contractors in the not to exceed amount of \$300,000 for the contract period of August 1, 2016 through July 31, 2017.

County Assessor

7. Approve the Assessor's recommendation to approve the attached list of 46 property tax exemption applications which qualify for the exemption but were filed with the Assessor after the statutory filing deadline of March 1, 2016.

County Sheriff

8. Accept a donation from the Howard G. Buffett Foundation for 40 Motorola XPR7550 portable radios in the amount of \$24,515 to the Cochise County Sheriff's Office for the experimental Ranch Program that will be distributed to rural ranchers/farmers to enhance their safety and security in the border regions of Cochise County.
9. Accept a donation from the Howard G. Buffet Foundation in the amount of \$74,746.14 to the Cochise County Sheriff's Office for the 700 MHz ASTRO Repeater Site Project.

Facilities

10. Approve Amendment No. 7 to ADC Agreement No. 090098DC extending the Lease Agreement for the Arizona Department of Corrections Facilities located at Bisbee-Douglas Airport from August 1, 2016 to January 31, 2017.

Finance

11. Approve demands and budget amendments for operating transfers. Warrants Nos. 10000-10043, 10045-10221, 10237-10425 were issued in the amount of \$4,850,269.49.

Pursuant to A.R.S. §11-217(C), the published minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars except that multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period shall also be published. The voided warrants are listed below:

| <u>Fund</u> | <u>Vendor</u> | <u>Amount</u> |
|-------------|---------------|---------------|
| 131 | Barcelo, Luis | \$150.00 |

Issued warrants are listed as an attachment at the end of the minutes.

Health & Social Services

12. Approve amendment No. 107-16-1 to the SEAGO-Area Agency on Aging Grant for FY15-16, Contract # 107-16 for Case Management and Family Caregiver Services between the SEAGO and Cochise Health & Social Services to increase the funding by a total of \$708 bringing the total award amount to \$247,727 for the period of 7/1/15 – 6/30/16.
13. Approve amendment No. 107-16-2 to the SEAGO-Area Agency on Aging Grant for FY15-16, Contract # 107-16 for Case Management and Family Caregiver Services between the SEAGO and Cochise Health & Social Services transferring funding of \$12,000 from the Caregiver Management program to the Caregiver Outreach program for a total award amount of \$247,727 for the period of 7/1/15 – 6/30/16.

Juvenile Probation

14. Adopt Resolution 16-21 Family Counseling Funding as provided by the Arizona Supreme Court, Administrative Office of the Courts (AOC), Juvenile Justice Services Division (JJSD) in the amount of \$16,055 and the required \$3,086 matching funds as budgeted in the general fund budget submitted by Juvenile Court Services.

Procurement

15. Approve the use of Arizona State Purchasing Cooperative Agreement with the State of Arizona Procurement Office and General Services Administration for the period of five State fiscal years beginning on July 6, 2016 through June 30, 2021.
16. Approve RFP 16-23-SHF-03 with Supplemental Health Care on behalf of the Health and Social Services Department to provide staffing services for nursing services primarily at the Cochise County Jail for the period of August 1, 2016 through July 31, 2017 with options to renew for four additional years.

Public Defender

17. Approve state grant public defender training funds per ARS12-117 in the amount of \$3,500 for the Public Defender for July 1, 2016 through June 30, 2017.

Supervisor English moved to approve items 1-17 on the consent agenda. Vice-Chairman Call seconded the motion and it carried unanimously.

PUBLIC HEARINGS

Board of Supervisors

18. Approve a new liquor license application for a series #13 Farm Winery liquor license submitted by Mr. Walter Hunt for DreamCatcherWay Vineyards, located at 1203 N. Cochise Stronghold Road, Cochise, AZ 85606.

Ms. Arlethe Rios, Clerk of the Board, presented this item. Ms. Rios said the Sheriff's Office did not have a recommendation and the Planning and Zoning Department had recommended approval. The Environmental Health Division noted that they have no concerns with the issuance of the liquor license; the Treasurer's Office noted that all property taxes are current. The

applicant has paid the \$100 processing fee and the Board staff recommended approval.

Vice-Chairman Call opened the public hearing.

No one chose to speak and Vice-Chairman Call closed the public hearing.

Supervisor English moved to Approve a new liquor license application for a series #13 Farm Winery liquor license submitted by Mr. Walter Hunt for DreamCatcherWay Vineyards, located at 1203 N. Cochise Stronghold Road, Cochise, AZ 85606. Vice-Chairman Call seconded the motion.

Vice-Chairman Call called for the vote and it was approved 2-0-1 (Searle absent).

Community Development

19. [ITEM TABLED FROM June 28, 2016 Meeting] Adopt Zoning Ordinance 16-02 to approve Docket R-16-01 for the proposed amendments to the Cochise County Zoning Regulations to clarify, standardize, and simplify language.

Supervisor English moved to remove this item from the table. Vice-Chairman Call seconded the motion and it was unanimous.

Ms. Dora Flores, Zoning Administrator, Planning & Zoning Division, Community Development Department, presented this item using a PowerPoint presentation. Ms. Flores went over the timeline:

- Last update: December 2, 2014.
- Purpose of update is to clarify, standardize, and simplify language.
- On May 11, 2016 the Planning and Zoning Commission voted 6-0 to forward this Docket with a recommendation of approval.
- On July 12, 2016 a work session was held with the Board of Supervisors to review the proposed text amendments.

Ms. Flores went over some of the changes and noted that exhibit A would have all the changes.

Supervisor English moved to adopt Zoning Ordinance 16-02 to approve Docket R-16-01 for the proposed amendments to the Cochise County Zoning Regulations to clarify, standardize, and simplify language. Vice-Chairman Call seconded the motion.

Vice-Chairman Call thanked staff for their work on updating the zoning regulations.

Supervisor English said that it was important to ensure citizens understood our regulations.

Vice-Chairman Call called for the vote and it was approved 2-0-1 (Searle absent).

ACTION

Chairman Call noted that Commander Bradshaw had requested to remove item 22 from the agenda.

Board of Supervisors

20. Approve sales from the May 2016 Tax Deed Land Auction of parcels and units listed on Exhibit A and authorize the Clerk to post the remaining unsold properties for sale on an over-the-counter basis (see Exhibit B).

Ms. Arlethe Rios, Clerk of the Board, presented this item. Ms. Rios said that from May 2 to May 13, 2016, the second Online Tax Deed Land Auction was conducted, resulting in property sales of \$193,997.53 and administrative fees of \$3,600 for a total of \$197,597.53. She added that a total of 304 parcels were sold and all sold parcel information was on the attached Exhibit A (Parcels Sold). She stated that all funds were collected through the vendor Public Surplus and a check from them was sent to the County to deposit with the Treasurer's Office. She said that a listing of the Parcels Sold would be sent to the County Treasurer to update the tax roll and asked if she could post Exhibit B, which was the list of unsold parcels for the Over the Counter (OTC) sale immediately, together with the updated interactive map.

Supervisor English amended the motion to approve sales from the May 2016 Tax Deed Land Auction of parcels and units listed on Exhibit A and authorize the Clerk to post the remaining unsold properties for sale on an over-the-counter basis (see Exhibit B) until November 1, 2016. Vice-Chairman Call seconded the motion.

Supervisor English said that it was nice to bring in revenue.

Vice-Chairman Call called for the vote and it was approved 2-0-1 (Searle absent).

21. Renew and/or revise committee appointments for members of the Board of Supervisors and executive staff for the 2016-17 Fiscal Year and approve continuing annual memberships for 2016-17, with payment of associated dues as described herein.

Ms. Arlethe Rios, Clerk of the Board, presented this item. Ms. Rios noted that the only change was adding Mr. Gilligan to the Upper San Pedro Partnership Executive Committee.

Vice-Chairman Call moved to renew committee appointments for members of the Board of Supervisors and executive staff for the 2016-17 Fiscal Year and approve continuing annual memberships for 2016-17, with payment of associated dues as described herein. Supervisor English seconded the motion.

Supervisor English said that she was in favor of all current memberships and representations.

Vice-Chairman Call called for the vote and it was approved 2-0-1 (Searle absent).

County Sheriff

22. Approve the Sheriff's Office request to create an additional Administrative Assistant position to assist the Administrative Manager and the jail utilizing Jail Enhancement Funds in the amount of \$40,231.09 annually.

Vice-Chairman Call removed this item from the agenda at the request of Commander Kenny Bradshaw, Sheriff's Office.

Health & Social Services

23. Approve payment of several over six month claims submitted by Canyon Vista Medical Center for Title 36 Patients in the amount of \$32,735 for service dates in 2015 and 2016.

Supervisor English moved to approve payment of several over six month claims submitted by Canyon Vista Medical Center for Title 36 Patients in the amount of \$32,735 for service dates in 2015 and 2016. Vice-Chairman Call seconded the motion.

Ms. Mary Gomez, Health & Social Services Director, presented this item. Ms. Gomez explained the billing process and noted that Canyon Vista had been late to invoice the County. She clarified that the County was under no obligation to pay these claims, but she recommended the County pay them in order to continue a great partnership with Canyon Vista. She added that funds were available and within budget.

The Board agreed that a great partnership with Canyon Vista was necessary.

Vice-Chairman Call called for the vote and it was approved 2-0-1 (Searle absent).

CALL TO THE PUBLIC

Vice-Chairman Call opened the call to the public.

Mr. Philip Leiendecker, County Assessor, addressed the Board regarding a salary adjustment decision package. He provided the Board a memorandum with specific details regarding his request.

No one else chose to speak and Vice-Chairman Call closed the call to the public.

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

REPORT BY JAMES E. VLAHOVICH COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

Mr. Vlahovich deferred his report.

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Patrick Call

Vice-Chairman Call said he would be attending the Upper San Pedro Partnership (USPP) Executive Committee Meeting, a meeting with Representative McSally's Advisors, the Cochise County Recharge Network (CCRN) meeting, and he would be giving the new Fort Huachuca Garrison Commander a tour of the County on Friday.

Report by District 2 Supervisor, Ann English

Supervisor English deferred her report.

Report by District 3 Supervisor, Richard Searle

Chairman Searle was absent.

Vice-Chairman Call adjourned the meeting at 10:26 a.m.

APPROVED:

Patrick G. Call, Vice-Chairman

ATTEST:

Arlethe G. Rios, Clerk of the Board

Cochise Co. Demands 7.26.16

| | | | | | | | |
|------|------------|--|-------------|-------|------------|---|----------------|
| 1001 | 07/06/2016 | Arizona Public Service (APS) | \$30,058.41 | 1077 | 07/07/2016 | Honorable Trevor J. Ward | \$194.56 |
| 1002 | 07/06/2016 | Bowie Water Improvement District | \$79.58 | 1078 | 07/07/2016 | Kemp, Joy | \$75.00 |
| 1003 | 07/06/2016 | Elfrida Water Improvement | \$33.85 | 1079 | 07/07/2016 | Kennon, Maria D. | \$40.94 |
| 1004 | 07/06/2016 | Southwest Gas Corporation | \$1,873.60 | 1080 | 07/07/2016 | Lopez, Heather Lorane | \$24.00 |
| 1005 | 07/06/2016 | Sulphur Springs Valley Electric Coop, Inc. | \$440.69 | 1081 | 07/07/2016 | Lord, Priscilla | \$81.00 |
| 1006 | 07/06/2016 | Willcox, City of | \$705.43 | 1082 | 07/07/2016 | Lueck, Elizabeth | \$55.62 |
| 1007 | 07/06/2016 | A-L Financial Corp | \$203.66 | 1083 | 07/07/2016 | McCall, Monica | \$104.76 |
| 1008 | 07/06/2016 | Child Support Enforcement | \$315.00 | 1084 | 07/07/2016 | Nelson, Anita | \$149.04 |
| 1009 | 07/06/2016 | Cochise County/Sheakley/National Bank | \$23,926.55 | 1085 | 07/07/2016 | Orozco, Sara X | \$126.00 |
| 1010 | 07/06/2016 | Licking County CSEA | \$178.61 | 1086 | 07/07/2016 | Oursland, Kevin | \$68.00 |
| 1011 | 07/06/2016 | NYS Child Support Processing Center | \$32.00 | 1087 | 07/07/2016 | Rhodes, Christine | \$24.00 |
| 1012 | 07/06/2016 | Pennsylvania SCDU | \$215.00 | 1088 | 07/07/2016 | Suagee, Mark A | \$75.00 |
| 1013 | 07/06/2016 | Pre-paid Legal Services, Inc. dba LegalShield | \$1,549.11 | 1089 | 07/07/2016 | Truitt, Pamela | \$10.80 |
| 1014 | 07/06/2016 | Support Payment Clearinghouse | \$6,525.36 | 1090 | 07/07/2016 | Wright, Melissa | \$68.00 |
| 1015 | 07/06/2016 | The Hameroff Law Group, PC | \$471.77 | 1091 | 07/07/2016 | AOC Corrections Officer Retire | \$19,332.26 |
| 1016 | 07/06/2016 | The Hameroff Law Group, PC | \$237.60 | 1092 | 07/07/2016 | AOC Corrections Officer Retire | \$273.96 |
| 1017 | 07/06/2016 | The Hameroff Law Group, PC | \$271.84 | 1093 | 07/07/2016 | Correction Officers | \$6,759.19 |
| 1018 | 07/06/2016 | Treasurer of Virginia | \$104.50 | 1094 | 07/07/2016 | EODCRS | \$9.06 |
| 1019 | 07/06/2016 | U.S. Department of Education | \$157.62 | 1095 | 07/07/2016 | Nationwide Retirement Solutions | \$507.50 |
| 1020 | 07/07/2016 | ACE Hardware - Bisbee | \$37.56 | 1096 | 07/07/2016 | Public Safety Retirement Syst | \$1,245.10 |
| 1021 | 07/07/2016 | Advance Education | \$825.00 | 1097 | 07/07/2016 | Public Safety Retirement Syst | \$634.38 |
| 1022 | 07/07/2016 | Alternative Counseling Service, Inc | \$600.00 | 1098 | 07/07/2016 | Public Safety Retirement Syst | \$110,240.98 |
| 1023 | 07/07/2016 | Arizona Association of Counties | \$16,052.77 | 1099 | 07/07/2016 | Public Safety Retirement Syst | \$17,150.41 |
| 1024 | 07/07/2016 | Arizona City/County Mgmt Assoc (ACMA) | \$685.00 | 1100 | 07/07/2016 | Public Safety Retirement Syst | \$1,727.88 |
| 1025 | 07/07/2016 | Arizona Department of Corrections - Douglas | \$64.00 | 1101 | 07/07/2016 | Public Safety Retirement Syst | \$1,231.94 |
| 1026 | 07/07/2016 | Arizona Department of Corrections - Douglas | \$282.22 | 1102 | 07/08/2016 | Arizona Counties Insurance Pool | \$112,729.82 |
| 1027 | 07/07/2016 | Arizona Narcotic Officers Association (ANOA) | \$650.00 | 10000 | 07/13/2016 | US Postal Service | \$20,000.00 |
| 1028 | 07/07/2016 | Arizona Water Company | \$947.84 | 10001 | 07/13/2016 | Arizona Public Service (APS) | \$862.80 |
| 1029 | 07/07/2016 | B & D Lumber & Hardware | \$27.55 | 10002 | 07/13/2016 | Arizona Public Service (APS) | \$446.26 |
| 1030 | 07/07/2016 | Benson, City of | \$37.44 | 10003 | 07/13/2016 | Arizona Water Company | \$91.28 |
| 1031 | 07/07/2016 | CenturyLink | \$68.29 | 10004 | 07/13/2016 | Bisbee, City of | \$8,125.16 |
| 1032 | 07/07/2016 | CenturyLink | \$80.80 | 10005 | 07/13/2016 | Bowie Water Improvement District | \$34.79 |
| 1033 | 07/07/2016 | Cochise Family Advocacy Center, Inc | \$2,950.00 | 10006 | 07/13/2016 | Cable One | \$110.50 |
| 1034 | 07/07/2016 | Cochise Family Advocacy Center, Inc | \$3,425.00 | 10007 | 07/13/2016 | Cable One | \$191.89 |
| 1035 | 07/07/2016 | Copygraphix Inc. | \$24,055.62 | 10008 | 07/13/2016 | CenturyLink | \$1,668.13 |
| 1036 | 07/07/2016 | Coronado RC&D | \$150.00 | 10009 | 07/13/2016 | CenturyLink | \$208.62 |
| 1037 | 07/07/2016 | Douglas, City of | \$31.81 | 10010 | 07/13/2016 | CenturyLink | \$33.65 |
| 1038 | 07/07/2016 | Legal Transcription Services Plus | \$854.00 | 10011 | 07/13/2016 | CenturyLink | \$34.60 |
| 1039 | 07/07/2016 | MME Consulting Services LLC | \$37.50 | 10012 | 07/13/2016 | CenturyLink | \$33.07 |
| 1040 | 07/07/2016 | PrevenTronics | \$675.00 | 10013 | 07/13/2016 | CenturyLink | \$2,520.00 |
| 1041 | 07/07/2016 | RevolutionaryText, LLC | \$5,700.00 | 10014 | 07/13/2016 | CenturyLink | \$300.00 |
| 1042 | 07/07/2016 | Schlesinger, Aaron | \$906.40 | 10015 | 07/13/2016 | Clear Springs Utility, Inc. | \$67.64 |
| 1043 | 07/07/2016 | Smith, David R | \$85.36 | 10016 | 07/13/2016 | Culligan of Tucson | \$43.98 |
| 1044 | 07/07/2016 | Southeastern AZ Governments Org (SEAGO) | \$11,313.00 | 10017 | 07/13/2016 | Culligan of Tucson | \$44.19 |
| 1045 | 07/07/2016 | Sparkletts | \$5.23 | 10018 | 07/13/2016 | Culligan of Tucson | \$34.38 |
| 1046 | 07/07/2016 | Stericycle Inc. | \$215.06 | 10019 | 07/13/2016 | Culligan of Tucson | \$58.92 |
| 1047 | 07/07/2016 | Sulphur Springs Valley Electric Coop, Inc. | \$118.75 | 10020 | 07/13/2016 | Culligan of Tucson | \$82.42 |
| 1048 | 07/07/2016 | Technical Resource Management, Inc. | \$904.00 | 10021 | 07/13/2016 | Culligan of Tucson | \$70.93 |
| 1049 | 07/07/2016 | Technical Resource Management, Inc. | \$822.80 | 10022 | 07/13/2016 | Culligan of Tucson | \$9.05 |
| 1050 | 07/07/2016 | Tim's Wrecker & Road Service | \$237.50 | 10023 | 07/13/2016 | Douglas, City of | \$135.22 |
| 1051 | 07/07/2016 | Trinity Services Group, Inc. | \$4,105.60 | 10024 | 07/13/2016 | Douglas, City of | \$96.22 |
| 1052 | 07/07/2016 | Trinity Services Group, Inc. | \$9,375.54 | 10025 | 07/13/2016 | Douglas, City of | \$45.19 |
| 1053 | 07/07/2016 | United States Department of the Interior | \$14,675.00 | 10026 | 07/13/2016 | Southwest Disposal LC | \$97.10 |
| 1054 | 07/07/2016 | Valley Security Service, Inc. | \$300.00 | 10027 | 07/13/2016 | Southwest Gas Corporation | \$2,961.90 |
| 1055 | 07/07/2016 | Valley Telephone Cooperative, Inc. | \$116.40 | 10028 | 07/13/2016 | Southwest Gas Corporation | \$50.04 |
| 1056 | 07/07/2016 | Verizon Wireless | \$22.31 | 10029 | 07/13/2016 | Southwest Gas Corporation | \$49.14 |
| 1057 | 07/07/2016 | Waterfall,Economidis,Caldwell, Hanshaw&Villamana PC | \$40.00 | 10030 | 07/13/2016 | Southwest Gas Corporation | \$50.04 |
| 1058 | 07/07/2016 | Willcox, City of | \$144.37 | 10031 | 07/13/2016 | Southwest Gas Corporation | \$63.50 |
| 1059 | 07/07/2016 | Cruz, Andres | \$1,000.00 | 10032 | 07/13/2016 | St. David Domestic Water Improvement District | \$15.92 |
| 1060 | 07/07/2016 | Elfrida Elementary School District #12 | \$67.73 | 10033 | 07/13/2016 | Sulphur Springs Valley Electric Coop, Inc. | \$4,620.45 |
| 1061 | 07/07/2016 | Sharp, Mandy Dawn | \$16.81 | 10034 | 07/13/2016 | Sulphur Springs Valley Electric Coop, Inc. | \$10.43 |
| 1062 | 07/07/2016 | Aguilar, Kathleen M | \$48.00 | 10035 | 07/13/2016 | Sulphur Springs Valley Electric Coop, Inc. | \$276.75 |
| 1063 | 07/07/2016 | Brown, William | \$92.00 | 10036 | 07/13/2016 | Sulphur Springs Valley Electric Coop, Inc. | \$19.03 |
| 1064 | 07/07/2016 | Cannon, Mathew | \$68.00 | 10037 | 07/13/2016 | Valley Telephone Cooperative, Inc. | \$769.92 |
| 1065 | 07/07/2016 | Cooper, Renee | \$105.30 | 10038 | 07/13/2016 | Verizon Wireless | \$3,755.65 |
| 1066 | 07/07/2016 | Corona, Erica | \$68.00 | 10039 | 07/13/2016 | Waste Management of Arizona, Inc. | \$382.49 |
| 1067 | 07/07/2016 | Crossley, Dennis | \$18.90 | 10040 | 07/13/2016 | Whetstone Water Improvement District | \$104.12 |
| 1068 | 07/07/2016 | Fernandez-De-Castro, Stephanie M | \$68.00 | 10041 | 07/13/2016 | Wick Communications | \$162.00 |
| 1069 | 07/07/2016 | Flores, Alma | \$68.00 | 10042 | 07/13/2016 | Willcox, City of | \$276.65 |
| 1070 | 07/07/2016 | Gilliland, Robert | \$92.00 | 10043 | 07/13/2016 | Willcox, City of | \$408.75 |
| 1071 | 07/07/2016 | Godfrey, Marilyn | \$200.07 | 10044 | 07/14/2016 | Arizona Dept of Administration-Risk Mgmt | \$5,054.18 |
| 1072 | 07/07/2016 | Gruhn, Sylvia | \$24.00 | 10045 | 07/14/2016 | AFLAC | \$10,729.72 |
| 1073 | 07/07/2016 | Hanson, Britt W | \$157.03 | 10046 | 07/14/2016 | Arizona State Treasurer | \$184,571.00 |
| 1074 | 07/07/2016 | Honorable Bruce E Staggs | \$133.53 | 10047 | 07/14/2016 | Correction Officers | \$448,799.00 |
| 1075 | 07/07/2016 | Honorable Karl D Elledge | \$70.79 | 10048 | 07/14/2016 | Public Safety Retirement Syst | \$2,345,590.00 |
| 1076 | 07/07/2016 | Honorable Timothy Dickerson | \$61.00 | 10049 | 07/14/2016 | Alex Espinosa's Bisbee Funeral Home | \$738.00 |
| | | | | 10050 | 07/14/2016 | American Bio Medica Corporation | \$603.08 |

