

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
Wednesday, April 25, 2018**

A work session of the Cochise County Board of Supervisors was held on Wednesday, April 25, 2018 at 11:00 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Patrick G. Call, Vice-Chairman; Peggy Judd, Member

Staff Present: Edward T. Gilligan, County Administrator
Kim Lemons, Deputy Clerk of the Board

Attendees: Lynette Nowlan, Finance Director
Jacqui Clay, School Superintendent
Rose Martinez, Chief Deputy Schools
Debbie Prow, Administrative Assistant Schools
Shar Porier, Sierra Vista Herald

Chairman English called the meeting to order at 11:00 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

INTRODUCTIONS

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County budget for Fiscal Year 2018-2019 specifically: the Schools' Office.

Ms. Jacqui Clay, School Superintendent provided a handout and asked the Board for questions.

Chairman English asked about the Professional Workshops fund line and said that the Board looks at what is or is not a mandated functions when considering possible cuts to the general fund. Ms. Clay and Ms. Nowlan addressed the fund line concerns.

Ms. Clay listed the top three accomplishments in fiscal year 2018. 1) Innovations in Education Professional Workshops that are important to help with teacher recertification and developing processes to handle mental health issues in schools; 2) County-wide round tables

that started with a survey, reoccurring annually; 3) Created the Douglas Education Advisory Council – partnering with representatives from Expect More Arizona, the City of Douglas, Cochise College and UA South - all are providing great feedback.

Rose Martinez, Chief Deputy summarized the new state statute affecting payroll processing timelines for all school districts in Arizona. It shortens the withholding of payment of wages from 14 days to 7. The School's Office funding request is for a new Finance Administrative Assistant position in order to meet the new statute requirement and stay in compliance.

There was a short discussion about how the payroll process works, number of districts, vouchers, direct deposits and current software system. Ms. Clay stated she is meeting regularly with district managers to implement positive changes moving forward.

Vice-Chairman Call added that there is board consensus that the County's compensation plan is the primary focus and adding personnel is unlikely.

A new payroll system, funding issues, and getting the school districts and everyone involved to work together for possible solutions were discussed. Also the necessity of the funding request for new furniture if the School's Office moves to Colonia de Salud.

Chairman English adjourned the meeting at 11:41 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Kim Lemons, Deputy Clerk of the Board