



COCHISE COUNTY
PROCUREMENT DEPARTMENT
1415 Melody Lane, Building C, Bisbee, AZ 85603
Phone: (520) 432-8390 Fax: (520) 432-8397

June 5, 2018

MEMORANDUM FOR RECORD

SUBJECT: Background for Agenda Item 4026: Sale of OPEX Model 51 to Yavapai County

1. The OPEX Model 51 was purchased through Procurement on behalf of the Elections Department in December of 2011 for \$14,500.00. This piece of equipment was purchased used, therefore, a yearly maintenance contract was put into place which totaled \$2,465.00 annually. Total purchase of this machine and 1-year maintenance was \$16,965.00.
2. On 3/1/2018 Lisa Marra approached the Procurement Department about selling the machine as it had not seen heavy use for years. It was agreed that the best option was to seek out other Arizona State government agencies which would be interested in purchasing this machine. In May a customer from Yavapai County had responded to Ms. Marra's inquiry to other government agencies and had emailed Mike Clark (Property Manager).
3. Given that this piece of machinery has passed it's useful life (it was bought used and we have had it for about 7 years, therefore depreciation has been full amortized) it was decided that we would sell it for 1-year of useful life along a 7-year depreciation method (totaling roughly \$2,000.00) and as an additional incentive, we agreed to reduce that price further as Yavapai will be sending personnel to pick up the piece of machinery, mitigating any risk of delivering a non-working piece of equipment and not requiring any further work by the County to deliver.

Signed,

Brandon L. Morrison
Contracts Administrator