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|-------|------------|---|--------------|-------|------------|---|--------------|
| 10051 | 07/14/2016 | American Refrigeration Supplies, Inc. | \$132.93 | 10129 | 07/14/2016 | Kuttner, Barbara L | \$27.54 |
| 10052 | 07/14/2016 | AmeriGas - Sierra Vista | \$660.72 | 10130 | 07/14/2016 | Language Line Services, Inc. | \$245.95 |
| 10053 | 07/14/2016 | Arizona Comfort Systems | \$1,210.00 | 10131 | 07/14/2016 | Law Office of Daniel DeRienzo PLLC | \$1,525.50 |
| 10054 | 07/14/2016 | Arizona Department of Corrections - Douglas | \$63.00 | 10132 | 07/14/2016 | Lawley Motors | \$4,921.83 |
| 10055 | 07/14/2016 | Arizona Department of Corrections - Douglas | \$703.70 | 10133 | 07/14/2016 | Legal Transcription Services Plus | \$918.50 |
| 10056 | 07/14/2016 | Arizona Department of Corrections - Douglas | \$764.00 | 10134 | 07/14/2016 | Legend Technical Services, Inc. | \$57.00 |
| 10057 | 07/14/2016 | Arizona Department of Corrections - Douglas | \$640.00 | 10135 | 07/14/2016 | Little Caesars | \$29.90 |
| 10058 | 07/14/2016 | Arizona Department of Corrections - Douglas | \$2,479.09 | 10136 | 07/14/2016 | Maxim Staffing Solutions | \$3,491.25 |
| 10059 | 07/14/2016 | Arizona Department of Corrections - Douglas | \$532.00 | 10137 | 07/14/2016 | Merle's Automotive Supply, Inc. | \$1,008.77 |
| 10060 | 07/14/2016 | Arizona Department of Corrections - Douglas | \$72.00 | 10138 | 07/14/2016 | Metropolitan Tucson Conv & Visitors Bureau | \$420.00 |
| 10061 | 07/14/2016 | Arizona Dept of Corrections ASPC-Tucson | \$108.00 | 10139 | 07/14/2016 | Morgan, J Michael, PhD PC | \$1,180.00 |
| 10062 | 07/14/2016 | Arizona Department of Transportation | \$2,194.18 | 10140 | 07/14/2016 | NCS Pearson, Inc. | \$220.00 |
| 10063 | 07/14/2016 | Arizona Public Service (APS) | \$5,583.79 | 10141 | 07/14/2016 | NCS Pearson, Inc. | \$275.00 |
| 10064 | 07/14/2016 | Arizona State Land Department | \$28.10 | 10142 | 07/14/2016 | Nguyen, Nga | \$452.60 |
| 10065 | 07/14/2016 | Arizona State Land Department | \$25.81 | 10143 | 07/14/2016 | Nina L. Caples, P.C. | \$1,487.98 |
| 10066 | 07/14/2016 | Arizona State Land Department | \$114.95 | 10144 | 07/14/2016 | Nyander, Penny Sue | \$604.80 |
| 10067 | 07/14/2016 | Arizona State Prison Complex - Fort Grant | \$126.38 | 10145 | 07/14/2016 | O'Rielly Chevrolet, Inc. | \$432.67 |
| 10068 | 07/14/2016 | Arizona State Prison Complex - Fort Grant | \$172.50 | 10146 | 07/14/2016 | OverDrive, Inc. | \$2,099.76 |
| 10069 | 07/14/2016 | Arizona State Prison Complex - Fort Grant | \$2,689.60 | 10147 | 07/14/2016 | Penworthy Co | \$501.68 |
| 10070 | 07/14/2016 | Arizona State Prison Complex - Fort Grant | \$439.66 | 10148 | 07/14/2016 | Pitney Bowes, Inc. | \$126.00 |
| 10071 | 07/14/2016 | Arizona State Prison Complex - Fort Grant | \$300.00 | 10149 | 07/14/2016 | Prudential Overall Supply | \$75.58 |
| 10072 | 07/14/2016 | Arizona Supreme Court | \$135.00 | 10150 | 07/14/2016 | Prudential Overall Supply | \$75.58 |
| 10073 | 07/14/2016 | Arizona Supreme Court | \$9.00 | 10151 | 07/14/2016 | Prudential Overall Supply | \$202.79 |
| 10074 | 07/14/2016 | Arizona Waste Oil Service, Inc. | \$1,450.00 | 10152 | 07/14/2016 | Prudential Overall Supply | \$64.12 |
| 10075 | 07/14/2016 | August, Kimberly Ann | \$200.00 | 10153 | 07/14/2016 | Reed, Cynthia - Court Reporter | \$17.50 |
| 10076 | 07/14/2016 | B & D Lumber & Hardware | \$295.11 | 10154 | 07/14/2016 | Rothrock Investigations, LLC | \$2,970.50 |
| 10077 | 07/14/2016 | B&S Supply Co, Inc | \$1,356.47 | 10155 | 07/14/2016 | Runbeck Election Services | \$4,472.10 |
| 10078 | 07/14/2016 | Baker & Taylor, Inc. | \$3,532.38 | 10156 | 07/14/2016 | RWC International, LTD | \$486.28 |
| 10079 | 07/14/2016 | Bank of America | \$151,844.05 | 10157 | 07/14/2016 | Safelite Autoglass Corp. | \$650.92 |
| 10080 | 07/14/2016 | Banner-Univ Medical Ctr Tucson Campus LLC | \$4,540.65 | 10158 | 07/14/2016 | Sanchez, Natalie Nicole | \$36.72 |
| 10081 | 07/14/2016 | Banner-University Physicians Healthcare, Inc. | \$500.00 | 10159 | 07/14/2016 | Sedillos, Lorna | \$1,125.00 |
| 10082 | 07/14/2016 | Barnett's Towing & Oxygen LLC | \$500.00 | 10160 | 07/14/2016 | Senergy Petroleum LLC | \$14,741.65 |
| 10083 | 07/14/2016 | Beacon Secure | \$300.00 | 10161 | 07/14/2016 | Senergy Petroleum LLC | \$15,617.26 |
| 10084 | 07/14/2016 | Bisbee, City of (Ambulance) | \$998.06 | 10162 | 07/14/2016 | Shreve, Virginia | \$250.00 |
| 10085 | 07/14/2016 | Blackstone Audiobooks | \$89.99 | 10163 | 07/14/2016 | Sierra Vista NAPA | \$72.55 |
| 10086 | 07/14/2016 | Budget Towing | \$212.00 | 10164 | 07/14/2016 | Solid Waste Assoc of North America (SWANA) | \$250.00 |
| 10087 | 07/14/2016 | Bug-Wiser Exterminating, Inc. | \$45.00 | 10165 | 07/14/2016 | SourceHOV | \$3,526.28 |
| 10088 | 07/14/2016 | Bug-Wiser Exterminating, Inc. | \$70.00 | 10166 | 07/14/2016 | Sparkletts | \$40.73 |
| 10089 | 07/14/2016 | Bull Publishing Company | \$4,672.88 | 10167 | 07/14/2016 | Sparkletts | \$143.32 |
| 10090 | 07/14/2016 | Cable One | \$110.50 | 10168 | 07/14/2016 | Stericycle Inc. | \$1,054.24 |
| 10091 | 07/14/2016 | Cable One | \$113.58 | 10169 | 07/14/2016 | Sturm, Rylan, Wesley | \$312.48 |
| 10092 | 07/14/2016 | Catholic Comm Services Southern Arizona, Inc. | \$495.00 | 10170 | 07/14/2016 | The Bisbee Observer LLC | \$126.82 |
| 10093 | 07/14/2016 | CenturyLink | \$127.04 | 10171 | 07/14/2016 | The Master's Touch, LLC | \$30,200.00 |
| 10094 | 07/14/2016 | Cochise Cty Emergency Medical Services Cnc | \$50.00 | 10172 | 07/14/2016 | Tombstone Gold & Silver, Inc. | \$2,682.95 |
| 10095 | 07/14/2016 | Cochise County Fire Chief's Association | \$50.00 | 10173 | 07/14/2016 | Trademark Visual, Inc. | \$3,094.14 |
| 10096 | 07/14/2016 | Cochise Private Industry Council, Inc. | \$29,370.00 | 10174 | 07/14/2016 | Trinity Services Group, Inc. | \$1,039.60 |
| 10097 | 07/14/2016 | Cochise Private Industry Council, Inc. | \$15,132.00 | 10175 | 07/14/2016 | Trujillo, Jeffrey D. | \$540.00 |
| 10098 | 07/14/2016 | Control Solutions, Inc. | \$3,369.65 | 10176 | 07/14/2016 | Trujillo, Jeffrey D. | \$270.00 |
| 10099 | 07/14/2016 | Copper Queen Community Hospital | \$11,384.48 | 10177 | 07/14/2016 | Udall Law Firm, LLP | \$769.40 |
| 10100 | 07/14/2016 | County Managers Association of Arizona | \$100.00 | 10178 | 07/14/2016 | UniFirst Corporation | \$425.01 |
| 10101 | 07/14/2016 | Crop Production Service Inc | \$636.60 | 10179 | 07/14/2016 | UniFirst Corporation | \$1,321.15 |
| 10102 | 07/14/2016 | Crowell, Patricia | \$5.40 | 10180 | 07/14/2016 | Valley Telephone Cooperative, Inc. | \$35.77 |
| 10103 | 07/14/2016 | Culligan of Tucson | \$41.08 | 10181 | 07/14/2016 | Verizon Wireless | \$1,606.68 |
| 10104 | 07/14/2016 | Dagostino Private Investigations | \$514.80 | 10182 | 07/14/2016 | Verizon Wireless | \$8,975.98 |
| 10105 | 07/14/2016 | Demco Inc. | \$357.96 | 10183 | 07/14/2016 | Versatile Information Products, Inc | \$3,525.00 |
| 10106 | 07/14/2016 | Deneke, Buffy | \$220.00 | 10184 | 07/14/2016 | Voyager Fleet System, Inc. | \$2,248.91 |
| 10107 | 07/14/2016 | Direct TV | \$17.99 | 10185 | 07/14/2016 | Watson Chevrolet Inc | \$2,059.45 |
| 10108 | 07/14/2016 | Douglas NAPA | \$141.28 | 10186 | 07/14/2016 | Waxie Sanitary Supply | \$2,093.24 |
| 10109 | 07/14/2016 | Douglas, City of | \$943.00 | 10187 | 07/14/2016 | Wells, Doris | \$140.00 |
| 10110 | 07/14/2016 | Empire Southwest LLC | \$3,810.53 | 10188 | 07/14/2016 | Western Emulsion, Inc | \$118,983.36 |
| 10111 | 07/14/2016 | Empire Southwest LLC | \$272.76 | 10189 | 07/14/2016 | Western Emulsion, Inc | \$140,208.16 |
| 10112 | 07/14/2016 | Ennis Paint | \$29,300.89 | 10190 | 07/14/2016 | Westlawn Chapel & Mortuary | \$617.50 |
| 10113 | 07/14/2016 | Ennis Paint | \$29,387.71 | 10191 | 07/14/2016 | Wick Communications | \$231.36 |
| 10114 | 07/14/2016 | Ennis Paint | \$14,802.35 | 10192 | 07/14/2016 | Wick Communications | \$15.00 |
| 10115 | 07/14/2016 | Friends of the Tombstone Reading Station | \$413.74 | 10193 | 07/14/2016 | Wick Communications | \$20.00 |
| 10116 | 07/14/2016 | Gale Group | \$366.43 | 10194 | 07/14/2016 | Wick Communications | \$109.39 |
| 10117 | 07/14/2016 | George Medina - George's Upholstery | \$130.68 | 10195 | 07/14/2016 | Willcox Auto Parts Inc. | \$966.70 |
| 10118 | 07/14/2016 | H5 Productions, Inc. | \$97,639.60 | 10196 | 07/14/2016 | Willcox Auto Parts Inc. | \$342.08 |
| 10119 | 07/14/2016 | Hatfield Funeral Home | \$960.00 | 10197 | 07/14/2016 | Willcox Chamber of Commerce and Agriculture | \$3,626.00 |
| 10120 | 07/14/2016 | Hye Tech Network & Security Solutions, LLC | \$9,075.00 | 10198 | 07/14/2016 | WR Ryan Company | \$7,748.25 |
| 10121 | 07/14/2016 | Interstate Battery | \$214.20 | 10199 | 07/14/2016 | Zumar Industries Inc | \$333.06 |
| 10122 | 07/14/2016 | IronHawk Elevator LLC | \$3,456.40 | 10200 | 07/14/2016 | Colvin, Brad | \$100.00 |
| 10123 | 07/14/2016 | JE Fuller/Hydrology & Geomorphology, Inc. | \$11,447.42 | 10201 | 07/14/2016 | Cratsenburg, Diane | \$100.00 |
| 10124 | 07/14/2016 | JE Fuller/Hydrology & Geomorphology, Inc. | \$11,346.08 | 10202 | 07/14/2016 | Dory, Dan | \$100.00 |
| 10125 | 07/14/2016 | JWS Web Design LLC | \$400.00 | 10203 | 07/14/2016 | English, Ann | \$696.81 |
| 10126 | 07/14/2016 | KE&G Construction Inc. | \$26,785.81 | 10204 | 07/14/2016 | Hu, Lynn | \$6.59 |
| 10127 | 07/14/2016 | KE&G Construction Inc. | \$26,714.50 | 10205 | 07/14/2016 | Maddux, Catherine | \$31.77 |
| 10128 | 07/14/2016 | Kelly, Peter A. | \$12,889.50 | 10206 | 07/14/2016 | Schasteen, Steve | \$100.00 |

| | | | |
|-------|------------|------------------------------|------------|
| 10207 | 07/14/2016 | Berry, Trudy | \$475.74 |
| 10208 | 07/14/2016 | Faucher, Roland | \$105.84 |
| 10209 | 07/14/2016 | Gomez, Mary | \$1,166.46 |
| 10210 | 07/14/2016 | Honorable Wallace R. Hoggatt | \$103.66 |
| 10211 | 07/14/2016 | John F. Kelliher, Jr. | \$88.50 |
| 10212 | 07/14/2016 | Lord, Priscilla | \$81.00 |
| 10213 | 07/14/2016 | Manzanares, Marina J. | \$34.00 |
| 10214 | 07/14/2016 | McCleave, Keturah M | \$72.90 |
| 10215 | 07/14/2016 | Romero, Tracey | \$218.43 |
| 10216 | 07/14/2016 | Silverberg, Eric J. | \$89.08 |
| 10217 | 07/14/2016 | Swartz, LaRae | \$71.01 |
| 10218 | 07/14/2016 | Thomas, Yolanda | \$86.67 |
| 10219 | 07/14/2016 | Valenzuela, Esther | \$270.27 |
| 10220 | 07/14/2016 | Villa, Elizabeth | \$68.00 |
| 10221 | 07/14/2016 | Wright, Kimber Lee | \$209.69 |

Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Approve Proclamation: Declare August 21-27, 2016 national guard and reserve employer week

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME n/a

TITLE n/a

of PRESENTER:

of PRESENTER:

Mandated Function?:

Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Approve a Proclamation declaring August 21-27, 2016 to be National Employer Support of the Guard and Reserve week.

Background:

Cochise County's proclamation is attached.

Department's Next Steps (if approved):

File Cochise County's Proclamation.

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

Proclamation to be read aloud at meeting during Presentations.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Proclamation



Cochise County Board of Supervisors

Public Programs...Personal Service
www.cochise.az.gov

PATRICK G. CALL
Chairman
District 1

JAMES E. VLAHOVICH
County Administrator

ANN ENGLISH
Vice-Chairman
District 2

EDWARD T. GILLIGAN
Deputy County Administrator

RICHARD R. SEARLE
Supervisor
District 3

ARLETHE G. RIOS
Clerk of the Board

PROCLAMATION

Employer Support of the Guard & Reserve Week

WHEREAS, National Guard and Reserve forces comprise nearly half of our nation's military strength, and are essential to America's national security. Reserve Component forces stand ready to answer the call to serve, whether serving alongside active duty counterparts all across the globe or responding to humanitarian crises at home and abroad; and

WHEREAS, employers provide critical support to members of the National Guard and Reserve; allowing Citizen Warriors to serve whenever the Nation calls, often foregoing financial gain and making sacrifices in the process; and

WHEREAS, employer support is stronger than ever, more than 42 years after President Richard Nixon authorized the Secretary of Defense to establish the National Committee for Employer Support of the Guard and Reserve (ESGR); and

WHEREAS, our nation is in debt to the Citizen Warriors departing the comforts of home to ensure our freedoms remain intact. Likewise, America pays special tribute to the commitment of dedicated and supportive employers who continue to make service in the Reserve Components possible; and

NOW, THEREFORE, we, The Cochise County Board of Supervisors, do hereby declare August 21 – 27, 2016 National Employer Support of the Guard and Reserve week.

APPROVED AND ADOPTED this 16th day of August, 2016.

Richard R. Searle, Chairman

Patrick G. Call, Vice-Chairman

Ann English, Supervisor

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Approval of 2016 EMPG Sub-Grantee Agreement

Submitted By: Norm Sturm, Emergency Services

Department: Emergency Services

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS Submitted for Signature: 2

NAME of PRESENTER: Norm Sturm

TITLE of PRESENTER: ES Coordinator

Mandated Function?: Not Mandated

Source of Mandate or Basis for Support?:

You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve the 2016 Emergency Management Performance Grant (EMPG) Subgrantee Agreement in the amount of \$94,633 for the period of July 1, 2016 to June 30, 2017.

Background:

The EMPG Grant reimburses approximately 50% of the expenses incurred by the Office of Emergency Services. This grant is a pass-through Department of Homeland Security Grant. The State of Arizona as the primary grant recipient now requires all sub-grantees to sign a grant agreement. Approval of this standard grant agreement is required for the release of reimbursement funds for the 2016 grant year.

Department's Next Steps (if approved):

Once approved, two original signed copies of the agreement will be sent to Arizona Division of Emergency and Military Affairs. Grant reimbursement funds will then be released for July 2016 - June 2017.

Impact of NOT Approving/Alternatives:

If not approved, EMPG grant reimbursement will be denied by the State.

To BOS Staff: Document Disposition/Follow-Up:

I will need two (2) original signed copies returned to me to be sent to AZDEMA.

Budget Information

Information about available funds

Budgeted:
Unbudgeted:

Funds Available:
Funds NOT Available:

Amount Available:
Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

2016 EMPG Agreement

Grant Approval Form

SUBRECIPIENT AGREEMENT BETWEEN

Cochise County Office of Emergency Services

AND

**The Arizona Department of Emergency and Military Affairs
FOR**

Emergency Management Performance Grant - EMF-2016-EP-00009-S01

WHEREAS, A.R.S. § 41-4254 (6) charges the Arizona Department of Emergency and Military Affairs (DEMA) with the responsibility of administering funds.

THEREFORE, it is agreed that DEMA shall provide funding to **Cochise County Office of Emergency Services** ("Subrecipient") under CFDA # 97.042 for services under the terms of this Grant Agreement.

I. PURPOSE OF AGREEMENT

The purpose of this Agreement is to specify the rights and responsibilities of DEMA in administering the distribution of Emergency Management Performance Grant (EMPG) funds to Subrecipient, and to specify the rights and responsibilities of Subrecipient as the recipient of these funds.

II. TERM OF AGREEMENT, TERMINATION AND AMENDMENTS

This Agreement shall become effective on **July 1, 2016** and shall terminate on **June 30, 2017**. The obligations of Subrecipient as described herein will survive termination of this agreement.

III. DESCRIPTION OF SERVICES, SUPPLIES AND EQUIPMENT

Subrecipient shall provide the services for DEMA, and shall purchase the supplies and equipment for Subrecipient's use in conjunction with this Agreement as set forth in writing Subrecipient's grant application titled "EMPG FY16", a copy of which is attached as Exhibit III

- a) The FY 2016 EMPG covers eligible costs from **July 1, 2016 - June 30, 2017**. The funds awarded in the grant agreement shall only be used to cover allowable costs that are incurred during the agreement period. Grant agreement funds shall not be used for other purposes. Allowable costs are defined in the FY 2016 EMPG Notice of Funding Opportunity (NOFO), a copy of which is attached as Exhibit III(a).
- b) All EMPG funded personnel must complete training requirements for the National Incident Management System (NIMS) as stated in the EMPG NOFO, and Subrecipient must provide DEMA with written proof of completion for each individual as soon as that individual's training is completed. All EMPG funded personnel must also participate in no less than three exercises run by either Subrecipient or DEMA in a 12 month period.
- c) Finance & Administration- DEMA will serve as the primary fiscal agent for all FFY 2016 EMPG funds.

- i) The FY 2016 EMPG program has a 50% cost match (cash or in-kind) requirement, as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended, (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.), specifically, *Title VI, sections 611(U) and 613*. Federal funds cannot exceed 50% of eligible costs. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds. All funds received by Subrecipient through DEMA under this Agreement are agreed to be federal matching funds; Subrecipient shall be solely responsible for providing the other 50% (cash or in-kind) in order to obtain these federal matching funds.
- ii) The Federal Emergency Management Agency (FEMA) administers cost matching requirements in accordance with 2 CFR § 200.306. To meet matching requirements, Subrecipient contributions must be reasonable, allowable, allocable, and necessary under the grant program and must comply with all federal requirements and regulations.

IV. MANNER OF FINANCING

DEMA shall:

a) Provide up to **\$94,633.00** to the Subrecipient for 50% of the costs associated with the services, supplies and equipment identified in Exhibit III. Subrecipient will provide the services required by part III of this Agreement and acquire the supplies and equipment identified therein for its own use, unless a change is agreed to as provided in part XII of this Agreement.

b) Payment made by DEMA to Subrecipient shall be on a reimbursement basis only and is conditioned upon receipt of proof of payment and applicable, accurate and complete reimbursement documents, as deemed necessary by DEMA, to be submitted by Subrecipient. A listing of acceptable documentation is attached as Exhibit IV(b). Payments by DEMA to Subrecipient will be contingent upon DEMA receiving complete documentation for each expenditure from Subrecipient.

Payment maybe contingent upon certification of the Subrecipient's financial management system in accordance with acceptable standards in OMB Circular A-110.

V. FISCAL RESPONSIBILITY

It is understood and agreed that all of the funds provided by DEMA to Subrecipient under this Agreement shall be used by Subrecipient only for items and services to be acquired by Subrecipient under this Agreement. For any funds received under this Agreement for which expenditure is disallowed by an audit exemption or otherwise by DEMA, the State, or Federal government, Subrecipient shall reimburse said funds directly to DEMA immediately.

VI. FINANCIAL AUDIT/PROGRAMATIC MONITORING

Subrecipient agrees to terms specified in A.R.S. § 35-214 and § 35-215.

- a) If Subrecipient expends \$750,000 or more from all federal funding sources during the fiscal year, Subrecipient shall submit an organization-wide financial and compliance audit report per Subpart F of 2 C.F.R. Part 200. Failure to comply with any requirements imposed as a result of an audit will suspend the release of federal funds by DEMA to Subrecipient until Subrecipient is in compliance with all such requirements.
- b) Subrecipient will be monitored periodically by DEMA, both programmatically and financially, to ensure that the project goals, objectives, performance requirements, timelines, milestone completion, budgets, and other related program criteria are being met. Monitoring will be accomplished through a combination of office-based reviews and onsite monitoring visits. Monitoring can involve aspects of the work involved under this Agreement including but not limited to the review and analysis of financial, programmatic, equipment, performance and administrative issues relative to each program, and may identify areas where technical assistance and other support may be needed. Subrecipient shall participate in and cooperate with all such monitoring by DEMA, and shall provide access to all personnel, documents, and other records as may be requested from time to time by DEMA. Subrecipient also shall comply with all requests of DEMA that DEMA deems necessary to assure the parties' compliance with their obligations under this Agreement.

VII. APPLICABLE FEDERAL REGULATIONS

Subrecipient must comply with the EMPG FY 2016 NOFO, Office of Management and Budget (OMB) Circular's Code of Federal Regulations (CFR), and other Federal guidance including but not limited to:

- a) 2 CFR § 200.0-200.345 Uniform Administrative Requirements Subpart A-D, for Grants and Cooperative Agreements to State and Local Governments (formerly OMB Circular A-102)
- b) 2 CFR § 200.402-200.475 Subpart E – Cost Principles, Local & Indian Tribal Governments
- c) 2 CFR Part 200 Subpart E- §200.400-200.417 State and Local Governments; 2 CFR Part 220, Educational Institutions; 2 CFR Part 230, Non-Profit Organizations; Federal Acquisition Regulation Subpart 31.2, Contracts with Commercial Organizations.
- d) U.S. Department of Homeland Security Authorized Equipment List (AEL), at <https://www.fema.gov/authorized-equipment-list>
- e) 2 CFR Part 215, Institutions of Higher Education, Hospitals and Other Non-Profit Organizations.
- f) 28 CFR applicable to grants and cooperative agreements, including Part II, Applicability of Office of Management and Budget Circulars; Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence System Operating Policies; Part 42, Non-discrimination Equal

Employment Opportunities Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Part 66, Uniform Administrative Requirements for Grants and Co-operative Agreements to State and Local Government.

- g) OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, at http://www.whitehouse.gov/omb/circulars/a133_compliance_supplement_2012

Included within the above mentioned guidance documents are provisions for the following:

National Incident Management System (NIMS)

Subrecipient agrees to remain in compliance with National Incident Management System (NIMS) Implementation initiatives as outlined in the NOFO.

Environmental Planning and Historic Preservation

Subrecipient shall comply with all applicable Federal, State, and Local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of DEMA/FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, Subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, Subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Procurement and construction activities shall not be initiated prior to the full environmental and historic preservation review.

Consultants/Trainers/Training Providers

Billings for consultants/trainers/training providers must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Consultant/trainer/training provider costs must be within the prevailing rates; must be obtained under consistent treatment with the procurement policies of Subrecipient and 2 CFR § 200.231, 200.326 & 200.323.

Contractors/Subcontractors

Subrecipient may enter into written subcontract(s) for performance of certain of its functions under this Agreement in accordance with terms established in the OMB Circulars, Code of Federal Regulations, DHS Guidance/NOFO and DHS Program

Guidance. Subrecipient agrees and understands that no subcontract that Subrecipient enters into with respect to performance under this Agreement shall in any way relieve Subrecipient of any responsibilities for performance of its duties. Subrecipient shall give DEMA immediate notice in writing by certified mail of any action or suit filed and prompt notice of any claim made against Subrecipient by any subcontractor or vendor which in the opinion of Subrecipient may result in litigation related in any way to the Agreement with DEMA.

Personnel and Travel Costs

All grant funds expended for personnel, travel, lodging, and per diem must be consistent with the Subrecipient's policies and procedures and the State of Arizona Accounting Manual (SAAM); must be applied uniformly to both federally financed and other activities of the agency; and will be reimbursed at the most restrictive allowability and rate. At no time will Subrecipient's reimbursement(s) exceed the State rate established by the Arizona Department of Administration, General Accounting Office Travel Policies: <https://gao.az.gov/publications/saam>

Procurement

Subrecipient shall comply with all of its own procurement rules/policies, all Federal procurement rules/policies (including but not limited to those outlined in this section VII of this Agreement), and all Arizona State procurement code provisions and rules. The Federal intent is that all Funds are awarded competitively. Subrecipient shall not enter into a Noncompetitive (Sole or Single Source) procurement agreement, unless prior written approval is granted by DEMA.

Training and Exercise

Subrecipient agrees that any grant funds used for training and exercise must be in compliance with the NOFO. All training must be approved through DEMA/Arizona Department of Homeland Security training request process prior to execution of training contract(s). All exercises must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit for exercise design, development and scheduling. Subrecipient agrees to:

- a) Submit the HSEEP Toolkit Exercise Summary to DEMA with all Exercise Reimbursement Requests within 90 days of completion of the exercise in question.
- b) Post all exercises, documentation and After Action Reports/Improvement Plans via the HSEEP Toolkit within 90 days of completion of the exercise in question
- c) Within 60 days of completion of an exercise, or as prescribed by the most recent HSEEP guidance, the Subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, and the DEMA Exercise Officer.

Nonsupplanting Agreement

Subrecipient shall not use funds to supplant State or Local funds or other resources that would otherwise have been made available for this program/project. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within thirty (30) days. If the vacancy is not filled within thirty (30) days, Subrecipient

must stop charging the grant for the new position. Upon filling the vacancy, Subrecipient may resume charging for the grant position.

E-Verify

Compliance requirements for A.R.S. § 41-4401—immigration laws and E-Verify requirement.

- a) Subrecipient warrants its compliance with all Federal immigration laws and regulations relating to its employees and to employees of any contractor or subcontractor retained through Subrecipient to provide goods or services related to this Agreement, including but not limited to A.R.S. § 23-214, Subsection A (That subsection reads: "After December 31, 2007, every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program").
- b) A breach of a warranty by Subrecipient regarding compliance with immigration laws and regulations shall be deemed a material breach of this Agreement and Subrecipient may be subject to penalties to be determined at DEMA's discretion, up to and including termination of this Agreement.
- c) DEMA retains the legal right to inspect the papers of any Subrecipient employee who works on the Agreement, and those of any employee of any contractor or subcontractor retained through Subrecipient to provide goods or services related to this Agreement, to ensure that Subrecipient is complying with the warranty under paragraph (a) above.

Property Control

Effective control and accountability must be maintained by Subrecipient for all equipment and supplies acquired by Subrecipient under this Agreement. Subrecipient must adequately safeguard all such property and must assure that it is used for authorized purposes as described in the NOFO, grant application, and Code of Federal Regulations (CFRs). Subrecipient shall exercise caution in the use, maintenance, protection and preservation of such property.

- a) Equipment acquired by Subrecipient under this Agreement shall be used by Subrecipient in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by federal grant funds. Theft, destruction, or loss of property shall be reported to DEMA immediately.
- b) Nonexpendable Property is property which has a continuing use, is not consumed in use, is of a durable nature with an expected service life of one or more years, has an acquisition cost of \$300 (Three Hundred Dollars) or more, and does not become a fixture or lose its identity as a component of other equipment or plant.
- c) A Capital Asset is any personal or real property, or fixture that has an acquisition cost of \$5,000 (Five Thousand Dollars) or more per unit and a useful life of more than one year. If the Capital Asset current value is equal to or greater than \$5,000 at the end of life or required project activities is discontinued, Subrecipient must request and receive authorization from DEMA prior to disposition.

