

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
SPECIAL MEETING HELD ON
Tuesday, March 27, 2018**

A special meeting of the Cochise County Board of Supervisors was held on Tuesday, March 27, 2018 at 1:30 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Patrick G. Call, Vice-Chairman; Peggy Judd, Member
Staff Present: Edward T. Gilligan, County Administrator
Britt W. Hanson, Chief Civil Deputy County Attorney
Arlethe G. Rios, Clerk of the Board
Attendees: Philip S. Leindecker, County Assessor
Lynette Nowlan, Finance Director
Joe Casey, Chief Information Officer
Julie Morales, Human Resources Director
Gregory Walton, Project Manager, Information Technology Department
Ruben Miranda, Fleet Services Director
Shar Porier, Sierra Vista Herald

Chairman English called the meeting to order at 1:30 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ACTION

Board of Supervisors

1. Discussion and presentation regarding current Human Resource and Payroll System and possible alternatives.

Mr. Gilligan said that today's presentation was the culmination of over a year's work, focused on an effort of evaluating the current platform for payroll and human resource services. He added that the overall mission was to have a system that provided efficiency, while being cost effective.

Mr. Walton went over the business case in detail.

Mr. Gilligan said that several companies were looked at and ADP seemed to be the best fit for the County.

The Board asked staff questions about logistics; procedures; and security.

Staff stated that they did not have any concerns and had seen the system in action via Pima County with no issues.

Mr. Gilligan clarified that if the Board went with this option all county offices would have to implement.

The Board thanked staff for their diligent research.

2. Authorize the County Administrator and staff to move forward with the purchase and implementation of ADP Workforce Now Services agreement.

Vice-Chairman Call moved to authorize the County Administrator and staff to move forward with the purchase and implementation of ADP Workforce Now Services agreement. Supervisor Judd seconded the motion.

Ms. Nowlan said that the Board should see a formal contract for services within a month.

Chairman English called for the vote and it was approved 3-0.

Chairman English adjourned the meeting at 2:56 p.m.

APPROVED:

Ann English, Chairman

ATTEST:

Arlethe G. Rios, Clerk of the Board