

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
SPECIAL/EXECUTIVE MEETING HELD ON
Tuesday, January 13, 2015**

A special meeting of the Cochise County Board of Supervisors was held on Tuesday, January 13, 2015 1:30 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Patrick G. Call, Chairman; Ann English, Vice-Chairman
Absent: Richard R. Searle, Member
Staff Present: Michael J. Ortega, County Administrator
Jim Vlahovich, Deputy County Administrator
Britt W. Hanson, Chief Civil Deputy County Attorney
Arlethe G. Rios, Clerk of the Board

Chairman Call called the meeting to order at 1:30 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ACTION

Board of Supervisors

1. Adopt Resolution 15-01 establishing a Confidentiality Policy Regarding Recruitment Of County Administrator and delegating authority to the Human Resources Director to adopt a similar policy for recruitment of other key positions.

Mr. Britt Hanson, Chief Civil Deputy County Attorney, presented this item. Mr. Hanson stated that the confidentiality issue had been a concern for the recruitment process. He noted that he had researched the topic and found a case regarding the Arizona Board of Regents keeping their applicants' confidentiality during the hiring process of one of their positions; when the confidentiality was challenged the ruling stated that an entity could keep the process confidential up to the point where finalists were chosen. He noted that this resolution would also apply to any hiring process handled by the Human Resources Department.

Mr. Ortega said that staff thought this policy would be of value for the County's hiring process.

Vice-Chairman English moved to adopt Resolution 15-01 establishing a Confidentiality Policy Regarding Recruitment Of County Administrator and delegating authority to the Human Resources Director to adopt a similar policy for recruitment of other key positions. Chairman Call seconded the motion.

Chairman Call called for the vote and it was approved 2-0-1 (Searle absent).

2. Discussion and possible action on the procedure for recruiting a new County Administrator.

Vice-Chairman English stated that the Board needed to decide on the process for hiring a new County Administrator.

Chairman Call said he would like to advertise the position on websites and magazines targeting local government professionals.

Mr. Ortega said that staff had already placed an advertisement with the International County/City Managers Association and would begin advertising in other areas.

Vice-Chairman English asked if the Board could begin discussing current applicants.

Mr. Hanson noted that the Board would have to discuss applicants in a special meeting/executive session and note that these were not part of a "final" discussion to ensure the confidentiality of the applications received.

The Board directed Ms. Rios to schedule a special meeting/executive session on January 27, 2015 to have the initial discussion regarding applicants for the position.

Chairman Call adjourned the meeting at 2:05 p.m.

APPROVED:

Patrick G. Call, Chairman

ATTEST:

Arlethe G. Rios, Clerk of the Board