- d) A Property Control Form (if applicable) shall be maintained for the entire scope of the program or project for which property was acquired through the end of its useful life and/or disposition. All Nonexpendable Property and Capital Assets must be included on the Property Control Form. Subrecipient shall provide DEMA a copy of the Property Control Form with the final reimbursement request form, or no more than **forty-five (45) calendar days** after the end of the Agreement. The Property Control Form shall be updated and a copy provided to DEMA no more than forty-five (45) calendar days after equipment disposition, if applicable.
- e) Upon submission of the final quarterly programmatic report Subrecipient must file with DEMA a copy of the Property Control Form. Subrecipient agrees to be subject to equipment monitoring and auditing by state or federal authorized representatives to verify information.
- f) A physical inventory of the Nonexpendable Property and Capital Assets must be taken and the results reconciled with the Property Control Form at least once every two years. (1) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated. (2) Adequate maintenance procedures must be developed to keep the property in good condition.

VIII. DEBARMENT CERTIFICATION

Subrecipient agrees to comply with the Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions" Attached as Exhibit VIII.

IX. FUNDS MANAGEMENT

Subrecipient must maintain funds received under this Agreement in separate ledger accounts and cannot mix these funds with funds from other sources. Subrecipient must manage funds according to applicable Federal regulations for administrative requirements, costs principles, and audits. Subrecipient must maintain adequate business systems to comply with Federal requirements. The business systems that must be maintained are:

- Financial Management
- Procurement
- Personnel
- Property
- Travel

A system is adequate if it is 1) written; 2) consistently followed – it applies in all similar circumstances; and 3) consistently applied – it applies to all sources of funds.

X. REPORTING REQUIREMENTS

Regular reports by Subrecipient shall include:

- a) Programmatic Reports- Subrecipient shall provide quarterly programmatic reports to DEMA within fifteen (15) working days of the last day of the quarter in which services are provided. Subrecipient shall use the form provided by DEMA to submit

quarterly programmatic reports. The report shall contain such information as deemed necessary by DEMA. Subrecipient shall use the Quarterly Programmatic Report Format template, a copy of which is attached as Exhibit X(a). If a project has been fully completed and implemented, and there will be no further updates, then the quarterly programmatic report for the quarter in which the project was completed will be sufficient as the final report. The report should be marked as final and should be inclusive of all necessary and pertinent information regarding the project as deemed necessary by DEMA. Quarterly programmatic reports shall be submitted to DEMA until the entire scope of the Grant is completed. Upon request of DEMA, Subrecipient must provide to DEMA information necessary to meet any state or federal reporting requirements.

b) Quarterly Programmatic reports are due:

October 15(period July 1 – September 30)
January 15(period October 1– December 31)
April 15(period January 1 – March 31)
July 15(period April 1 – June 30) FINAL

Quarterly Financial Expenditure reports are due:

October 30(period July 1 – September 30)
January 30(period October 1– December 31)
April 30(period January 1 – March 31)
Aug 15(period April 1 – June 30) FINAL

d) Financial Reimbursements

Subrecipient shall provide DEMA with quarterly requests for reimbursement. Reimbursements shall be submitted with the Reimbursement Form provided by DEMA, a copy of which is attached as Exhibit X(d).

Subrecipient shall submit to DEMA a final reimbursement for expenses received and invoiced prior to the end of the termination of this Agreement no more than **forty-five (45) calendar days** after the end of the Agreement. Requests for reimbursement received by DEMA later than the forty-five (45) days after the Agreement termination will not be paid. The final reimbursement request as submitted shall be marked FINAL.

DEMA requires that all requests for reimbursement are submitted via U.S. mail (United States Postal Service), FedEx, UPS, or another established private delivery service, or in person. Reimbursements submitted via fax or by any electronic means will not be accepted.

DEMA reserves the right to request and/or require any supporting documentation and/or information DEMA believes necessary in order to process reimbursements. Subrecipient shall promptly provide DEMA with all such documents

All reports shall be submitted by Subrecipient to the DEMA contact person as described in Part XXXVII, NOTICES, of this Agreement.

XI. ASSIGNMENT AND DELEGATION

Subrecipient may not assign any rights hereunder without the express, prior written consent of both parties.

XII. AMENDMENTS

Any change in this Agreement including but not limited to the Description of Services and budget described herein, whether by modification or supplementation, must be accomplished by a formal Agreement amendment signed and approved by and between the duly authorized representative of Subrecipient and DEMA.

Any such amendment shall specify: 1) an effective date; 2) any increases or decreases in the amount of Subrecipient's compensation if applicable; 3) be titled as an "Amendment," and 4) be signed by the parties identified in the preceding sentence. Subrecipient expressly and explicitly understands and agrees that no other method of communication, including any other document, correspondence, act, or oral communication by or from any person, shall be used or construed as an amendment or modification or supplementation to this Agreement.

XIII. AGREEMENT RENEWAL

This Agreement shall not bind nor purport to bind DEMA for any contractual commitment in excess of the original Agreement period.

XIV. RIGHT TO ASSURANCE

If DEMA in good faith has reason to believe that Subrecipient does not intend to, or is unable to perform or continue performing under this Agreement, DEMA may demand in writing that Subrecipient give a written assurance of intent to perform. If Subrecipient fails to provide written assurance within the number of days specified in the demand, DEMA at its option may terminate this Agreement.

XV. CANCELLATION FOR CONFLICT OF INTEREST

DEMA may, by written notice to Subrecipient, immediately cancel this Agreement without penalty or further obligation pursuant to A.R.S. § 38-511 if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the State or its subdivisions (unit of Local Government) is an employee or agent of any other party in any capacity or a consultant to any other party to the Agreement with respect to the subject matter of the Agreement. Such cancellation shall be effective when the parties to the Agreement receive written notice from DEMA, unless the notice specifies a later time.

XVI. THIRD PARTY ANTITRUST VIOLATIONS

Subrecipient hereby assigns to the State of Arizona any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to Subrecipient toward fulfillment of this Agreement.

XVII. AVAILABILITY OF FUNDS

Every payment obligation of DEMA under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligations. If the funds are not allocated and available for the continuance of this Agreement, DEMA may terminate this Agreement at the end of the period for which funds are available. No liability shall accrue to DEMA in the event this provision is exercised, and DEMA shall not be obligated or liable for any future payments or for any damages as a result of

termination under this part XVII, including purchases and/or contracts entered into by Subrecipient in the execution of this Agreement.

XVIII. FORCE MAJEURE

If either party hereto is delayed or prevented from the performance of any act required in this Agreement by reason of acts of God, strikes, lockouts, labor disputes, civil disorder, or other causes without fault and beyond the control of the party obligated, performance of such act will be excused for the period of the delay.

XIX. PARTIAL INVALIDITY

Any term or provision of this Agreement that is hereafter declared contrary to any current or future law, order, regulation, or rule, or which is otherwise invalid, shall be deemed stricken from this Agreement without impairing the validity of the remainder of this Agreement.

XX. ARBITRATION

In the event of any dispute arising under this Agreement, written notice of the dispute must be provided to the other party within thirty (30) days of the events giving the rise to the dispute. In the event that the parties cannot resolve their dispute on an agreed-upon basis, either party may invoke arbitration through the American Arbitration Association ("AAA"), with the arbitrator to be selected pursuant to AAA rules and the arbitration to be conducted according to the applicable AAA rules, and with the costs of arbitration (including but not limited to the arbitrator's fees, attorneys' fees, and costs) to be allocated between the parties by the arbitrator. Both parties being sovereign entities, the parties agree that any litigation to enforce an arbitration award or for any other purpose shall be only in the U.S. District Court for the District of Arizona in Phoenix, Arizona as the proper forum for litigation between sovereign entities located in the State of Arizona. In the event that the parties becoming involved in litigation with each other for any reason in any other forum, both parties agree to have any claim(s) against the other resolved in arbitration on the terms set forth in this part XX.

XXI. GOVERNING LAW AND CONTRACT INTERPRETATION

- a) This Agreement shall be governed and interpreted in accordance with the laws of the State of Arizona.
- b) This Agreement is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms in this document.
- c) Either party's failure to insist on strict performance of any term or condition of the Agreement shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object.

XXII. ENTIRE AGREEMENT

This Agreement and its Exhibits constitute the entire Agreement between the parties hereto pertaining to the subject matter hereof and may not be changed or added to except by a writing signed by all parties hereto in conformity with Part XII of this Agreement; provided; however, that DEMA shall have the right to immediately amend

this Agreement so that it complies with any new legislation, laws, ordinances, or rules affecting this Agreement. Subrecipient agrees to comply with any such amendment within ten (10) business days of receipt of a fully executed amendment. All prior and contemporaneous agreements, representations, and understandings of the parties, oral, written, pertaining to the subject matter hereof, are hereby superseded or merged herein.

XXIII. RESTRICTIONS ON LOBBYING

Subrecipient shall not use funds made available to it under this Agreement to pay for, influence, or seek to influence any officer or employee of a State or Federal government.

XXIV. LICENSING

Subrecipient, unless otherwise exempted by law, shall obtain and maintain all licenses, permits, and authority necessary to perform those acts it is obligated to perform under this Agreement.

XXV. NON-DISCRIMINATION

Subrecipient shall comply with all State and Federal equal opportunity and non-discrimination requirements and conditions of employment, including the Americans with Disabilities Act, in accordance with A.R.S. title 41, Chapter 9, Article 4 and Executive Order 2009-09.

XXVI. SECTARIAN REQUESTS

Funds disbursed pursuant to this Agreement may not be expended for any sectarian purpose or activity, including sectarian worship or instruction in violation of the United States or Arizona Constitutions.

XXVII. ADVERTISING AND PROMOTION OF AGREEMENT

Subrecipient shall not advertise or publish information for commercial benefit concerning this Agreement without the written approval of DEMA.

XXVIII. CLOSED-CAPTIONING OF PUBLIC SERVICE ANNOUNCEMENTS

Any television public service announcement that is produced or funded in whole or in part by Subrecipient shall include closed captioning of the verbal content of such announcement.

XXIX. INDEMNIFICATION

To the extent permitted by law, each party (as indemnitor) agrees to indemnify, defend and hold harmless the other party (as indemnitee) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as claims) arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee, and are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers.

XXX. TERMINATION

a) All parties reserve the right to terminate the Agreement in whole or in part due to the failure of Subrecipient or DEMA to comply with any term or condition of the

Agreement, to acquire and maintain all required insurance policies, bonds, licenses and permits or to make satisfactory progress in performing the Agreement. The party wishing to terminate this Agreement shall provide the other party with a written thirty (30) day advance notice of the termination and the reasons for it.

- b) If Subrecipient chooses to terminate this Agreement before the grant deliverables have been met then DEMA reserves the right to collect from Subrecipient all funds distributed by DEMA under this Agreement to Subrecipient.
- c) DEMA may, upon termination of this Agreement, procure, on terms and in the manner that it deems appropriate, materials or services to replace those under this Agreement. Subrecipient shall be liable to DEMA for any excess costs incurred by DEMA in procuring materials or services in substitution for those due from Subrecipient.

XXXI. CONTINUATION OF PERFORMANCE THROUGH TERMINATION

Subrecipient shall continue to perform, in accordance with the requirements of the Agreement, up to the date of termination, as directed in the termination notice.

XXXII. COUNTERPARTS

This Agreement may be executed in any number of counterparts, copies, or duplicate originals. Each such counterpart, copy, or duplicate original shall be deemed an original, and collectively they shall constitute one agreement.

XXXIII. AUTHORITY TO EXECUTE THIS AGREEMENT

Each individual executing this Agreement on behalf of Subrecipient represents and warrants that he or she is duly authorized to execute this Agreement.

XXXIV. SPECIAL CONDITIONS

Subrecipient acknowledges that U.S. Department of Homeland Security and DEMA reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for Federal government purposes:

1. The copyright in any work developed under an award to DEMA or this sub-award to Subrecipient; and
2. Any rights of copy right to which the Subrecipient purchases ownership with Federal support. Subrecipient shall consult with DEMA regarding the allocation of any patent rights that arise from, or are purchased with, this funding.

XXXV. RECORD RETENTION

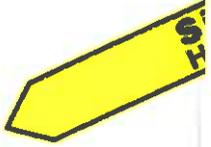
Pursuant to A.R.S. §§ 35-214 and 35-215, the Parties shall retain all records relating to this Agreement for a period of five years after completion of the Agreement. All records shall be subject to inspection and audit by the State of Arizona at reasonable times.

XXXVI. NOTICES

Any and all notices, requests, demands, or communications by either party to this Agreement, pursuant to or in connection with this Agreement shall be in writing be delivered in person or shall be sent to the respective parties at the following addresses:

Arizona Department of Emergency & Military Affairs
5636 E. McDowell Rd
Phoenix, AZ 85008

Cochise County Office of Emergency Services
1415 Melody Lane Bldg G
Bisbee, AZ 85603



Subrecipient shall address all programmatic questions and reimbursement notices relative to this Agreement to the appropriate DEMA staff contact:

Programmatic Coordinator
Diane Fernandez
Diane.Fernandez@azdema.gov
602-464-6268

Grants Coordinator (Fiscal)
Nicole Elmer
Nicole.Elmer@azdema.gov
602-267-2762

XXXVII. IN WITNESS WHEREOF

The parties hereto agree to execute this Agreement.

FOR AND BEHALF OF
Cochise County Office of Emergency Services

FOR AND BEHALF OF
Arizona Department of Emergency & Military Affairs

Authorized Signature

Name & Title

Wendy Smith-Reeve, Deputy Director

Date

Date

4983525.5

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator:

Date Prepared:

Point of Contact:

Phone Number:

Department:

PRIMARY GRANT

Primary Grantor:

CFDA:
www.CFDA.gov

Grant Title:

Grant Term From:

To:

Total Award Amount:

New Grant: Yes No

Grant No:

Amendment: Yes No

Amendment No:

Funding No:

If new, Finance will assign a funding number.

Strategic Plan:

District:

Mandated by Law

Yes

No

Number of Positions Funded:

Asset(s) Acquired:

Briefly describe the purpose of the grant.

If this is a mandated service, cite the source. If not mandated, cite indications of local customer support for this service.

PRIMARY FUNDING SOURCE

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Funds:

Total Revenue:

Has this amount been budgeted? Yes No

Method of collecting funds: Lump Sum Quarterly Draw Reimbursement

Is revertment of unexpected funds required at the end of grant period? Yes No

(a) Total A-87 Cost Allocation: (b) Amount of overhead allowed by grant:

County Subsidy (a) - (b):

Grantor's reimbursement mileage rate:

Does Grantor accept indirect costs as an allowable expenditure? Yes No

If yes, dollar amount or percentage allowed:

Is there a Secondary Grant Award associated with this Grant? Yes No

Name of Grant: Funder:

If yes please complete an additional grant approval form.

Is County match required? Yes No

County match source:

County match dollar amount or percentage:

NOTE: Please print and attach this Grant Approval form to the AgendaQuick item. Once approved by the Board of Supervisors, the department is responsible for sending a copy of the fully executed GRANT DOCUMENT (not this approval form) to the Finance Department.

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016
Approve demands over 6 month limit
Submitted By: Nike Noack, Board of Supervisors
Department: Board of Supervisors
Presentation: No A/V Presentation
Document Signatures: BOS Signature NOT Required

Recommendation: Approve
of ORIGINALS Submitted for Signature: 0
TITLE of PRESENTER: Financial Services Manager
Source of Mandate or Basis for Support?: 11-622

NAME of PRESENTER: Nike Noack
Mandated Function?: Federal or State Mandate

Docket Number (If applicable):

Information

Agenda Item Text:
Approve demands over six months to SunEdison for an electrical utility in the amount of \$44,457.60.

Background:
SunEdison is requesting payment for several unbilled invoices for electric utility services provided. These invoices were not forwarded to Cochise County and now exceed the 6 month claim allowed by Arizona Revised Statute 11-622. We have confirmed these bills are accurate and the kilowatt hours listed were received. We have spoken with the vendor and they were reminded of the claim limit. We have also been granted access to the online billing and usage portal to ensure all bills are received and paid in a timely manner.

Department's Next Steps (if approved):
If approved, invoices will be paid immediately.

Impact of NOT Approving/Alternatives:
If not approved, invoices will remain unpaid and considered past due by the vendor.

To BOS Staff: Document Disposition/Follow-Up:
None. If approved, a copy of the minutes will be attached to the invoices and kept in the vendor file for audit records.

Budget Information

Information about available funds

Budgeted: **Funds Available:** **Amount Available:** 44457.60
Unbudgeted: **Funds NOT Available:** **Amendment:**

Account Code(s) for Available Funds
1: 100-2150-427.100

Fund Transfers

Fiscal Year: 2016
One-time Fixed Costs? (\$\$\$): 44457.60
Ongoing Costs? (\$\$\$): 0
County Match Required? (\$\$\$): 0
A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 0
Source of Funding?: General fund

Fiscal Impact & Funding Sources (if known):
Funds have been budgeted. The additional electrical utility costs would still be within budget.

Attachments

SunEdison Invoices

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|------------|------------|
| 06/01/2015 | 32951506036782 | LT-1307A056-01 | \$4,209.60 | 06/26/2015 |

Cochise County

Service Address

BLDG B-G
1415 W. Melody Lane
Bisbee, AZ 85603

Charge Detail

| | | |
|-------------------------|----------------------------|------------|
| Service Period | 5/1/2015 - 5/31/2015 | |
| Service Charges | 44,783 kWh at \$0.0940/kWh | \$4,209.60 |
| Current Charges | | \$4,209.60 |
| Previous Balance | | \$0.00 |
| Total Amount Due | | \$4,209.60 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-32 MISC-COCH 0037
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Account No.: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368

For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|------------|------------|
| 07/01/2015 | 32951507037701 | LT-1307A056-01 | \$9,667.14 | 07/26/2015 |

Cochise County

Service Address

BLDG B-G
1415 W. Melody Lane
Bisbee, AZ 85603

Charge Detail

| | | |
|-------------------------|---|------------|
| Service Period | 6/1/2015 - 6/30/2015 | |
| Service Charges | 40,321 kWh at \$0.0940/kWh | \$3,790.17 |
| Current Charges | | \$3,790.17 |
| Previous Balance | (Please ignore it if you paid recently) | \$5,876.97 |
| Total Amount Due | | \$9,667.14 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-32 MISC-COCH 0037
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Account No.: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368

For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|------------|------------|
| 07/01/2015 | 19151507037702 | LT-1307A055-01 | \$8,535.68 | 07/26/2015 |

Cochise County

Service Address

Cochise County - Douglas, AZ - SunWize
1012 North G. Avenue
Douglas, AZ 85607

Charge Detail

| | | |
|-------------------------|---|------------|
| Service Period | 6/1/2015 - 6/30/2015 | |
| Service Charges | 36,988 kWh at \$0.1090/kWh | \$4,031.69 |
| Current Charges | | \$4,031.69 |
| Previous Balance | (Please ignore it if you paid recently) | \$4,503.99 |
| Total Amount Due | | \$8,535.68 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-34 MISC-COCH 0038
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Acct No: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368
For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|------------|------------|
| 07/01/2015 | 19141507037700 | LT-1307A054-01 | \$1,499.30 | 07/26/2015 |

Cochise County

Service Address

BLDG A
1415 Melody Lane
Bisbee, AZ 85603

Charge Detail

| | | | |
|-------------------------|----------------------------|--|------------|
| Service Period | 6/1/2015 - 6/30/2015 | | |
| Service Charges | 15,950 kWh at \$0.0940/kWh | | \$1,499.30 |
| Current Charges | | | \$1,499.30 |
| Total Amount Due | | | \$1,499.30 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-32 MISC-COCH 0037
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Acct No: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368

For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|------------|------------|
| 08/01/2015 | 32951508038568 | LT-1307A056-01 | \$9,231.36 | 08/26/2015 |

Cochise County

Service Address

BLDG B-G
1415 W Melody Ln
Bisbee, AZ 85603-3027

Charge Detail

| | | |
|-------------------------|---|------------|
| Service Period | 7/1/2015 - 7/31/2015 | |
| Service Charges | 35,685 kWh at \$0.0940/kWh | \$3,354.39 |
| Current Charges | | \$3,354.39 |
| Previous Balance | (Please ignore it if you paid recently) | \$5,876.97 |
| Total Amount Due | | \$9,231.36 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-32 MISC-COCH 0037
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Account No.: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368

For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|------------|------------|
| 08/01/2015 | 19151508038569 | LT-1307A055-01 | \$8,278.01 | 08/26/2015 |

Cochise County

Service Address

Cochise County - Douglas, AZ - SunWize
1012 N G Ave
Douglas, AZ 85607-2030

Charge Detail

| | | |
|-------------------------|---|------------|
| Service Period | 7/1/2015 - 7/31/2015 | |
| Service Charges | 34,624 kWh at \$0.1090/kWh | \$3,774.02 |
| Current Charges | | \$3,774.02 |
| Previous Balance | (Please ignore it if you paid recently) | \$4,503.99 |
| Total Amount Due | | \$8,278.01 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-34 MISC-COCH 0038
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Acct No: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368

For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|------------|------------|
| 08/01/2015 | 19141508038567 | LT-1307A054-01 | \$1,314.31 | 08/26/2015 |

Cochise County

Service Address

BLDG A
1415 W Melody Ln
Bisbee, AZ 85603-3027

Charge Detail

| | | | |
|-------------------------|----------------------------|--|------------|
| Service Period | 7/1/2015 - 7/31/2015 | | |
| Service Charges | 13,982 kWh at \$0.0940/kWh | | \$1,314.31 |
| Current Charges | | | \$1,314.31 |
| Total Amount Due | | | \$1,314.31 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-32 MISC-COCH 0037
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Acct No: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368

For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|-------------|------------|
| 09/01/2015 | 32951509039413 | LT-1307A056-01 | \$17,497.81 | 09/26/2015 |

Cochise County

Service Address

BLDG B-G
1415 W Melody Ln
Bisbee, AZ 85603-3027

Charge Detail

| | | |
|-------------------------|---|-------------|
| Service Period | 8/1/2015 - 8/31/2015 | |
| Service Charges | 35,426 kWh at \$0.0940/kWh | \$3,330.04 |
| Current Charges | | \$3,330.04 |
| Previous Balance | (Please ignore it if you paid recently) | \$14,167.77 |
| Total Amount Due | | \$17,497.81 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-32 MISC-COCH 0037
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Account No.: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368

For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|-------------|------------|
| 09/01/2015 | 19151509039414 | LT-1307A055-01 | \$11,429.63 | 09/26/2015 |

Cochise County

Service Address

Cochise County - Douglas, AZ - SunWize
1012 N G Ave
Douglas, AZ 85607-2030

Charge Detail

| | | |
|-------------------------|---|-------------|
| Service Period | 8/1/2015 - 8/31/2015 | |
| Service Charges | 33,247 kWh at \$0.1090/kWh | \$3,623.92 |
| Current Charges | | \$3,623.92 |
| Previous Balance | (Please ignore it if you paid recently) | \$7,805.71 |
| Total Amount Due | | \$11,429.63 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-34 MISC-COCH 0038
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Acct No: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368

For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347



Invoice

Bill From:
 SunE D14 MISC-A Holdings, LLC
 13736 Riverport Drive
 Maryland Heights
 MO 63043, USA

Bill To:
 Cochise County, AZ
 Cochise Cty - Douglas, AZ -
 SunWize
 1415 Melody Land, Building G
 Bisbee AZ 85603

Ship To:
 Cochise County, AZ
 Cochise Cty - Douglas, AZ - SunWize
 1012 N G Ave
 Douglas AZ 85607-2030

Invoice # : 200100000110
Invoice Date : 01-OCT-15
Term : Net 30
Due Date : 31-OCT-15
Site:
Project # : AZ-12-0038
Project : AZ - Cochise - Douglas
Meter Number : LT-1307A055-01

| Charge Detail | | | | | | | |
|---------------|-----------------|-------------|------------|-----------|------|------------|--------------|
| Line | Description | Period From | Period To | Quantity | Unit | Unit Price | Amount (USD) |
| 1 | Service Charges | 09/01/2015 | 09/30/2015 | 27,352.00 | kWh | \$0.1090 | \$2,981.37 |
| Sub Total | | | | 27,352.00 | | | |

Note:

| | |
|-------------------------------|------------------|
| Current Charges | \$2,981.3 |
| Tax | 7 |
| | \$0.00 |
| Total (USD) | \$2,981.3 |
| | 7 |
| Previous Balance | |
| Finance charges | \$34,972. |
| Total Amount Due (USD) | 80 |
| | \$0.00 |
| | \$37,954. |
| | 17 |

| Payment Instructions | | |
|---|--|--|
| <p>Wire funds to the following account:</p> <p>Account Name : SunE D14 Misc - A Holdings Revenue Acct Bank : RABOBANK Account Number : 9871105001 Routing Number : 122238420 Swift Code : Bank Address : 3815 E Thousand Oaks Blvd - Suite A Westlake Village, CA 91362 Memo : Invoice 200100000110 Reference : For Credit to : 14-34 MISC-COCH 0038 ATTN :</p> | <p>Send ACH payments to the below account; if no details are found below use Wire Instructions:</p> | <p>Make check payable to: SunE D14 MISC-A Holdings, LLC</p> <p>Please mail payments to: SunE Solar XIV, LLC Rabobank NA 3815 E Thousand Oaks Blvd— Suite A Westlake Village CA 91362</p> |

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368.
 For questions about your service, please contact SunEdison Renewable Operations Center at 1-888- SunEdison (888)786-3347.

* Tax is included on invoices for transactions in states where tax is imposed on sales of electricity unless customer provides a proper exemption certificate.



Invoice

Bill From:
 SunE D14 MISC-A Holdings, LLC
 13736 Riverport Drive
 Maryland Heights
 MO 63043, USA

Bill To:
 Cochise County, AZ
 Cochise Cty - Bisbee, AZ -
 SunWize
 1415 Melody Land, Building G
 Bisbee AZ 85603

Ship To:
 Cochise County, AZ
 Cochise Cty - Bisbee, AZ - SunWize
 1415 W Melody Ln
 Bisbee AZ 85603-3027

Invoice # : 200100000111

Invoice Date : 01-OCT-15
 Term : Net 30
 Due Date : 31-OCT-15

Site:
 Project # : AZ-13-0020
 Project : AZ - Cochise - Bisbee -
 Ground
 Meter Number : LT-1307A056-01

| Charge Detail | | | | | | | |
|---------------|-----------------|-------------|------------|-----------|------|------------|--------------|
| Line | Description | Period From | Period To | Quantity | Unit | Unit Price | Amount (USD) |
| 1 | Service Charges | 09/01/2015 | 09/30/2015 | 30,726.00 | kWh | \$0.0940 | \$2,888.24 |
| Sub Total | | | | 30,726.00 | | | |

Note:

| | |
|-------------------------------|------------------|
| Current Charges | \$2,888.2 |
| Tax | 4 |
| | \$0.00 |
| Total (USD) | \$2,888.2 |
| | 4 |
| Previous Balance | |
| Finance charges | \$51,782. |
| Total Amount Due (USD) | 70 |
| | \$0.00 |
| | \$54,670. |
| | 94 |

| Payment Instructions | | |
|--|--|--|
| <p>Wire funds to the following account:</p> <p>Account Name : SunE D14 Misc - A Holdings Revenue Acct Bank : RABOBANK Account Number : 9871105001 Routing Number : 122238420 Swift Code : Bank Address : 3815 E Thousand Oaks Blvd - Suite A Westlake Village, CA 91362 Memo : Invoice 200100000111 Reference : For Credit to : 14-32 MISC-COCH 0037 ATTN :</p> | <p>Send ACH payments to the below account; if no details are found below use Wire Instructions:</p> | <p>Make check payable to: SunE D14 MISC-A Holdings, LLC</p> <p>Please mail payments to: SunE Solar XIV, LLC Rabobank NA 3815 E Thousand Oaks Blvd— Suite A Westlake Village CA 91362</p> |

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368.
 For questions about your service, please contact SunEdison Renewable Operations Center at 1-888- SunEdison (888)786-3347.

* Tax is included on invoices for transactions in states where tax is imposed on sales of electricity unless customer provides a proper exemption certificate.



Invoice

Bill From:
 SunE D14 MISC-A Holdings, LLC
 13736 Riverport Drive
 Maryland Heights
 MO 63043, USA

Bill To:
 Cochise County, AZ
 Cochise Cty - Bisbee, AZ -
 SunWize
 1415 Melody Land, Building G
 Bisbee AZ 85603

Ship To:
 Cochise County, AZ
 Cochise Cty - Bisbee, AZ - SunWize
 1415 W Melody Ln
 Bisbee AZ 85603-3027

| | |
|---------------------|-------------------------------------|
| Invoice # | : 200100000121 |
| Invoice Date | : 01-OCT-15 |
| Term | : Net 30 |
| Due Date | : 31-OCT-15 |
| Site: | |
| Project # | : AZ-12-0037 |
| Project | : AZ - Cochise - Bisbee - Canopy |
| Meter Number | : LT-1307A054-01 |

| Charge Detail | | | | | | | |
|---------------|-----------------|-------------|------------|-----------|------|------------|--------------|
| Line | Description | Period From | Period To | Quantity | Unit | Unit Price | Amount (USD) |
| 1 | Service Charges | 09/01/2015 | 09/30/2015 | 11,792.00 | kWh | \$0.0940 | \$1,108.45 |
| Sub Total | | | | 11,792.00 | | | |

| | | |
|--------------|-------------------------------|-------------|
| Note: | Current Charges | \$1,108.45 |
| | Tax | 5 |
| | Total (USD) | \$1,108.45 |
| | Previous Balance | |
| | Finance charges | \$53,562.49 |
| | Total Amount Due (USD) | \$0.00 |
| | | \$54,670.94 |

| Payment Instructions | | |
|---|---|---|
| Wire funds to the following account: Account Name : SunE D14 Misc - A Holdings Revenue Acct Bank : RABOBANK Account Number : 9871105001 Routing Number : 122238420 Swift Code : Bank Address : 3815 E Thousand Oaks Blvd - Suite A Westlake Village, CA 91362 Memo : Invoice 200100000121 Reference : For Credit to : 14-32 MISC-COCH 0037 ATTN : | Send ACH payments to the below account; if no details are found below use Wire Instructions: | Make check payable to: SunE D14 MISC-A Holdings, LLC Please mail payments to: SunE Solar XIV, LLC Rabobank NA 3815 E Thousand Oaks Blvd— Suite A Westlake Village CA 91362 |

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368.
 For questions about your service, please contact SunEdison Renewable Operations Center at 1-888- SunEdison (888)786-3347.

* Tax is included on invoices for transactions in states where tax is imposed on sales of electricity unless customer provides a proper exemption certificate.

Solar Energy Invoice



For Solar Services to Cochise County from SunE D14
MISC-A Holdings, LLC as billed by billing agent,
SunEdison LLC.

| Invoice Date | Invoice Number | Meter Number | Amount Due | Date Due |
|--------------|----------------|----------------|------------|------------|
| 09/01/2015 | 19141509039412 | LT-1307A054-01 | \$1,293.91 | 09/26/2015 |

Cochise County

Service Address

BLDG A
1415 W Melody Ln
Bisbee, AZ 85603-3027

Charge Detail

| | | | |
|-------------------------|----------------------------|--|------------|
| Service Period | 8/1/2015 - 8/31/2015 | | |
| Service Charges | 13,765 kWh at \$0.0940/kWh | | \$1,293.91 |
| Current Charges | | | \$1,293.91 |
| Total Amount Due | | | \$1,293.91 |

Terms: Net 25

Payment Instructions

Please wire payment to:

Bank Name: Rabobank, N.A.
ABA No.: 122238420
Account Name: SunE D14 MISC-A Holdings, LLC
For credit to: 14-32 MISC-COCH 0037
Account No.: 9871105001

OR

Payment may be mailed to:

SunE Solar XIV, LLC
c/o Rabobank, N.A.
Westlake Village Office #2043
2663 Townsgate Rd
Westlake Village, CA 91362
Attn: DEPOSITS/Gustavo Sepulveda
Acct No: 9871105001

Contacts:

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368

For questions about your service, please contact SunEdison Renewable Operations Center at 1-888-SunEdison (888)786-3347



Invoice

Bill From:
 SunE D14 MISC-A Holdings, LLC
 13736 Riverport Drive
 Maryland Heights
 MO 63043, USA

Bill To:
 Cochise County, AZ
 Cochise Cty - Bisbee, AZ -
 SunWize
 1415 Melody Land, Building G
 Bisbee AZ 85603

Ship To:
 Cochise County, AZ
 Cochise Cty - Bisbee, AZ - SunWize
 1415 W Melody Ln
 Bisbee AZ 85603-3027

Invoice # : 200100001056

Invoice Date : 01-NOV-15
 Term : Net 30
 Due Date : 01-DEC-15

Site:
 Project # : AZ-13-0020
 Project : AZ - Cochise - Bisbee -
 Ground
 Meter Number : LT-1307A056-01

| Charge Detail | | | | | | | |
|---------------|----------------|-------------|------------|-----------|------|------------|--------------|
| Line | Description | Period From | Period To | Quantity | Unit | Unit Price | Amount (USD) |
| 1 | Energy Charges | 10/01/2015 | 10/31/2015 | 30,155.00 | kWh | \$0.0940 | \$2,834.57 |
| Sub Total | | | | 30,155.00 | | | |

Note:

| | |
|-------------------------------|------------------|
| Current Charges | \$2,834.5 |
| Tax | 7 |
| Total (USD) | \$3,106.6 |
| | 9 |
| Previous Balance | |
| Finance charges | \$51,564. |
| Total Amount Due (USD) | 25 |
| | \$0.00 |
| | \$54,670. |
| | 94 |

| Payment Instructions | | |
|--|--|---|
| <p>Wire funds to the following account:</p> <p>Account Name : SunE D14 Misc - A Holdings Revenue Acct Bank : RABOBANK Account Number : 9871105001 Routing Number : 122238420 Swift Code : Bank Address : 3815 E Thousand Oaks Blvd - Suite A Westlake Village, CA 91362 Memo : Invoice 200100001056 Reference : For Credit to : 14-32 MISC-COCH 0037 ATTN :</p> | <p>Send ACH payments to the below account; if no details are found below use Wire Instructions:</p> | <p>Make check payable to: SunE D14 MISC-A Holdings, LLC</p> <p>Please mail payments to: SunE Solar XIV, LLC Rabobank NA 3815 E Thousand Oaks Blvd— Suite A Westlake Village CA 91362</p> |

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368. ...
 For questions about your service, please contact SunEdison Renewable Operations Center at 1-888- SunEdison (888)786-3347.

* Tax is included on invoices for transactions in states where tax is imposed on sales of electricity unless customer provides a proper exemption certificate.



Invoice

Bill From:
 SunE D14 MISC-A Holdings, LLC
 13736 Riverport Drive
 Maryland Heights
 MO 63043, USA

Bill To:
 Cochise County, AZ
 Cochise Cty - Douglas, AZ -
 SunWize
 1415 Melody Land, Building G
 Bisbee AZ 85603

Ship To:
 Cochise County, AZ
 Cochise Cty - Douglas, AZ - SunWize
 1012 N G Ave
 Douglas AZ 85607-2030

Invoice # : 200100001055

 Invoice Date : 01-NOV-15
 Term : Net 30
 Due Date : 01-DEC-15

Site:
 Project # : AZ-12-0038
 Project : AZ - Cochise - Douglas
 Meter Number : LT-1307A055-01

| Charge Detail | | | | | | | |
|---------------|----------------|-------------|------------|-----------|------|------------|--------------|
| Line | Description | Period From | Period To | Quantity | Unit | Unit Price | Amount (USD) |
| 1 | Energy Charges | 10/01/2015 | 10/31/2015 | 25,925.00 | kWh | \$0.1090 | \$2,825.83 |
| Sub Total | | | | 25,925.00 | | | |

Note:

| | | |
|--|-------------------------------|------------------|
| | Current Charges | \$2,825.8 |
| | Tax | 3 |
| | Total (USD) | \$3,077.3 |
| | | 3 |
| | Previous Balance | |
| | Finance charges | \$34,876. |
| | Total Amount Due (USD) | 84 |
| | | \$0.00 |
| | | \$37,954. |
| | | 17 |

| Payment Instructions | | |
|---|--|--|
| <p>Wire funds to the following account:</p> <p>Account Name : SunE D14 Misc - A Holdings Revenue Acct Bank : RABOBANK Account Number : 9871105001 Routing Number : 122238420 Swift Code : Bank Address : 3815 E Thousand Oaks Blvd - Suite A Westlake Village, CA 91362 Memo : Invoice 200100001055 Reference : For Credit to : 14-34 MISC-COCH 0038 ATTN :</p> | <p>Send ACH payments to the below account; if no details are found below use Wire Instructions:</p> | <p>Make check payable to: SunE D14 MISC-A Holdings, LLC</p> <p>Please mail payments to: SunE Solar XIV, LLC Rabobank NA 3815 E Thousand Oaks Blvd— Suite A Westlake Village CA 91362</p> |

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368.
 For questions about your service, please contact SunEdison Renewable Operations Center at 1-888- SunEdison (888)786-3347.

* Tax is included on invoices for transactions in states where tax is imposed on sales of electricity unless customer provides a proper exemption certificate.



Invoice

Bill From:
 SunE D14 MISC-A Holdings, LLC
 13736 Riverport Drive
 Maryland Heights
 MO 63043, USA

Bill To:
 Cochise County, AZ
 Cochise Cty - Bisbee, AZ -
 SunWize
 1415 Melody Land, Building G
 Bisbee AZ 85603

Ship To:
 Cochise County, AZ
 Cochise Cty - Bisbee, AZ - SunWize
 1415 W Melody Ln
 Bisbee AZ 85603-3027

Invoice # : 200100001061

Invoice Date : 01-NOV-15
 Term : Net 30
 Due Date : 01-DEC-15

Site:
 Project # : AZ-12-0037
 Project : AZ - Cochise - Bisbee -
 Canopy
 Meter Number : LT-1307A054-01

| Charge Detail | | | | | | | |
|---------------|----------------|-------------|------------|-----------|------|------------|--------------|
| Line | Description | Period From | Period To | Quantity | Unit | Unit Price | Amount (USD) |
| 1 | Energy Charges | 10/01/2015 | 10/31/2015 | 11,300.00 | kWh | \$0.0940 | \$1,062.20 |
| Sub Total | | | | 11,300.00 | | | |

Note:

| | |
|-------------------------------|--------------------|
| Current Charges | \$1,062.20 |
| Tax | 0 |
| Total (USD) | \$1,164.17 |
| Previous Balance | |
| Finance charges | \$53,506.77 |
| Total Amount Due (USD) | \$54,670.94 |

| Payment Instructions | | |
|--|--|---|
| <p>Wire funds to the following account:</p> <p>Account Name : SunE D14 Misc - A Holdings Revenue Acct Bank : RABOBANK Account Number : 9871105001 Routing Number : 122238420 Swift Code : Bank Address : 3815 E Thousand Oaks Blvd - Suite A Westlake Village, CA 91362 Memo : invoice 200100001061 Reference : For Credit to : 14-32 MISC-COCH 0037 ATTN :</p> | <p>Send ACH payments to the below account; if no details are found below use Wire Instructions:</p> | <p>Make check payable to: SunE D14 MISC-A Holdings, LLC</p> <p>Please mail payments to: SunE Solar XIV, LLC Rabobank NA 3815 E Thousand Oaks Blvd— Suite A Westlake Village CA 91362</p> |

For questions about this invoice, please contact Accounts Receivable at receivable@sunedison.com or at (314)770-7368.
 For questions about your service, please contact SunEdison Renewable Operations Center at 1-888- SunEdison (888)786-3347.

* Tax is included on invoices for transactions in states where tax is imposed on sales of electricity unless customer provides a proper exemption certificate.

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Demands

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME n/a

TITLE n/a

of PRESENTER:

of PRESENTER:

Mandated Function?:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve demands and budget amendments for operating transfers.

Background:

Auditor-General's requirement for Board of Supervisors to approve.

Department's Next Steps (if approved):

Return to Finance after BOS approval.

Impact of NOT Approving/Alternatives:

Board of Supervisors will not be in compliance with State law.

To BOS Staff: Document Disposition/Follow-Up:

Return to Finance after BOS approval.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

No file(s) attached.

Regular Board of Supervisors Meeting

Health & Social Services

Meeting Date: 08/16/2016

Approval of Direct Appointment of Belvet Elsouhag to Public Fiduciary Position

Submitted By: Mary Gomez, Health & Social Services

Department: Health & Social Services

Presentation: No A/V Presentation **Recommendation:** Approve

Document Signatures: BOS Signature NOT Required **# of ORIGINALS Submitted for Signature:** 0

NAME of PRESENTER: None **TITLE of PRESENTER:** N/A

Docket Number (If applicable):

Mandated Function?: Not Mandated **Source of Mandate or Basis for Support?:**

Information

Agenda Item Text:

Appoint Belvet Elsouhag as Public Fiduciary effective July 31, 2016, in accordance with A.R.S. §14-5601, subject to the certification by the Arizona Supreme Court pursuant to §14-5651.

Background:

Vicki Haviland, our current Public Fiduciary, is retiring as of 7/31/16. By way of history, the Public Fiduciary who served before Vicki Haviland, Barbara Middleton, was a direct appoint into that position and served the County well for nearly 12 years in that role until her retirement in August of 2008.

Belvet has worked for Cochise County since 4/24/05 and has received Exemplary ratings on her annual performance evaluations for most, if not all, of those years. Since hire, she has worked solely in the Public Fiduciary's Office and I am intimately familiar with her work ethic, integrity, organizational and budgeting abilities, loyalty to the County, ability to work with and supervise staff, ability and desire to advocate for wards, and her extremely professional demeanor. Of the 11+ years in the Pub Fid Office, Bel worked for 3 ½ years as Property Asset Manager and was appointed Deputy Public Fiduciary 7 ½ years ago. She has served brilliantly in that capacity that entire time and also assumed responsibility for supervision of the AAA Case Management program organized under the Public Fiduciary's office. Belvet has an MBA and meets the MQs for this position. She is also a Licensed Fiduciary and has covered for Vicki during vacations and other time off on multiple occasions over the years. She is well-respected by Pub Fid and AAA Case Management staff and members of the Judicial offices with whom she works. Belvet is well-prepared to assume the full duties of this position and would require very little orientation to do so. Belvet has essentially been preparing for this opportunity for the last 7 ½ years. There is no one more qualified or prepared to assume this role with the specific skills, certification, and knowledge Bel possesses about the County and Pub Fid operations here.

I strongly recommend approval of the direct appointment of Belvet Elsouhag into the Public Fiduciary position and am confident that she will fulfill those duties in an exemplary manner for years into the future. Please keep in mind that if this direct appointment is approved, we would still need to take to BOS in the form of a resolution and appointment (or replacement of Vicki by any means) will also require approval from the Arizona Supreme Court.

Department's Next Steps (if approved):

Create BOS Resolution approving direct appointment and send same forward to the Arizona Supreme Court for their formal approval.

Impact of NOT Approving/Alternatives:

Would have to recruit for this position.

To BOS Staff: Document Disposition/Follow-Up:

Send appointment letter to Ms. Elsouhag and a copy to Mary Gomez.

Attachments

No file(s) attached.

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016
Health Start PO ADHS15-096693:2
Submitted By: Briggita Hodges, Health & Social Services
Department: Health & Social Services
Presentation: No A/V Presentation
Document Signatures: BOS Signature NOT Required

Recommendation: Approve
of ORIGINALS Submitted for Signature: 0
TITLE of PRESENTER: Prevention Services Director
Source of Mandate or Basis for Support?:

NAME of PRESENTER: Judy Gilligan
Mandated Function?: Not Mandated

You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve grant agreement ADHS15-096693:2, Health Start Program, between the Arizona Department of Health Services, Bureau of Women's & Children's Health, and Cochise Health & Social Services in the amount of \$306,180 for the period of July 1, 2016 to June 30, 2017.

Background:

The CHSS Maternal Child Health (MCH) Program has received the Health Start grant for the past 20 years and promotes healthy families and pregnancies among county residents. The grant serves women with a risk factor for pregnancy and post partum issues. The purpose is to reduce those risks through a community health worker program where medically trained community members act as a guide and mentor starting with the pregnancy and ending after the first two years of the child's life.

According to ADHS Maternal and Child Health data, Cochise County has the third highest rate of low birth weight infants in Arizona. As such, both mothers and children are at higher risk for preventable negative health outcomes. According to 2010 Census data there are approximately 3000 families in Cochise County with children under age 5. In 2015-2016 the Health Start Program has served approximately 11% of those families. Even combined with the capacity of four other home visiting programs in Cochise County (ESBF CPAT, CFR Healthy Families, CPC Early Head Start and FH New Parent Support), we cannot reach even half of the families who need these services.

Department's Next Steps (if approved):

Implement purchase order

Impact of NOT Approving/Alternatives:

Not approving this grant will cause the cessation of this value-added program to at-risk pregnant women and parenting families in Cochise County. The Health Start Program provided by Cochise County served 325 families with close to 2000 home visits during fiscal year July 2015-June 2016 in large and small communities all over the county.

To BOS Staff: Document Disposition/Follow-Up:

N/A

Budget Information

Information about available funds

Budgeted: **Funds Available:** **Amount Available:** 306180
Unbudgeted: **Funds NOT Available:** **Amendment:**

Account Code(s) for Available Funds

1: 245

Fund Transfers

Fiscal Year: 2017

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 127700

Source of Funding?:

Fiscal Impact & Funding Sources (if known):

This is a grant-funded, fixed price program from the Arizona Department of Health Services in the amount of \$306,180. Based on a twelve-month July-June funding cycle, the aggregate grant amount is \$306,180 in FY 16/17.

The net county subsidy is calculated as follows (projected salaries/EREs are for the twelve-month funding cycle and reflect current staffing levels):

| | | |
|------------------------|--------|---------|
| Budgeted Salaries/EREs | | 274,270 |
| A--87 Overhead at | 49.06% | 134,557 |
| Collected Overhead | 2.5% | 6,857 |
| at | | |
| Net County Subsidy | | 127,700 |

Attachments

Executive Summary

Grant Approval Form

Purchase Order

Executive Summary Form

Agenda Number: 3041 Health Start PO ADHS15-096693:2

Recommendation:

Approve Purchase Order No.: ADHS15-096693:2, Health Start Program, between the Arizona Department of Health Services, Bureau of Women's & Children's Health, and Cochise Health & Social Services for the period of 7/1/2016 to 6/30/2017 in the annual amount of \$306,180.

Background (Brief):

The CHSS Maternal Child Health (MCH) Program has received the Health Start grant for the past 20 years and promotes healthy families and pregnancies among county residents. The grant serves women with a risk factor for pregnancy and post partum issues. The purpose is to reduce those risks through a community health worker program where medically trained community members act as a guide and mentor starting with the pregnancy and ending after the first two years of the child's life.

According to ADHS Maternal and Child Health data, Cochise County has the third highest rate of low birth weight infants in Arizona. As such, both mothers and children are at higher risk for preventable negative health outcomes. According to 2010 Census data there are approximately 3000 families in Cochise County with children under age 5. In 2015-2016 the Health Start Program has served approximately 11% of those families. Even combined with the capacity of four other home visiting programs in Cochise County (ESBF CPAT, CFR Healthy Families, CPC Early Head Start and FH New Parent Support), we cannot reach even half of the families who need these services.

Fiscal Impact & Funding Sources:

This is a grant-funded, fixed price program from the Arizona Department of Health Services in the amount of \$306,180. Based on a twelve-month July-June funding cycle, the aggregate grant amount is \$306,180 in FY 16/17.

The net county subsidy is calculated as follows (projected salaries/EREs are for the twelve-month funding cycle and reflect current staffing levels):

| | | |
|------------------------|--------|--------------|
| Budgeted Salaries/EREs | | 274,270 |
| A--87 Overhead at | 49.06% | 134,557 |
| Collected Overhead at | 2.5% | <u>6,857</u> |
| Net County Subsidy | | 127,700 |

Next Steps/Action Items/Follow-up:

Your approvals are respectfully requested.

Impact of Not Approving:

Not approving this grant will cause the cessation of this value-added program to at-risk pregnant women and parenting families in Cochise County. The Health Start Program provided by Cochise County served 325 families with close to 2000 home visits during fiscal year July 2015-June 2016 in large and small communities all over the county.

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator:

Date Prepared:

Point of Contact:

Phone Number:

Department:

PRIMARY GRANT

Primary Grantor:

CFDA:
www.CFDA.gov

Grant Title:

Grant Term From:

To:

Total Award Amount:

New Grant: Yes No

Grant No:

Amendment: Yes No

Amendment No:

GL Account No:

If new, Finance will assign a fund number.

Strategic Plan:

District:

Mandated by Law

Yes

No

Number of Positions Funded:

Asset(s) Acquired:

Grantor's reimbursement mileage rate:

Health or pension reimbursement:

Other reimbursement:

Briefly describe the purpose of the grant:

If this is a mandated service, cite the source. If not mandated, cite indications of local customer support for this service.

PRIMARY FUNDING SOURCE

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Funds:

Has this amount been budgeted? Yes No

Method of collecting funds: Lump Sum Quarterly Draw Reimbursement

Is revertment of unexpected funds required at the end of grant period? Yes No

(a) Total indirect (A-87) Cost Allocation:

(b) Amount of overhead allowed by grant:

County Subsidy (a) - (b) =

Is there a Secondary Grant Award associated with this Grant? Yes No

Name of Grant: Funder:

If yes please complete an additional grant approval form.

Is County match required? Yes No

County match source:

County match dollar amount or percentage:

NOTE: Please attach this Grant Approval form to the AgendaQuick item. The AgendaQuick "Grant Approval template" must be used. Once approved by the Board of Supervisors, the department is responsible for sending a copy of the fully executed GRANT DOCUMENT (not this approval form) to the Finance Department.



ARIZONA STATE CONTRACT

CONTRACT RELEASE

ProcureAZ Purchase Order No.: ADHS15-096693:2
 Organizational Reference No.: PO0000132799
 Issued: 07/19/2016

| | |
|--|--|
| V E N D O R | Vendor Number: 000015299 Cochise Health and Social Services 1415 Melody Lane Building A Bisbee, AZ 85603 |
|--|--|

| | |
|--|--|
| S H I P T O | Arizona Department of Health Services Bureau of Women and Children's Health 150 N. 18th Avenue, Suite 320 Phoenix, AZ 85007 US Email: procure@azdhs.gov (602) 364-1400 |
|--|--|

Contract No.: ADHS15-096693
 Title: Health Start

| | |
|--|---|
| B I L L T O | MAIL INVOICE IN DUPLICATE TO: Arizona Department of Health Services Bureau of Women and Children's Health 150 N. 18th Avenue, Suite 320 Phoenix, AZ 85007 US Email: procure@azdhs.gov (602) 364-1400 |
|--|---|

| |
|--|
| <p>Release Instructions</p> <p>TERMS AND CONDITIONS set forth in our Bid, Quotation, or Purchase Order are incorporated herein by reference and become a part of this order.</p> |
|--|

| | |
|---|---|
| Account Code: 2017--LOTCFH4179--4351--HS4250-LOTHS-HS25000-6811--6811-PHS-WCH-----HSA | Payment Terms: Shipping Terms: Delivery Calendar Day(s) A.R.O.: 0 |
|---|---|

| Item | Description | Requisition | Quantity | Unit | Unit Price | Total |
|------|---|-------------|----------|------|---------------|---------------|
| 1 | Class-Item 952-27 PO EFFECTIVE 7/1/16 - 6/30/17 *** CONTRACT EFFECTIVE 7/1/15 - 6//30/18 *** TO PAY FROM LOTCFH4179 *** HEALTH START LOTTERY FUNDS *** CFDA: NONE *** CONTRACTOR TO INVOICE ACCORDING TO CONTRACT PRICE SHEET *** TOTAL CONTRACT AMOUNT = \$306,180.00 *****Health Start Program | | 1.00 | YR | \$ 306,180.00 | \$ 306,180.00 |

TOTAL: \$ 306,180.00

Approved By: Cynthia Ronquillo
 Phone No.: (602) 364-1513

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016
(Prop 201 – Smoke Free AZ – Cochise County)
Submitted By: Briggita Hodges, Health & Social Services
Department: Health & Social Services
Presentation: No A/V Presentation
Document Signatures: BOS Signature NOT Required

Recommendation: Approve
of ORIGINALS Submitted for Signature: 0

NAME of PRESENTER: Mike McGee
Mandated Function?: Federal or State Mandate

TITLE of PRESENTER: Enviromental Health Service Director
Source of Mandate or Basis for Support?: Prop 201

You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve the Fiscal Year 2016-17 funding for IGA# ADHS12-022007:5, Proposition 201 Smoke Free Arizona Act between the Arizona Department of Health Services (ADHS) and Cochise Health & Social Services (CHSS) in the amount of \$69,807 for the period of July 1, 2016 to June 30, 2017.

Background:

With the passage of voter approved Proposition 201, CHSS continues to conduct education and compliance activities that commenced in May 2007. The initial contract amount (\$91,250) has been revised downward by ADHS over successive years as tobacco tax revenues waned statewide and local responsibilities in implementing the Act came into clearer focus.

Furthermore, Proposition 201 stipulates that all inspectors performing education and compliance activities attend smoke-free training once per year. Such training is provided by ADHS on an annual basis.

Department's Next Steps (if approved):

Implement Purchase Order

Impact of NOT Approving/Alternatives:

Not approving this IGA renewal may cause the inability for the CHSS to collect the reimbursement for services rendered in a timely manner and could ultimately cause the revocation of the contract and associated funding.

To BOS Staff: Document Disposition/Follow-Up:

N/A

Budget Information

Information about available funds

Budgeted: **Funds Available:** **Amount Available:** 69807
Unbudgeted: **Funds NOT Available:** **Amendment:**

Account Code(s) for Available Funds

1: 240

Fund Transfers

Fiscal Year: 2017

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 9697

Source of Funding?:

Fiscal Impact & Funding Sources (if known):

Maximum billable amount for FY 2016/2017 remains the same as FY 2015/2016, \$ 69,807.00.

No fiscal impact to salaries or operations is foreseen.

Net County Subsidy of \$9,697 is calculated as follows:

| | |
|--------------------------|--------------|
| Budgeted Salaries/EREs | 26,880 |
| A-87 Overhead at 49.06% | 13,187 |
| Collected Overhead at 5% | |
| Small-Grant Rate | <u>3,490</u> |
| Net County Subsidy | 9,697 |

Attachments

[Executive Summary](#)
[Grant Approval Form](#)
[Purchase Order](#)

EXECUTIVE SUMMARY FORM

Agenda Number: HLT-- 3042 (Prop 201 – Smoke Free AZ – Cochise County)

Recommendation:

Approve the FY 2016-17 funding for IGA# ADHS12-022007:5, Proposition 201 Smoke Free Arizona Act between the Arizona Department of Health Services (ADHS) and Cochise Health & Social Services (CHSS). The maximum billable amount under the FY 2016-17 Purchase Order is \$69,807. The underlying IGA is a fixed-price contract for the five-year period from 7/1/12 to 6/30/17.

Background (Brief):

With the passage of voter approved Proposition 201, CHSS continues to conduct education and compliance activities that commenced in May 2007. The initial contract amount (\$91,250) has been revised downward by ADHS over successive years as tobacco tax revenues waned statewide and local responsibilities in implementing the Act came into clearer focus.

Furthermore, Proposition 201 stipulates that all inspectors performing education and compliance activities attend smoke-free training once per year. Such training is provided by ADHS on an annual basis.

Fiscal Impact & Funding Sources:

Maximum billable amount for FY 2016/2017 remains the same as FY 2015/2016, \$ 69,807.00.

No fiscal impact to salaries or operations is foreseen.

Net County Subsidy of \$9,697 is calculated as follows:

| | |
|--------------------------|--------------|
| Budgeted Salaries/EREs | 26,880 |
| A-87 Overhead at 49.06% | 13,187 |
| Collected Overhead at 5% | |
| Small-Grant Rate | <u>3,490</u> |
| Net County Subsidy | 9,697 |

Next Steps/Action Items/Follow-up:

Your approvals are respectfully requested.

Impact of Not Approving:

Not approving this IGA renewal may cause the inability for the CHSS to collect the reimbursement for services rendered in a timely manner and could ultimately cause the revocation of the contract and associated funding.

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator:

Date Prepared:

Point of Contact:

Phone Number:

Department:

PRIMARY GRANT

Primary Grantor:

CFDA:
www.CFDA.gov

Grant Title:

Grant Term From:

To:

Total Award Amount:

New Grant: Yes No

Grant No:

Amendment: Yes No

Amendment No:

GL Account No:

If new, Finance will assign a fund number.

Strategic Plan:

District:

Mandated by Law

Yes

No

Number of Positions Funded:

Asset(s) Acquired:

Grantor's reimbursement mileage rate:

Health or pension reimbursement:

Other reimbursement:

Briefly describe the purpose of the grant:

If this is a mandated service, cite the source. If not mandated, cite indications of local customer support for this service.

PRIMARY FUNDING SOURCE

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Funds:

Has this amount been budgeted? Yes No

Method of collecting funds: Lump Sum Quarterly Draw Reimbursement

Is revertment of unexpected funds required at the end of grant period? Yes No

(a) Total indirect (A-87) Cost Allocation:

(b) Amount of overhead allowed by grant:

County Subsidy (a) - (b) =

Is there a Secondary Grant Award associated with this Grant? Yes No

Name of Grant: Funder:

If yes please complete an additional grant approval form.

Is County match required? Yes No

County match source:

County match dollar amount or percentage:

NOTE: Please attach this Grant Approval form to the AgendaQuick item. The AgendaQuick "Grant Approval template" must be used. Once approved by the Board of Supervisors, the department is responsible for sending a copy of the fully executed GRANT DOCUMENT (not this approval form) to the Finance Department.



ARIZONA STATE CONTRACT

CONTRACT RELEASE

ProcureAZ Purchase Order No.: ADHS12-022007:5
 Organizational Reference No.: PO0000132327
 Issued: 07/19/2016

| | |
|--|--|
| V E N D O R | Vendor Number: 000015299 Cochise Health and Social Services 1415 Melody Lane Building A Bisbee, AZ 85603 |
|--|--|

| | |
|--|--|
| S H I P T O | Arizona Department of Health Services Epidemiology and Disease Control Office of Environmental Health 150 N. 18th Avenue, Suite 140 Phoenix, AZ 85007 US Email: patricia.sauceda@azdhs.gov (602) 364-3118 |
|--|--|

Contract No.: ADHS12-022007
 Title: Prop 201 - 2017 Smoke Free - Cochise County

| | |
|--|---|
| B I L L T O | MAIL INVOICE IN DUPLICATE TO: Arizona Department of Health Services Epidemiology and Disease Control Office of Environmental Health 150 N. 18th Avenue, Suite 140 Phoenix, AZ 85007 US Email: patricia.sauceda@azdhs.gov (602) 364-3118 |
|--|---|

| |
|--|
| <p>Release Instructions</p> <p>TERMS AND CONDITIONS set forth in our Bid, Quotation, or Purchase Order are incorporated herein by reference and become a part of this order.</p> |
|--|

| | |
|--|---|
| Account Code: 2017--SFAEDC3772--5109--HS2541--HS86007-6811---PHS-TOBCHN----- -----HSA | Payment Terms: Shipping Terms: Delivery Calendar Day(s) A.R.O.: 0 |
|--|---|

| Item | Description | Requisition | Quantity | Unit | Unit Price | Total |
|------|---|-------------|----------|------|--------------|--------------|
| 1 | Class-Item 952-20 Bureau of Epidemiology and Disease Control Office of Environmental Health Prop 201 Smoke Free AZ Act Contract # ADHS12-022007 through 6/30/17 Purchase Order through 6/30/17 Quarterly @ \$17,451.75 PO Total \$69,807 NO CFDA NUMBER | | 1.00 | YR | \$ 69,807.00 | \$ 69,807.00 |

TOTAL: \$ 69,807.00

Approved By: Thom Wilson
 Phone No.: (602) 364-3443

Health & Social Services

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

LEGACY FOUNDATION of SOUTHERN ARIZONA award of \$2,800 to Cochise Health & Social Services

Submitted By: Briggita Hodges, Health & Social Services

Department: Health & Social Services

Presentation: No A/V Presentation **Recommendation:** Approve

Document Signatures: BOS Signature NOT Required **# of ORIGINALS Submitted for Signature:** 0

NAME of PRESENTER: Judy Gilligan **TITLE of PRESENTER:** Prevention Services Director

Mandated Function?: Not Mandated **Source of Mandate or Basis for Support?:**

You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve an award of \$2,800 from the Legacy Foundation of Southern Arizona to the Cochise Health & Social Services to provide food for 150 participants of the *Healthy Communities Summit* on September 29, 2016.

Background:

Cochise Health & Social Services will be conducting its second Community Health Assessment and Community Health Improvement Plan. (The first CHA and CHIP were conducted in 2012). We need the participation of communities throughout the County to achieve a comprehensive assessment. To this end we are using AZDHS carry-forward funding, from the Tobacco & Chronic Disease FY 2015-2016 grant, to hold a "summit" or conference designed to gain support for community participation in the Community Health Assessment and to encourage participation in convening healthy community committees county-wide, which will carry out the goals and objectives of the Community Health Improvement Plan.

Food is an important aspect of any conference, as we are asking community professionals and residents to give up a whole day of their time to support our effort.

Department's Next Steps (if approved):

Implement Purchase Order

Impact of NOT Approving/Alternatives:

Without approval of this funding, approximately 150 individuals county-wide may not attend our kick-off event to gain support for participation in the Community Health Assessment and to encourage participation in convening healthy community committees county-wide.

To BOS Staff: Document Disposition/Follow-Up:

N/A

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available: 2800

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

[Executive Summary](#)

[Award Letter](#)

[Grant Approval Form](#)

Executive Summary Form

Agenda Number:3043 HLT ()

Recommendation:

Approve the LEGACY FOUNDATION of SOUTHERN ARIZONA award of \$2,800 to Cochise Health & Social Services to provide food for 150 participants of the *Healthy Communities Summit* on September 29, 2016.

HISTORY

Cochise Health & Social Services will be conducting its second Community Health Assessment and Community Health Improvement Plan. (The first CHA and CHIP were conducted in 2012). We need the participation of communities throughout the County to achieve a comprehensive assessment. To this end we are using AZDHS carry-forward funding, from the Tobacco & Chronic Disease FY 2015-2016 grant, to hold a “summit” or conference designed to gain support for community participation in the Community Health Assessment and to encourage participation in convening healthy community committees county-wide, which will carry out the goals and objectives of the Community Health Improvement Plan.

Food is an important aspect of any conference, as we are asking community professionals and residents to give up a whole day of their time to support our effort.

Fiscal Impact & Funding Sources:

This is a grant-funded, one-time, fixed price award from the Legacy Foundation of Southern Arizona for \$2,800 to fund the food portion of the Healthy Communities Summit (conference) to be held on September 29, 2016. There is negligible impact on the County budget.

Your approvals are respectfully requested.

Impact of Not Approving:

Without approval of this funding, approximately 150 individuals county-wide may not attend our kick-off event to gain support for participation in the Community Health Assessment and to encourage participation in convening healthy community committees county-wide.



Legacy Foundation of Southeast Arizona

PROMOTING POPULATION HEALTH AND COMMUNITY WELLNESS
THROUGHOUT SOUTHEAST ARIZONA

August 2, 2016

Cochise County
Cochise Health & Social Services
Attn: Judith Gilligan
1415 Melody Lane
Bisbee, AZ 85603

Dear Judith,

On Behalf of the Board of Directors of the Legacy Foundation of Southeast Arizona, I am pleased to grant a sponsorship of \$2,800 for a healthy breakfast and lunch for the Cochise County residents and partners during your first annual "Healthy Cochise" healthy communities summit on September 29, 2016.

We are looking forward to hearing about your progress!

Sincerely Yours,

Margaret Hepburn, RN, MS, FACHE
Chief Executive Officer

PO BOX 1089, SIERRA VISTA, AZ 85636
PHONE 520-335-6015 FAX: 520-335-8566

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator:

Date Prepared:

Point of Contact:

Phone Number:

Department:

PRIMARY GRANT

Primary Grantor:

CFDA:
www.CFDA.gov

Grant Title:

Grant Term From:

To:

Total Award Amount:

New Grant: Yes No

Grant No:

Amendment: Yes No

Amendment No:

GL Account No:

If new, Finance will assign a fund number.

Strategic Plan:

District:

Mandated by Law

Yes

No

Number of Positions Funded:

Asset(s) Acquired:

Grantor's reimbursement mileage rate:

Health or pension reimbursement:

Other reimbursement:

Briefly describe the purpose of the grant:

If this is a mandated service, cite the source. If not mandated, cite indications of local customer support for this service.

PRIMARY FUNDING SOURCE

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Funds:

Has this amount been budgeted? Yes No

Method of collecting funds: Lump Sum Quarterly Draw Reimbursement

Is revertment of unexpected funds required at the end of grant period? Yes No

(a) Total indirect (A-87) Cost Allocation:

(b) Amount of overhead allowed by grant:

County Subsidy (a) - (b) =

Is there a Secondary Grant Award associated with this Grant? Yes No

Name of Grant: Funder:

If yes please complete an additional grant approval form.

Is County match required? Yes No

County match source:

County match dollar amount or percentage:

NOTE: Please attach this Grant Approval form to the AgendaQuick item. The AgendaQuick "Grant Approval template" must be used. Once approved by the Board of Supervisors, the department is responsible for sending a copy of the fully executed GRANT DOCUMENT (not this approval form) to the Finance Department.

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Contract Approval for Community Health Assessment Consultation Services

Submitted By: Terry Hudson, Procurement

Department: Procurement

Presentation: No A/V Presentation **Recommendation:** Approve

Document Signatures: BOS Signature Required **# of ORIGINALS Submitted for Signature:** 2

NAME of PRESENTER: Terry Hudson **TITLE of PRESENTER:** Procurement Director

Mandated Function?: Not Mandated **Source of Mandate or Basis for Support?:**

Docket Number (If applicable):

Information

Agenda Item Text:

Approve the award of Request for Proposals (RFP) No. 16-24-HEA-04 for a Community Health Assessment to Health Management Associates, Inc. for the County Health and Social Services Department in the not to exceed amount of \$81,000.

Background:

Request for Proposals RFP 16-24-HEA-04 was released on March 25, 2016. The solicitation was advertised in the Arizona Range News on April 6 & 13, 2016 and posted on the Public Purchase eProcurement website. Solicitation notices were e-mailed to 326 contractors and downloaded by 33 potential contractors. Four responses were received prior to the solicitation closing date and time of May 5, 2016 at 4:00 p.m. a copy of the evaluation scores is attached.

Department's Next Steps (if approved):

Draft and execute professional services agreement, process purchase order and monitor Contractors Performance.

Impact of NOT Approving/Alternatives:

The Cochise County Health & Social Services Department will not receive accreditation by the Public Health Accreditation Board.

To BOS Staff: Document Disposition/Follow-Up:

The Professional Service Agreement will be hand carried to the BOS staff after Contractor signatures are received.

Budget Information

Information about available funds

| | | |
|---|--|--|
| Budgeted: <input type="checkbox"/> | Funds Available: <input type="checkbox"/> | Amount Available: |
| Unbudgeted: <input type="checkbox"/> | Funds NOT Available: <input type="checkbox"/> | Amendment: <input type="checkbox"/> |

Account Code(s) for Available Funds

1:

Fund Transfers

Fiscal Impact & Funding Sources (if known):

The cost for the assessment will be shared by the County and the following community partners. The Legacy Foundation of Southern Arizona contributing \$40,500 and Cochise County Health and Social Services Department, Copper Queen Community Hospital, Northern Cochise Community Hospital and Benson Hospital each contributing \$10,125. The CHSS fund line used will be 221-5000-5017 421.500

Attachments

Evaluation scores

RFP 16-24-HEA-04

Community Health Assessment Consultation Services

Evaluation Scores

| | Health Management Associates, Inc. | Board of Regents, U of A | eCare Manage, Inc. |
|--------------------|---|-------------------------------------|-------------------------------|
| Evaluator A | 80 | 75 | ** |
| Evaluator B | 84 | 79 | ** |
| Evaluator C | 90 | 75 | ** |
| Evaluator D | 80 | 90 | ** |
| Total | 334 | 319 | |

**** The price proposal portion of the submittal was over the budgeted amount so the proposal was not evaluated.**

Workforce Development

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Appoint Mr. David Howard to the Workforce Investment Board

Submitted By: Rebecca Reynolds, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Recommendation:

Document Signatures:

of ORIGINALS

Submitted for Signature:

NAME na

TITLE na

of PRESENTER:

of PRESENTER:

Mandated Function?:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve the appointment of Mr. David Howard to the Local Workforce Investment Board to fill an unexpired term, effective immediately and through June 30, 2018.

Background:

Attached is the appointment letter for Mr. Howard. The Workforce Investment Board appointments are made by the Board of Supervisors upon recommendation of a 'represented segment' on the WIOA Board. Also attached is a list showing each of the WIOA Board appointees, with appointment date and date term expires.

Department's Next Steps (if approved):

If approved, WIOA will be notified of the appointment and we will request confirmation of an updated WIOA board appointees list.

Impact of NOT Approving/Alternatives:

Vacancies will continue to exist on the WIOA Board with certain segments not being adequately represented.

To BOS Staff: Document Disposition/Follow-Up:

Once approved send appointment letter to Mr. David Howard, Rehabilitation Services Administration, 1843 Paseo San Luis, Sierra Vista, AZ 85635 with Oath of Office and Open Meeting Law requirements and email a scanned copy (letter only) to Ana Polakowski, apolakowski@cpic-cas.org

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Appointment Letter

WIB Terms



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Douglas A. Ducey
Governor

Timothy Jeffries
Director

July 19, 2016

Cochise County Board of Supervisors
1415 Melody Lane
Bisbee, AZ 85603

To Whom It May Concern:

The Rehabilitation Services Administration's (RSA) is submitting the following nomination for your consideration as a representative on the Southeastern Arizona Workforce Development Board. Please accept this letter as a recommendation for David Howard to be considered by the Board as a member.

Rehabilitation Services Administration's role is to operate an employment program for individuals with disabilities. It is important that RSA be represented on the Board not only as a required core program partner, but as an organization to advocate for individuals with disabilities seeking employment. Mr. Howard has been a Vocational Rehabilitation Counselor for many years serving clients in Benson and surrounding areas, and is currently a Vocational Rehabilitation supervisor in the Benson, Sierra Vista and Nogales offices. David has shown a strong leadership ability, excellent communication skills and a commitment in developing our community partnerships.

I would appreciate the Board considering Mr. Howard to the Southeastern Arizona Workforce Development Board. Please contact me with any questions concerning this recommendation. I may be reached at (602) 542-0273 or email LLabrecque@azdes.gov.

Sincerely,

Letitia Labrecque
Program Administrator

Workforce Development

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Appoint Mr. Wick Lewis to the Workforce Investment Board

Submitted By: Rebecca Reynolds, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Recommendation:

Document Signatures:

of ORIGINALS

Submitted for Signature:

NAME na

TITLE na

of PRESENTER:

of PRESENTER:

Mandated Function?:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve the appointment of Mr. Wick Lewis to the Local Workforce Investment Board to fill an unexpired term, effective immediately and through June 30, 2018.

Background:

Attached is the appointment letter for Mr. Lewis. The Workforce Investment Board appointments are made by the Board of Supervisors upon recommendation of a 'represented segment' on the WIOA Board. Also attached is a list showing each of the WIOA Board appointees, with appointment date and date term expires.

Department's Next Steps (if approved):

If approved, WIOA will be notified of the appointment and we will request confirmation of an updated WIOA board appointees list.

Impact of NOT Approving/Alternatives:

Vacancies will continue to exist on the WIOA Board with certain segments not being adequately represented.

To BOS Staff: Document Disposition/Follow-Up:

Once approved send appointment letter to Mr. Wick Lewis, Mount Graham Regional Medical Center, 1600 South 20th Avenue, Safford, AZ 85546 with Oath of Office and Open Meeting Law requirements and email a scanned copy (letter only) to Ana Polakowski, apolakowski@cpic-cas.org

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Nomination Letter

WIB Terms



July 20, 2016

County Board of Supervisors
1415 Melody Lane
Bisbee Arizona 85603

Dear Board of Supervisors

It is my understanding there is a vacant seat on the Arizona@Work – Southeastern Arizona Board of Directors, and I would like to nominate Wick Lewis as a volunteer member of the Local Workforce Development Board.

Wick Lewis BS SPHR SPHR-SCP
HR Vice President
Mt Graham Regional Medical Center
1600 South 20th Avenue
Safford Arizona 85546
928-651-0325

Mr Lewis has been a long time and active member of the business community, has current HR certification, and also serves as the Past President 2016 of the Arizona Health Care HR Association.

I believe that he will be a valuable member of the Local Workforce Development Board, as well.

Sincerely

A handwritten signature in black ink, appearing to read "Mark Marchetti", written over a light blue horizontal line.

Mark Marchetti
CEO

RECEIVED
COCHISE COUNTY
BOARD OF SUPERVISORS
2016 JUL 20 P 4:40

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Interim Permit/Person Transfer Liquor License LaRamada Steakhouse & Cantina

Submitted By: Rebecca Reynolds, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V **Recommendation:** Approve
Presentation

Document Signatures: BOS **# of ORIGINALS**
Signature **Submitted for Signature:**
NOT
Required

NAME Arlethe Rios **TITLE** Clerk of the Board
of PRESENTER: **of PRESENTER:**

Mandated Function?: Not **Source of Mandate**
Mandated **or Basis for Support?:**

Docket Number (If applicable):

Information

Agenda Item Text:

Approve an interim permit/person transfer liquor license application submitted by Ms. Lorena Guadalupe Gomez Rogers, for LaRamada Steakhouse & Cantina, located at 1948 S. Naco Highway, Bisbee, AZ 85603.

Background:

Ms. Lorena Guadalupe Gomez Rogers, has applied for an interim permit/person transfer liquor license for LaRamada Steakhouse & Cantina, located at 1948 S. Naco Highway, Bisbee, AZ 85603. The Sheriff's Office has no recommendation. Treasurer's Office advised that the property taxes for the parcel in question are current. The Planning and Zoning Department has recommended approval of the application. There have been no formal protests to this liquor license.

The Environmental Health Division has no concerns with the issuance of the liquor license. The establishment will require licensure with Cochise County Environmental Health and they will notify the applicant with requirements to obtain the proper permits before operating the business.

Ms. Lorena Guadalupe Gomez Rogers has paid the \$100.00 processing fee. Supporting documentation regarding this liquor license is attached.

Department's Next Steps (if approved):

Board staff will forward the Board's decision to the Arizona Department of Liquor License and Control.

Impact of NOT Approving/Alternatives:

A hearing on this application will be scheduled with the State Liquor Board.

To BOS Staff: Document Disposition/Follow-Up:

Send packet to ADLLC and copy of letter w/out attachments to applicant.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

[Application](#)

[Departmental Forms](#)

[Affidavit of Posting/& Posting Sign](#)

Rec'd 6/30/16 11:20am



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

102-31-0848

16 JUN 28 14. Lic. # 4 53

Application for Liquor License
Type or Print with Black Ink

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE
A service fee of \$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

SECTION 1 This application is for a:

- Interim Permit (Complete Section 5)
- New License (Complete Sections 2, 3, 4, 13, 14, 15, 16)
- Person Transfer (Complete Section 2, 3, 4, 12, 13, 14, 16)
- Location Transfer (Bars and Liquor Stores Only)
(Complete Section 2, 3, 4, 11, 13, 14, 16)
- Probate/ Will Assignment/ Divorce Decree
(Complete Sections 2, 3, 4, 9, 13, 14, 16)
(Fee not required)
- Government (Complete Sections 2, 3, 4, 10, 13, 16)
- Seasonal

SECTION 2 Type of Ownership:

- J.T.W.R.O.S. (Complete Section 6)
- Individual (Complete Section 6)
- Partnership (Complete Section 6)
- Corporation (Complete Section 7)
- Limited Liability Co (Complete Section 7)
- Club (Complete Section 8)
- Government (Complete Section 10)
- Trust (Complete Section 6)
- Tribe (Complete Section 6)
- Other (Explain) _____

SECTION 3 Type of license

1. Type of License: _____ LICENSE # 06020061

SECTION 4 Applicants

1. Individual Owner/Agent's Name: DR GOMEZ ROGERS
ROGERS GOMEZ LORENA GUADALUPE
Last First Middle

2. Owner Name: _____
(Ownership name for type of ownership checked on section 2)

3. Business Name: LA RAMADA STEAKHOUSE & CANTINA 461001392
(Exactly as it appears on the exterior of premises)

4. Business Location Address: 1948 S. NAGG HWY BISBEE AZ 85603 COCHISE
(Do not use PO Box) Street City State Zip Code County

5. Mailing Address: 1045 W. DELLA ST BISBEE AZ 85603
(All correspondence will be mailed to this address) Street City State Zip Code

6. Business Phone: 520 895-8892 Daytime Contact Phone: 520 456 7632

7. Email Address: laramada@cableone.net

8. Is the Business located within the incorporated limits of the above city or town? Yes No

9. Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation? Yes No
If yes, what City, Town or Tribal Reservation is this Business located in: _____

10. Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) \$ _____

| | | | | |
|---|-------------------------|---------------------------|----------------|-------------------|
| Fees: <u>100</u> | <u>100</u> | Department Use Only | <u>22 + 13</u> | \$ <u>235 -</u> |
| Application | Interim Permit | Site Inspection | Finger Prints | Total of All Fees |
| Is Arizona Statement of Citizenship & Alien Status for State Benefits complete? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| Accepted by: <u>MS</u> | Date: <u>06/28/2016</u> | License # <u>06020061</u> | | |

SECTION 5 Interim Permit

- If you intend to operate business when your application is pending you will need an interim permit pursuant to ARS § 4-203.01
- There **MUST** be a valid license of the same type you are applying for currently issued to the location or for the replacement of a Hotel/Motel license with a Restaurant license pursuant to A.R.S. § 4-203.01.

1. Enter license number currently at the location: 06020061

2. Is the license currently in use? Yes No If no, how long has it been out of use? _____

Attach a copy of the license currently issued at this location to this application.

I, LORENA GUADALUPE GOMEZ ROGERS declare that I am the CURRENT OWNER, AGENT, OR CONTROLLING PERSON on the stated license and location.
(Print Full Name)

X [Signature] State of Arizona County of Maricopa
(Signature of CURRENT Individual Owner/Agent) The foregoing instrument was acknowledged before me this

My commission expires on: _____ Date 18 of June 2016.
Day Month Year

MARGIE SANTIBANEZ
 NOTARY PUBLIC, ARIZONA
 MARICOPA COUNTY
 My Commission Expires February 22, 2020
[Signature]
Signature of NOTARY PUBLIC

SECTION 6 Individual, Partnership, J.T.W.R.O.S, Trust, Tribe Ownerships

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

Individual

| Last | First | Middle | %Owned | Mailing Address | City | State | Zip Code |
|-------|--------|--------|-----------|-----------------|--------------|-----------|----------|
| GOMEZ | ROGERS | LORENA | GUADALUPE | 100 | 1045 W. DELL | ST BISBEE | AZ 85603 |

Is any person other than above, going to share in profit/losses of the business? Yes No

If Yes, give name, current address, and telephone number of person(s). Use additional sheets if necessary.

| Last | First | Middle | Mailing Address | City | State | Zip Code | Phone # |
|------|-------|--------|-----------------|------|-------|----------|---------|
| | | | | | | | |

Partnership

Name of Partnership: _____

| General-Limited | Last | First | Middle | %Owned | Mailing Address | City | State | Zip Code |
|---|------|-------|--------|--------|-----------------|------|-------|----------|
| <input type="checkbox"/> <input type="checkbox"/> | | | | | | | | |
| <input type="checkbox"/> <input type="checkbox"/> | | | | | | | | |
| <input type="checkbox"/> <input type="checkbox"/> | | | | | | | | |
| <input type="checkbox"/> <input type="checkbox"/> | | | | | | | | |

J.T.W.R.O.S (Joint Tenant with Rights of Survivorship)

Name of J.T.W.R.O.S: _____

| Last | First | Middle | Mailing Address | City | State | Zip Code |
|------|-------|--------|-----------------|------|-------|----------|
| | | | | | | |
| | | | | | | |

SECTION 6 - continued

TRUST

Name of Trust: _____

| Last | First | Middle | Mailing Address | City | State | Zip Code |
|------|-------|--------|-----------------|------|-------|----------|
| | | | | | | |
| | | | | | | |

TRIBE

Name of Tribal Ownership: _____

| Last | First | Middle | Mailing Address | City | State | Zip Code |
|------|-------|--------|-----------------|------|-------|----------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

SECTION 7 Corporations/ Limited Liability Co

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

- Corporation Complete Questions 1, 2, 3, 4, 5, 6, and 7
 L.L.C. Complete Questions 1, 2, 3, 4, 5, 6, and 7

1. Name of Corporation/ L.L.C.: _____
 2. Date Incorporated/Organized: _____ State where Incorporated/Organized: _____
 3. AZ Corporation or AZ L.L.C File No: _____ Date authorized to do Business in AZ: _____
 4. Is Corp/L.L.C. Non Profit? Yes No
 5. List Directors, Officers, Members in Corporation/LLC:

| Last | First | Middle | Title | Mailing Address | City | State | Zip Code |
|------|-------|--------|-------|-----------------|------|-------|----------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

(Attach additional sheet if necessary)

6. List all Stockholders / percentage owners who own 10% or more:

| Last | First | Middle | %Owned | Mailing Address | City | State | Zip Code |
|------|-------|--------|--------|-----------------|------|-------|----------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

(Attach additional sheet if necessary)

7. If the corporation/ L.L.C are owned by another entity, attach an Organizational **FLOWCHART** showing the structure of the ownership. Attach additional sheets as needed in order to disclose the Officers, Directors, Members, Managers, Partners, Stockholders and percentage owners of those entities.

SECTION 12 Person to Person Transfer

Questions to be completed by Current Licensee (Bar and Liquor Stores Only- Series, 06, 07, and 09)

- 1. Individual Owner / Agent Name: GOMEZ ROGERS LORENA GUADALUPE Entity: AGENT
Last First Middle (Individual, Agent, Etc.)
- 2. Ownership Name: GOMEZ ROGERS LORENA GUADALUPE ET AL
(Exactly as it appears on license)
- 3. Business Name: LA RAMADA STEAKHOUSE & CANTINA
(Exactly as it appears on license)
- 4. Business Location Address: 1948 S. NACO HWY BISBEE, AZ 85603
Street City State Zip
- 5. License Type: 6 License Number: 06020061
- 6. Current Mailing Address: 1045 W. DELLA ST. BISBEE, AZ. 85603
Street City State Zip

- 7. Have all creditors, lien holders, interest holders, etc. been notified? Yes No
- 8. Does the applicant intend to operate the business while this application is pending? Yes No

If yes, complete Section 5 (Interim Permit) of this application; attach fee, and current license to this application.

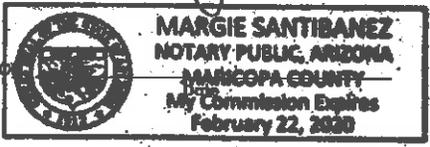
9. I, (Print Full Name) LORENA GUADALUPE GOMEZ ROGERS hereby authorize the department to process this Application to transfer the privilege of the license to the applicant provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, (Print Full Name) LORENA GUADALUPE GOMEZ ROGERS declare that I am the **CURRENT OWNER, MEMBER, PARTNER STOCKHOLDER or LICENSEE** of the stated license. I have read the above Section 12 and confirm that all statements are true, correct, and complete.

NOTARY

X Lorena Rogers
(Signature of CURRENT Individual Owner/Agent)

State of Arizona County of Maricopa
The foregoing instrument was acknowledged before me this

My commission expires  28 of June, 2016.
Day Month Year

Margie Stacy-Santibanez
Signature of NOTARY PUBLIC

SECTION 13 Proximity to Church or School

Questions to be completed by all In-state applicants.

A.R.S. § 4-207. (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building.

The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02) Series 12
- b) Hotel/motel license (§ 4-205.01) Series 11
- c) Microbrewery Series 3
- d) Craft Distillery Series 18
- e) Government license (§ 4-205.03) Series 5
- f) Fenced playing area of a golf course (§ 4-207 (B)(5))
- g) Wholesaler Series 4
- h) Farm Winery Series 13

1. Distance to nearest School: 3 MILES Name of School: NACO ELEMENTARY SCHOOL
 (If less than one (1) mile note footage) ^{1911 W.}
 Address: Valenzuela St. NACO, AZ. 85620

2. Distance to nearest Church: ~~FWKH~~ PR. 300 YARDS Name of Church: JEHOVA WITNESS KINGDOM
 (If less than one (1) mile note footage) Address: 1918 S. NACO HWY
BISBEE, AZ, 85603

SECTION 14 Business Financials

1. I am the: Lessee Sub-lessee Owner Purchaser Management Company

2. If the premise is leased give lessors: Name: _____
 Address: _____
Street City State Zip

3. Monthly Rent/ Lease Rate: \$ _____

4. What is the remaining length of the lease? Yrs. _____ Months _____

5. What is the penalty if the lease is not fulfilled? \$ _____ or Other: _____
(Give details-attach additional sheet if necessary)

6. Total money borrowed for the Business not including lease? \$ 0
 Please List Lenders/People you owe money to for business.

| Last | First | Middle | Amount Owed | Mailing Address | City | State | Zip |
|------|-------|--------|-------------|-----------------|------|-------|-----|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

(Attach additional sheet if necessary)

7. What type of business will this license be used for (be specific)?
BAR & RESTAURANT

8. Has a license or a transfer license for the premises on this application been denied by the state with in the past (1) year? Yes No If yes, attach explanation.

9. Does any spirituous liquor manufacture, wholesaler, or employee have an interest in your business? Yes No

10. Is the premises currently license with a liquor license? Yes No

If yes, give license number and licensee's name:
 License #: 0602 0061 Individual Owner /Agent Name: LORENA GUADALUPE GOMEZ ROGERS
(Exactly as it appears on license)

SECTION 15 Restaurant or hotel/motel license applicants

- 1. Is there an existing Restaurant or Hotel/Motel Liquor License at the proposed location? Yes No
- 2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
- 3. All Restaurant and Hotel/Motel applicants must complete a Restaurant Operation Plan form provided by the Department of Liquor Licenses and Control.
- 4. As stated in A.R.S. § 4-205.02. (H)(2), a Restaurant is an establishment which derives at least forty (40) percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from sales of food and spirituous liquor on the licensed premises. By applying for this Restaurant Hotel/Motel, I certify that I understand that I must maintain a minimum of forty (40) percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit form with this application.

(Applicant's Signature)

5. I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing; specify why the extension is necessary; and the new inspection date you are requesting.

(Applicant's Initials)

SECTION 16 Diagram of Premises

Check ALL boxes that apply to your business:

- Entrances/Exits Liquor storage areas **Patio:** Contiguous
- Walk-up windows Drive-through windows Non Contiguous

1. Is your licensed premises currently closed due to construction, renovation or redesign? Yes No
if yes, what is your estimated completion date? 06-20-16 J.R.

Month/Day/Year

- 2. **Restaurants and Hotel/Motel** applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Place for diagram is on section 16 number 6.
- 3. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored on the premises unless it is a restaurant (see # 3 above).
- 4. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises such as parking lots, living quarters, etc.
- 5. **As stated in A.R.S. § 4-207.01 (B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to the boundaries, entrances, exits, added or deleted doors, windows, service windows or increase or decrease to the square footage after submitting this initial diagram.**

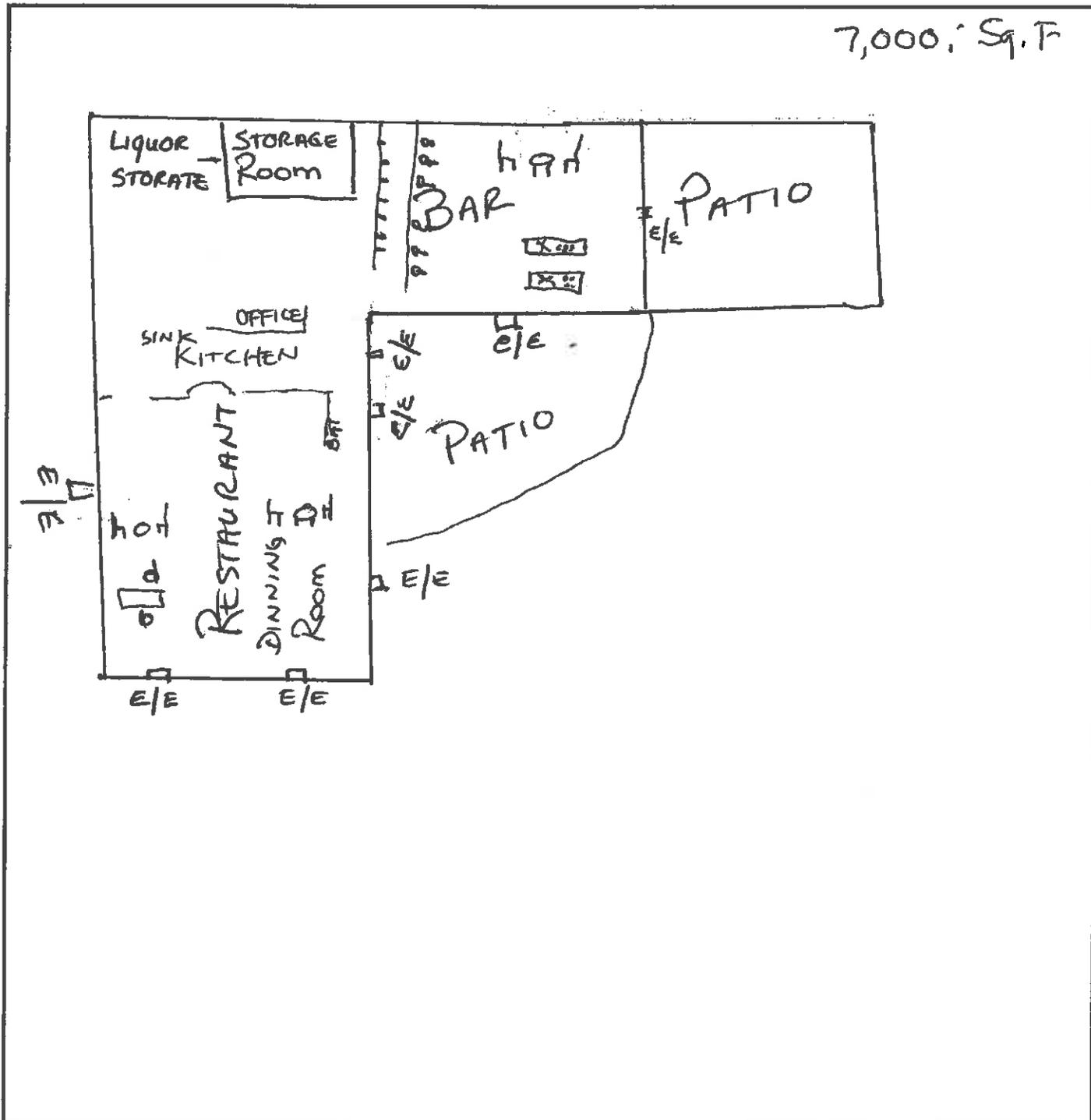
J.R.
(Applicant's Initials)

SECTION 16 Diagram of Premises - continued

6. On the diagram please show only the areas where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, hi-top tables, dining tables, dining chairs, dance floor, stage, game room, and the kitchen. DO NOT include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of the premises is attached to this application, please write the words "DIAGRAM ATTACHED" in the box provided for the diagram on the application.

DIAGRAM OF PREMISES



SECTION 17 SIGNATURE BLOCK

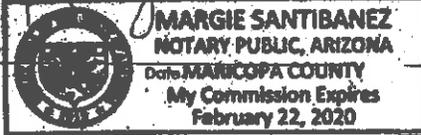
NOTARY

I, (Print Full Name) LORENA GUADALUPE GOMEZ ROGERS hereby declare that I am the Owner/Agent filing this application as stated in Section 4 # 1. I have read this application and verify all statements to be true, correct and complete.

X *Lorena Gomez Rogers*
(Signature of CURRENT Individual Owner/Agent)

State of Arizona County of Maricopa
The foregoing instrument was acknowledged before me this

My commission expires on:



28 of June, 2016.
Day Month Year

Margie Santibanez
Signature of NOTARY PUBLIC

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

- B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.
- D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.
- E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.
- F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

COCHISE COUNTY BOARD OF SUPERVISORS



Telephone (520) 432-9200

Fax (520) 432-5016

APPLICANT INFORMATION

Applicant Name: Lorena Guadalupe Gomez Rogers Address: 1948 S. Naco Highway
Business Name: LaRamada Steakhouse & Cantina City/Zip: Bisbee/85603
Liquor License #: 06020061 Parcel #: 102-31-084B
Ownership Type: Sole Proprietorship Liquor License Special Event Liquor License
Partner(s): N/A

TO BE COMPLETED BY THE ENVIRONMENTAL HEALTH DEPARTMENT

We would like to request your assistance in reviewing the attached application.

Please provide any pertinent information for the Board's consideration:

Cochise County Environmental Health has no issues or concerns with the proposed license application

OTHER PERTINENT INFORMATION FOR THE BOARD'S CONSIDERATION:

- The Health Department will notify the applicant that he/she will be required to obtain the proper permits before operating the business.
- The Health Department is currently working with the property owner on health-related issues with the subject property.

Name: Carl Hooper Title: Environmental Health Specialist
Signature:  Date: 7/11/2016
Contact phone: (520) 432-9442 Email: chooper@cochise.az.gov

Return completed form with any attachments by: 7/18/16

COCHISE COUNTY BOARD OF SUPERVISORS



Telephone (520) 432-9200
Fax (520) 432-5016

For internal use only:

Restaurant/Hotel-Motel

Club/Government

Transfer of Premises

APPLICANT INFORMATION

Applicant Name: Lorena Guadalupe Gomez Rogers Address: 1948 S. Naco Highway

Business Name: LaRamada Steakhouse & Cantina City/Zip: Bisbee/85603

Liquor License #: 06020061 Parcel #: 102-31-084B

Ownership Type: Sole Proprietorship Liquor License Special Event Liquor License

Partner(s): N/A

TO BE COMPLETED BY THE PLANNING & ZONING DEPARTMENT

Please advise if, at the time the application was filed:

1. The premises for which the license is being applied for is within 300 horizontal feet of a church; or
2. The premises for which the license is being applied for is within 300 horizontal feet of a public or private school, or a fenced recreation area adjacent to a school building.

If so, please attach pertinent documentation and drawings or maps.

Comments: Proposed area not within 300 horizontal feet of a church, public or private school, or fenced recreation area adjacent to a school building.

| | | |
|---|---|---|
| Based on the above information, the Planning and Zoning Department's recommendation to the Board of Supervisors is: | Approval <input checked="" type="checkbox"/> | Disapproval <input type="checkbox"/> |
|---|---|---|

OTHER PERTINENT INFORMATION FOR THE BOARD'S CONSIDERATION:

| | | | | |
|----------------------------------|---------------------------------------|---------------------------------------|-----------------------|-----------------|
| Proper Zoning? | Y <input checked="" type="checkbox"/> | N <input type="checkbox"/> | Zoning: | GB |
| Use permitted by P&Z? | Y <input type="checkbox"/> | N <input checked="" type="checkbox"/> | Permit#: | N/A |
| Date Permit Issued: | N/A | | Use Permitted: | Cocktail Lounge |
| If use not permitted, is it LNC? | Y <input checked="" type="checkbox"/> | N <input type="checkbox"/> | Year LNC Established: | 1961 |

The Planning Department will notify the applicant that if any construction is proposed, a Non-Residential Permit must first be submitted and approved by this Department, or if there is a lapse of 12 months of non-operation of the business, a Non-Residential Permit will be required to re-establish the use from this Department.

The Planning Department will notify the applicant that he/she will be required to obtain the proper permits before operating the business.

The Planning Department is currently working with the property owner on several zoning-related issues with the subject property.

The Planning Department is currently working with the property owner on obtaining the proper permits to operate the business.

Name: Dora V Flores Title: Zoning Administrator

Signature: Dora V Flores Date: July 19, 2016

Contact phone: 520.432.9300 Email: dflores@cochise.az.gov

Return completed form with any attachments by: 7/18/16

COCHISE COUNTY BOARD OF SUPERVISORS



Telephone (520) 432-9200

Fax (520) 432-5016

APPLICANT INFORMATION

Applicant Name: Lorena Guadalupe Gomez Rogers Address: 1948 S. Naco Highway
Business Name: LaRamada Steakhouse & Cantina City/Zip: Bisbee/85603
Liquor License #: 06020061 Parcel #: 102-31-084B
Ownership Type: Sole Proprietorship Liquor License Special Event Liquor License
Partner(s): N/A

TO BE COMPLETED BY THE SHERIFF'S OFFICE

Please advise if:

1. There have been a significant number of incidents at the named location within five (5) years prior to the application.

If so, please attach pertinent documentation.

Comments: There have not been a significant number of incidents in the last 5 years.

Based on the above information, the Sheriff's Office recommendation to the Board of Supervisors is:

Approval

Disapproval

No Recommendation

Name: Mark P. Genz Title: Commander

Signature: s/Mark P. Genz Date: 071116

Contact phone: 432-9506 Email: mgenz@cochise.az.gov

Return completed form with any attachments by: 7/18/16

COCHISE COUNTY BOARD OF SUPERVISORS



Telephone (520) 432-9200

Fax (520) 432-5016

APPLICANT INFORMATION

Applicant Name: Lorena Guadalupe Gomez Rogers Address: 1948 S. Naco Highway
Business Name: LaRamada Steakhouse & Cantina City/Zip: Bisbee/85603
Liquor License #: 06020061 Parcel #: 102-31-084B
Ownership Type: Sole Proprietorship Liquor License Special Event Liquor License
Partner(s): N/A

TO BE COMPLETED BY THE TREASURER'S OFFICE

Please advise if the property taxes for the parcel in question are current.

Yes xxx No

If not, please attach pertinent documentation.

Comments:

This parcel is in back tax

Name: Kathleen wilson Title: Tax specialist 1
Signature: Kathleen wilson Date: 7/8/2016
Contact phone: 520-432-8404 Email: kwilson@cochise.az.gov

Return completed form with any attachments by: 7/18/16



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 7/19/16 Date of Posting Removal: 8/9/16

Applicant's Name: Gomez Rogers Lorena Guadalupe
Last First Middle

Business Address: 1948 S. Naco Highway Bisbee 85603
Street City Zip

License #: 06080061

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

CHRIS SAYBR CODE ENFORCEMENT OFFICER 520-432-9300
Print Name of City/County Official Title Phone Number

[Signature] 8/9/16
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents. If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

NOTICE

APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: Tuesday, July 19, 2016

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

Cochise County Board of Supervisors

PLACE 1415 Melody Ln, Bldg G, Bisbee DATE/TIME Tuesday, August 16, 2016 @ 10:00 a.m.
HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 520-432-9200

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE **STATE LIQUOR BOARD: 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789**

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY:

STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Approve tipping fee for FY16/17 of \$64/ton

Submitted By: Karen Riggs, Community Development

Department: Solid Waste

Presentation: No A/V Presentation **Recommendation:** Approve

Document Signatures: BOS Signature Required **# of ORIGINALS Submitted for Signature:** 1

NAME of PRESENTER: Karen Riggs **TITLE of PRESENTER:** Community Development Administrator

Docket Number (If applicable):

Mandated Function?: Not Mandated **Source of Mandate or Basis for Support?:**

Information

Agenda Item Text:

Adopt Resolution 16-23 to approve the Solid Waste tipping fee of \$64/ton for Fiscal Year 2016/2017 as recommended by the Rate Review and Advisory Board in May 2016.

Background:

The Rate Review and Advisory Board (RRAB) is made up of the member cities in Cochise County who are parties to the Solid Waste IGA along with the County. The members are: County, Sierra Vista, Bisbee, Douglas, Willcox and Benson. The RRAB officially recommended in May of this year by a 3-1 vote to increase the tipping fee starting in FY 17 to \$64/ton (Bisbee, Sierra Vista, Cochise County in favor; Douglas opposed). The Board held a joint work session with the RRAB in June. City of Benson who was not present at the May RRAB meeting was at the joint work session and their City Manager indicated that they would support increasing the tipping fee to \$64. Before the end of the work session Douglas too indicated that they could support \$64/ton. If a RRAB vote were taken at that time, unofficially the vote would have been 5-0 in favor of raising the tipping fee to \$64. Willcox did not attend either the RRAB or the joint work session so did not vote.

The rate for FY 14/15 was \$55.00. In FY 14/15 the RRAB recommended and the Board approved rates of \$57.75 in FY 15/16 and \$60.50 in FY 16/17. However essential costs were not included in those analyses, such as transfer station capitalization and fully funding Cell 5 development. Solid Waste undertook an internal update of an operational efficiency report done by an outside consultant two years ago. Our careful and extensive analysis supported the rate increase to \$64/ton in FY 16/17 and the RRAB supported that recommendation. Including the additional necessary costs shows that a rate of \$60.50 for this fiscal year will result in an annual loss of almost \$100,000 and increased rates in the future over a rate of \$64/ton.

The department recommends the Board approve a tipping fee of \$64/ton for FY16/17.

Department's Next Steps (if approved):

The department will undertake the appropriate public notice for a fee increase as well as notice to our customers at each transfer station and implement the new fee upon completion of such notice.

Impact of NOT Approving/Alternatives:

The tipping fee has already been approved at \$60.50, requiring less public notice than a new fee. But the \$60.50 fee will result in a continued annual loss of the system.

To BOS Staff: Document Disposition/Follow-Up:

Record resolution. Return a copy to Solid Waste. Department staff will work with BOS staff to implement proper public notice of the new fee.

Attachments

Resolution 16-23

Exhibit A

Tipiing Fee Recommendation

Cash Flow \$64

Cash Flow \$60.50

Cash Flow \$1M

Cash Flow 50%

Cash Flow 100%

RESOLUTION 16-___

**AUTHORIZING AN INCREASE OF \$3.50 TO THE SOLID WASTE
RATE FOR FY 16/17 FROM \$60.50 TO \$64.00 PER TON TIPPING
FEE, EFFECTIVE AUGUST 16, 2016**

WHEREAS, Counties are authorized, pursuant to A.R.S. § 11-251.08, to adopt fee schedules for any products or services provided to the public; and

WHEREAS, a public hearing pursuant to A.R.S. § 11-251.08 has been properly noticed and held to consider the content and merit of this resolution; and

WHEREAS, the Board of Supervisors of Cochise County, Arizona is authorized to approve the new Solid Waste increase of \$3.50 for FY 16/17 which raises the total tipping fee from \$60.50 to \$64.00 per ton, effective August 16, 2016. A summary of the new fee is attached in Appendix A,

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby authorizes and accepts the new Solid Waste rate increase of \$3.50 per ton, and thus raises the total tipping fee from \$60.50 to \$64.00 per ton effective August 16, 2016.

ADOPTED AND APPROVED by the Board of Supervisors of Cochise County, Arizona this ____ day of _____, 2016.

Richard Searle, Chair
Cochise County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Arlethe G. Rios
Clerk of the Board

Lauri J. Owen
Civil Deputy County Attorney

Administrative Office located at:
Western Regional Landfill
 2595 N. Sagebrush Road
 Huachuca City, AZ 85616
 (520)803-3770

**Cochise County
 Board of Supervisors
 Solid Waste Service Fees
 Appendix "A"**



Effective Date: September 15, 2016
Resolution: 16-23

SERVICE FEE

RURAL TRANSFER STATIONS:

Double Adobe, Dragoon, Elfrida, Portal, San Simon, St. David, Sunizona, Sunsites and Tombstone

RESIDENTIAL:

| | |
|--|--------------|
| PER BAG (35 GALLON OR SMALLER) | \$ 2.00 each |
| CAR, VAN OR STATION WAGON | \$ 4.00 each |
| PICKUP OR SINGLE-AXLE TRAILER (UP TO TWO [2] CUBIC YARDS IN VOLUME) | \$ 7.00 each |
| 55 GALLON BARRELS/CONTAINERS | \$ 3.00 each |
| ANY LOAD OVER 2 CUBIC YARDS IN VOLUME | \$ 6.40/cy |
| | |
| BULKY ITEMS (FURNITURE, WHITE GOODS, ETC) | \$ 2.00 each |
| MATTRESSES | \$10.00 each |
| SMALL DOMESTIC ANIMALS | \$ 5.00 each |
| | |
| TIRES WITHOUT RIM - up to 20" diameter, (FIVE [5] FREE PER YEAR) AFTER 5 | \$ 1.00 each |
| TIRES WITH RIM- up to 20" diameter | \$ 5.00 each |
| TIRES OVER 20" DIAMETER ARE ONLY ACCEPTED AT URBAN SITES AND WRL | |

HOUSEHOLD HAZARDOUS WASTE & ACCEPTABLE RECYCLABLE ITEMS NO CHARGE

URBAN TRANSFER STATIONS:

Benson, Bisbee, Douglas, Sierra Vista, and Willcox

RESIDENTIAL, MUNICIPAL, COMMERCIAL, BUSINESS:

ALL LOADS WEIGHED \$ 64.00/ton*

TIRES: GENERAL PUBLIC/ NON TIRE DEALERS

PASSENGER TIRES (UP TO 20" DIAMETER) FIVE [5] FREE PER YEAR, AFTER 5 \$ 64.00/ton*
 TIRES OVER 20" DIAMETER \$ 64.00/ton*

HOUSEHOLD HAZARDOUS WASTE & ACCEPTABLE RECYCLABLE ITEMS NO CHARGE

SPECIAL WASTE HANDLING AND DISPOSAL: \$ 60.00/hour*

CONSTRUCTION AND DEMOLITION DEBRIS: \$ 60.00/ton*

WESTERN REGIONAL LANDFILL:

Whetstone

RESIDENTIAL, MUNICIPAL, COMMERCIAL, BUSINESS:

ALL LOADS WEIGHED \$ 64.00/ton*

MUNICIPAL WASTE: CITY HAULED \$ 35.00/ton*

TIRES: GENERAL PUBLIC/ NON TIRE DEALERS

PASSENGER TIRES (UP TO 20" DIAMETER) FIVE [5] FREE PER YEAR, AFTER 5 \$ 64.00/ton*
 TIRES OVER 20" DIAMETER \$ 64.00/ton*

ANIMALS:

DOMESTIC AND LIVESTOCK (MUST GIVE 24 HOUR NOTIFICATION FOR LIVESTOCK) \$ 64.00/ton*

HOUSEHOLD HAZARDOUS WASTE & ACCEPTABLE RECYCLABLE ITEMS NO CHARGE

SPECIAL WASTE HANDLING AND DISPOSAL: \$ 60.00/hour*

**Residential Unsecured Load Penalty Fee - \$2.00 per load
 Commercial/Business Unsecured Load Penalty Fee - \$10.00 per load**

**MINIMUM CHARGE \$5.00*



Cochise County Solid Waste Department

Public Programs...Personal Service
www.cochise.az.gov

KAREN C. RIGGS, PE, LS
Community Development Administrator

14 July 2016

Recommendation for Solid Waste Tipping Fee and possible future half cent sales tax options.

Originally, at Board direction, analysis was performed on three options for an infusion of half cent sales tax funds for capital expenses starting in FY 2017. Prior to finalizing the tentative budget, a review of expenditures to determine that the tentative budget is within the expenditure limit for the FY is completed and as a result of that review, the infusion does not appear to be an option for 2017. A discussion of the sales tax options is included at the end of this summary. The Board needs to decide, in the absence of any half cent infusion in 2017, what the tipping fee will be. Our recommendation for tipping fee follows:

Tipping Fee recommendation: Implement the Rate Review and Advisory Board's recommendation of \$64/ton tipping fee for the remainder of FY2017.

As you recall, the Rate Review and Advisory Board (RRAB) in May of this year recommended 3-1 to increase the tipping fee starting in FY 17 to \$64/ton (Bisbee, Sierra Vista, Cochise County in favor; Douglas opposed). The Board held a joint work session with the RRAB in June. City of Benson who was not present at the May RRAB meeting was at the joint work session and indicated that they would support increasing the tipping fee to \$64. Before the end of the work session Douglas too indicated that they could support \$64/ton. If a RRAB vote were taken at that time, unofficially the vote would have been 5-0 in favor of raising the tipping fee to \$64. Neither Willcox nor Tombstone attended either the RRAB or the joint work session so did not vote.

Raising the rate to \$64/ton by September 2016 would result in:

- The Solid Waste system showing a profit for FY17 of approximately \$3,000
- Approximately \$650,000 of Cell 4 construction would need to be financed (total cost estimate of \$2.15 million). This rate would allow for the Solid Waste system to repay the loan in two years and continue to allocate adequate funds for estimated Cell 5 design and construction costs by 2022.
- There would be no transfer station replacement funding for FY17 and \$50,000/year beginning in FY18.
- However, for the above to happen and for the enterprise system to break even each year, the tipping fee would need to increase to \$66 in FY18, and incrementally thereafter to \$70.75 by 2022 .

If the tipping fee stays at \$60.50 (already approved to begin in FY17), the consequences would be:

- The Solid Waste system would show a loss for FY 17 of approximately \$98,000
- Approximately \$650,000 of Cell 4 construction would need to be financed (total cost estimate of \$2.15 million). This rate would allow for the Solid Waste system to repay the loan in two years and continue to allocate adequate funds for estimated Cell 5 design and construction costs by 2022.
- There would be no transfer station replacement funding for FY17 and \$50,000/year beginning in FY18.
- However, for the above to happen and for the enterprise system to break even each year, the tipping fee would need to increase to \$66 in FY18, and incrementally thereafter to \$71.75 by 2022 .

When we were directed by the Board to investigate the use of half cent sales tax to support some portion of capital costs for the Solid Waste system, this seemed like a plausible idea. Upon further investigation we must report the following:

- As mentioned above, the tentative budget for FY17 is approaching the expenditure limit which precludes infusion of additional half cent sales tax or other County funding this fiscal year.
- Solid Waste was originally set up to be an enterprise fund which means that all of the costs to operate the solid waste program are to be covered by the fees that it charges and no other county funds are to be used to support the

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operations of the program. If other County funding is used to support Solid Waste, questions could be raised during the annual financial audit which could lead to a determination that solid waste is not an enterprise fund and should be considered a part of general government which then will have to be included when assessing whether the county has operated within the expenditure limitation. Financially, this is not a use of funding as a long term solution that is consistent with County government financial constraints.

- Diverting substantial funds from the half cent sales tax fund, which is experiencing shrinking annual revenues without any foreseeable improvement, would result in less funding available for other needed capital expenses county-wide such as aging facilities, roadways and other infrastructure and for new capital expenses. It would also result in a continuing reduction in the unencumbered balance available for emergencies.

However, since the Board did request these options, they are presented briefly below. The Board can see what effect they would have if circumstances would allow this use of funding as support for the system in the future.

Additional half cent options starting in FY18, assuming a tipping fee of \$64 in FY17.

Option 1. \$1 Million one-time infusion from half cent sales tax in FY18

Tipping fee could remain at \$64 for FY18, increasing to \$65 in FY19 & 20, reaching \$68 in 2022.

All else remains relatively the same as the \$64/ton only option.

Option 2. Cover half of capital expenses annually from half cent sales tax and leave half in the Operations budget beginning in FY18 and through 2022.

In this scenario, \$546,174 from half cent sales tax would be allocated to capital expenses beginning in FY 18 with the other half continuing to be budgeted in the Operations budget. (At 1.5% inflation this would grow to \$584,905 in 2022).

The effects would be:

- The tipping fee could be held at \$64/ton through 2022.
- over \$200,000/year could be put toward transfer station replacement.
- Adequate funding for Cell 5 would be accumulated about a year earlier than with \$64 tipping fee alone.

Option 3. Cover all capital expenses for Solid Waste from half cent sales tax annually beginning in FY18 and through 2022.

In FY 18 \$1,046,174 would cover all capital expense. We assumed 1.5% inflation annually for expenses, so revenues would need to grow at this rate as well. By 2022 the annual capital contribution would be \$1,084,905. The items covered are Heavy Fleet equipment replacement, Transfer Station Infrastructure Replacement, WRL and ERL Closure fund, Landfill Development (new cell design and construction throughout the landfill life—12 cells planned).

- The tipping fee could be held at \$64/ton through 2022.
- The effect is that we build funds that surpass anticipated needs in both transfer station replacement and cell development lines. Therefore the amount contributed could be reduced sometime between FY 18 and FY22.

Please be aware that the tipping fee and half cent sales tax options analyses looked at the effects out through 2022 in order to determine the effect on Cell 5 development funding. Changing funding amounts in those years would give different results than presented here. All options assumed only 1.5% inflation of costs, no growth of annual tonnage, no growth of the staff or fleet and assumed no changes in rural transfer station hours or operation. None of the analyses attempted to reduce the cumulative negative contingency (\$2.5 million) that exists now.



Solid Waste Department Cash Flow Chart \$64.00 For 2017

| Fiscal Year | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Tipping Fee | 55.00 | 57.75 | 64.00 | 66.00 | 68.00 | 69.00 | 69.75 | 70.75 |
| Tons | 69,019 | 68,242 |
| | | | Increase | Increase | Increase | Increase | Increase | Increase |
| Operations and Maintenance | | Projected | \$6.25 | \$2.00 | \$2.00 | \$1.00 | \$0.75 | \$1.00 |
| Operating Revenue | 3,706,949 | 3,938,595 | 4,205,305 | 4,459,615 | 4,596,099 | 4,664,341 | 4,715,522 | 4,783,764 |
| Miscellaneous Revenue | 20,295 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 |
| Revenue from Operations | 3,727,243 | 3,953,895 | 4,220,605 | 4,474,915 | 4,611,399 | 4,679,641 | 4,730,822 | 4,799,064 |
| 1/2 Cents Sales Tax For Rurals | 280,943 | 285,157 | 267,826 | 271,843 | 275,921 | 280,060 | 284,261 | 288,525 |
| Total Revenue | 4,008,186 | 4,239,052 | 4,488,431 | 4,746,758 | 4,887,320 | 4,959,701 | 5,015,083 | 5,087,589 |
| Payroll | 1,591,905 | 1,544,932 | 1,611,936 | 1,636,115 | 1,660,657 | 1,685,567 | 1,710,850 | 1,736,513 |
| Operations & Maintenance | 478,998 | 491,570 | 511,570 | 519,244 | 527,032 | 534,938 | 542,962 | 551,106 |
| Heavy Fleet Operations & Maintenance | 1,249,970 | 1,172,745 | 1,217,005 | 1,235,260 | 1,253,789 | 1,270,088 | 1,289,140 | 1,303,965 |
| Heavy Fleet Equipment Replacement | 325,008 | 325,000 | 325,000 | 329,875 | 334,823 | 339,845 | 344,943 | 350,117 |
| Transfer Station Replacement | 0 | 0 | 0 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| County Overhead | 165,717 | 203,159 | 203,159 | 206,206 | 209,299 | 212,439 | 215,626 | 218,860 |
| Transfer Out to WRL Landfill Closure | 193,937 | 196,846 | 196,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Transfer Out to ERL Landfill Closure | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Transfer Out to Landfill Development | 400,000 | 400,000 | 410,000 | 550,000 | 635,000 | 645,000 | 635,000 | 650,000 |
| Total Expense | 4,415,535 | 4,344,252 | 4,485,516 | 4,736,499 | 4,883,396 | 4,953,714 | 5,007,445 | 5,082,620 |
| Profit/Loss O&M | (407,345) | (105,200) | 2,915 | 10,259 | 3,924 | 5,986 | 7,638 | 4,969 |
| Per Ton Loss | (\$5.90) | (\$1.54) | \$0.04 | \$0.15 | \$0.06 | \$0.09 | \$0.11 | \$0.07 |
| Recycling Revenue Subsidy | 46,394 | 0 |
| Net Profit/Loss Total Department | (360,951) | (105,200) | 2,915 | 10,259 | 3,924 | 5,986 | 7,638 | 4,969 |
| Net Per Ton Profit/Loss | (\$5.23) | (\$1.54) | 0.04 | 0.15 | 0.06 | 0.09 | 0.11 | 0.07 |
| Cash Carry Forward | -2,336,814 | -2,442,014 | -2,439,099 | -2,428,840 | -2,424,916 | -2,418,930 | -2,411,292 | -2,406,323 |
| Recycling | | | | | | | | |
| Tons | 3,622 | 3,650 | 3,705 | 3,760 | 3,817 | 3,874 | 3,932 | 3,991 |
| Material Sales Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Total Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Payroll | 122,051 | 142,759 | 165,969 | 168,459 | 170,985 | 173,550 | 176,153 | 178,796 |
| Temporary Labor | 2,649 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Inmate Labor | 34,985 | 35,000 | 35,000 | 36,058 | 36,599 | 37,148 | 37,705 | 38,271 |
| Operations & Maintenance | 53,418 | 27,000 | 22,500 | 22,838 | 23,180 | 23,528 | 23,881 | 24,239 |
| Equipment Lease | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 213,103 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,306 |
| Net Profit/Loss Recycling | 46,394 | 0 |
| Subsidize O/M Loss | -46,394 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 |
| WRL Development Fund | | | | | | | | |
| Beginning Balance | 286,089 | 686,689 | 1,091,513 | -643,663 | -88,767 | 551,203 | 1,201,248 | 1,841,368 |
| Transfer In From SW O&M Fund | 400,000 | 400,000 | 410,000 | 550,000 | 635,000 | 645,000 | 635,000 | 650,000 |
| Interest Revenue | 600 | 4,824 | 4,824 | 4,896 | 4,970 | 5,044 | 5,120 | 5,197 |
| Miscellaneous Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| New Cell Construction | 0 | 0 | -2,150,000 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 686,689 | 1,091,513 | -643,663 | -88,767 | 551,203 | 1,201,248 | 1,841,368 | 2,496,564 |
| WRL Closure Fund | | | | | | | | |
| Beginning Balance | 1,051,662 | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 1,085,042 | 1,302,167 |
| Transfer In From SW O&M Fund | 203,937 | 206,846 | 206,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Interest Revenue | 6,858 | 7,726 | 7,726 | 7,842 | 7,960 | 8,079 | 8,200 | 8,323 |
| Miscellaneous Expenses | -108,255 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 |
| Ending Balance | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 2,210,658 | 1,302,167 | 1,517,549 |
| Heavy Fleet Equipment Replacement | | | | | | | | |
| Beginning Balance | 901,738 | 811,746 | 731,622 | 1,056,622 | 1,374,759 | 1,694,582 | 1,134,427 | 1,479,370 |
| Transfer In From SW O&M Fund | 325,008 | 325,000 | 325,000 | 329,875 | 334,823 | 339,845 | 344,943 | 350,117 |
| Equipment Expenditures | -415,000 | -405,124 | 0 | -11,738 | -15,000 | -900,000 | 0 | 0 |
| Ending Balance | 811,746 | 731,622 | 1,056,622 | 1,374,759 | 1,694,582 | 1,134,427 | 1,479,370 | 1,829,487 |
| Transfer Station Replacement Fund | | | | | | | | |
| Beginning Balance | 0 | 0 | 0 | 0 | 50,000 | 100,000 | 150,000 | 200,000 |
| Transfer In From SW O&M Fund | 0 | 0 | 0 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Equipment Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 | 0 | 0 | 50,000 | 100,000 | 150,000 | 200,000 | 250,000 |

Cash Flow Chart Assumptions

- 1 Tonnages expected to remain flat at current level of 66,434
- 2 Yearly Increase of 1.5%
- 3 Yearly Increase of 1.5%
- 4 Maintenance savings of \$37,256 in 2016 and beyond due to going open top at Sierra Vista Transfer Station
This is the amount we currently spend for SVTS walking floor system maintenance each year.
Yearly Increase of 1.5%
- 5 Increase \$125,000 in 2016 and beyond to fund the replacement of the new D-6 Dozer (\$44,467),
the new Crane at the SVTS by going open top (\$12,700) and adding the D-8 Dozer (\$67,763)
- 6 Start adding \$133,332 (\$33,333 for each of the four transfer stations) yearly to either re-build current
walking floor systems or use funds to convert each of these to open top systems.
Long term costs savings realized by going to open top system.
- 7 Finance SVTS to open top. Payment of \$105,00 in 2016 and beyond is based on a loan amount of \$823,000 @
5% interest for 5 years.
- 8 Contribution of \$196,846 is based off recommendation from County Finance Director after review of multiple
engineering reports.
Yearly Inflation Increase of 1.5%
- 9 Contribution of \$10,000 yearly is the recommendation by County Finance Director after review of reports.
- 10 Recycling prices for for all commodities have decreased substantially in the last 4 months.
Industry reports indicate that this will continue into 2016-17.
- 11 Yearly Increase of 1.5%
- 12 Start construction of Cell 4 in fall of 2017. Plan is to build 1/2 of the cell at an approximate cost of \$1,350,00
Complete other 1/2 cell in 2020 at an approximate cost of \$1,350,000



Solid Waste Department Cash Flow Chart \$60.50 For 2017

| Fiscal Year | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Tipping Fee | 55.00 | 57.75 | 60.50 | 66.00 | 68.00 | 69.00 | 70.50 | 71.75 |
| Tons | 69,019 | 68,242 |
| | | | Increase | Increase | Increase | Increase | Increase | Increase |
| Operations and Maintenance | | Projected | \$2.75 | \$5.50 | \$2.00 | \$1.00 | \$1.50 | \$1.25 |
| Operating Revenue | 3,706,949 | 3,938,595 | 4,094,520 | 4,469,851 | 4,606,335 | 4,674,577 | 4,776,940 | 4,862,243 |
| Miscellaneous Revenue | 20,295 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 |
| Revenue from Operations | 3,727,243 | 3,953,895 | 4,109,820 | 4,485,151 | 4,621,635 | 4,689,877 | 4,792,240 | 4,877,543 |
| General Fund In From .5% Sales Tax | 280,943 | 285,157 | 267,826 | 271,843 | 275,921 | 280,060 | 284,261 | 288,525 |
| Total Revenue | 4,008,186 | 4,239,052 | 4,377,646 | 4,756,994 | 4,897,556 | 4,969,937 | 5,076,501 | 5,166,067 |
| Payroll | 1,591,905 | 1,544,932 | 1,611,936 | 1,636,115 | 1,660,657 | 1,685,567 | 1,710,850 | 1,736,513 |
| Operations & Maintenance | 478,998 | 491,570 | 511,570 | 519,244 | 527,032 | 534,938 | 542,962 | 551,106 |
| Heavy Fleet Operations & Maintenance | 1,249,970 | 1,172,745 | 1,217,005 | 1,235,260 | 1,253,789 | 1,270,088 | 1,289,140 | 1,303,965 |
| Heavy Fleet Equipment Replacement | 325,008 | 325,000 | 325,000 | 329,875 | 334,823 | 339,845 | 344,943 | 350,117 |
| Transfer Station Replacement | 0 | 0 | 0 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| County Overhead | 165,717 | 203,159 | 203,159 | 206,206 | 209,299 | 212,439 | 215,626 | 218,860 |
| Transfer Out to WRL Landfill Closure | 193,937 | 196,846 | 196,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Transfer Out to ERL Landfill Closure | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Transfer Out to Landfill Development | 400,000 | 400,000 | 400,000 | 560,000 | 640,000 | 650,000 | 700,000 | 720,000 |
| Total Expense | 4,415,535 | 4,344,252 | 4,475,516 | 4,746,499 | 4,888,396 | 4,958,714 | 5,072,445 | 5,152,620 |
| Profit/Loss O&M | (407,349) | (105,200) | (97,870) | 10,496 | 9,160 | 11,223 | 4,056 | 13,447 |
| Per Ton Loss | (\$5.90) | (\$1.54) | (\$1.43) | \$0.15 | \$0.13 | \$0.16 | \$0.06 | \$0.20 |
| Recycling Revenue Subsidy | 46,394 | 0 |
| Net Profit/Loss Total Department | (360,955) | (105,200) | (97,870) | 10,496 | 9,160 | 11,223 | 4,056 | 13,447 |
| Net Per Ton Profit/Loss | (\$5.23) | (\$1.54) | (\$1.43) | 0.15 | 0.13 | 0.16 | 0.06 | 0.20 |
| Cash Carry Forward | -2,336,814 | -2,442,014 | -2,539,884 | -2,529,388 | -2,520,228 | -2,509,006 | -2,504,950 | -2,491,503 |
| Recycling | | | | | | | | |
| Tons | 3,622 | 3,650 | 3,705 | 3,760 | 3,817 | 3,874 | 3,932 | 3,991 |
| Material Sales Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Total Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Payroll | 122,051 | 142,759 | 165,969 | 168,459 | 170,985 | 173,550 | 176,153 | 178,796 |
| Temporary Labor | 2,649 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Inmate Labor | 34,985 | 35,000 | 35,000 | 36,058 | 36,599 | 37,148 | 37,705 | 38,271 |
| Operations & Maintenance | 53,418 | 27,000 | 22,500 | 22,838 | 23,180 | 23,528 | 23,881 | 24,239 |
| Equipment Lease | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 213,103 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,306 |
| Net Profit/Loss Recycling | 46,394 | 0 |
| Subsidize O/M Loss | -46,394 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 |
| WRL Development Fund | | | | | | | | |
| Beginning Balance | 286,089 | 686,689 | 1,091,513 | -653,663 | -88,767 | 556,203 | 1,211,248 | 1,916,368 |
| Transfer In From SW O&M Fund | 400,000 | 400,000 | 400,000 | 560,000 | 640,000 | 650,000 | 700,000 | 720,000 |
| Interest Revenue | 600 | 4,824 | 4,824 | 4,896 | 4,970 | 5,044 | 5,120 | 5,197 |
| Miscellaneous Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| New Cell Construction | 0 | 0 | -2,150,000 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 686,689 | 1,091,513 | -653,663 | -88,767 | 556,203 | 1,211,248 | 1,916,368 | 2,641,564 |
| WRL Closure Fund | | | | | | | | |
| Beginning Balance | 1,051,662 | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 2,210,658 | 2,422,784 |
| Transfer In From SW O&M Fund | 203,937 | 206,846 | 206,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Interest Revenue | 6,858 | 7,726 | 7,726 | 7,842 | 7,960 | 8,079 | 8,200 | 8,323 |
| Miscellaneous Expenses | -108,255 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 |
| Ending Balance | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 2,210,658 | 2,422,784 | 2,638,166 |
| Heavy Fleet Equipment Replacement | | | | | | | | |
| Beginning Balance | 901,738 | 811,746 | 731,622 | 1,056,622 | 1,374,759 | 1,694,582 | 1,134,427 | 1,479,370 |
| Transfer In From SW O&M Fund | 325,008 | 325,000 | 325,000 | 329,875 | 334,823 | 339,845 | 344,943 | 350,117 |
| Equipment Expenditures | -415,000 | -405,124 | 0 | -11,738 | -15,000 | -900,000 | 0 | 0 |
| Ending Balance | 811,746 | 731,622 | 1,056,622 | 1,374,759 | 1,694,582 | 1,134,427 | 1,479,370 | 1,829,487 |
| Transfer Station Replacement Fund | | | | | | | | |
| Beginning Balance | 0 | 0 | 0 | 0 | 50,000 | 100,000 | 150,000 | 200,000 |
| Transfer In From SW O&M Fund | 0 | 0 | 0 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Equipment Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 | 0 | 0 | 50,000 | 100,000 | 150,000 | 200,000 | 250,000 |

Cash Flow Chart Assumptions

- 1 Tonnages expected to remain flat at current level of 66,434
- 2 Yearly Increase of 1.5%
- 3 Yearly Increase of 1.5%
- 4 Maintenance savings of \$37,256 in 2016 and beyond due to going open top at Sierra Vista Transfer Station
This is the amount we currently spend for SVTS walking floor system maintenance each year.
Yearly Increase of 1.5%
- 5 Increase \$125,000 in 2016 and beyond to fund the replacement of the new D-6 Dozer (\$44,467),
the new Crane at the SVTS by going open top (\$12,700) and adding the D-8 Dozer (\$67,763)
- 6 Start adding \$133,332 (\$33,333 for each of the four transfer stations) yearly to either re-build current
walking floor systems or use funds to convert each of these to open top systems.
Long term costs savings realized by going to open top system.
- 7 Finance SVTS to open top. Payment of \$105,00 in 2016 and beyond is based on a loan amount of \$823,000 @
5% interest for 5 years.
- 8 Contribution of \$196,846 is based off recommendation from County Finance Director after review of multiple
engineering reports.
Yearly Inflation Increase of 1.5%
- 9 Contribution of \$10,000 yearly is the recommendation by County Finance Director after review of reports.
- 10 Recycling prices for for all commodities have decreased substantially in the last 4 months.
Industry reports indicate that this will continue into 2016-17.
- 11 Yearly Increase of 1.5%
- 12 Start construction of Cell 4 in fall of 2017. Plan is to build 1/2 of the cell at an approximate cost of \$1,350,00
Complete other 1/2 cell in 2020 at an approximate cost of \$1,350,000



Solid Waste Department Cash Flow Chart 64.00 1 Million 2018

| Fiscal Year | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Tipping Fee | 55.00 | 57.75 | 64.00 | 64.00 | 65.00 | 65.00 | 65.75 | 68.00 |
| Tons | 69,019 | 68,242 |
| | | | Increase | Increase | Increase | Increase | Increase | Increase |
| Operations and Maintenance | | Projected | \$6.25 | \$0.00 | \$1.00 | \$0.00 | \$0.75 | \$2.25 |
| Operating Revenue | 3,706,949 | 3,938,595 | 4,205,305 | 4,367,488 | 4,435,730 | 4,435,730 | 4,486,912 | 4,640,456 |
| Miscellaneous Revenue | 20,295 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 |
| Revenue from Operations | 3,727,243 | 3,953,895 | 4,220,605 | 4,382,788 | 4,451,030 | 4,451,030 | 4,502,212 | 4,655,756 |
| General Fund In From .5% Sales Tax | 280,943 | 285,157 | 267,826 | 271,843 | 275,921 | 280,060 | 284,261 | 288,525 |
| Revenue to Stimulate Capital Funds | | | | 1,000,000 | | | | |
| Total Revenue | 4,008,186 | 4,239,052 | 4,488,431 | 5,654,631 | 4,726,951 | 4,731,090 | 4,786,472 | 4,944,281 |
| Payroll | 1,591,905 | 1,544,932 | 1,611,936 | 1,636,115 | 1,660,657 | 1,685,567 | 1,710,850 | 1,736,513 |
| Operations & Maintenance | 478,998 | 491,570 | 511,570 | 519,244 | 527,032 | 534,938 | 542,962 | 551,106 |
| Heavy Fleet Operations & Maintenance | 1,249,970 | 1,172,745 | 1,217,005 | 1,235,260 | 1,253,789 | 1,270,088 | 1,289,140 | 1,303,965 |
| Heavy Fleet Equipment Replacement | 325,008 | 325,000 | 325,000 | 329,875 | 334,823 | 339,845 | 344,943 | 350,117 |
| Transfer Station Replacement | 0 | 0 | 0 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| County Overhead | 165,717 | 203,159 | 203,159 | 206,206 | 209,299 | 212,439 | 215,626 | 218,860 |
| Transfer Out to WRL Landfill Closure | 193,937 | 196,846 | 196,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Transfer Out to ERL Landfill Closure | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Transfer Out to Landfill Development | 400,000 | 400,000 | 410,000 | 1,460,000 | 475,000 | 415,000 | 410,000 | 510,000 |
| Total Expense | 4,415,535 | 4,344,252 | 4,485,516 | 5,646,499 | 4,723,396 | 4,723,714 | 4,782,445 | 4,942,620 |
| Profit/Loss O&M | (407,349) | (105,200) | 2,915 | 8,133 | 3,555 | 7,376 | 4,027 | 1,661 |
| Per Ton Loss | (\$5.90) | (\$1.54) | \$0.04 | \$0.12 | \$0.05 | \$0.11 | \$0.06 | \$0.02 |
| Recycling Revenue Subsidy | 46,394 | 0 |
| Net Profit/Loss Total Department | (360,955) | (105,200) | 2,915 | 8,133 | 3,555 | 7,376 | 4,027 | 1,661 |
| Net Per Ton Profit/Loss | (\$5.23) | (1.54) | 0.04 | 0.12 | 0.05 | 0.11 | 0.06 | 0.02 |
| Cash Carry Forward | -2,336,814 | -2,442,014 | -2,439,099 | -2,430,966 | -2,427,411 | -2,420,036 | -2,416,009 | -2,414,348 |
| Recycling | | | | | | | | |
| Tons | 3,622 | 3,650 | 3,705 | 3,760 | 3,817 | 3,874 | 3,932 | 3,991 |
| Material Sales Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Total Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Payroll | 122,051 | 142,759 | 165,969 | 168,459 | 170,985 | 173,550 | 176,153 | 178,796 |
| Temporary Labor | 2,649 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Inmate Labor | 34,985 | 35,000 | 35,000 | 36,058 | 36,599 | 37,148 | 37,705 | 38,271 |
| Operations & Maintenance | 53,418 | 27,000 | 22,500 | 22,838 | 23,180 | 23,528 | 23,881 | 24,239 |
| Equipment Lease | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 213,103 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,306 |
| Net Profit/Loss Recycling | 46,394 | 0 |
| Subsidize O/M Loss | -46,394 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 |
| WRL Development Fund | | | | | | | | |
| Beginning Balance | 286,089 | 686,689 | 1,091,513 | -643,663 | 821,233 | 1,301,203 | 1,721,248 | 2,136,368 |
| Transfer In From SW O&M Fund | 400,000 | 400,000 | 410,000 | 1,460,000 | 475,000 | 415,000 | 410,000 | 510,000 |
| Interest Revenue | 600 | 4,824 | 4,824 | 4,896 | 4,970 | 5,044 | 5,120 | 5,197 |
| Miscellaneous Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| New Cell Construction | 0 | 0 | -2,150,000 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 686,689 | 1,091,513 | -643,663 | 821,233 | 1,301,203 | 1,721,248 | 2,136,368 | 2,651,564 |
| WRL Closure Fund | | | | | | | | |
| Beginning Balance | 1,051,662 | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 1,085,042 | 1,302,167 |
| Transfer In From SW O&M Fund | 203,937 | 206,846 | 206,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Interest Revenue | 6,858 | 7,726 | 7,726 | 7,842 | 7,960 | 8,079 | 8,200 | 8,323 |
| Miscellaneous Expenses | -108,255 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 |
| Ending Balance | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 2,210,658 | 1,302,167 | 1,517,549 |
| Heavy Fleet Equipment Replacement | | | | | | | | |
| Beginning Balance | 901,738 | 811,746 | 731,622 | 1,056,622 | 1,374,759 | 1,694,582 | 1,134,427 | 1,479,370 |
| Transfer In From SW O&M Fund | 325,008 | 325,000 | 325,000 | 329,875 | 334,823 | 339,845 | 344,943 | 350,117 |
| Equipment Expenditures | -415,000 | -405,124 | 0 | -11,738 | -15,000 | -900,000 | 0 | 0 |
| Ending Balance | 811,746 | 731,622 | 1,056,622 | 1,374,759 | 1,694,582 | 1,134,427 | 1,479,370 | 1,829,487 |
| Transfer Station Replacement Fund | | | | | | | | |
| Beginning Balance | 0 | 0 | 0 | 0 | 50,000 | 100,000 | 150,000 | 200,000 |
| Transfer In From SW O&M Fund | 0 | 0 | 0 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Equipment Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 | 0 | 0 | 50,000 | 100,000 | 150,000 | 200,000 | 250,000 |

Cash Flow Chart Assumptions

- 1 Tonnages expected to remain flat at current level of 66,434
- 2 Yearly Increase of 1.5%
- 3 Yearly Increase of 1.5%
- 4 Maintenance savings of \$37,256 in 2016 and beyond due to going open top at Sierra Vista Transfer Station
This is the amount we currently spend for SVTS walking floor system maintenance each year.
Yearly Increase of 1.5%
- 5 Increase \$125,000 in 2016 and beyond to fund the replacement of the new D-6 Dozer (\$44,467),
the new Crane at the SVTS by going open top (\$12,700) and adding the D-8 Dozer (\$67,763)
- 6 Start adding \$133,332 (\$33,333 for each of the four transfer stations) yearly to either re-build current
walking floor systems or use funds to convert each of these to open top systems.
Long term costs savings realized by going to open top system.
- 7 Finance SVTS to open top. Payment of \$105,00 in 2016 and beyond is based on a loan amount of \$823,000 @
5% interest for 5 years.
- 8 Contribution of \$196,846 is based off recommendation from County Finance Director after review of multiple
engineering reports.
Yearly Inflation Increase of 1.5%
- 9 Contribution of \$10,000 yearly is the recommendation by County Finance Director after review of reports.
- 10 Recycling prices for for all commodities have decreased substantially in the last 4 months.
Industry reports indicate that this will continue into 2016-17.
- 11 Yearly Increase of 1.5%
- 12 Start construction of Cell 4 in fall of 2017. Plan is to build 1/2 of the cell at an approximate cost of \$1,350,00
Complete other 1/2 cell in 2020 at an approximate cost of \$1,350,000



Solid Waste Department Cash Flow Chart 64.00 50% Capital 2018

| Fiscal Year | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Tipping Fee | 55.00 | 57.75 | 64.00 | 64.00 | 64.00 | 64.00 | 64.00 | 64.00 |
| Tons | 69,019 | 68,242 |
| | | | Increase | Increase | Increase | Increase | Increase | Increase |
| Operations and Maintenance | | Projected | \$6.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Operating Revenue | 3,706,949 | 3,938,595 | 4,205,305 | 4,367,488 | 4,367,488 | 4,367,488 | 4,367,488 | 4,367,488 |
| Miscellaneous Revenue | 20,295 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 |
| Revenue from Operations | 3,727,243 | 3,953,895 | 4,220,605 | 4,382,788 | 4,382,788 | 4,382,788 | 4,382,788 | 4,382,788 |
| 1/2 Cents Sales Tax Rurals | 280,943 | 285,157 | 267,826 | 271,843 | 275,921 | 280,060 | 284,261 | 288,525 |
| 1/2 Cents Sales Tax 100% Capital Costs | | | 0 | 546,174 | 555,641 | 565,251 | 575,005 | 584,905 |
| Total Revenue | 4,008,186 | 4,239,052 | 4,488,431 | 5,200,805 | 5,214,350 | 5,228,099 | 5,242,054 | 5,256,218 |
| Payroll | 1,591,905 | 1,544,932 | 1,611,936 | 1,636,115 | 1,660,657 | 1,685,567 | 1,710,850 | 1,736,513 |
| Operations & Maintenance | 478,998 | 491,570 | 511,570 | 519,244 | 527,032 | 534,938 | 542,962 | 551,106 |
| Heavy Fleet Operations & Maintenance | 1,249,970 | 1,172,745 | 1,217,005 | 1,235,260 | 1,253,789 | 1,270,088 | 1,289,140 | 1,303,965 |
| Heavy Fleet Equipment Replacement | 325,008 | 325,000 | 325,000 | 329,875 | 334,823 | 339,845 | 344,943 | 350,117 |
| Transfer Station Replacement | 0 | 0 | 0 | 220,000 | 220,000 | 220,000 | 200,000 | 225,000 |
| County Overhead | 165,717 | 203,159 | 203,159 | 206,206 | 209,299 | 212,439 | 215,626 | 218,860 |
| Transfer Out to WRL Landfill Closure | 193,937 | 196,846 | 196,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Transfer Out to ERL Landfill Closure | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Transfer Out to Landfill Development | 400,000 | 400,000 | 410,000 | 840,000 | 795,000 | 745,000 | 715,000 | 645,000 |
| Total Expense | 4,415,535 | 4,344,252 | 4,485,516 | 5,196,499 | 5,213,396 | 5,223,714 | 5,237,445 | 5,252,620 |
| Profit/Loss O&M | (407,349) | (105,200) | 2,915 | 4,307 | 954 | 4,385 | 4,609 | 3,598 |
| Per Ton Loss | (\$5.90) | (\$1.54) | \$0.04 | \$0.06 | \$0.01 | \$0.06 | \$0.07 | \$0.05 |
| Recycling Revenue Subsidy | 46,394 | 0 |
| Net Profit/Loss Total Department | (360,955) | (105,200) | 2,915 | 4,307 | 954 | 4,385 | 4,609 | 3,598 |
| Net Per Ton Profit/Loss | (5.23) | (1.54) | 0.04 | 0.06 | 0.01 | 0.06 | 0.07 | 0.05 |
| Cash Carry Forward | -2,336,814 | -2,442,014 | -2,439,099 | -2,434,792 | -2,433,838 | -2,429,454 | -2,424,845 | -2,421,247 |
| Recycling | | | | | | | | |
| Tons | 3,622 | 3,650 | 3,705 | 3,760 | 3,817 | 3,874 | 3,932 | 3,991 |
| Material Sales Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Total Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Payroll | 122,051 | 142,759 | 165,969 | 168,459 | 170,985 | 173,550 | 176,153 | 178,796 |
| Temporary Labor | 2,649 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Inmate Labor | 34,985 | 35,000 | 35,000 | 36,058 | 36,599 | 37,148 | 37,705 | 38,271 |
| Operations & Maintenance | 53,418 | 27,000 | 22,500 | 22,838 | 23,180 | 23,528 | 23,881 | 24,239 |
| Equipment Lease | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 213,103 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,306 |
| Net Profit/Loss Recycling | 46,394 | 0 |
| Subsidize O/M Loss | -46,394 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 |
| WRL Development Fund | | | | | | | | |
| Beginning Balance | 286,089 | 686,689 | 1,091,513 | -643,663 | 201,233 | 1,001,203 | 1,751,248 | 2,471,368 |
| Transfer In From SW O&M Fund | 400,000 | 400,000 | 410,000 | 840,000 | 795,000 | 745,000 | 715,000 | 645,000 |
| Interest Revenue | 600 | 4,824 | 4,824 | 4,896 | 4,970 | 5,044 | 5,120 | 5,197 |
| Miscellaneous Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| New Cell Construction | 0 | 0 | -2,150,000 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 686,689 | 1,091,513 | -643,663 | 201,233 | 1,001,203 | 1,751,248 | 2,471,368 | 3,121,564 |
| WRL Closure Fund | | | | | | | | |
| Beginning Balance | 1,051,662 | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 1,085,042 | 1,302,167 |
| Transfer In From SW O&M Fund | 203,937 | 206,846 | 206,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Interest Revenue | 6,858 | 7,726 | 7,726 | 7,842 | 7,960 | 8,079 | 8,200 | 8,323 |
| Miscellaneous Expenses | -108,255 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 |
| Ending Balance | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 2,210,658 | 1,302,167 | 1,517,549 |
| Heavy Fleet Equipment Replacement | | | | | | | | |
| Beginning Balance | 901,738 | 811,746 | 731,622 | 1,056,622 | 1,374,759 | 1,694,582 | 1,134,427 | 1,479,370 |
| Transfer In From SW O&M Fund | 325,008 | 325,000 | 325,000 | 329,875 | 334,823 | 339,845 | 344,943 | 350,117 |
| Equipment Expenditures | -415,000 | -405,124 | 0 | -11,738 | -15,000 | -900,000 | 0 | 0 |
| Ending Balance | 811,746 | 731,622 | 1,056,622 | 1,374,759 | 1,694,582 | 1,134,427 | 1,479,370 | 1,829,487 |
| Transfer Station Replacement Fund | | | | | | | | |
| Beginning Balance | 0 | 0 | 0 | 0 | 220,000 | 440,000 | 660,000 | 860,000 |
| Transfer In From SW O&M Fund | 0 | 0 | 0 | 220,000 | 220,000 | 220,000 | 200,000 | 225,000 |
| Equipment Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 | 0 | 0 | 220,000 | 440,000 | 660,000 | 860,000 | 1,085,000 |

Cash Flow Chart Assumptions

- 1 Tonnages expected to remain flat at current level of 66,434
- 2 Yearly Increase of 1.5%
- 3 Yearly Increase of 1.5%
- 4 Maintenance savings of \$37,256 in 2016 and beyond due to going open top at Sierra Vista Transfer Station
This is the amount we currently spend for SVTS walking floor system maintenance each year.
Yearly Increase of 1.5%
- 5 Increase \$125,000 in 2016 and beyond to fund the replacement of the new D-6 Dozer (\$44,467),
the new Crane at the SVTS by going open top (\$12,700) and adding the D-8 Dozer (\$67,763)
- 6 Start adding \$133,332 (\$33,333 for each of the four transfer stations) yearly to either re-build current
walking floor systems or use funds to convert each of these to open top systems.
Long term costs savings realized by going to open top system.
- 7 Finance SVTS to open top. Payment of \$105,00 in 2016 and beyond is based on a loan amount of \$823,000 @
5% interest for 5 years.
- 8 Contribution of \$196,846 is based off recommendation from County Finance Director after review of multiple
engineering reports.
Yearly Inflation Increase of 1.5%
- 9 Contribution of \$10,000 yearly is the recommendation by County Finance Director after review of reports.
- 10 Recycling prices for for all commodities have decreased substantially in the last 4 months.
Industry reports indicate that this will continue into 2016-17.
- 11 Yearly Increase of 1.5%
- 12 Start construction of Cell 4 in fall of 2017. Plan is to build 1/2 of the cell at an approximate cost of \$1,350,00
Complete other 1/2 cell in 2020 at an approximate cost of \$1,350,000



Solid Waste Department Cash Flow Chart 64.00 100% Capital 2018

| Fiscal Year | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Tipping Fee | 55.00 | 57.75 | 64.00 | 64.00 | 64.00 | 64.00 | 64.00 | 64.00 |
| Tons | 69,019 | 68,242 |
| | | | Increase | Increase | Increase | Increase | Increase | Increase |
| Operations and Maintenance | | Projected | \$6.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Operating Revenue | 3,706,949 | 3,938,595 | 4,205,305 | 4,367,488 | 4,367,488 | 4,367,488 | 4,367,488 | 4,367,488 |
| Miscellaneous Revenue | 20,295 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 | 15,300 |
| Revenue from Operations | 3,727,243 | 3,953,895 | 4,220,605 | 4,382,788 | 4,382,788 | 4,382,788 | 4,382,788 | 4,382,788 |
| 1/2 Cents Sales Tax Rurals | 280,943 | 285,157 | 267,826 | 271,843 | 275,921 | 280,060 | 284,261 | 288,525 |
| 1/2 Cents Sales Tax 100% Capital Costs | | | 0 | 1,046,174 | 1,055,641 | 1,065,251 | 1,075,005 | 1,084,905 |
| Total Revenue | 4,008,186 | 4,239,052 | 4,488,431 | 5,700,805 | 5,714,350 | 5,728,099 | 5,742,054 | 5,756,218 |
| Payroll | 1,591,905 | 1,544,932 | 1,611,936 | 1,636,115 | 1,660,657 | 1,685,567 | 1,710,850 | 1,736,513 |
| Operations & Maintenance | 478,998 | 491,570 | 511,570 | 519,244 | 527,032 | 534,938 | 542,962 | 551,106 |
| Heavy Fleet Operations & Maintenance | 1,249,970 | 1,172,745 | 1,217,005 | 1,235,260 | 1,253,789 | 1,270,088 | 1,289,140 | 1,303,965 |
| Heavy Fleet Equipment Replacement | 325,008 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 |
| Transfer Station Replacement | 0 | 0 | 0 | 700,000 | 650,000 | 625,000 | 600,000 | 550,000 |
| County Overhead | 165,717 | 203,159 | 203,159 | 206,206 | 209,299 | 212,439 | 215,626 | 218,860 |
| Transfer Out to WRL Landfill Closure | 193,937 | 196,846 | 196,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Transfer Out to ERL Landfill Closure | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Transfer Out to Landfill Development | 400,000 | 400,000 | 410,000 | 865,000 | 870,000 | 855,000 | 835,000 | 845,000 |
| Total Expense | 4,415,535 | 4,344,252 | 4,485,516 | 5,696,624 | 5,708,573 | 5,723,869 | 5,737,502 | 5,752,503 |
| Profit/Loss O&M | (407,349) | (105,200) | 2,915 | 4,182 | 5,777 | 4,230 | 4,552 | 3,715 |
| Per Ton Loss | (\$5.90) | (\$1.54) | \$0.04 | \$0.06 | \$0.08 | \$0.06 | \$0.07 | \$0.05 |
| Recycling Revenue Subsidy | 46,394 | 0 |
| Net Profit/Loss Total Department | (360,955) | (105,200) | 2,915 | 4,182 | 5,777 | 4,230 | 4,552 | 3,715 |
| Net Per Ton Profit/Loss | (5.23) | (1.54) | 0.04 | 0.06 | 0.08 | 0.06 | 0.07 | 0.05 |
| Cash Carry Forward | -2,336,814 | -2,442,014 | -2,439,099 | -2,434,917 | -2,429,140 | -2,424,911 | -2,420,359 | -2,416,644 |
| Recycling | | | | | | | | |
| Tons | 3,622 | 3,650 | 3,705 | 3,760 | 3,817 | 3,874 | 3,932 | 3,991 |
| Material Sales Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Total Revenue | 259,497 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,305 |
| Payroll | 122,051 | 142,759 | 165,969 | 168,459 | 170,985 | 173,550 | 176,153 | 178,796 |
| Temporary Labor | 2,649 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Inmate Labor | 34,985 | 35,000 | 35,000 | 36,058 | 36,599 | 37,148 | 37,705 | 38,271 |
| Operations & Maintenance | 53,418 | 27,000 | 22,500 | 22,838 | 23,180 | 23,528 | 23,881 | 24,239 |
| Equipment Lease | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 213,103 | 204,759 | 223,469 | 227,354 | 230,764 | 234,226 | 237,739 | 241,306 |
| Net Profit/Loss Recycling | 46,394 | 0 |
| Subsidize O/M Loss | -46,394 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 |
| WRL Development Fund | | | | | | | | |
| Beginning Balance | 286,089 | 686,689 | 1,091,513 | -643,663 | 226,233 | 1,101,203 | 1,961,248 | 2,801,368 |
| Transfer In From SW O&M Fund | 400,000 | 400,000 | 410,000 | 865,000 | 870,000 | 855,000 | 835,000 | 845,000 |
| Interest Revenue | 600 | 4,824 | 4,824 | 4,896 | 4,970 | 5,044 | 5,120 | 5,197 |
| Miscellaneous Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| New Cell Construction | 0 | 0 | -2,150,000 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 686,689 | 1,091,513 | -643,663 | 226,233 | 1,101,203 | 1,961,248 | 2,801,368 | 3,651,564 |
| WRL Closure Fund | | | | | | | | |
| Beginning Balance | 1,051,662 | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 1,085,042 | 1,302,167 |
| Transfer In From SW O&M Fund | 203,937 | 206,846 | 206,846 | 199,799 | 202,796 | 205,838 | 208,925 | 212,059 |
| Interest Revenue | 6,858 | 7,726 | 7,726 | 7,842 | 7,960 | 8,079 | 8,200 | 8,323 |
| Miscellaneous Expenses | -108,255 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 | -5,000 |
| Ending Balance | 1,154,202 | 1,363,774 | 1,578,346 | 1,785,987 | 1,996,742 | 2,210,658 | 1,302,167 | 1,517,549 |
| Heavy Fleet Equipment Replacement | | | | | | | | |
| Beginning Balance | 901,738 | 811,746 | 731,622 | 1,056,622 | 1,369,884 | 1,679,884 | 1,104,884 | 1,429,884 |
| Transfer In From SW O&M Fund | 325,008 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 |
| Equipment Expenditures | -415,000 | -405,124 | 0 | -11,738 | -15,000 | -90,000 | 0 | 0 |
| Ending Balance | 811,746 | 731,622 | 1,056,622 | 1,369,884 | 1,679,884 | 1,104,884 | 1,429,884 | 1,754,884 |
| Transfer Station Replacement Fund | | | | | | | | |
| Beginning Balance | 0 | 0 | 0 | 0 | 700,000 | 1,350,000 | 1,975,000 | 2,575,000 |
| Transfer In From SW O&M Fund | 0 | 0 | 0 | 700,000 | 650,000 | 625,000 | 600,000 | 550,000 |
| Equipment Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Balance | 0 | 0 | 0 | 700,000 | 1,350,000 | 1,975,000 | 2,575,000 | 3,125,000 |

Cash Flow Chart Assumptions

- 1 Tonnages expected to remain flat at current level of 66,434
- 2 Yearly Increase of 1.5%
- 3 Yearly Increase of 1.5%
- 4 Maintenance savings of \$37,256 in 2016 and beyond due to going open top at Sierra Vista Transfer Station
This is the amount we currently spend for SVTS walking floor system maintenance each year.
Yearly Increase of 1.5%
- 5 Increase \$125,000 in 2016 and beyond to fund the replacement of the new D-6 Dozer (\$44,467),
the new Crane at the SVTS by going open top (\$12,700) and adding the D-8 Dozer (\$67,763)
- 6 Start adding \$133,332 (\$33,333 for each of the four transfer stations) yearly to either re-build current
walking floor systems or use funds to convert each of these to open top systems.
Long term costs savings realized by going to open top system.
- 7 Finance SVTS to open top. Payment of \$105,00 in 2016 and beyond is based on a loan amount of \$823,000 @
5% interest for 5 years.
- 8 Contribution of \$196,846 is based off recommendation from County Finance Director after review of multiple
engineering reports.
Yearly Inflation Increase of 1.5%
- 9 Contribution of \$10,000 yearly is the recommendation by County Finance Director after review of reports.
- 10 Recycling prices for for all commodities have decreased substantially in the last 4 months.
Industry reports indicate that this will continue into 2016-17.
- 11 Yearly Increase of 1.5%
- 12 Start construction of Cell 4 in fall of 2017. Plan is to build 1/2 of the cell at an approximate cost of \$1,350,00
Complete other 1/2 cell in 2020 at an approximate cost of \$1,350,000

Regular Board of Supervisors Meeting

Meeting Date: 08/16/2016

Addition Of an Administrative Assistant Position to the Sheriff's Office

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation **Recommendation:** Approve

Document Signatures: BOS Signature **# of ORIGINALS** 0
NOT Required **Submitted for Signature:**

NAME of PRESENTER: Kenny Bradshaw **TITLE of PRESENTER:** Jail Commander

Docket Number (If applicable):

Mandated Function?: Not Mandated **Source of Mandate or Basis for Support?:**

Information

Agenda Item Text:

Approve the Sheriff's Office request to create an additional Administrative Assistant position to assist the Administrative Manager and the jail utilizing Jail Enhancement Funds in the amount of \$40,231.09 annually.

Background:

The Sheriff's Office Administrative Manager currently facilitates a budget of over \$19,000,000. She currently has one assistant. They handle all the budget, grants and payroll for the Sheriff's Office. We wish to hire an Administrative Assistant to assist the Sheriff's Office Administrative Manager and fulfill administrative duties at the jail. The Jail currently has a Detention Officer that is posted in the Administrative area to deal with incoming phone calls and window traffic among other administrative duties. This position would not only assist the Administrative Manager but add a Detention Officer to assist with staffing the jail.

Projected Duties:

Exercises control over the preparation, processing and checking of financial information and reports by performing the following duties: Performs complex and routine accounting tasks of a technical nature which involves preparation, processing, and verifying financial information to prepare entries to accounts, general ledger accounts, documenting transactions; compiles financial information detailing assets, liabilities, and capital, and prepares balance sheet and other reports to summarize current and projected financial position; analyzes data for accuracy and initiates corrective action when necessary; may assist with the audit of contracts, orders, and vouchers, may assist in Sheriff's Office budget process or with the County budget process. Inputs and verifies Payroll for the Sheriff's Office. Compiles and inputs data for grants such as the State Criminal Alien Assistance Program. The position would also answer incoming calls during business hours at the jail and handle window traffic including legal and clergy visits. This would free up a Detention Officer to assist with staffing the Jail.

Typical duties would also include:

- Daily mail distribution
- Internal and external correspondence
- Tracking supplies and inventory including capitol equipment, furniture, computers, and storage

locker inventory

- Assisting with purchasing program supplies
- Tracking Time Distribution Reports
- Making all hotel and travel arrangements and submitting vouchers
- Photo coping of preparedness materials
- Preparing monthly reports
- Preparing credit card logs
- Preparing contractual expense reports

The annual salary of this position would be \$ 28,166.74 but would also provide another Detention Officer for the Jail.

Is this position the result of an increase in workload? X Yes No

If “Yes”, provide information substantiating the increase (# of items processed...etc.):

A Detention Officer has been doing the job of an administrative assistant for years causing an increased work load on the current Administrative Manager and her assistant.

Planned Date of Hire: Upon approval

Proposed FY 16/17 Salary and Benefits (based on date of hire):

Annualized Salary and Benefits: \$39,951.16

OASI: 2,197.00 Retire: 3,293.94

W/C: 77.48 Health Ins.: 6,216.00

Department's Next Steps (if approved):

Upon approval the Sheriff's Office will request the position be announced through Human Resources, conduct testing, select the most qualified applicant to fill the new position.

Impact of NOT Approving/Alternatives:

If this position is not approved the Sheriff's Office will continue to fill an administrative position with a Detention Officer and our administrative/financial section will continue to be burdened with jail reports, billing and statistical compilations.

To BOS Staff: Document Disposition/Follow-Up:

Upon approval the position will be announced through Human Resources

Attachments

No file(s) attached.

Regular Board of Supervisors Meeting

Health & Social Services

| | | | |
|--|--------------------------------------|---|---------------|
| Meeting Date: | 08/16/2016 | | |
| Approve Modification to Public Support Services Organizational Chart | | | |
| Submitted By: | Mary Gomez, Health & Social Services | | |
| Department: | Health & Social Services | | |
| Presentation: | No A/V Presentation | Recommendation: | Approve |
| Document Signatures: | BOS Signature NOT Required | # of ORIGINALS Submitted for Signature: | 0 |
| NAME of PRESENTER: | Norm Sturm | TITLE of PRESENTER: | Director, OES |
| Docket Number (If applicable): | | | |
| Mandated Function?: | Not Mandated | Source of Mandate or Basis for Support?: | |

Information

Agenda Item Text:

Approve proposed changes to the Public Support Services (PSS) organizational chart.

Background:

As you know, we have been working to incorporate the operations of the Public Health Emergency Preparedness (PHEP) division of CHSS with OES over the last several months. OES physically relocated to the Health Department a few months ago to be closer to PHEP staff so that both groups could become more knowledgeable about the functioning of each. Initially, the only change to the CHSS org chart was to move PHEP under OES, leaving OES as a separate department with no changes to the Public Support Services chart.

Now that PHEP and OES have been exploring potential collaborative efforts, we determined that it makes more sense to completely absorb OES under the umbrella of CHSS for normal operations. This change would have no effect on the reporting lines in the case of an emergency - the OES Director in those situations would continue to report directly to County Administration.

This is a year of transition for the PHEP division. Our current agreement and funding for PHEP end 6/30/17. Also on that date, the entire current PHEP staff will be retiring (Lueck, Hu, and Hill). We are currently recruiting for an Epidemiologist who could be the bridge between current staff and replacements for retirees if the PHEP funding is renewed. If it is not renewed, the Epidemiologist would be under the CHSS umbrella to complete the mandated PHEP functions which will remain even if grant funding is lost, i.e., surveillance and infectious disease reporting.

All PHEP funding comes through the Az Department of Health Services. The grant deliverables are strictly prescribed by the State with no allowance for variance. Reporting of PHEP activities, workgroups, and communication from ADHS to PHEP flows through the Health Director. This has not been an issue before now because the Health Director was the Administrator of the Public Support Services functional team, clearly demonstrating the connection between Health and PHEP.

For OES, 50% of funding comes through the Az Department of Emergency Management and 50% is General Fund. That allows more flexibility for OES in terms of grant deliverables. It is much easier to

justify to our funding sources the move of OES into Health than PHEP into OES as a department completely separate from Health. Please see proposed modifications to org chart attached. This change does not increase the number of direct reports for the Health Director. In fact, it actually reduces the number of direct reports if the Health Director is not the PSS Functional Team Administrator. If at any time the Health Director becomes the PSS Administrator, it still would not affect direct reports because the OES Director could then be directly reporting to the PSS Administrator as is the case now. There is no change in mission of either OES or PHEP, but emphasis will be on succession planning and integration/collaboration efforts.

Department's Next Steps (if approved):

Publish modified org chart and discuss with staff in OES and CHSS. Notify all funding sources about modifications.

Impact of NOT Approving/Alternatives:

More difficulty/less flexibility in collaborative efforts between OES and PHEP. Complications in communication pattern from Az DHS to PHEP through Health Director.

To BOS Staff: Document Disposition/Follow-Up:

None needed.

Attachments

Org Chart



PUBLIC SUPPORT SERVICES

HEALTH & SOCIAL SERVICES

